

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

November 26, 2002  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Zachary Ward, Durfee Elementary  
Student Council President

*ROLL CALL:* Rita Jo Ramirez, President  
Frank P. Boyce, Vice President  
Raul P. Salcido, Clerk  
Vincent Chavez, Member  
Lupe Salas, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Acting Assistant Superintendent  
Barbara J. Moore-Brown, Director  
David L. Fuller, Business Manager

*ASB BOARD MEMBER:* Adriana Arroyo, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*VISITORS:* Register No. 10-2002/2003

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, DURFEE ELEMENTARY SCHOOL:*

- ❖ Zachary Ward, President, 5<sup>th</sup> grade.
- ❖ Nicole Riesgo, Vice President, 5<sup>th</sup> grade.
- ❖ Maximo Gonzales, Secretary, 5<sup>th</sup> grade.
- ❖ Alisha Armas, Treasurer, 5<sup>th</sup> grade.

*ASB REPORT:*

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

98 Adopt the minutes of the Board of Education’s regular meeting held November 12, 2002.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff reports to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- 1) Status of Co-Nect Program and the El Rancho High School Academy
- 2) Single Plan for Student Achievement (SPSA), *Susanna Smith*

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.*

*CONSENT AGENDA: (Items 99 through 103)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

99 **SUPERINTENDENT** -- Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 20-2002/03 declaring that Board Member Lupe Salas was absent from the November 12, 2002 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

**100 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .1 Approve attendance for one certificated staff member from the Categorical Programs Office to the 2003 National Title I Conference on February 1-4, 2003 in Anaheim. Expenditure of \$420 payable from Centralized Title I funds.
- .2 Approve attendance for one certificated staff member and one classified staff member from Rivera Middle School to the "Parent-Teacher Relationship Seminar" on December 4, 2002 in Anaheim. Expenditures of \$280 payable from SIP funds.
- .3 Approve attendance for one certificated staff member (student council advisor) and four students members of the student council from Durfee Elementary School to the Student Council Conference on December 12, 2002 in Pasadena. Estimated expenditures of \$290 payable from SIP funds.
- .4 Approve attendance for three certificated staff members from Magee Elementary School to the Zoo Phonics Workshop on December 9, 2002 in Anaheim. Expenditures of \$1,223.40 payable from Magee Elementary School Improvement and Pupil Achievement Block Grant Sites funds.
- .5 Approve educational field trip for 55 6th 7th and 8th grade students and 4 teachers from North Park Middle School to Catalina Island Marine Institute/Toyon Bay on February 10-12, 2003. Bus transportation to and from San Pedro provided by PTC buses. Total expenditures not to exceed \$12,180. Expenditures payable from North Park Middle School ASB funds for buses, SIP funds for substitute teacher costs and student and chaperone costs payable from fundraisers and individuals at no cost to the District.
- .6 Approve consultant agreement Canter and Associates to provide one full-day workshop on January 13, 2003 and two follow-up workshops tentatively scheduled for February 26 and March 26, 2003. The workshops will be on "Relationship-based Classroom Management" for all K-5 teachers, instructional aides, noon duty supervisors, instructional coaches and principals from Rio Vista Elementary and Meller Elementary Schools. Expenditure of \$8,610 payable from Meller Elementary School II/USP (\$4,305) funds and Rio Vista Elementary School II/USP (\$4,305) funds.
- .7 Approve consultant agreement with Suni Paz to provide classroom demonstrations for teachers and workshops for parents in the area of language development through music for grades K-3 at South Ranchito Elementary for a total of 18 days between January 10, 2003 through June 13, 2003. Expenditures of \$3,600.00 payable from South Ranchito Elementary School SIP (\$500.00), Title I (\$500.00), and EIA/LEP (\$2,600.00) funds.

**100 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .8 Approve consultant agreement with Rob Coracevich, music consultant, to provide music services to 3rd-5th grade students of Birney Elementary School at the hourly rate of \$25 per hour, on Mondays, from 3:00-5:00pm, from January 6, through June 16, 2003. Expenditures not to exceed \$950 payable from Birney Elementary School PTA funds.
- .9 Approve attendance of the El Rancho Choraleer (60 members), 1 choral advisor and 6 chaperones to the 2003 Heritage Music Festival Competition on Thursday, April 10 through Tuesday April 15, 2003 (Spring Break, April 14 & 15) in Honolulu, Hawaii. Cost per student is \$889 for lodging, meals, and transportation. Hotel accommodations will be at the Princess Kaiulani Hotel and air transportation through Hawaiian Airlines. Total expenditures of \$53,880 are payable through Choral Department funds account and student fundraisers. There is no cost to the District.
- .10 Approve contract with Edusoft for web-based assessment of 9-12th grade students' progress on the California State Content Standards and the California High School Exit Examination. Contract funded by El Rancho High School CSRD funds.

**101 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- .1 Approve/Ratify contract number (GIMS-2233) agreement in the amount of \$3,759.00 between the California State Department of Education and ERUSD for materials and supplies for the General Child Care Program and approval of Resolution No. 21-2002/03 authorizing Anne Eichman, Assistant Superintendent to sign the transaction for the Governing Board, effective July 1, 2002 through June 30, 2003.
- .2 Approve attendance at the "Parent-Teacher Relationship Seminar" for one Learning Handicapped Teacher, one Severely Handicapped Teacher at South Ranchito School and one Inclusion Specialist on December 4, 2002; and at the "Tough Student Classroom Survival Seminar" for one Learning Handicapped Teacher, and one Severely Handicapped Teacher at South Ranchito School on December 10, 2002, both seminars to be held in Anaheim. Estimated expenditure of \$562.00 payable from Special & Alternative Education/Severely Handicapped funds and \$378.00 from Learning Handicapped funds.
- .3 Approve/Ratify attendance at the "Fall 2002 Behavior-Some Practical Strategies Conference" in Orange, CA on November 16, 2002 for one Severely Handicapped Teacher, Meller Elementary School. Estimated expenditure of \$113.00 payable from Special & Alternative Education/Severely Handicapped funds.

**102 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 1 Authorize the Superintendent or Business Manager to make temporary cash loans for up to \$2,000,000 between district funds whenever such transfers are needed to cover cash flow problems and to permit payment of obligations during the 2002/2003 fiscal year.
- . 2 Approve Change Order No. 11 for the Modernization Project at North Ranchito Elementary School by Current Enterprises, Inc. for a credit in the amount of \$250.89 payable to the Modernization Fund.
- . 3 Approve Change Order No. 8 for the Modernization Project at Valencia Elementary School by Current Enterprises, Inc. in the amount of \$1,414.86 payable from the Modernization Fund.
- . 4 Approve Resolution No. 22-2002/03 approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority and authorizing execution and delivery of related documents and actions.

**103 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216**

- . 1 Approval of the new salary rate for R.O.T.C. Instructors in accordance with the new 2003 Pay & Allowances Scales for the United States Armed Forces, effective January 1, 2003.

*CONSENT AGENDA ITEMS 99 THROUGH 103:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:  
Numbers 1 through 5 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 9-2002/2003

- Teachers (2) Day-To-Day Substitutes
- Teacher (1) Temporary Contract/State Pre-School
- Teachers (2) Long Term Contracts
- School Nurse (1) First Year Probationary Contract
- Teachers (2) Substitutes/ Adult School
- Administrator (1) Extra-Duty Extra-Pay Assignment to work additional hours during break at Ruben Salazar and Adult School
- Teacher (1) Stipend Pay to serve as the Student Council Advisor/North Ranchito
- Teacher (1) Stipend Pay to provide after school folklorico classes for students/North Ranchito
- Teacher (1) to provide direct services to the staff and parents in the area of technology/North Ranchito
- Teacher (1) Stipend Pay to serve as the Student Council Advisor/Durfee
- Teaches (5) Stipend Pay to implement the innovative coaching model as designed in the Single Plan for Student Achievement
- Teacher (3) Stipend Pay to implement the after school tutoring program as designed in the Single Plan for Student Achievement/North Ranchito
- Teacher (1) Stipend Pay to monitor the RESULTS assessment program, as designed in the Single Plan for Student Achievement/North Ranchito
- Teachers (57) Extra-Duty Extra-Pay Assignment to conduct as needed the Title III English Language learners' Program by providing instructional services to English Learners enrolled in the Title III Language Instruction for LEO students and participate in staff development training
- Teacher (1) Stipend Pay to provide direct instruction in the school's extended learning Science model for Gifted and Talented Program/GATE
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve on the after school program/South Ranchito

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 9-2002/2003

- Probationary (1) Child Care Attendant
- Probationary (1) Bookkeeper
- Unpaid Leave of Absence (1) AV/Computer Repairer
- Resignation (1) Child Care Attendant
- Resignation (1) Cafeteria Helper I
- Abandonment of Position (2) Cafeteria Helper I
- Dismissal of Employment (1) Custodian
- Working out of Category (1) School Secretary
- Working out of Category (1) Head Custodian I
- Working out of Category (1) Instructional Aide Severely Handicap
- Working out of Category (1) Instructional Aide Learning Handicap
- In Addition to Regular Assignment (2) Clerk Typist I
- In Addition to Regular Assignment (2) Clerk Typist II

*CLOSED SESSION:*

- In Addition to Regular Assignment (1) Instructional Aide Severely Handicap
- Substitute (1) Clerk Typist I
- Substitute (1) Payroll Technician
- Substitute (1) Clerk Typist II Bil.
- Substitute (5) Instructional Aide Resource Specialist Program
- Substitute (5) Instructional Aide Learning Handicap
- Substitute (5) Instructional Aide Severe Disorder of Language
- Substitute (5) Instructional Aide Severely Handicap
- Substitute (1) Athletic Equipment Operator
- Unclassified (3) College Tutor
- Unclassified (1) Walk on Coach Cross Country

- (3) Student Disciplinary Matters: Students A through D
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 104** Approve/Ratify Certificated Employment Register No. 9-2002/03
- 105** Approve/Ratify Classified Employment Register No. 9-2002/03
- 106** Student Expulsion: Student A
- 107** Student Expulsion: Student B
- 108** Student Expulsion: Student C
- 109** Expulsion Review: Student D

*ACTION ITEMS 104 THROUGH 109:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_