

EL RANCHO UNIFIED SCHOOL DISTRICT

Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

July 23, 2002
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Lupe Salas, Member

ROLL CALL: Rita Jo Ramirez, President
Frank P. Boyce, Vice President
Raul P. Salcido, Clerk
Vincent Chavez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Barbara J. Moore-Brown, Director
Alfred L. Ogas, Director
Susanna S. Smith, Director
David L. Fuller, Business Manager

RECORDER: Victoria N. Chavez

VISITORS: Register No. 3-2002/2003

ACKNOWLEDGMENT OF GUEST(S):

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

10 Adopt the minutes of the Board of Education's regular meeting held July 9, 2002 and special meeting held July 16, 2002.

M_____ S_____ Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 11 through 15)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

11 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 4-2002/03 declaring that Board Member Frank P. Boyce was absent from the July 9, 2002 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approve agreement with Renaissance Learning to provide software, learning material and training. Funding to be split between One Time Funds and II/USP.

12 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199

- . 1 Approve attendance for principal and secretary from North Park Middle School to How to Supervise People seminar on September 9, 2002 in Anaheim. Expenditures of \$318 payable from SIP funds.
- . 2 Approve attendance for one certificated staff member from Rio Vista Elementary School to *What Matters Most* seminar on August 2, 2002 in Brea. Estimated expenditures of \$279 payable from Immediate Intervention for Under-performing Schools Program (II/USP) funds.

12 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199

- .3 Approve consultant agreement with Dennis Crystal, consultant, to provide percussion services for the El Rancho High School Band, effective July 24, 2002 through September 4, 2002 on an event-to-event basis. Expenditure of \$720 based on six weeks, four hours per week at \$30 per hour payable from El Rancho High School Band funds.
- .4 Approve consultant agreement with Richard Santana, Jostens Speakers Bureau, keynote speaker, to present a motivational assembly for the entire student body at El Rancho High School on October 23, 2002 to "kick off" Red Ribbon Week. The assembly program will help students improve leadership skills and help to create stronger teens. Total expenditure of \$2,150 payable as designated from 2002-2003 Drug Free funds, El Rancho High School Student Body funds, and Jostens funds at no cost to the District.
- .5 Approve consultant agreement with Dr. Hector Gonzalez, consultant, to provide medical services for the El Rancho High School Varsity Football Team, effective September 7, 2002 through November 21, 2002, on an event-to-event basis for the 2002-2003 school year. Expenditure of \$65 per event is payable from El Rancho High School Paramedic Physicians Account for a total of \$390 for six home games.
- .6 Approve/accept monetary donation on behalf of the estate of Mr. Anaceta Silvera aka Ike Silvera. His estate will donate the sum of \$10,000 to the El Rancho Unified School District Scholarship Fund.

13 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- .1 Approve contract with Los Angeles County Office of Education (LACOE) to conduct "Helping New Teachers to Succeed" workshop on August 19-20, 2002 at the Lopez Staff Development Center. Consultant fees of \$4,200.00 to be paid from Staff Development funds.
- .2 Approve field trip for (102) 4th and 5th grade students and (17) adults from Rio Vista and Durfee to the Bridge Cinema's IMAX Theaters at the Howard Hughes Parkway in Los Angeles on Thursday, August 1, 2002. Expenditures of \$708.00 payable from De Colores Community Learning Center funds.

13 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- . 3 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, a non-public agency for special education students, effective April 8, 2002 through June 28, 2002, \$75.00 per Occupational Therapy sessions not to exceed 73 hours, for a total sum not to exceed a cost of \$5,475.00.
- . 4 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, a non-public agency for special education students, effective June 1, 2001 through June 21, 2001, \$75.00 per Occupational Therapy sessions not to exceed 2 hours, for a total sum not to exceed a cost of \$150.00.
- . 5 Approve/Ratify the contract of the parent of an El Rancho Unified School District student to provide transportation to *Gallagher Pediatric Therapy*, Fullerton, CA, as indicated in the student's current Individualized Education Program (I.E.P.); commencing July 1, 2002 twice weekly through the 2002/2003 school year. The expenditure, not to exceed eleven dollars and thirty-one cents (\$11.31) per day, payable from Special & Alternative Education/Severely Handicapped funds.
- . 6 Approve a student of the El Rancho Unified School District to attend the "Speech and Language Summer Camp" provided through Total Communication Center, Whittier, CA. The student will receive 47 1/2 hours of speech and language services during the two week period between July 29, 2002 and August 9, 2002, and mileage reimbursement to the parent at the rate of thirty-six point five cents (36.5) per mile, not to exceed three dollars and sixty five cents per day payable from Special & Alternative Education/Severely Handicapped funds.

14 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 17829 through 17940 totaling \$712,388.20.
 - b. Purchase Order Nos. P161255 through P161323 and including prior numbered confirming orders totaling \$239,461.30 and Cafeteria Purchase Orders totaling \$140,357.29.
 - c. "A" Warrants Schedule CIK through HIW-N totaling \$5,762,596.20.
 - d. "B" Warrants Nos. 4569 through 4587 totaling \$3,040,143.41.
 - e. Revolving Cash Check No. 4666 through 4672 totaling \$2,749.46
 - f. Clearing Account Nos. 1231 through 1236 totaling \$337,143.60.

14 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 2 Approve Change order No. 2 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$37,613.09 payable from the Modernization Fund.
- . 3 Approve Change Order No. 3 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$96,628.55 payable from the Modernization Fund.
- . 4 Approve Change Order No. 4 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$113,914.94 payable from the Modernization Fund.
- . 5 Approve two-year contract for services with Keenan & Associates for the supervision and administration of the Liability Claims Program of the El Rancho Unified School District, at a cost not to exceed \$20,000 for school year 2002-2003 and \$20,000 for school year 2003-2004 to be paid through the Property & Liability funds and authorize David L. Fuller, Business Manager, to sign all appropriate documents.
- . 6 Approve award of the El Rancho High School HVAC and Science Lab Upgrade Contract to _____ for a total low bid contract cost of _____ payable from the Modernization Fund.

15 DEPARTMENT OF PERSONNEL/INTERNAL RELATIONS -- Alfred Ogas (562) 801-5216

- . 1 Approve the 2002/2003 Elementary/Secondary, Minimum and Modified Day Instructional Schedules.
- . 2 Approve job description for Program Improvement District Resource Teacher.

CONSENT AGENDA ITEMS 11 THROUGH 15:

M_____S_____Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 6 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 2-2002/2003**

- Administrator (1) Appointment of Assistant Superintendent, Educational Services
- Teachers (2) Resignations
- Teachers (5) Temporary Contracts
- Teachers (5) First-Year Probationary Contracts
- Teachers (1) Unpaid Leave of Absence
- Teachers (3) Signing Bonus
- Teacher (1) Summer School Assignment/ Adult School
- Teachers (12) Extra-Duty Extra-Pay Summer Assignment to attend the Los Angeles County Office of Education (LACOE) LANGUAGE Training
- Teachers (9) Extra-Duty Extra-Pay Assignment for nine teachers to conduct Saturday School on a rotating basis
- Teachers (6) Stipend Pay to facilitate the implementation of the School Level Plan for the 2002-2003 school year/Burke
- Teachers (8) Stipend Pay for attendance to the Summer Staff Development Program Workshops

**(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 2-2002/2003**

- Probationary (3) Child Care Attendants
- Promotion (1) Grounds Worker
- Unpaid Leave of Absence (1) Instructional Aide I
- Temporary Employment(1) Electrical Crew Leader
- Substitute (22) Custodian
- Substitute (1) Child Care Attendant
- Summer Assignment (3) Clerk Typist II
- Summer Assignment (1) Computer Resource Aide
- Summer Assignment (5) Clerk Typist I
- Summer Assignment (1) Library Clerk

CLOSED SESSION:

- Summer Assignment (1) Library Media Assistant
- Summer Assignment (2) Child Care Attendant
- Summer Assignment (2) Community Relations Assistant
- Summer Assignment (2) Instructional Aide/Severely Handicap
- Summer Assignment (2) Instructional Aide/Severe Disorder of Language
- Summer Assignment (2) Instructional Aide I
- Summer Assignment (1) Custodian
- Summer Assignment (1) Cafeteria Helper I
- Unclassified Summer Assignment (4) College Tutors
- Unclassified Summer Assignment (1) Noon Supervisor
- Unclassified Summer Assignment (3) Student Worker

- (3) Student Disciplinary Matters: Student A
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation
- (6) Public Employee Appointment: Assistant Superintendent, Human Resources, Business & Support Services

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____

- 16** Approve/Ratify Certificated Employment Register No. 2-2002/2003
- 17** Approve/Ratify Classified Employment Register No. 2-2002/2003
- 18** Student Expulsion: Student A

ACTION ITEMS 16 THROUGH 18:

M _____ S _____ Vote _____

(Exception: _____)

ADJOURNMENT:

M _____ S _____ Vote _____