

EL RANCHO UNIFIED SCHOOL DISTRICT

Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

July 9, 2002
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Raul P. Salcido, Clerk

ROLL CALL: Rita Jo Ramirez, President
Frank P. Boyce, Vice President
Raul P. Salcido, Clerk
Vincent Chavez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Barbara J. Moore-Brown, Director
Alfred L. Ogas, Director
Susanna S. Smith, Director
David L. Fuller, Business Manager

RECORDER: Victoria N. Chavez

VISITORS: Register No. 1-2002/2003

ACKNOWLEDGMENT OF GUEST(S):

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

1 Adopt the minutes of the Board of Education's regular meeting held June 25, 2002.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

(1) No Child Left Behind, *Susanna Smith & Silvia Borjas*

(2) Modernization Status Reports, *Jim Moreto*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 2 through 5)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

2 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 1-2002/03 declaring that Board Member Raul P. Salcido was absent from the June 25, 2002 regular board meeting due to a hardship deemed acceptable by the board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

3 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199

- . 1 Approve attendance for one certificated staff member from North Park Middle School to the *California Association of Peer Programs Summer Training Institute* on August 7-9, 2002 in San Diego. Estimated expenditures of \$1,489.50 payable from SIP funds.

3 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199

- .2 Approve attendance for 10 certificated staff members from El Rancho High School to the *California Science Teachers Association (CSTA) conference* from October 25-27, 2002 in San Francisco. Estimated expenditures of \$8,800 payable from Eisenhower funds.
- .3 Approve the attendance for one certificated staff member from El Rancho High School to the Distinguished Speaker Series, eight evenings, from October 16, 2002 to May 7, 2003 in Pasadena. Expenditures of \$250 payable from El Rancho High School S.B. 1882 funds.
- .4 Approve attendance for one certificated staff member from El Rancho High School to the Western Foodservice and Hospitality Expo 2002 on August 24-26, 2002 in San Francisco. Estimated expenditures of \$656 payable from El Rancho High School S.B. 1882 funds.
- .5 Approve/Ratify participation in the Mariachi USA concert at the Hollywood Bowl on Saturday, June 22, 2002 for 20 Mariachi program students from the elementary, middle, and high school, 1 certificated staff member from North Ranchito Elementary School and parent volunteers. Transportation provided by PTC buses. Estimated expenditures of \$525 payable from SIP funds.
- .6 Approve consultant agreement with Armando Briones, expert in the area of public announcing and statistician services, to provide public address announcement and statistician services for the El Rancho football team for the 2002-2003 school year, effective September 6 2002 through November 29, 2002 (CIF schedule). Estimated expenditures for announcing at \$90 per event not to exceed \$810 payable from El Rancho High School ASB funds and the total of \$450 for statistician services payable from El Rancho High School Football funds.
- .7 Approve/Ratify consultant agreement with The Princeton Review, consultant, to provide an SAT I Preparation Workshop for approximately 90 students at El Rancho High School, effective March 12, 2002 through May 1, 2002. Expenditures of \$15,610 payable from College Preparation Partnership Program (CPPP) funds.

3 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199

- . 8 Approve/Ratify consultant agreements with Dave Woods (drum percussion), Ingrid Gonzales Rios (percussion), Giovanni Lombardi (guitar), Gonzalo Espinoza (piano, keyboards, sound editing), and Jason Chavez (bass guitar) for services provided as the accompaniment group of adults providing band music for rehearsals, competitions, and shows for the El Rancho High School Choral Department effective January 7, 2002 through June 16, 2002. Total expenditures of \$6,400 payable from El Rancho High School General fund.

**4 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approve Contract FCAP-1074 in the amount of \$11,911.00 between the California State Department of Education and ERUSD for the Infant and Toddler Child Care Resource Program and Resolution No. 2-2002/2003, authorizing Anne Eichman, Asst. Superintendent to sign the transaction for the Governing Board, effective May 1, 2002 through June 30, 2003.
- . 2 Approve/Ratify Contract FITP-1065 in the amount of \$6,891.00 between the California State Department of Education and ERUSD for the Infant and Toddler Playground Safety Program and Resolution No. 3-2002/2003, authorizing Anne Eichman, Asst. Superintendent to sign the transaction for the Governing Board, effective May 1, 2002 through June 30, 2003.
- . 3 Approve Consultant agreements with Jana Schmitt and Kurt Suhr to provide a workshop in Accelerated Reader as part of Summer Staff Development on July 17, 2002 at the Lopez Staff Development Center. Expenditure of \$250.00 payable from Staff Development funds.
- . 4 Approve Student Teaching Agreement between Azusa Pacific University and ERUSD to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University. The University shall reimburse the District for such services at the rate of \$100.00 for elementary level (9 weeks) and \$200.00 for secondary level (18 weeks) payable from Staff Development funds. The terms of this agreement shall commence on September 1, 2002 to June 30, 2005.

4 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- . 5 Approve/Ratify Modification One to Memorandum of Agreement between ARC Associates (Art, Research and Curriculum) for the De Colores 21st Century Community Learning Center Program and ERUSD for additional funds of \$313,424.00 effective June 30, 2002 to May 31, 2003.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, a non-public agency for special education students, effective April 8, 2002 through June 28, 2002, \$75.00 per Occupational Therapy sessions not to exceed 24 hours for a total sum not to exceed a cost of \$1,800.00.
- . 7 Approve educational field trip to UCLA's "Crusing Classroom" in the Marina del Rey for 50 incoming 4th and 5th grade students, four De Colores personnel and four college tutors from Durfee Elementary School on July 23, 2002 from 12:30 pm to 6:00 pm. Total expenditure of \$450.00 payable from De Colores 21st Century grant funds. Transportation will be provided by PTC.
- . 8 Approve educational field trip to UCLA's "Crusing Classroom" in the Marina del Rey for 57 incoming 4th and 5th grade students, four De Colores personnel and four college tutors from Rio Vista Elementary School on July 25, 2002 from 12:30 pm to 6:00 pm. Total expenditure of \$450.00 payable from De Colores 21st Century grant funds. Transportation will be provided by PTC.

5 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Approve Change order No. 2 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$37,613.09 payable from the Modernization Fund.
- . 2 Approve Change Order No. 3 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$96,628.55 payable from the Modernization Fund.
- . 3 Approve Change Order No. 4 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$113,914.94 payable from the Modernization Fund.

5 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 4 Approve the service contract agreement with Advanced Copy Systems for all Gestetner district copiers for a total cost of \$14,666.66 per month to be paid from the various sites and departments and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- . 5 Approve final payment of \$51,788.52 to Current Enterprises for the completion of the State Preschool Expansion Project and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Total project payable from State Preschool Funds.
- . 6 Approve annual contract with the Los Angeles County Superintendent of Schools for Business and Financial System Services – Credentials and PeopleSoft Financial Systems for the 2002-2003 school year in the amount of \$127,489.36 payable from the General Fund and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- . 7 Approval to advertise for bids to replace fencing surrounding the stadium at El Rancho High School with a total estimated cost of \$55,000.00 payable from Insurance Safety Funds.
- . 8 Approve/Ratify contract agreement between El Rancho Unified School District and Flewelling & Moody Associates, Inc . to perform architectural services as requested by the District. Expenses to be paid from various funds.
- . 9 Approve Proposal/Agreement for specialized facility planning and State funding services by J.E. School Consulting and authorize David L. Fuller, Business Manager, to sign any necessary paperwork. Expenses to be paid from Facility Funds.

CONSENT AGENDA ITEMS 2 THROUGH 5:

M_____S_____Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 6 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 1-2002/2003**

- Teachers (3) Resignations
- Teachers (4) Temporary Contracts
- Teachers (2) First-Year Probationary Contracts
- Teacher (1) Permanent Status
- Teacher (1) Second-Year Probationary Contracts
- Teacher (1) Unpaid Leave of Absence
- Teachers (3) Signing Bonuses
- Teacher (1) Retirement
- Teachers (27) Authorized to contract for Summer School 2002
- Teacher (1) Extra-Duty Extra-Pay Assignment to supervise 20 students for three days of practice and participation in the Mariachi USA concert at the Hollywood Bowl on June 22, 2002/North Ranchito
- Teacher (1) Extra-Duty Extra-Pay Assignment to assist and coordinate the LANGUAGE-Reading Intervention Program/ERHS Title I (2001-2002 School Year)
- Teachers (2) Stipend Pay to facilitate the implementation of the school plan and the English Language Learners assessment program/Selby (2002-2003 School Year)
- Teachers (5) Extra-Duty Extra-Pay Assignment to provide tutorial services to address the specific needs and interests in basic skill areas for identified students in grades 1st-5th/Selby Title I (2002-2003 School Year)
- Teachers (3) Extra-Duty Extra-Pay Assignment to organize, catalog and create a Single Plan for Student Achievement (SPSA) to raise student achievement/Valencia
- Teachers (3) Extra-Duty Extra-Pay Assignment to organize, catalog and create a Single Plan for Student Achievement (SPSA) to raise student achievement/Rio Vista
- Teachers (2) Extra-Duty Extra-Pay Assignment to organize, catalog and create a Single Plan for Student Achievement (SPSA)/Meller
- Teachers (1) Extra-Duty Extra-Pay Assignment for attendance at the Los Angeles County Office of Education California High School Exit Exam Mathematics Project Resource Guide Workshop/ERHS

CLOSED SESSION:

- Teacher (1) Extra-Duty Extra-Pay Assignment to inservice the new District Preparatory Academy (DPA) teachers about the Accelerated Reader program and the facilitate the curriculum organization of the DPA/ERHS
- Teachers (8) Extra-Duty Extra-Pay Assignment to participate as members of the Advanced Placement (A.P.) Science Vertical Team to work on the A.P. Science Curriculum/ERHS
- Teachers (2) Extra-Duty Extra-Pay Assignment to administer the SASSFA/Summer Employment Opportunity Program for the El Rancho Unified School District/ERHS
- Teachers (6) Stipend Pay to attend and participate in the Los Angeles County Office of Education College Preparatory Math (CPM) five Summer Workshops/ERHS
- Teachers (2) Supplemental Pay Assignments for the Fall and Spring Semesters 2001-2002 School Year/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignment to facilitate the mandated California English Language Development Test (CELDT) Testing for the District
- Teachers (3) Extra-Duty Extra-Pay Assignment to update and revise GATE procedures and forms for the 2002-2003 School Year/GATE
- Teachers (9) Extra-Duty Extra-Pay Assignment for teaching the Summer Curriculum and Instruction Staff Development Classes
- Teacher (1) Extra-Duty Extra-Pay Assignment - Amendment to Board Item #251, dated June 25, 2002. for additional hours
- Teachers (2) Extra-Duty Extra-Pay Assignment for two Master Teachers from National University, School of Education/Staff Development Funds (221-2002 School Year)
- Teachers (25) Extra-Duty Extra-Pay Assignment to facilitate the mandated California English Language Development Test (CELDT) testing to ERUSD students during the second semester/Testing Funds
- Teacher (1) Extra-Duty Extra-Pay Assignment for one Severely Handicapped Teacher at Maizeland/CDC to work additional hours during summer session
- Teacher (1) Stipend Pay for test writing non-Accelerated Reader library books/Burke
- Teachers (2) Extra-Duty Extra-Pay Assignment to complete revisions as required by the State Department of Education to the El Rancho Unified School District Technology Use Plan/Literacy Challenge Grant

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 1-2002/2003

- Retirement (1) Instructional Aide I/Adult School
- Early Retirement (1) Offset Equipment Operator/D.O. I
- Summer Assignment (1) Computer Resource Aide/Categorical Program
- Summer Assignment (1) Food Service Assistant/Food Services
- Summer Assignment (1) School Secretary/Rivera Elementary
- Summer Assignment (2) Clerk Typist II/Rivera Elementary & Selby Grove
- Summer Assignment (1) Community Relations Assistant/D.O. I
- Summer Assignment (2) Instructional Aide I/Magee
- Summer Assignment (2) Instructional Aide III/Adult & Magee
- Summer Assignment (1) Library Media Technician
- Summer Assignment (9) Library Media Assistant
- Summer Assignment (1) Instructional Aide/Special Education/SH
- Summer Assignment (2) Clerk Typist I
- Summer Assignment (1) Health Service Assistant
- Summer Substitute Assignment (1) Health Service Assistant
- Summer Substitute Assignment (1) Instructional Aide/Special Education-SH
- Summer Substitute Assignment (1) Library Media Assistant/South Ranchito
- Summer Substitute Assignment (1) Cafeteria Helper/Food Services

CLOSED SESSION:

- Summer Substitute Assignment (1) Payroll Technician/D.O. II
- Summer Substitute Assignment (37) Instructional Aide/SH
- Summer Substitute Assignment (37) Instructional Aide/RSP
- Summer Substitute Assignment (37) Instructional Aide/SDL
- Summer Substitute Assignment (37) Instructional Aide/LH
- Unclassified (2) College Tutor/Valencia & North Park
- Unclassified (1) ASB Worker/ERHS
- Unclassified (3) Noon Supervisors/Rio Vista & Valencia
- Unclassified (5) Instructional Aide Trainee/South Ranchito
- Unclassified (3) Student Worker/ERHS

- (3) Student Disciplinary Matters: Students A-B
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation
- (6) Public Employee Appointment: Assistant Superintendent, Human Resources, Business & Support Services

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____

- 6 Approve/Ratify Certificated Employment Register No. 1-2002/2003
- 7 Approve/Ratify Classified Employment Register No. 1-2002/2003
- 8 Student Expulsion: Student A
- 9 Student Expulsion: Student B

ACTION ITEMS 6 THROUGH 9:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____