

EL RANCHO UNIFIED SCHOOL DISTRICT

Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

March 26, 2002
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Salazar High School Student Council Speaker

ROLL CALL: Rita Jo Ramirez, President
Frank P. Boyce, Vice President
Raul P. Salcido, Clerk
Vincent Chavez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Acting Superintendent
D. Anne Eichman, Assistant Superintendent
Barbara J. Moore-Brown, Director
Alfred L. Ogas, Director
Susanna S. Smith, Director
David L. Fuller, Business Manager

ASB BOARD MEMBER: Christian Herrera, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 16-2001/2002

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, SALAZAR HIGH SCHOOL:

ASB REPORTS:
Christian Herrera, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:
The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

El Rancho High School's Academic Decathlon Team and Coaches

Placed 11th out of 53 schools in Los Angeles County • Placed 1st in the South East Region

BREAK:

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

175 Adopt the minutes of the Board of Education's regular meeting held March 12, 2002.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

(1) Grade Separation Project

Wayne Short, The Burlington Northern & Santa Fe Railway Company

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 176 through 180)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

176 SUPERINTENDENT -- Norbert Genis (562) 801-5199

. 1 Approve Resolution No. 19-2001/2002, declaring that Board Member Rita Jo Ramirez was absent from the March 12, 2002 regular board meeting, due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

176 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .2 Approve Resolution No. 20-2001/2002, declaring that Board Member Lupe Salas was absent from the March 12, 2002 regular board meeting, due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- .3 Approve amendment to Item 126.1 (approved 1/8/02), for conference attendance to the National School Boards Association's 62nd Annual Conference in New Orleans, Louisiana, April ~~6~~ **3**-9, 2002, by Board member(s) and the district superintendent. Expenditures will be payable from the Board or Superintendent conference accounts, as appropriate.

177 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199

- .1 Approve attendance for two certificated staff members from Birney Elementary School to "How to Handle the Hard to Handle Student, K-5" seminar on April 20, 2002, in Anaheim. Expenditures of \$290 payable from SIP funds.
- .2 Approve educational field trip for 92 2nd grade students, 5 teachers, and 10 parents from Rio Vista Elementary School to the Natural History Museum of Los Angeles on April 19, 2002; and Transportation Agreement with Richmond Bus Company. Total expenditures of \$620 payable from Rio Vista Elementary School PTA funds.
- .3 Approve educational field trip for 37 3rd grade students 2 teachers, and 5 parents to the Los Angeles Zoo on March 27, 2002; and Transportation Agreement with Richmond Bus Company. Total expenditures of \$245 payable from Rio Vista Elementary School PTA funds.
- .4 Approve educational field trip for 30 El Rancho High School Government students, 6 teachers, 2 adults chaperones and parent volunteers to Chantry Flats in Arcadia on April 13, 2002. Students will provide private transportation. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.

177 DIVISION OF EDUCATIONAL SERVICES -- Norbert Genis (562) 801-5199

- .5 Approve consultant agreement with Janet Thornber, consultant, to work with South Ranchito Elementary School K-5 teachers in the implementation of science program and integration of Language Arts, effective March 27, 2002 through June 20, 2002. The consultant will be paid at the rate of \$75 per hour, not to exceed a total of 54 hours. Expenditures of \$4,050 payable from Eisenhower funds.
- .6 Approve/Ratify consultant agreement with Victor Solis consultant and Early Intervention Resource Specialist, of Fresh Start, to provide continued training for El Rancho High School college tutors effective September 4, 2001 through December 14, 2001. Consultant updated procedures, guidelines and accountability forms on an on-going basis; and met with college tutors to relay and share current practices. The consultant's fee is \$15 per hour for a total of 20 hours. Estimated expenditure of \$300 payable equally from EIA/LEP and Title I funds.
- .7 Approve the participation in the Advanced Placement (AP) Reimbursement Program. The State will reimburse the Local Education Agency for fees paid for the College Board for eligible students. Expenditures \$11,558.
- .8 Approve the 2001-2002 "One-Time AB 1667 School Site Bonus Grant" expenditures for Rivera Middle School.
- .9 Approve Release Time Reimbursement Project Excel Institute, contract number 120670:01:02 between the District and the Los Angeles County Office of Education.
- .10 Approve contract with Professional Resources Network to provide External Evaluator services to Pio Pico Elementary School.

178 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- .1 Approve El Rancho Adult School's participation in the Adult Education Innovation & Alternative Instructional Delivery Program for 2001-02, which will provide literacy training for English as a Second Language (ESL) students who cannot attend class because of work/child care.
- .2 Approve/Ratify Internship Agreement between El Rancho Unified School District and California State University, Dominguez Hills for the 2001-2002 school year.

178 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- . 3 Approve/Ratify Amendment #1 - Inflation for an additional \$30,374 to the General Center Child Care Contract (GCTR-1131) Agreement between the California State Department of Education and ERUSD from July 1, 2001 through June 30, 2002.
- . 4 Approval of educational field trips to the Los Angeles Zoo, on **May 3**/Child Development Center, 96 students, 24 adults; **May 10**/State Preschool, 48 students, 12 adults; **May 17**/State Preschool, 72 students, 18 adults; **May 24**/ State Preschool, 72 students, 18 adults. Entrance fees and district transportation costs for CDC not to exceed \$721 to be paid from Parent Advisory funds. Entrance fees and district transportation costs for State Preschool, not to exceed \$1,645 payable from State Preschool funds.
- . 5 Approve/Ratify the contract of the parent of an El Rancho Unified School District student to provide transportation to daily classes at ABC School as indicated in the student's current Individualized Education Program (IEP). The expenditure not to exceed \$12.00 per day payable from Special Education funds, commencing December 10, 2001 through February 28, 2002 on a daily basis.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and Rossier Park Elementary School, a non-public agency for special education students, effective February 28, 2002 through June 21, 2002 as per Individualized Educational Program for a total sum not to exceed \$29,006.

179 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 17340 through 17442 totaling \$522,915.33.
 - b. Purchase Order Nos. P159773 through P160190 and including prior numbered confirming orders totaling \$651,290.90 and Cafeteria Purchase Orders totaling \$198,219.42.
 - c. "A" Warrants Schedule CIG-N through CIH-N totaling \$6,271,884.20.
 - d. "B" Warrants Nos. 4486 through 4503 totaling \$5,610,694.90.
 - e. Revolving Cash Check Nos. 4636 through 4652 totaling \$11,491.69.
 - f. Clearing Account Nos. 1206 through 1210 totaling \$314,414.93.
- . 2 Approve Resolution No. 22-2001/2002 establishing a Capitalization Threshold Policy per Gasb 34 requirements.

179 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- .3 Approve contract agreement between El Rancho Unified School District and Mandated Cost Systems to provide for the preparation and filing of Mandated Cost Claims for 2001-2002 and estimated claims for 2002-2003 at a reimbursable cost of \$26,000.
- .4 Approve budget transfers.
- .5 Approve Change Order No. 11 for the Modernization Project at El Rancho High School by D.J. Amoroso Construction Co., in the amount of \$95,105.00 payable from the Modernization Fund.
- .6 Approve emergency Resolution No. 23-2001/2002 for an Award of Contract Without Bidding and Advertising for the repair and modernization of South Ranchito Elementary Government building at an approximate cost of \$500,000 to be paid from Modernization Funds and District Facility Funds.
- .7 Approve contract agreement with Government Leasing Company for two (2) Gestetner Model 10502 Copiers for a total cost of \$2,365.20 per month for a period of 36 months to be paid from El Rancho High School Funds.
- .8 Approval to advertise for bids for the installation only of district provided air conditioning/heating units at El Rancho High School at a total estimated cost of \$500,000 payable from Modernization Funds.

180 DEPARTMENT OF PERSONNEL/INTERNAL RELATIONS -- Alfred Ogas (562) 801-5216

- .1 Approve to send notices of release of temporary employees to the individuals listed on Resolution No. 21/2001-2002.

CONSENT AGENDA ITEMS 176 THROUGH 180:

M_____S_____Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 16-2001/2002**

- Teacher (1) Substitute/Adult School
- Teachers (3) Substitutes
- Teacher (1) Probationary Contract
- Teacher (1) Release of Probationary Certificated Employee
- Teacher (1) Extended Unpaid Leave of Absence
- Teacher (1) Temporary Contract
- Teachers (4) Certificated Early Retirement
- Teacher (1) Authorize School Business
- Teacher (8) Stipend Pay to assist with the writing of the Single Plan for Student Achievement/South Ranchito
- Teacher (1) Extra-Duty Extra-Pay Assignment to substitute in the English Language and Intensive Literacy Program (ELILP)/Magee
- Teacher (1) Stipend Pay to serve as advisor for the Intramural 4/5 Grade Soccer Program/Birney
- Teachers (6) Extra-Duty Extra-Pay Assignment to analyze, facilitate and help implement the State required Action Plan as part of II/USP/Valencia
- Teachers (6) Extra-Duty Extra-Pay Assignment to serve on the Rubric Committee/North Park
- Teachers (21) Extra-Duty Extra-Pay Assignment to provide service for the Behavioral Intervention Center (BIC) students on a rotating teaching assignment (four of these teachers to serve as substitutes as needed for the program)/ERHS
- Teachers (40) Supplemental Pay Assignment for second semester 2002 to serve on Newspaper, Band, Annual, Baseball, Boys' Tennis, Golf, Track, Softball, Girls' Track, Boys' Swimming, Girls' Swimming, Trainer, Web Master, Band, Drama, Photography, Speech, Boys' Volleyball, Weight Room Supervisor, ASB Advisor, Chorus, Drill Team, pepsters, Production & Stage/ERHS
- Administrator (1)/Teachers (11) Extra-Duty Extra-Pay Assignment to serve on El Rancho High School's Comprehensive School Reform Demonstration Project (CSRDP) Planning Team/ERHS

CLOSED SESSION:

- Teacher (2) Stipend Pay Assignment to serve as National University Master Teachers/South Ranchito
- Teachers (16) Stipend Pay Assignment to implement activities to increase the communication between school and home through the Parent/Teacher Involvement Grant Program/Pio Pico
- Teacher (1) Extra-Duty Extra-Pay Assignment to teach pupils in the Independent Study and Home/Hospital Teaching Programs
- Teacher (1) Extra-Duty Extra-Pay Assignment to attend the Staff Development Program GATE Workshop #3 on CCR Guidelines and GATE Standards/South Ranchito
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as Coach for the GATE Program/South Ranchito

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 16-2001/2002

- Probationary (2) Child Care Attendant
- Probationary (1) Instructional Aide III/Bil
- Substitute (1) School Secretary/CDC
- Substitute (1) Custodian
- Substitute (1) Instructional Aide/SH
- Retirement (1) Plant Manager
- Early Retirement (1) Senior Bookkeeper
- Resignation(1) Child Care Attendant/CDC
- Resignation(1) Cafeteria Helper I
- Unclassified (2) Noon Supervisor
- Unclassified (1) Safe/Vio. Prev. Officer
- Unclassified (1) College Tutor
- Unclassified (1) Instructional Aide Trainee
- Unclassified (2) Student Worker

(3) Student Disciplinary Matters: Students A through F

(4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

181 Approve/Ratify Certificated Employment Register No. 16-2001/2002

182 Approve/Ratify Classified Employment Register No. 16-2001/2002

183 Student Expulsion: Student A

- 184 Student Review: Student B
- 185 Student Review: Student C
- 186 Student Review: Student D
- 187 Student Review: Student E
- 188 Student Review: Student F

ACTION ITEMS 181 THROUGH 188:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____