

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting

August 27, 2002  
City Council Chambers

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER: 7:01 PM*

*ADOPTION OF MINUTES:*

**19** Adopted the minutes of the Board of Education's regular meeting held July 23, 2002.

*CONSENT AGENDA:*

**20 DIVISION OF EDUCATIONAL SERVICES**

- . 1 Approved attendance for three certificated staff members from Birney Elementary School to "Word Study: Bridging Reading, Writing and Spelling" on September 11, 2002, November 13, 2002 and December 12, 2002. The workshop is sponsored by the California Reading and Literature Project and will be held at Birney Elementary School (4:30-7:30 p.m.). Expenditures of \$450 payable from EIA/LEP funds.
- . 2 Approved consultant agreement with Nancy Velasco, Intern Counselor, to provide counseling services for students Birney Elementary School. Payable at the hourly rate of \$15 per hour, for three to six hours per day (based on the consultant's schedule), Monday through Friday, effective September 3, 2002 through June 10, 2003. Expenditures of \$6,792 payable from SIP and EIA/LEP funds on a monthly basis.
- . 3 Approved/ratified consultant agreement with Dr. Barbara Flores, consultant, to present a workshop in the area of vocabulary development and reading comprehension to South Ranchito Elementary School staff on August 27, 2002. Expenditures of \$1,000 payable from SIP funds.
- . 4 Approved/ratified consultant agreements with Ms. Jackie Peters, Colorguard Instructor and Ms. Rhonda Choat, Colorguard Consultant, to provide Color Guard, Drill Team and Drill Design services to the El Rancho High School Band for the school year (August-May) 2002-2003. Estimated total expenditures of \$9,000 payable as follows: Ms. Peters \$4,500 and Ms. Choat \$4,500 payable on a monthly basis from El Rancho High School General Fund.
- . 5 Approved consultant agreement with Camfel Productions, Inc. to provide three school assemblies in the area of multicultural education and safe/drug free school programs for Rivera Middle School students and staff on October 10, 2002. Total expenditures of \$750 payable from Rivera Middle School ASB funds.
- . 6 Approved/ratified agreement with Co-nect SCR (Comprehensive School Reform Services) and El Rancho Unified School District on behalf of El Rancho High School, effective July 1, 2002 through June 30, 2005. For services provided the District agrees to pay Co-nect as follows \$217,692 payable in two equal installments of \$108,846 on September 30, 2002 and January 31, 2003 for the first twelve months of the service period. Payment not to exceed \$217,692 payable from Comprehensive School Reform Demonstration Grant.
- . 7 Approved/ratified District membership with the Music Center of Los Angeles County for the 2002-2003 school year, effective July 1, 2002 through June 30, 2003. Membership fee of \$750 payable from the Assistant Superintendent of Educational Services funds.

**20 DIVISION OF EDUCATIONAL SERVICES**

- . 8 Approved/ratified attendance by principal and one certificated staff member from El Rancho High School to the Co-nect Conference for Facilitators and Principals July 22-26, 2002 in Needham, Mass. Expenditures not to exceed \$1,800 payable from the Comprehensive School Reform Demonstration Planning Grant.

**21 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT**

- . 1 Approved agreement with California Reading and Literature Project, (CRLP) California State University, Los Angeles to provide RESULTS Training for 25 new teachers on August 12, 13, 14, 2002 in the District's Conference Room. Cost of \$5,671.00 will be payable from Staff Development funds.
- . 2 Approved contract for AB75 Administrative Training Services with Los Angeles County Office of Education (LACOE) and California School Leadership Academy (CSLA) for 2002/03 for a total of \$75,600.
- . 3 Approved/Ratified Student Teaching Agreement (T1000059) between El Rancho Unified School District and California State University, Fullerton effective July 1, 2001 through June 30, 2005.
- . 4 Approved/Ratified Student Teaching Agreement (No. 13-053-0702) between El Rancho Unified School District and California State University, Long Beach effective July 24, 2002 through July 31, 2007.
- . 5 Approved attendance of Assistant Superintendent at the Fall 2002 Evaluators' Meeting and California Educational Research Association (CERA) Conference in Santa Barbara on November 13 - 15, 2002. Estimated expenditures of \$1,335.00 payable from Research, Evaluation and Staff Development funds.
- . 6 Approved membership to the California Child Development Administrators Association (CCDAA) for the Director of Child Development Programs. Cost of \$200.00 for the 2002/03 school year will be payable from State Preschool funds.
- . 7 Approved/ratified the Interdistrict Attendance Agreement between the Garvey School District and the El Rancho Unified School District.
- . 8 Approved agreement for Vision Screening with Dr. Wayne W. Hoeft, O.D., for the 2002-2003 school year. Cost of services (\$3.15) per student, not to exceed \$13,000 will be payable from the Health Services/General Funds.
- . 9 Approved agreement with the City of Pico Rivera for joint funding of Special Event Law Enforcement Services, Truancy Officer. The total cost of \$47,036 for ten months from September 1, 2002 through June 30, 2003, will be payable from Special & Alternative Education funds.
- .10 Approved/Ratified attendance of two Birney Elementary, one Durfee Elementary, two Magee Elementary, one North Ranchito, one Rivera Elementary and one Selby Grove Elementary School teachers at the Whittier Area Cooperative Special Education Program (WACSEP) Inclusion Specialist inservice, at the Community Center, in Santa Fe Springs, CA on July 16 and 17, 2002, for 3 hours each day, payable at the \$30.80 hourly rate from Special & Alternative Education/Severely Handicapped funds.

**21 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT**

- .11 Approved consultant contract with Speech-Language Pathologist, Miriam Hsieh, at a per diem rate of Four Hundred Seventeen Dollars and Eighty-Nine cents (\$417.89), payable from the Special & Alternative Education/Communication Program funds.
- .12 Approved consultant agreement with Jean Davis, of the Pulliam Group, to conduct an evaluation of El Rancho High School's Special Education Program, to be conducted not later than December 31, 2002, payable at the rate of \$4,500 for three days service. Mileage will be paid at the rate of 34.5 cents per mile and meals and other expenses incurred at the district's direction. Expenditures will be payable from Special & Alternative Education funds.
- .13 Approved memberships in California Association of Supervisors of Child Welfare & Attendance (CASCWA), California Association of School Psychologists (CASP) & California Association of Resource Specialists/Special Education Teachers (CARS) for the 2002-2003 school year. Expenditure of \$210.00 payable from Special & Alternative Education funds.
- .14 Approved contract with Goodwill Industries of Orange County/Assistive Technology Exchange Center (ATEC) to provide services to an El Rancho Unified School District student diagnosed with autism, not to exceed six hours at a rate of \$95.00 per hour, school travel \$25.00, \$.36 per mile, for an approximate total of \$1,000, payable from Special & Alternative Education/Communication account.
- .15 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and The Sycamores a non-public agency for special education students, effective June 18, 2002 through August 9, 2002, as per Individualized Educational Program, for an approximate total of \$5,350.00.
- .16 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Mid Valley Learning Center, a non-public agency for special education students, effective June 14, 2002 through June 13, 2003, as per Individualized Educational Program, for an approximate total of \$82,723.68.00.
- .17 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Live Oak Canyon School, a non-public agency for special education students, effective June 20, 2002 through June 28, 2003, as per Individualized Educational Program, for an approximate total of \$928.83.
- .18 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Gallagher Pediatric Therapy, a non-public agency for special education students, effective March 1, 2002 through June 28, 2002, as per Occupational Therapy session, not to exceed 5 hours, for a total sum not to exceed \$375.00.
- .19 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Alton School, a non-public agency for special education students, effective July 8, 2002 through June 13, 2003, as per Individualized Educational Program, for an approximate total of \$30,350.00.

**22 DIVISION OF BUSINESS SERVICES**

- . 1 Approved/Ratified Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 17941 through 18039 totaling \$557,179.96.
  - b. Purchase Order Nos. P161324 through P161816 and including prior numbered confirming orders totaling \$2,891,294.25 and Cafeteria Purchase Orders totaling \$110,862.17.
  - c. "A" Warrants Schedule CIL through 206 totaling \$6,277,205.52.
  - d. "B" Warrants Nos. 178 through 219 totaling \$1,505,923.36.
  - e. Revolving Cash Check No. 4673 through 4679 totaling \$3,710.02.
  - f. Clearing Account Nos. 1237 through 1238 totaling \$53,976.70.
- . 2 Approved Change order No. 5 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$123,384.60 payable from the Modernization Fund.
- . 3 Approved Change Order No. 3 for the Modernization Project at Durfee Elementary School by ACC Contractors, Inc. in the amount of \$8,961.91 payable from the Modernization Fund.
- . 4 Approved Change Order No. 4 for the Modernization Project at Durfee Elementary School by ACC Contractors, Inc. in the amount of \$81,519.60 payable from the Modernization Fund.
- . 5 Approved Change Order No. 5 for the Modernization Project at Durfee Elementary School by ACC Contractors, Inc. in the amount of \$77,480.80.
- . 6 Approved Change Order No. 14 for the Modernization Project at El Rancho High School by D. J. Amoroso Construction Co. in the amount of \$40,439.00 payable from the Modernization Fund.
- . 7 Approved Change Order No. 1 for the Modernization Project at Magee Elementary School by Morillo Construction Co. in the amount of \$101,573.11 payable from the Modernization Fund.
- . 8 Approved Change Order No. 2 for the Modernization Project at Magee Elementary School by Morillo Construction Co. in the amount of \$31,456.17 payable from the Modernization Fund.
- . 9 Approved Change Order No. 2 for the Modernization Project at Rio Vista Elementary School by Morillo Construction Co. in the amount of \$22,673.53 payable from the Modernization Fund.
- .10 Approved Change Order No. 3 for the Modernization Project at Rio Vista Elementary School by Morillo Construction Co., in the amount of \$98,948.98 payable from the Modernization Fund.
- .11 **PULLED** Change Order No. 5 for the Modernization Project at Rivera Elementary School by Current Enterprises, Inc. in the amount of \$9,025.87 payable from the Modernization Fund.
- .12 Approved Change Order No. 6 for the Modernization Project at Rivera Middle School by Current Enterprises, Inc. in the amount of \$1,809.58 payable from the Modernization Fund.
- .13 Approved final payment of \$6,185.90 to Aurora Modular Industries for the Restroom Modular at El Rancho High School and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Total project payable from Modernization Funds.

**22 DIVISION OF BUSINESS SERVICES**

- .14 Approved final payment of \$8,994.00 to Aurora Modular Industries for the three (3) Modular Classrooms at North Park Middle School and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Total project payable from Modernization Funds.
- .15 Approved final payment of \$8,994.00 to Aurora Modular Industries for the three (3) Modular Classrooms at Rivera Middle School and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Total project payable from Modernization Funds.
- .16 Approved final payment of \$11,992.00 to Aurora Modular Industries for the four (4) Modular Classrooms at Selby Grove Elementary School and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Total project payable from Modernization Funds.
- .17 Approved an increase of not more than \$.25 to breakfast and lunch prices for the 2002-2003 school year.
- .18 Approved Resolution No. 5-2002/2003 that allows District staff to file the application for the State Relocatable Classrooms to provide interim housing for classrooms lost at South Ranchito's Government Building and any other relocatables needed per the master plan for that site.

**23 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES**

- . 1 Approved Contract of Employment for the position of Acting Assistant Superintendent Educational Services.
- . 2 Approved Contract of Employment for the position of Assistant Superintendent Human Resources, Business & Support Services and new job description.
- . 3 Presentation of ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2002-2003 school year and public hearing for the regular meeting of September 10, 2002.
- . 4 Presented the District's Initial Proposal between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2002-2003 school year and public hearing for the regular meeting of September 10, 2002.
- . 5 Approved attendance of administration and staff at the job fairs listed during the 2002-2003 fiscal year, with cash advances, registration, transportation and necessary expenses payable from the District's Personnel Recruitment Budget/General fund/ Tap Grant.

*DISCUSSION/ACTION:*

- 24** First Reading of revisions to Board Bylaw and Exhibits 9270 Conflict of Interest, as required by the Los Angeles County Board of Supervisors, incorporating the Fair Political Practices Commission (FPPC) Regulation 18730, the model code used by the State of California.
- 25** First reading of revised Board Policy / Administrative Regulation 1250, Community Relations, Visits to the Schools.

*CLOSED SESSION:*

- 26** Denied Claim
- 27** Approved/Ratified Certificated Employment Register No. 3-2002/2003
- 28** Approved/Ratified Classified Employment Register No. 3-2002/2003

*ADJOURNMENT: 8:38 p.m.*