

**EL RANCHO UNIFIED SCHOOL DISTRICT**

Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

June 11, 2002  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Samuel Perez, Magee Elementary  
Student Council President

*ROLL CALL:* Rita Jo Ramirez, President  
Frank P. Boyce, Vice President  
Raul P. Salcido, Clerk  
Vincent Chavez, Member  
Lupe Salas, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Acting Superintendent  
D. Anne Eichman, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Alfred L. Ogas, Director  
Susanna S. Smith, Director  
David L. Fuller, Business Manager

*ASB BOARD MEMBER:* Christian Herrera, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*VISITORS:* Register No. 21-2001/2002

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, MAGEE ELEMENTARY SCHOOL:*

*ASB REPORT:*

Christian Herrera, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**234** Adopt the minutes of the Board of Education's regular meeting held May 28, 2002.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

(1) High School Block Schedule Survey Results, Julie Ellis

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

*CONSENT AGENDA: (Items 235 through 238)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**235 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199**

- .1 Approve attendance of one certificated staff member from Magee Elementary School to *Getting to the Heart of the Standards* seminar on July 26, 2002 in Anaheim. Expenditures of \$175 payable from Title II Eisenhower funds.

**235 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199**

- .2 Approve attendance of one certificated staff member from El Rancho High School to *The Bolles School Thirteenth Annual Advanced Placement Institute* July 8-12, 2002 in Jacksonville, Florida. Total expenditures of \$525 payable from AP Challenge funds.
- .3 Approve/Ratify attendance of one certificated staff member from El Rancho High School to the *Los Angeles Urban Systemic Program, UCLA Science Project, Globe in the City conference* May 31- June 2, 2002 in Ventura. Expenditures of \$330 payable from Eisenhower funds.
- .4 Approve year-end/promotional field trip to Smith Park for 91 fifth grade students, 4 teachers and 3 instructional aides from Birney Elementary School on June 20, 2002; and approve Transportation Agreement with Richmond Bus Company. Total expenditures of \$650 payable from SIP funds.
- .5 Amend Board Item No. 246.12 (6-26-01) Memorandum of Understanding between El Rancho Unified School District and the Los Angeles County Bilingual Teacher Training Program. Within the agreement, approve District teachers who participate in the Bilingual Teacher Training Program leading towards a (Bilingual) Cross-cultural, Language, and Academic Development Certificate (B/CLAD), as applicable. Training to be provided by the Los Angeles County Bilingual Teacher Training Program for the 2001-2002 school year, at a cost to the District of \$2,250 for BCLAD Module 5 for 12 teachers. Total expenditures of \$2,250 payable from the 2001-2002 General Fund.

**236 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- .1 Approve the Gifted and Talented Education (GATE) Application for 2002-2003 school year.
- .2 Approve Student Teaching Agreement between El Rancho Unified School District and University of Phoenix, Southern California for the 2002-2003 school year.
- .3 Approve attendance and compensation for (100) classified staff members to attend the Summer Staff Development Workshops from June 24 through August 23, 2002. Verification of attendance will be submitted after each workshop. Stipend compensation of \$6.00 per hour of attendance per participant will be payable from Staff Development funds.

**236 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- .4 Approve reappointment of Ms. Lucila Fernandez, two year term (2002-2004) as Parent Representative to the Community Advisory Council of the Whittier Area Cooperative Special Education Program.
- .5 Approve educational field trip to Catalina Island on June 16-17, 2002 for 15 GATE students, one teacher and four parents from Meller Elementary School. Total expenditures for this field trip will be \$1,300.00 payable from Meller Elementary School's GATE funds.
- .6 Approve consultant agreement with Shirley J. Lanyi, Ph.D. to perform assessment services for an El Rancho Unified School District student, at the rate of \$3,500.00, payable from Special & Alternative Education/Psychological Services funds.
- .7 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and *Optimist High School*, a non-public agency for special education students, effective March 1, 2002 through June 25, 2002, as per Individualized Educational Program, for an approximate total amount of \$11,833.25.
- .8 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, a non-public agency for special education students, effective June 14, 2001 through June 28, 2002, as per Individualized Educational Program, \$75.00 per Occupational Therapy sessions not to exceed 12 hours, for an approximate total of \$900.00.
- .9 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Elementary School for Educational Therapy*, a non-public agency for special education students, effective April 26, 2002 through June 21, 2002, as per Individualized Educational Program, for an approximate total of \$6,880.00.
- .10 Approve/Ratify Addendum to the Individual Service Tuition Agreement approved on January 22, 2002, Board Item 135.9, through the Whittier Area Cooperative Special Education Program between ERUSD and *The Almansor School*, a non-public school for special education students, changing current contract amount from \$38,063.00 to new amount \$40,748.00.

**236 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- .11 Approve/Ratify Addendum to the Individual Service Tuition Agreement approved on September 25, 2001, Board Item 50.6, through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Elementary School*, a non-public school for special education students, changing current contract amount from \$15,731.00 to new amount \$19,907.00. All other conditions of the contract shall remain the same.

**237 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 17705 through 17828 totaling \$759,347.75.
  - b. Purchase Order Nos. P161093 through P161254 and including prior numbered confirming orders totaling \$51,2576.29 and Cafeteria Purchase Orders totaling \$160,557.06.
  - c. "A" Warrants Schedule 119-C through 143-N totaling \$5,288,700.65.
  - d. "B" Warrants Nos. 4547 through 4548 totaling \$3,575,871.93.
  - e. Revolving Cash Check No. 4659 through 4665 totaling \$5,927.46.
  - f. Clearing Account Nos. 1223 through 1230 totaling \$191,624.25.
- . 2 Approve attendance of administration and staff at any meeting or conference schedule by the association as listed during the 2002-2003 fiscal year, with cash advances and necessary expenses payable from General Funds, Categorical Funds, adult funds, or Cafeteria Funds as appropriate.
- . 3 Adopt existing salary schedules for the 2002-2003 fiscal year with the proviso that, as a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, confidential and other unrepresented employee salaries are declared indefinite for 2002-2003.
- . 4 Approve authorization to make appropriation transfers, including the identification of the sources of funds, and authorize David L. Fuller, Business Manager, to sign any necessary paperwork.
- . 5 Accept low bid of \$59,080 submitted by Universal Asphalt to replace asphalt paving at the Child Development Center (Maizeland). Total project cost payable from Child Development Services State Grant and State Deferred Maintenance Funds.

**237 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- .6 Approve Change Order No. 7 for the Modernization Project at North Ranchito Elementary School by Current Enterprises, Inc., resulting in a credit to the district in the amount of \$9,611.57.
- .7 Approve Change Order No. 6 for the State Preschool Addition at Six Sites by Current Enterprises, Inc. in the amount of \$10,436.82, payable from State Preschool funds.
- .8 Approve budget transfers.
- .9 Approve Resolution No. 29-2002/2003 approving PTO Advantage, an alternate payout of accrued vacation.

**238 DEPARTMENT OF PERSONNEL/INTERNAL RELATIONS -- Alfred Ogas (562) 801-5216**

- .1 Approve attendance of Becky Castro, Credential Analyst, and Kathe Robbs, Pre-Intern Program Specialist, at the 24th Annual Counselors and Analyst of California (CCAC) Conference on October 15-18-2002.

*CONSENT AGENDA ITEMS 235 THROUGH 238:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board.*

- 239** Approve first reading of *revised* Board Policies and Administrative Regulations:  
 BP & AR 4040 – Personnel: Employee Use of Technology  
 BP & AR 6163.4 – Instruction: Student Use of Technology

*Public Input:*

*Board Discussion:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

**PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:**

*Numbers 1 through 5 under closed session will be addressed.*

**RECESS:**

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 21-2001/2002**

- Teacher (1) Resignation
- Teachers (6) Temporary Contracts 2002-2003 School Year
- Teachers (4) Probationary Contracts 2002-2003 School Year
- Teacher (1) Second Year Probationary Contract 2002-2003 School Year
- Teacher (2) Day-To-Day Substitute Teachers
- Teachers (8) Signing Bonus Fee 2002-2003 School Year
- Teachers (33) - Counselors (2) Summer School 2002 Assignments/ Adult School
- Teachers (8) Authorized to contract for Summer School 2002
- Teacher (1) Extra-Duty Extra-Pay Assignment for ERFT President during 2002 Summer School Session
- Teacher (1) Summer Assignment to receive technology training encompassing Data Base, Microsoft Excel and Microsoft Power Point/Technology Grant
- Teachers (2) Extra-Duty Extra-Pay Assignment to facilitate and coordinate the registration, testing and placement of new students in the Distance Learning Program/ Adult School
- Teacher (1) Summer Assignment to work with principal and other team members to complete the Single Plan for Student Achievement (SPSA) from June 24, 2002 through July 19, 2002/Rivera Elementary
- Teachers (39) Extra-Duty Extra-Pay Assignment to facilitate the mandated California English Language Development Test (CELDT) testing to El Rancho Unified School District students
- Teacher (1) Stipend Pay Assignment to serve as national University Master Teacher /Meller
- Teachers (17) Stipend Pay Assignment to serve as GATE Facilitators for Semester 2 of the 2001-2002 school year
- Teacher (1) Extra-Duty Extra-Pay Assignment to do COGAT Training and to work on the writing of 2002-2003 District GATE Application on Saturday, June 1, 2002/South Ranchito
- District Resource Teachers (9) Extended Responsibilities during Summer Session
- Teachers (21) Stipend Pay Assignment to serve as facilitators for the 2001-2002 STAR/SABE Testing Program

*CLOSED SESSION:*

- Teacher (1) Stipend Pay Assignment to serve as the teacher for the after-school GATE Program/North Ranchito
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 21-2001/2002
- Probationary (1) Data Processing Clerk I
  - Probationary (2) Cafeteria Helper I
  - Out of Category (1) Classified Personnel Secretary
  - Resignation (1) Child Care Attendant
  - Resignation (1) Inst. Aide Severely Handicapped
  - In addition to regular assignment (1) District Peace Officer
  - Substitute (1) Records Clerk
  - Substitute (1) Custodian
  - Substitute (4) Inst. Aide Severely Handicapped
  - Substitute (3) Inst. Aide Severe Disorder of Language
  - Substitute (3) Inst. Aide Learning Handicapped
  - Substitute (3) Inst. Aide Resource Specialist Program
  - Unclassified (3) ASB Worker
  - Unclassified (2) Instructional Aide Trainee
  - Possible Summer Assignment (4) Office & Clerical
  - Possible Summer Assignment (16) Food Services Worker
  - Possible Summer Assignment (21) Instructional Services
  - Possible Summer Assignment (2) Unclassified
  - Summer Assignment (8) Inst. Aide III
  - Summer Assignment (1) Inst. Aide S.H.
  - Summer Assignment (2) Clerk Typist II/Sub.
  - Summer Assignment (2) Clerk Typist II/Bil.
- (3) Student Disciplinary Matters: Students A through C
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 240** Approve/Ratify Certificated Employment Register No. 21-2001/2002
- 241** Approve/Ratify Classified Employment Register No. 21-2001/2002
- 242** Student Expulsion: Student A
- 243** Student Expulsion: Student B
- 244** Student Expulsion: Student C

*ACTION ITEMS 240 THROUGH 244:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_