

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Organizational Meeting

December 10, 2002
City Council Chambers

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 7:03 PM

ORGANIZATION OF THE BOARD:

- 110** Nominated and elected Board of Education 2003 **President**.
Raul P. Salcido
- 111** Nominated and elected Board of Education 2003 **Vice President**.
Frank P. Boyce
- 112** Nominated and elected Board of Education 2003 **Clerk**.
Lupe Salas
- 113** Adopted the Board of Education calendar of regular meetings for 2003, to be held in the Pico Rivera City Council Chambers, 6615 Passons Blvd., Pico Rivera at 7:00 p.m.
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|-------------------|-------------------|--------------------|
| January 14, 2003 | May 13, 2003 | September 23, 2003 |
| January 28, 2003 | May 27, 2003 | October 14, 2003 |
| February 11, 2003 | June 10, 2003 | October 28, 2003 |
| February 25, 2003 | June 24, 2003 | November 25, 2003 |
| March 11, 2003 | July 8, 2003 | December 9, 2003 |
| March 25, 2003 | July 22, 2003 | |
| April 8, 2003 | August 26, 2003 | |
| April 22, 2003 | September 9, 2003 | |
- 114** Approved/appointed Governing Board members to participate and become voting members on the following committees:
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|--|--------------------------------|
| a. Voting Rep. to the LACOE Committee on School District Organization | <u>R. Salcido</u> |
| b. Los Angeles County School Trustees Association (LACSTA) | <u>V. Chavez</u> |
| c. Pupil Transportation Cooperative Trustee Review Committee | <u>V. Chavez</u> |
| d. Tri-Cities ROP Board of Management (2 members)(1st of 2 yrs) | <u>R. Salcido</u> |
| | (2nd of 2 yrs) <u>F. Boyce</u> |
| e. WACSEP Trustees Review Committee (2nd of 2 yrs) | <u>R. Ramirez</u> |
| f. Whittier Area School Trustees Assoc. Executive Board (2nd of 2 yrs) | <u>L. Salas</u> |

ADOPTION OF MINUTES:

- 115** Adopted the minutes of the Board of Education's regular meeting held November 26, 2002.

CONSENT AGENDA: (Items 116 through 119)

- 116 DIVISION OF EDUCATIONAL SERVICES --** Susanna Smith (562) 801-5206
- . 1 Approved attendance for one administrator from North Park Middle School to the National Association of Secondary School Principals Convention on February 21-24, 2003 in San Diego. Expenditure of \$620 payable from North Park Middle School SIP funds.

116 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 2 Approved attendance for 19 peer helper students and 1 certificated staff member/Peer Helper Advisor from North Park Middle School to the 5th Annual Pomona Peer Resources Conference on February 6, 2003 in Pomona. Transportation provided by PTC. Expenditures of \$1,070 payable from North Park Middle School SIP funds.
- . 3 Approved attendance for two certificated staff members from Meller Elementary School to The Teachers' Source for Balanced Literacy K-3 Seminar on January 9, 2003 in Glendale. Estimated expenditures of \$598 payable from Meller Elementary School II/USP funds.
- . 4 Approved attendance for one certificated staff member from El Rancho High School to the Florida Educational Technology Conference 2003 on February 4-6, 2003 in Orlando, Florida. Expenditures of \$1,000 payable from El Rancho High School CSRD funds.
- . 5 Approved attendance for one certificated staff member from El Rancho High School to the California Mathematics Council Annual Conference on February 7-8, 2003 in San Diego. Expenditures of \$821 payable from El Rancho High School Title II Eisenhower funds.
- . 6 Approved attendance for one certificated staff member from El Rancho High School to the Co-nect Leadership Institute-School Facilitator Conference on January 12-17, 2003 in Atlanta, Georgia. Expenditures of \$800 payable from El Rancho High School CSRD funds.
- . 7 Approved/ratified attendance for one certificated staff member from El Rancho High School to the California School Library Association (CSLA) Annual Conference on November 13-16, 2002 in Sacramento. Expenditures of \$970 payable from El Rancho High School Title VI funds.
- . 8 Approved attendance for five certificated staff members Selby Grove Elementary School to the How to Handle the Hard to Handle Student K-5 Seminar on January 22, 2003 in Anaheim. Expenditures of \$1,350 payable from Selby Grove Elementary School SIP and Title I funds.
- . 9 Approved educational field trip for 22 students, 3 teachers and 1 parent volunteer from Rivera Middle School to the AstroCamp Program at the Desert Sun Science Center in the San Jacinto Mountains from January 17-19, 2003. Expenditures of \$450 payable from Rivera Middle School SIP fund.
- .10 Approved educational field trip for 25 Outdoor Club/Fishing and Service Organization student members and 7 adult chaperones from El Rancho High School to Sandstone in Malibu on December 14, 2002. Parents and faculty members will provide transportation for students. The "Driver Information Form" has been submitted for each driver. Students will be required to submit a parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- .11 Approved educational field trip for 20 eighth grade students and two teachers chaperones from North Park Middle School to Washington D.C. on June 2-6, 2003. Bus transportation to and from the airport provided by PTC. Bus expenses charged to ASB funds and substitute expenses charged to SIP funds as listed. Cost per student is approximately \$1,100. Student and chaperone costs to be paid through fundraisers and each individual.

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- .12 Approved consultant agreement with Rob Coracevich, music consultant, to provide music services to 3rd-5th grade students at Birney Elementary School at the hourly rate of \$25 per hour, on Mondays, from 3-5 p.m. from January 6, 2003 through June 16, 2003. Expenditures not to exceed \$950 payable from Birney Elementary School PTA funds.
- .13 Approved/ratified consultant agreement with Mark Wheat, video recording consultant, to provide video recording services for El Rancho High School varsity football games during the 2002-2003 school year for home and away games. Services effective September 6, 2002 through November 29, 2002. Expenditures of \$30 each for 11 football games and 1 CIF finals are payable equally from El Rancho High School ASB and Football funds.
- .14 Approved the submission of the 2002-2003 Single Plan for Student Achievement for all District schools.

**117 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approved attendance of three El Rancho High School teachers at "The Parent Project" Facilitator Training Workshop in Ontario on January 20-24, 2003. Expenditures of \$3,180 for registration, travel and substitute costs to be taken from Nell Soto Parent Grant.
- . 2 Approved M.O.U. (Memorandum of Understanding) between El Rancho Unified School District (South Ranchito Elementary School) and California Nutrition Network at East Los Angeles College to be effective January 6, 2003 through September 30, 2003.
- . 3 Approved attendance at "The At-Risk Student Workshop" in Santa Ana, California on January 13, 2003 for one Student Intervention & Support Resource Teacher and seven Psychologists. Estimated expenditure of \$111 payable from Special & Alternative Education account and \$777 payable from Psychologist account.
- . 4 Approved attendance at the Autism Spectrum and Related Disorders Conference in Fullerton, CA on January 16-17, 2003 for one Inclusion Specialist, D.O. 3. Estimated expenditure of \$271 payable from Special & Alternative Education account Severely Handicapped.
- . 5 Approved/Ratified General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Total Communication Center effective August 7, 2002 through June 19, 2003 for an approximate total of \$12,656.
- . 6 Approved/Ratified Addendum to the Individual Agreement approved on October 8, 2002, Board Item 56.10 through the Whittier Area Cooperative Special Education Program and Live Oak Canyon School, include additional service; new contract amount \$7,980.

118 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Approved/Ratified Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 18346 through 18448 totaling \$687,421.60.
 - b. Purchase Order Nos. P162756 through P162976 and including prior numbered confirming orders totaling \$1,587,937.92 and Cafeteria Purchase Orders totaling \$87,919.81.
 - c. "A" Warrants Schedule CID through E41 totaling \$5,617,432.00.
 - d. "B" Warrants Nos. 303 through 383 totaling \$4,087,539.87.
 - e. Revolving Cash Check No. 4771 through 4775 totaling \$1,913.00.
 - f. Clearing Account Nos. 1252 through 1256 totaling \$200,929.02.
- . 2 Approved budgets and first interim report and a positive certification of El Rancho Unified School District's ability to meet its 2002-2003 obligations and designate the Business Manager to sign the necessary documents for certification.
- . 3 Adopted Signature Resolution No. 23-2002/2003 authorizing the signature of either the Superintendent, Asst. Superintendent of Research/ Evaluation/Staff Development, Asst. Superintendent of Human Resources, Business and Support Services, Acting Asst. Superintendent of Education, Business Manager and Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment and contracts.
- . 4 Approved continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2003 at a cost of \$1,680.00 plus expenses, to be paid from General Fund and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- . 5 Approved agreement with Stephen Payte DSA Inspections, Inc. to provide mandated DSA inspection services for El Rancho High School, North Ranchito Elementary School, Rivera Elementary School, Rivera Middle School and Valencia Elementary School for modernization and construction projects at a cost of \$45.00 per hour for a DSA Inspector and \$55.00 per hour for a Class 1 DSA Inspector of Record and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Costs to be paid from Modernization and Facilities funds.
- . 6 Approved Change Order No. 7 for the Modernization Project at Rivera Elementary School by Current Enterprises, Inc. in the total amount of \$17,504.44 payable from the Modernization Fund.
- . 7 Approved Change Order No. 8 for the Modernization Project at Rivera Elementary School by Current Enterprises, Inc. in the total amount of \$21,012.37 payable from the Modernization Fund.
- . 8 Approved Change Order No. 9 for the Modernization Project at Rivera Elementary School by Current Enterprises, Inc. in the total amount of \$34,154.32 payable from the Modernization Fund.
- . 9 Approved Change Order No. 7 for the Modernization Project at Rivera Middle School by current Enterprises, Inc. in the total amount of \$85,077.75 payable from the Modernization Fund.

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- .10 Approved Change Order No. 8 for the Modernization Project at Rivera Middle School by Current Enterprises, Inc. for a credit in the amount of \$3,541.61 payable to the Modernization Fund.
- .11 Approved Change Order No. 9 for the Modernization Project at Rivera Middle School by current Enterprises, Inc. for a total amount of \$44,007.19 payable from the Modernization Fund.
- .12 Approved Change Order No. 10 for the Modernization Project at Rivera Middle School by Current Enterprises, Inc. for a total amount of \$60,412.90 payable from the Modernization Fund.
- .13 Approved Change Order No. 5 for the Modernization Project at South Ranchito Elementary School by Cal-City Construction Inc. for a credit in the amount of \$89,357.64 payable to the Modernization Fund.
- .14 Approved final payment to Universal Asphalt for replacement of asphalt paving at the Child Development Center (Maizeland). Total project cost payable from Child Development Services State Grant and State Deferred Maintenance Funds.
- .15 Approved final payment to Paramount Painting for the exterior painting of El Rancho High School. Total project cost payable from the State Deferred Maintenance Program.
- .16 Approved final payment to Charlie's Fence Co. for the fence replacement at El Rancho High School Stadium. Total project cost payable through the Insurance Safety Fund.
- .17 Approved final payment to Collins & Aikman Floor Covering Inc. for replacement of carpet and floor tile at El Rancho High School Library Building. Total project cost payable from El Rancho High School Funds.
- .18 Approved final payment to Southern California Roofing Co. for Roof Replacement at three schools. Total project cost payable from the State Deferred Maintenance Program.
- .19 Approved transfer of not more than \$474,544.00 into the Deferred Maintenance Fund in order to receive State Matching Funds.

119 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216

- . 1 Approved attached agreement by and between Interquest Detection Canines and the El Rancho Unified School District for substance awareness and detection services for the period of December 2002 through June 2003.

ACTION ITEMS:

- 120** Approved/Ratify Certificated Employment Register No. 10-2002/2003, *with addendum of Section O.*
- 121** Approved/Ratify Classified Employment Register No. 10-2002/2003, *with exception: Section C PULLED.*

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| 122 | Student Expulsion: | Student A |
| 123 | Student Expulsion: | Student B |
| 124 | Student Expulsion: | Student C |
| 125 | Student Expulsion: | Student D |
| 126 | Student Expulsion: | Student E |

ADJOURNMENT: 8:45 PM