

**EL RANCHO UNIFIED SCHOOL DISTRICT**

Pico Rivera, California

BOARD OF EDUCATION

**Study Session 5:30 PM**

Regular Meeting 7:00 PM

May 14, 2002

City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

- CALL TO ORDER:* Rita Jo Ramirez, President
- ROLL CALL:* Rita Jo Ramirez, President  
Frank P. Boyce, Vice President  
Raul P. Salcido, Clerk  
Vincent Chavez, Member  
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Acting Superintendent  
D. Anne Eichman, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Alfred L. Ogas, Director  
Susanna S. Smith, Director  
David L. Fuller, Business Manager
- ASB BOARD MEMBER:* Christian Herrera, ASB President/El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- VISITORS:* Register No. 19-2001/2002
- STUDY SESSION:*  
❖ Renaissance Learning
- REGULAR SESSION:*
- PLEDGE OF ALLEGIANCE:* Birney Elementary School  
Student Council President
- STUDENT GOVERNMENT, BIRNEY ELEMENTARY SCHOOL:*
- ASB REPORTS:*  
Christian Herrera, ASB President at El Rancho High School will report on past and future activities.

**BOARD OF TRUSTEE PRESENTATIONS:**

*The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

- ❖ Recognition of Middle Schools' Spelling Bee, Science Bowl and Math Counts Winners

**BREAK:**

**The Superintendent recommends that the Board of Education:**

**ADOPTION OF MINUTES:**

- 212** Adopt the minutes of the Board of Education's regular meeting held April 23, 2002.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- (1) California English Language Development Test (CELDT) Results Overview, Silvia Borjas, Coordinator of Categorical Programs

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

*CONSENT AGENDA: (Items 213 through 217)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**213 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 1 Adopt Resolution No. 26-2001/2002, Classified School Employee Week, May 19-25, 2002.
- . 2 Approve attendance of Board Members and central office administrators to the NALEO 19<sup>th</sup> Annual Conference in Albuquerque, New Mexico, June 26-29, 2002. Expenses will be payable from the Board or central office conference accounts, as appropriate.

**214 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199**

- . 1 Approve/Ratify educational field trips for 119 4th grade students, 4 teachers, and parent volunteers from South Ranchito Elementary School to the Natural History Museum --two classes on May 1, 2002 and two classes on May 2, 2002, and transportation by Laidlaw Transit. Transportation costs paid by the Natural History Museum.
- . 2 Approve educational field trips for 40 5th grade students, 2 teachers, 2 instructional aides, and adult volunteers on May 17, 2002 and 60 5th grade students, 2 teachers, 2 instructional aides, and adult volunteers on May 24, 2002 from Birney Elementary School, and Transportation Agreement with Richmond Bus Company. Total transportation costs of \$660 payable from SIP funds.
- . 3 Approve education field trip for 25 El Rancho High School Outdoor Club/Fishing and Service Organization student members, 4 teachers, 1 adult chaperon, and parent volunteers from El Rancho High School to the Santa Fe Dam in San Gabriel on May 18, 2002. The bike ride from El Rancho High School to the Santa Fe Dam Recreation Area will be on the San Gabriel Riverbed bike trail. Students will be required to submit parent permission slips indicating that private transportation will be provided. No cost to the District will be incurred.
- . 4 Approve attendance of the El Rancho High School Pepsters and Drill Team (48 members) and 4 parent volunteers to USA Spirit Camp at Cal Lutheran in Thousand Oaks on July 19-22, 2002. Total expenditure of \$13,200 (registration fee of \$275 per participant) is payable by individual student fundraisers. Transportation provided by participants at no cost to the District.

**214 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199**

- .5 Approve consultant agreement with Storytellers and Troubadours, consultants, to provide four assemblies in the area of language development for students at South Ranchito Elementary School. Michael McCarthy will present a storytelling assembly with International Folk Tales on May 31, 2002 and Asha's Baba will present three assemblies on June 10, 2002 integrating music and tales from West Africa. Expenditures of \$1,300 payable from EIA/LEP funds.
- .6 Approve the 2002 Summer School Program in the El Rancho Unified School District.

**215 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT -- Anne Eichman (562) 801-5197**

- .1 Approve the Comprehensive School Reform Demonstration (CSR D) Program District and School Applications for funding from July 1, 2002 to June 30, 2005. Schools include: Meller, Pio Pico, Rio Vista, Valencia and El Rancho High.
- .2 Approve/Ratify amended Student Teaching Agreement No. 3035 between El Rancho Unified School District and California State Polytechnic University, Pomona for the 2001-2002 school year.
- .3 Approve/Ratify attendance of Assistant Superintendent to the California Institute of School Improvement (CISI) Workshop on May 3, 2002 at the Doubletree Hotel in Ontario. Registration cost of \$65.00 payable from Research, Evaluation and Staff Development funds.
- .4 Approve Annual Fund Raiser to be conducted by the Child Development Center Parent Advisory Committee from May 17, through May 31, 2002 following Board Policy #1321 on solicitation of funds and by students.
- .5 Approve the Family Healthfest Day to provide parent education to parents of the Child Development Programs. Prevention techniques and awareness of healthy habits will be stressed to participants. All costs will be funded by the WIC (Women, Infants, Children) Task Force.

**215 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT--Anne Eichman (562) 801-5197**

- .6 Approve educational field trip to "The Lion King" performance at the Pantages Theater in Hollywood on Sunday, June 9, 2002 for (32) GATE students, two identified high achieving students (GATE program participants) one GATE coordinator and three classroom teachers (total 38 participants) from North Ranchito Elementary School. Estimated total expenditures of \$1,558.00/admission and \$300.00/PTC transportation (total \$1,858.00) payable from GATE funds.
- .7 Approve amendment to Board Item 164.8, approved March 12, 2002, for consultant agreement with Rod Paterson, to provide one individual special education assessment for an El Rancho Unified School District student, to increase the rate to \$800.00, payable from Special & Alternative Education/Psychological Services funds.
- .8 Approve/Ratify of the contract with the parent of an El Rancho Unified School District student to provide transportation to Barbara Dawson Educational Center in La Mirada, CA., commencing April 29, 2002 on a daily basis through June 21, 2002. The expenditure, not to exceed \$10.80 per day, payable from Special & Alternative Education funds.
- .9 Approve contract with the Assistive Technology Exchange Center (ATEC) to provide services to an El Rancho Unified School District student diagnosed with autism, not to exceed six hours at the rate of \$95.00 per hour, school travel \$25.00, \$0.36 per mile, for the period July 1, 2002 to October 31, 2002, at an approximate cost of \$1,000 to be charged to the Special & Alternative Education/Psychological Services funds.
- .10 Approve/Ratify reimbursement to the parent of an El Rancho Unified School District student who provided transportation to Gallagher Pediatric Therapy, Fullerton, CA, as indicated in the student's current Individualized Education Program (I.E.P.); commencing July 1, 1999 on a once a week basis through the 2002-2001 school year. The expenditure, not to exceed \$9.30 per day, payable from Special Education funds.
- .11 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, a non-public agency for special education students, effective September 4, 2001 through June 28, 2002, \$75.00 per hour Occupational Therapy sessions not to exceed 64 hours, for an approximate total amount of \$4,800.00.

**215 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT--Anne Eichman (562) 801-5197**

- .12 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and Rossier Park Elementary School, a non-public agency for special education students, effective March 4, 2002 through June 21, 2002, as per Individualized Educational Program, for an approximate total of \$12,586.00.

**216 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- .1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 17586 through 17704 totaling \$536,026.06.
  - b. Purchase Order Nos. P160676 through P161092 and including prior numbered confirming orders totaling \$1,186,182.55 and Cafeteria Purchase Orders totaling \$32,782.70.
  - c. "A" Warrants Schedule CIJ through E4S-C totaling \$5,949,125.77.
  - d. "B" Warrants Nos. 4525 through 4546 totaling \$3,850,618.12.
  - e. Revolving Cash Check Nos. 4658 totaling \$4.38.
  - f. Clearing Account Nos. 1216 through 1222 totaling \$295,087.50.
- .2 Approve budget transfers.
- .3 Approve to advertise for bids to paint the entire exterior of El Rancho High School. Total estimated cost of \$800,000 payable from Deferred Maintenance Funds.
- .4 Approve to advertise for bids for roof replacement at Magee, Birney and South Ranchito Elementary Schools with a total estimated cost of \$80,000.00 payable from Deferred Maintenance Funds.
- .5 Approve to declare district equipment as obsolete. Equipment will be declared scrap and discarded.
- .6 Approve consultant agreement with Mr. Howie Cheng to optimize Peoplesoft and educational functions to LACOE for a total of \$2,500.00.
- .7 Approve contract agreement between Office Depot and El Rancho Unified School District, based on a piggyback contract with Los Angeles County Contract #41421, to purchase office and stationery supplies and products on a Minimum Trade Discount from current published price lists.

**216 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- .8 Approve award for the So. Ranchito Elementary Government Building Modernization Contract to \_\_\_\_\_ for a total bid contract cost of \$\_\_\_\_\_ payable from the Modernization Fund.

**217 DEPARTMENT OF PERSONNEL/INTERNAL RELATIONS -- Alfred Ogas (562) 801-5216**

- .1 Second reading and adoption of revised Board Policy and Administrative Regulation 1312.3 Uniform Complaint Procedures.
- .2 Approve Classified Salary Schedules reflecting a 3.06% increase retroactively to July 1, 2001, the Child Development Center Classified Salary Schedule reflecting a 3.87% increase retroactively to July 1, 2001.

*CONSENT AGENDA ITEMS 213 THROUGH 217:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 5 under closed session will be addressed.*

*RECESS:*

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 19-2001/2002

- Teachers (2) Day-To-Day Substitutes
- Teachers (5) Long-Term Contracts
- Teachers (3) Leave of Absence
- Teacher (1) Resignation
- Teachers (8) Temporary Contracts for the 2002-2003 school year
- Teachers (6) Probationary Contracts for the 2002-2003 school year
- Teachers (12) Permanent Status for the 2002-2003 school year
- Teacher (1) Retirement
- Teachers (2) Stipend Pay to serve as Powder Puff Advisors to monitor, coach and facilitate the program/ERHS
- Teacher (1) Summer Assonant to establish programs for Title I and LEP students/North Pk
- Teachers (2) Extra-Duty Extra-Pay Assignment to implement the Conflict Resolution Youth Mediation Program/Meller
- Teachers (19) Extra-Duty Extra-Pay Assignment to serve on the K-6 Reading/Language Arts Adoption Committee
- Teacher (1) Stipend Pay to provide weekly activities for Student Council to develop leadership and self-confidence skills/Rio Vista
- Teachers (3) Extra-Duty Extra-Pay Assignment to work with students and parents with home visits, training and implementation of Teacher Home Visit Project
- Teachers (6) Extra-Duty Extra-Pay Assignment to attend Staff Development Program, GATE Workshop #4 - Learning/Applying Various Strategies/Activities for Gifted & High Achievers on Saturday
- Teachers (31) Extra-Duty Extra-Pay Assignment to work as Pre-Intern Coaches for Semester 2 of the 2001-2002 school year for the PAR Program
- Inclusion Specialist (1) Special Education D.O.3

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 19-2001/2002

- Probationary (3) Child Care Attendants
- Promotion (1) Cafeteria Helper I
- Out of Category (1) Classified Personnel Secretary
- Out of Category (1) Personnel Technician
- Out of Category (1) Cook/Baker
- Leave of Absence (1) Child Care Attendant
- Resignation (1) Child Care Attendant
- Substitute (2) Cafeteria Helper I
- Substitute (1) Severe Disorder of Language
- Substitute (1) Learning Handicapped
- Substitute (1) Resource Specialist Program
- Substitute (1) Severely Handicapped
- Unclassified (2) ASB Worker
- Unclassified (1) Safety School Violence Prevention
- Unclassified (1) Instructional Aide Trainee
- Unclassified (1) College Tutor
- Unclassified (1) Noon Supervisor



- (3) Student Disciplinary Matters: Students A through E
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 218** Approve/Ratify Certificated Employment Register No. 19-2001/2002
- 219** Approve/Ratify Classified Employment Register No. 19-2001/2002
- 220** Student Expulsion: Student A
- 221** Student Expulsion: Student B
- 222** Student Expulsion: Student C
- 223** Student Expulsion: Student D
- 224** Student Expulsion: Student E

*ACTION ITEMS 218 THROUGH 224:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_