

**EL RANCHO UNIFIED SCHOOL DISTRICT**

Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

June 25, 2002  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Frank P. Boyce, Vice President

*ROLL CALL:* Rita Jo Ramirez, President  
Frank P. Boyce, Vice President  
Raul P. Salcido, Clerk  
Vincent Chavez, Member  
Lupe Salas, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Acting Superintendent  
D. Anne Eichman, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Alfred L. Ogas, Director  
Susanna S. Smith, Director  
David L. Fuller, Business Manager

*RECORDER:* Victoria N. Chavez

*VISITORS:* Register No. 22-2001/2002

*ACKNOWLEDGMENT OF GUEST(S):*

*BOARD OF TRUSTEE PRESENTATIONS:*

*The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

- (1) Anne Cochran, Committee Chairperson for Cub Scout Pack 432
- (2) Recognition of Community Volunteer Agencies and Individuals who have provided Health Services to the District's students during 2001/2002.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**245** Adopt the minutes of the Board of Education's regular meeting held June 11, 2002.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

(1) Proposed 2002/2003 District Budget, David Fuller

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

*CONSENT AGENDA: (Items 246 through 250)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**246 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

.1 Approve Resolution No. 34-2001/2002 Acknowledging Anne Cochran, Committee Chairperson for Cub Scout Pack 432.

**246 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 2 Approve Board of Education institutional memberships for the 2002/03 fiscal year of approximately \$18,228.00 payable from the Board Dues and Memberships account.
- . 3 Approve attendance of Board Members, administration, and staff to any meeting or conference scheduled by the association listed during the 2002/2003 fiscal year, in accordance with Board Policy 4133, with cash advances and necessary expenses payable from General Funds, Categorical Funds, Adult Funds, or Cafeteria Funds as appropriate.
- . 4 Approve Julie Ellis, Principal, and/or Adrian Ayala, Athletic Director as voting school representatives to the C.I.F. Southern Section for El Rancho High School for the 2002/2003 school year.
- . 5 Approve the recommendation from El Rancho High School that the school remain on a trimester block schedule.

**247 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199**

- . 1 Approve attendance of two certificated staff members from South Ranchito Elementary School to "Getting to the Heart of the Standards" seminar on July 26, 2002 in Anaheim. Estimated expenditures of \$290 payable from SIP funds.
- . 2 Approve/Ratify agreement with Pyro Spectacular Fireworks Company for services rendered as related to Fireworks show for the El Rancho High School Graduation on June 20, 2002. Expenditure not to exceed \$1,500 payable from El Rancho High School ASB funds.
- . 3 Approve the adoption of Prentice Hall Timeless Voices, Timeless Themes for grades 7-8 English Language Arts program.
- . 4 Approve monthly mileage allowance for the 2002-2003 fiscal year, effective July 1, 2002 payable from the General Fund, PAR, Pre-Intern Grant, Special Education, Adult School, Title I, EIA, SIP, Child Development, and State Preschool as listed and payment of \$.36.5 per mile to all other employees in positions requiring the use of private automobiles as authorized in Board Policy 4133.
- . 5 Approve the submission of the District's 2002-2003 Consolidated Application, Part I, to the California Department of Education.

**247 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199**

- .6 Approve to declare the Houghton Mifflin (K-5) Invitations to Literacy and Holt, Reinhart Winston (6-8) Elements of Literature Reading/Language Arts textbooks obsolete and dispose of according to State Law.
- .7 Approve educational field trip for 30 El Rancho High School Literary Club students, 2 certificated staff members, 1 adult chaperone, and 1 ROP Advisor/Parent to Yosemite National Park on July 3-7, 2002. Transportation provided by PTC bus. Cost per participant is \$374 for a total expenditure of \$12,716 payable from El Rancho Literary Club funds and student fundraisers at no cost to the District.
- .8 Adopt second reading of *revised* Board Policies and Administrative Regulations:  
BP & AR 4040 – Personnel: Employee Use of Technology  
BP & AR 6163.4 – Instruction: Student Use of Technology

**248 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- .1 Approve/Ratify contracts with Los Angeles County Office of Education (LACOE) to conduct a Standards-Based Achievement Audit for Durfee (\$9,000), Magee (\$9,000), Burke Middle (\$14,500) and Rivera Middle (\$17,000), effective April 16, 2002 to June 30, 2003.
- .2 Approve Contract GCTR-2145 in the amount of \$830,676.00 for General Center Child Care Program agreement between the California State Department of Education and ERUSD for the purpose of providing general child care and development services in fiscal year 2002/2003 and approval of Resolution No. 31, 2001/2002, authorizing Anne Eichman, Assistant Superintendent to sign the transaction for the Governing Board.
- .3 Approve Contract GPRE-2122 in the amount of \$1,511,970.00 for State Preschool Program agreement between the California State Department of Education and ERUSD for the purpose of providing preschool child care and development services in fiscal year 2002/2003 and approval of Resolution No. 32, 2001/2002, authorizing Anne Eichman, Assistant Superintendent to sign the transaction for the Governing Board.

**248 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- .4 Approve/Ratify field trip for (99) 4th & 5th grade students and (25) adults from Rio Vista and Durfee Elementary to Disneyland (Youth Fun Day) on Friday, June 21, 2002; and approve Transportation Agreement with Richmond Bus Company. Expenditures of \$3,786.00 payable from De Colores Community Learning Center funds.
- .5 Approve amendment to Bd. Item 164.9, approved March 12, 2002, contract with Durham Transportation to provide transportation to ABC School in El Monte for an El Rancho Unified School District student and one special education aide for the summer school session, extending the contract period from June 30, 2002 to August 23, 2002, five days a week. The cost of the transportation of \$196.12 daily with an excess rate per hour of \$24.68 payable from Special & Alternative Education/Severely Handicapped funds
- .6 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Speech and Language Development Center, a non-public agency for special education students, effective April 29, 2002 through June 20, 2002, as per Individualized Education Program, for an approximate total amount of \$9,694.00.
- .7 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Leeway School for Educational Therapy, a non-public agency for special education students, effective May 1, 2002 through June 21, 2002, as per Individualized Education Program, for an approximate total amount of \$5,656.00.8
- .8 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Rossier Park Elementary School for Educational Therapy, a non-public agency for special education students, effective May 8, 2002 through June 21, 2002, as per Individualized Education Program, for an approximate total amount of \$5,024.00.
- .9 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and Gallagher Pediatric Therapy, a non-public agency for special education students, effective April 8, 2002 through June 28, 2002, \$75.00 per Occupational Therapy sessions not to exceed 47 hours for a total sum not to exceed a cost of \$3,525.00.

**248 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- .10 Approve/Ratify Addendum to the Individual Service Tuition Agreement approved on September 18, 2001, Board Item 36.8, through the Whittier Area Cooperative Special Education Program between ERUSD and Gallagher Pediatric Therapy, a non-public agency for special education students: add an additional hour per week of Occupational Therapy sessions, effective October 12, 2001 through April 17, 2002 changing original contract from \$2,625.00 to \$4,425.00.

**249 DIVISION OF BUSINESS SERVICES --** David Fuller (562) 801-5294

- .1 Adopt the proposed budget for school year 2002-2003.
- .2 Adopt Resolution No. 33-2001/2002 approving interfund transfers not to exceed \$450,000 from the District's Self-Insurance Funds and the Retiree Benefit Fund to the District's Unrestricted General Fund.
- .3 Approve attendance of administration and staff to School Services of California's 24th Annual School Finance and Management Conference in Anaheim on Monday, July 22, 2002 at a cost of \$185 per participant for the first four attendees and \$150 per additional attendees, with cash advances and necessary expenses payable from General Funds.
- .4 Approve contract renewal with Business Machines & Equipment Corporation for the 2002-2003 fiscal year for district-wide typewriter repair and service. Total cost not to exceed \$6,000 payable from Maintenance & Operations Fund.
- .5 Approve authorization of the Asst. Director of Fiscal Services and the Sr. Bookkeepers to approve the release of payment of Commercial Warrants only in PeopleSoft.
- .6 Approve to accept low bid of \$78,604 and request for progressive payments submitted by Southern California Roofing Co., total project cost payable from the State Deferred Maintenance Program.
- .7 Approve to submit updated Deferred Maintenance Five-Year Plan and proposal for expenditures of funds to the State of California for approval.
- .8 Approve to piggyback onto East Whittier City School District Bid to replace carpet and floor tile in the library building at El Rancho High School. Estimated project cost is \$30,359 payable from one-time funds.

**249 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- .9 Approve budget transfers and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- .10 Approval to accept low bid of \$327,400 and request for progressive payments submitted by Paramount Painting for the exterior painting of El Rancho High School. Total project cost is payable from the State Deferred Maintenance Program.
- .11 Approve award of South Ranchito Government Building Demolition contract to Current Enterprises for a total bid contract cost of \$109,675 from the Modernization and Facility Funds.

**250 DEPARTMENT OF PERSONNEL/INTERNAL RELATIONS -- Alfred Ogas (562) 801-5216**

- . 1 Approve Resolution No. 30-2001 /2002, Reduction of Classified Staff for the 2002-2003 school year.
- . 2 Approve revised agreements for the 2002-2003 School Calendar.

*CONSENT AGENDA ITEMS 246 THROUGH 250:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 5 under closed session will be addressed.*

RECESS:

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 22-2001/2002

- Teachers (7) Resignations
- Teachers (5) Temporary Contracts
- Teachers (3) First-Year Probationary Contracts
- Teacher (1) Leave of Absence
- Teacher (1) Substitute/Adult School
- Teachers (33) Second-Year Probationary Contracts
- Teacher (1) Summer Assignment/Adult School
- Teachers (24) Permanent Certification Contracts
- Teacher (1) Temporary School Psychologist-Intern Contract
- Teacher (1) Probationary School Psychologist Contract
- Teachers (4) Signing Bonus
- Teachers (2) Early Retirement
- Administrator (1) Appointment of Assistant Superintendent/Human Resources, Business & Support Services
- Administrator (1) Appointment of El Rancho High School Assistant Principal/Guidance
- Administrator (1) Appointment of El Rancho High School Dean of Students
- Teacher (1) Release of First-Year Probationary Contract
- Teachers (19) Authorized for Summer School Assignment
- Teachers (5) Extra-Duty Extra-Pay Assignment to serve as Curriculum Chair, Physical Fitness, Television Production, Arts and Crafts
- Teachers (6) Summer Assignment to review the English Learner Master Plan
- Teachers (33) Extra-Duty Extra-Pay Assignment to attend Bilingual Contact Teachers meeting throughout the 2001-2002 school year
- Teachers (8) Summer Assignment to review the K-5 Standards-Based Report Card and Benchmarks/Pacing Guide
- Teachers (2) Stipend Pay for providing tutoring to students not meeting District standards/Pio Pico
- Teachers (4) Summer Assignment for technology training encompassing data base, Microsoft Excel and Microsoft Power Point on site/North Park
- Teacher (1) Summer Assignment for the Band Director/North Park
- Teachers (3) Stipend Pay to provide assistance with the writing of the school plan for student achievement/Pio Pico
- Teachers (3) Stipend Pay to provide assistance with the writing of the school plan for student achievement/Pio Pico
- Administrator (1) Stipend Pay to serve as California State Polytechnic University Pomona Master Teacher/Salazar
- Teachers (2) Stipend Pay to serve as facilitators for the 2001-2002 STAR/SABE Testing Program
- Teachers (12) Extra-Duty Extra-Pay Assignment to teach Summer Technology Staff Development Classes
- Psychologist (1) Extra-Duty Extra-Pay Assignment to provide psychological services



*CLOSED SESSION:*

- Teacher (1) Extra-Duty Extra-Pay Assignment to work with students and parents with home visiting training and implementation of Teacher Home Visit Program
- Administrator (1) Appointment for the position of Principal/Selby Grove

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 22-2001/2002

- Probationary (2) Child Care Attendant
- Probationary (1) Head Custodian I
- Probationary (2) Custodian
- Substitute (1) Inst. Aide Learning Handicapped
- Substitute (1) Inst. Aide Severe Disorder of Language
- Substitute (1) Inst. Aide Resource Specialist Program
- Substitute (6) Inst. Aide Severely Handicapped
- Substitute (1) Cafeteria Helper I
- Unclassified (1) ASB Worker
- Unclassified (4) Student Worker
- Resignation (1) Child Care Attendant
- Leave of Absence (1) Cafeteria Helper I
- Summer Assignment (5) Instructional Aide III
- Summer Assignment (2) Child Care Attendant
- Summer Assignment (6) Clerk Typist II
- Summer Assignment (3) Health Service Assistant
- Summer Assignment (2) Instructional Aide II
- Summer Assignment (15) Cafeteria Helper I
- Summer Assignment (7) Cook/Baker
- Summer Assignment (9) Cafeteria Manager I
- Summer Assignment (1) Snack Bar Coordinator
- Summer Assignment (1) Cafeteria Manager III
- Summer Assignment (31) Severely Handicapped
- Summer Assignment (7) Severe Disorder of Language
- Summer Assignment (10) Learning Handicapped
- Summer Assignment (3) Cafeteria Helper II
- Summer Assignment (1) Library Media Assistant

(3) Student Disciplinary Matters: Students A through H

(4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 251 Approve/Ratify Certificated Employment Register No. 22-2001/2002
- 252 Approve/Ratify Classified Employment Register No. 22-2001/2002
- 253 Student Expulsion: Student A
- 254 Student Expulsion: Student B
- 255 Student Expulsion: Student C
- 256 Student Expulsion: Student D
- 257 Student Expulsion: Student E
- 258 Student Expulsion: Student F
- 259 Student Review: Student G
- 260 Student Review: Student H
- 261 Student Review: Student I

*ACTION ITEMS 251 THROUGH 261:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_