

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

February 26, 2002  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

- CALL TO ORDER:* Rita Jo Ramirez, President
- PLEDGE OF ALLEGIANCE:* Rio Vista Elementary Student Council President
- ROLL CALL:* Rita Jo Ramirez, President  
Frank P. Boyce, Vice President  
Raul P. Salcido, Clerk  
Vincent Chavez, Member  
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Acting Superintendent  
D. Anne Eichman, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Alfred L. Ogas, Director  
Susanna S. Smith, Director  
David L. Fuller, Business Manager
- ASB BOARD MEMBER:* Christian Herrera, ASB President/El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- VISITORS:* Register No. 14-2001/2002
- ACKNOWLEDGMENT OF GUEST(S):*
- STUDENT GOVERNMENT, RIO VISTA ELEMENTARY SCHOOL:*
- STUDENT GOVERNMENT, VALENCIA ELEMENTARY SCHOOL:*
- ASB REPORTS:*  
ASB President at El Rancho High School will report on past and future activities.

*BOARD OF TRUSTEE PRESENTATIONS:*

*The Board of Trustees will recognize exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

❖ **El Rancho's VICA Welding Team**

The El Rancho High School Vocational Industrial Club of America (VICA) welding team participated two competition events on Saturday, January 26<sup>th</sup>.

California Association of Skills USA, Region 3, at Mt. San Antonio College

20 Second Elevator Speech and CO2 Racing and Design, at Cal State L.A.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**152** Adopt the minutes of the Board of Education's regular meeting held February 12, 2002.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*At this time the Superintendent and District staff will report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- (1) Grade Separation Project  
*Wayne Short, The Burlington Northern & Santa Fe Railway Company*

*BOARD OF EDUCATION REPORTS:*

*At this time Trustees have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

**CONSENT AGENDA: (Items 153 through 156)**

*All items shall be considered as Consent Agenda and voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**153 DIVISION OF EDUCATIONAL SERVICES**

- . 1 Approve attendance for one certificated staff member from El Rancho High School to the California State Athletic Directors Association (CSADA) 33rd Annual State Conference on April 18-21, 2002 in San Diego. Expenditures of \$832 payable from El Rancho High School SB 1882 funds.
- . 2 Approve attendance for one certificated staff member from El Rancho High School to the Ed Source 25th Consecutive Public Forum on March 14, 2002 in Ontario. Expenditures of \$88 payable from El Rancho High School SB 1882 funds.
- . 3 Approve attendance for one certificated staff member from North Park Middle School to the California Association of Health, Physical Education, Recreation and Dance (CAHPERD) Conference on April 10-12, 2002 in San Diego. Expenditure of \$450 payable from SIP funds.
- . 4 Approve educational field trip for 77 kindergarten students, 3 teachers and 1 instructional aide from Birney Elementary School to El Camino College Marsee Auditorium to attend the "Charlotte Diamond" concert on March 5, 2002; and approve transportation agreement with Richmond Bus Company. Estimated expenditures of \$731 payable from Birney Elementary School SIP funds.
- . 5 Approve educational field trip for 75 students and 4 teachers from North Park Middle School to the Mt. Sac Relays AAF Youth Days at Mt. San Antonio College in Walnut on April 12, 2002. Transportation provided by PTC. Estimated expenditures of \$1,050 payable from SIP Expansion funds.

**153 DIVISION OF EDUCATIONAL SERVICES**

- .6 Approve educational field trip for 30 Government students and 7 adult chaperones from El Rancho High School to Echo Mountain in Pasadena on March 2, 2002. Students will provide private transportation. No cost to the District.
- .7 Approve consultant agreement with Elenore Rodriguez, Parent Education consultant, to provide 2 three-hour parent education workshop sessions per week (9:00-11:00 a.m. and 12:00-2:00 p.m.) on Fridays at Meller Elementary, effective March 1, 2002 through June 7, 2002. Expenditures of \$3,000 payable as designated from SIP and Title I funds.
- .8 Approve/ratify consultant agreement with the Rio Hondo Symphony Association to conduct Music Enrichment Programs at Durfee Elementary and North Ranchito Elementary for fourth and fifth grade students. These programs will be conducted during the months of February and March 2002 and scheduled by the principals and the Symphony Association. Total expenditure of \$500 payable equally from Durfee Elementary School PTA funds and North Ranchito Elementary School SIP funds.
- .9 Approve purchase of a double-faced sign with electronic message center for El Rancho High School. Expenditure of \$40,355.60 payable from El Rancho High School General ASB funds, at no cost to the District.
- .10 Approve consultant agreement with Suni Paz, educator, composer and author, to provide a program in the area of language development through music for students at South Ranchito Elementary School in grades K-3, effective March 3, 2002 through June 6, 2002 for a total of 18 days. Expenditures of \$1,054 payable as designated from SIP, Title I and LEP funds.
- .11 Approve educational field trip for 56 4<sup>th</sup> grade students, 2 teachers and 8 parent volunteers from Rio Vista Elementary School to the Los Angeles County Museum of Art in Los Angeles on March 8, 2002, and transportation agreement with Richmond Bus Company. Total expenditures of \$235 payable from Rio Vista Elementary School PTA funds.

**154 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT**

- .1 Approve attendance of two SH (Severely Handicapped) Teachers (one Birney and one No. Ranchito Elementary and three Speech Language Pathologists (one No. Ranchito, one Birney and one Meller Elementary) to the Picture Exchange System (PECS) 2-Day Training Workshop, March 5 & 6, 2002, in Monrovia, CA. Estimated expenditure of \$1,150.00 payable from Special & Alternative Education funds.
- .2 Approve attendance of one Resource Teacher, Student Intervention & Support at the "What Matters Most" workshop, on April 15, 2002, in Brea, CA. Estimated expenditure of \$258.00 payable from Special & Alternative Education funds.
- .3 Approve attendance of one Program Specialist, one Resource Teacher, six District Psychologists to the IEP Team Meetings Seminars, March 18, 2002, in the City of Industry, and one Speech-Language Pathologist on April 15, 2002, in Irvine, CA. Estimated expenditure of \$469.20 payable from Special & Alternative Education funds.
- .4 Approve educational field trip to the California Science Center at the IMAX Theater on March 22, 2002 for 50 students and 5 staff members from El Rancho High School. Total expenditure for admission fees, Pupil Transportation (PTC), parking, and substitutes totals \$1,210.00 payable from El Rancho's GATE (70%) and MESA (30%) funds.
- .5 Second reading and adoption of revised Board Policy and Administrative Regulation, BP/AR 5125 Student Records.
- .6 Approve/Ratify of Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, a non-public agency for special education students, effective December 3, 2001 through June 28, 2002, \$75.00 per Occupational Therapy sessions not to exceed 77 hours, for a total sum not to exceed a cost of \$5,775.00.
- .7 Approve/Ratify of Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and Mid Valley *Learning Center*, a non-public agency for special education students, effective January 7, 2002 through June 12, 2002, as per Individualized Educational Program, for an approximate total amount of \$13,167.18.

**154 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT**

- .8 Approve/Ratify of Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and Leeway School for Educational Therapy, a non-public agency for special education students, effective January 11, 2002 through June 21, 2002, as per Individualized Educational Program, for an approximate total amount of \$14,998.00.

**155 DIVISION OF BUSINESS SERVICES**

- .1 Approve Change Order No. 3 for the Modernization Project at Rivera Elementary School by Current Enterprises, Inc. in the amount of \$50,597.09 payable from the Modernization Fund.
- .2 Approve Change Order No. 10 for the Modernization Project at El Rancho High School by D.J. Amoroso Construction Co., in the amount of \$139,882.00 payable from the Modernization Fund.
- .3 Approve Change Order No. 2, 3, 4 and 5 for the State Preschool Addition at Six School Sites by Current Enterprises in the amount of \$118,231.00 payable from the State Preschool Fund.
- .4 Approve Change Order No. 4 & 5 for the Modernization Project at Valencia Elementary School by Current Enterprises, Inc. in the amount \$8,213.53 payable from the Modernization Fund.
- .5 Approve Change Order No. 3 for the Modernization Project at North Ranchito Elementary School by Current Enterprises, Inc. in the amount of \$2,174.59 payable from the Modernization Fund.
- .6 Approve Change Order No. 1 for the New Entrance Design Project at the El Rancho High School by Universal Construction & Maintenance in the amount of \$14,084.00 payable from the Facilities Fund.
- .7 Approve the elimination of two management positions, Director of Purchasing and Assistant Director of Fiscal Services, effective with school year 2002-2003 due to lack of funds.
- .8 Approve the attendance of the Business Manager and the Director of Fiscal Services to the Governmental Accounting for California School Districts Workshop on March 7 & 8, 2002 at the Ontario Marriott Hotel, Ontario, California at a cost of \$720.00 plus expenses payable from the General Fund.

**155 DIVISION OF BUSINESS SERVICES**

- .9 Approve final payment of \$79,200.00 to D.J. Amoroso for the completion of the Selby Grove Elementary Modernization Project and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Total project payable from Modernization Funds.

**156 DEPARTMENT OF PERSONNEL/INTERNAL RELATIONS**

- .1 Approve Norbert D. Genis as the Alternate Member to the Whittier Area Schools Insurance Authority (WASIA), effective immediately.

*CONSENT AGENDA ITEMS 153 THROUGH 156:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board, or items may be pulled from the consent agenda for further discussion and separate action. (Board Bylaw 9322)*

**157 Approve El Rancho Unified School District’s vote for 8-representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County).**

- Leighton Anderson, Whittier Union HSD
- William Warren Brien, Beverly Hills USD
- Julia Brownley, Santa Monica-Malibu USD
- Gloria Duran, Los Nietos SD
- Linda Garcia, Paramount USD
- Teri Greene, Manhattan Beach USD
- Cynthia Green Geter, Lynwood USD
- Gary Kuwahara, Torrance USD
- Donald E. LaPlante, Downey USD
- Ellen Perkins, Palos Verdes Pen. USD
- Ann N. Phillips, Lawndale ESD
- Cathy Warner, Whittier Un. HSD
- Tracey Windes, Manhattan Beach USD

*Public Input:*

*Board Discussion:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 5 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 14-2001/2002
  - Teachers (5) Substitute Teachers
  - ROTC Instructor (1) Adjustment to Salary Increase
  - Teachers (4) Extra-Duty Extra-Pay Assignment to provide after-school enrichment services for the CalWorks program/Selby Grove
  - Teacher (1) to provide services for the Title I Saturday School Program/North Park
  - Teacher (1) Extra-Duty Extra-Pay Assignment to conduct the English Language and Intensive Literacy Program (ELILP)/Rio Vista
  - Teacher (1) Extra-Duty Extra-Pay Assignment to receive technology training/North Park
  - Teachers (3) Extra-Duty Extra-Pay Assignment to attend and/or serve as alternates on the K-5 District Math Textbook Adoption Committee
  - Teacher (1) Supplemental Pay Assignment as Coach for Freshman Girls' Basketball/ERHS
  - Teachers (5) Extra-Duty Extra-Pay Assignment to attend the Staff Development Program GATE Workshop #2 "Depth and Complexity"
  - Teachers (7) and Administrator (1) Extra-Duty Extra-Pay Assignment to work with students and parents with home visits, training and implementation of Teacher Home Visit Project/ERHS



*CLOSED SESSION:*

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 14-2001/2002
  - Probationary (1) Child Care Attendant
  - Probationary (1) Custodian
  - Probationary (1) Grounds Worker
  - Probationary (1) Clerk Typist I
  - Temporary (1) Project Manager
  - Out of classification (1) Cook Baker
  - Resignation (1) Child Care Attendant
  - Resignation (1) Clerk Typist II
  - Release of employment (1) Instructional Aide II  
(Individuals listed have exhausted all available medical leave and are unable to return to work. They will be placed on a 39-month reemployment list.)
  - Substitute (2) Custodian
  - Substitute (2) Clerk Typist II
  - Unclassified (3) ASB Worker
  - Unclassified (3) Student Worker
  - Unclassified (2) Walk-on coach
  - Unclassified (2) College Tutor
  - Unclassified (1) Safe/Vio. Prev. Officer
  - Unclassified (4) Instructional Aide Trainee
- (3) Student Disciplinary Matters: Students A through B
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 158** Approve/Ratify Certificated Employment Register No. 14-2001/2002
- 159** Approve/Ratify Classified Employment Register No. 14-2001/2002
- 160** Student Expulsion: Student A  
Information Item: Student B

*ACTION ITEMS 158 THROUGH 160:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_