

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

November 12, 2002  
**NOTE LOCATION CHANGE**  
El Rancho High School Cafeteria  
6501 S. Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Anthony Cortez, Obregon Elementary  
Student Council President

*ROLL CALL:* Rita Jo Ramirez, President  
Frank P. Boyce, Vice President  
Raul P. Salcido, Clerk  
Vincent Chavez, Member  
Lupe Salas, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Acting Assistant Superintendent  
Barbara J. Moore-Brown, Director  
David L. Fuller, Business Manager

*ASB BOARD MEMBER:* Adriana Arroyo, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*VISITORS:* Register No. 9-2002/2003

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, OBREGON ELEMENTARY SCHOOL:*

- ◆ Anthony Cortez, President, 5<sup>th</sup> grade.
- ◆ Kevin Hernandez, Vice President, 5<sup>th</sup> grade.
- ◆ Angela Alvarez, Secretary, 4<sup>th</sup> grade.
- ◆ Bernice Castillo, Treasurer, 4<sup>th</sup> grade.

*ASB REPORT:*

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

83 Adopt the minutes of the Board of Education’s regular meeting held October 22, 2002.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

1) Recognition of Schools that Experienced Growth in API Scores

*BREAK: A reception will be held in recognition of API Growth.*

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.*

*CONSENT AGENDA: (Items 84 through 86)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**84 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve attendance for one certificated staff member from Rivera Middle School to the “How to Handle the Hard To Handle Student” workshop on November 20, 2002 in Anaheim. Expenditure of \$300.00 payable from Rivera Middle School SIP funds.

**84 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .2 Approve attendance for one certificated staff member from North Park Middle School to attend the Grant Writing Workshops on December 17 and 18, 2002, in Los Angeles. Expenditure of \$225.00 payable from North Park Middle School SIP funds.
- .3 Approve/ratify attendance for one administrator from Rio Vista Elementary School to the "Franklin Covey Seminar" for professionals on July 23, 2002 in San Diego, California. Estimated expenditures of \$277.00 payable from Rio Vista Elementary School II/USP Grant funds.
- .4 Approve attendance for one administrator from Meller Elementary School to the "How to Handle People with Tact and Skill" seminar on December 6, 2002 in Anaheim. Expenditure of \$149.00 payable from Meller Elementary School II/USP Grant funds.
- .5 Approve/ratify attendance for one certificated staff member from Burke Middle School to the National Conference of the Society for The Advancement of Chicanos and Native Americans in Science (SACNAS) on September 26 -29, 2002 in Anaheim. Expenditures of \$550.00 payable from Burke Middle School Elenor Roosevelt Fellowship funds.
- .6 Approve attendance for five students and one certificated staff member from Rivera Elementary School to the California Association of Student Council (C.A.S.C.) Annual Leadership Conference on December 12, 2002 in Pasadena. Expenditures of \$330.00 payable from Rivera Elementary School SIP funds.
- .7 Approve attendance by 60 Advance Placement students and one certificated staff member from El Rancho High School to attend five Saturday Advance Placement (A.P.) workshops on November 23, 2002, February 8, March 8, April 12, and April 26, 2003 at UCLA. Transportation will be provided by PTC. Estimated expenditures of \$3,950.00 payable from El Rancho High School A.P. Challenge Grant funds.
- .8 Approve educational field trip for 100 second grade students, five teachers, instructional aides, and parent volunteers from Birney Elementary School to the Green Meadows Productions: Festival of Cultures in Orange, California on December 4, 2002; authorize transportation agreement with Richmond Bus Company. Expenditures of \$1,380.00 payable from Birney Elementary School SIP funds.
- .9 Approve educational field trip for 60 third grade students, three teachers, two instructional aides, and parent volunteers from Birney Elementary School to the Getty Museum in Los Angeles on March 26, 2003; authorize transportation agreement with Richmond Bus Company. Expenditures of \$305.00 payable from Birney Elementary School SIP funds.

**84 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .10 Approve educational field trip for 111 fourth grade students, four teachers and four instructional aides from South Ranchito Elementary School to Griffith Park in Los Angeles on December 6 and 10, 2002. Transportation will be provided by Laidlaw Transit and will be paid by the Natural History Museum, at no cost to the District.
- .11 Approve educational field trip for 60 third grade students, two teachers, two instructional aides, and parent volunteers from Birney Elementary School to the Getty Museum in Los Angeles on March 6, 2003; authorize transportation agreement with Richmond Bus Company. Expenditures of \$285.00 payable from Birney Elementary School SIP funds.
- .12 Approve consultant agreement with The Blue Submarine to provide marine science workshops for four first grade classrooms at Birney Elementary School on May 23, 2003. Expenditure of \$390.00 payable from Birney Elementary School SIP funds.
- .13 Approve/ratify agreement with Larry Biddle for a two-hour motivational presentation to all Burke Middle School staff members on August 29, 2002. Expenditure of \$800.00 payable from Burke Middle School SIP funds.
- .14 Approve/ratify agreement with Toby Larson to provide four workshops in the area of writing and literacy development for the staff of Pio Pico Elementary School on October 31, November 12 & 13, 2002 and January 13, 2003. Expenditure of \$5,200.00 payable from Pio Pico Elementary School High Priority Schools Grant funds.
- .15 Approve agreement with Elenore Rodriguez, Parent Education Consultant, to conduct parent workshops at Meller Elementary School, effective November 13, 2002 to June 6, 2003. Consultant will be paid in two installments of \$2,200 (in February and June 2003). Expenditures of \$4,400.00 payable from Meller elementary School II/USP Grant funds.
- .16 Approve agreement with Gonzalo Espinoza to provide services to El Rancho High School choral department during the 2002-03 school year. Estimated expenditure of \$5,000.00 payable from El Rancho High School General funds.
- .17 Approve consultant agreement with Estelle Pantages to provide coordination services for the Work Experience Program at El Rancho High School during the period of November 15 to November 29, 2002. Expenditure of \$678.00 payable from El Rancho High School General funds.

**84 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .18 Approve/ratify El Rancho Adult School's CalWORKS Program Application for 2002-2003 which will allocate funding to provide vocational programs to adult school students who are eligible to be placed in the CalWORKS Program.
- .19 Approve/ratify the application for the English Language Acquisition Program (ELAP) 2002-2003.

**85 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- .1 Approve conference attendance of PAR District Resource Teacher to the *"Third Annual Peer Assistance & Review Conference"* on December 5-6, 2002 at the Hilton Hotel in Ontario. Estimated expenditure of \$325.00 payable from PAR funds.
- .2 Approve/Ratify consultant agreement with Ed the Magic Guy to provide an assembly at Meller Elementary that will motivate and inspire students with a magical *"Just Say No Show"* on October 28, 2002. Expenditures of \$450.00 payable from Safe & Drug Free Schools funds.
- .3 Approve/Ratify agreement for Educational Related Services between Mobile Nursing and the El Rancho Unified School District, between August 29, 2002 and December 31, 2002. Estimated expenditures, to include transportation to and from school, will not exceed \$17,174.96 and will be reimbursed through Medi-Cal.
- .4 Approve consultant agreement with Valerie S. Adams, Consultant, to conduct an Individual Education Evaluation (IEE) for an El Rancho Unified School District student. These services will be provided by December 31, 2002. The fee for her service is \$65.00 per hour (10 hours), not to exceed \$650.00 payable from Special & Alternative Education/Severely Handicapped funds.
- .5 Approve/Ratify LACOE Contract (C-2859:02:05), Division of Alternative Education for Operation of Community Day Schools and/or Community Schools Program effective July 1, 2002 through June 30, 2005.
- .6 Approve parent consent form (Consent for the California Healthy Kids Survey) so students in grades 5, 7, 9 and 11 can be surveyed and the district will be meeting the State requirement under Title IV, Safe and Drug-Free Schools and Communities (SDFS&C) and Tobacco-Use Prevention Education (TUPE).

**85 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- .7 Approve reimbursement to the parent of a nonpublic school student for tuition paid to the Whittier Speech & Language Center (\$175.00) and the Total Communication Center (\$1,606.00). Expenditure of \$1,781.00 payable from Special & Alternative Education/Non Public School funds.
- .8 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Leeway School for Educational Therapy, effective September 9, 2002 through June 27, 2003, for an approximate total of \$25,510.00.
- .9 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Rossier Park Elementary School, effective September 12, 2002 through June 25, 2003, for an approximate total of \$64,632.00.
- .10 Approve/Ratify Addendum to the Individual Agreement approved on August 27, 2002, Board Item 21.15, through the Whittier Area Cooperative Special Education Program and The Sycamores, change the effective dates of the current Individual Agreement from June 18, 2002 through August 9, 2002, to June 18, 2002 through September 9, 2002, include additional services; new contract amount \$5,725.00.
- .11 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Alton School, effective October 18, 2002 through June 13, 2003, for an approximate total of \$21,577.00.
- .12 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Barbara Dawson Educational Center, effective September 10, 2002 through June 20, 2003, for an approximate total of \$49,868.55.

**86 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- .1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 18215 through 18345 totaling \$1,145,195.67.
  - b. Purchase Order Nos. P162359 through P162755 and including prior numbered confirming orders totaling \$4,328,922.11 and Cafeteria Purchase Orders totaling \$41,999.03.
  - c. "A" Warrants Schedule CIC through 298 totaling \$5,498,825.02.
  - d. "B" Warrants Nos. 307 through 351 totaling \$4,277,218.56.
  - e. Revolving Cash Check No. 4698 through 4770 totaling \$173,046.14.
  - f. Clearing Account Nos. 1248 through 1251 totaling \$104,268.21.

**86 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- .2 Approve the reduction of the 10% retention for the No. Park Middle School Modernization Project by D.J. Amoroso Construction Company, Inc. to 5% retention.
- .3 Approve the reduction of the 10% retention for the So. Ranchito Elementary Elementary Modernization Project by Current Enterprises, Inc. to 5% retention.
- .4 Approve Change Order No. 6 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$12,319.31 payable from the Modernization Fund.
- .5 Approve Change Order No. 7 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. in the amount of \$30,824.66 payable from the Modernization Fund.
- .6 Approve Change Order No. 6 for the Modernization Project at Durfee Elementary School by ACC Contractors, Inc. in the amount of \$15,784.46 payable from the Modernization Fund.
- .7 Approve Emergency Resolution No. 17-2002/2003 for the replacement of existing basement plumbing at El Rancho High School. Total estimated cost of \$21,975 payable from general funds.
- .8 Approve Emergency Resolution No. 18-2002/2003 for removal of hazardous building material at El Rancho High School Basement. Estimated cost of \$30,320 payable from general funds.
- .9 Approve ninety percent payment to Paramount Painting for the exterior painting of El Rancho High School. Total project cost payable from the State Deferred Maintenance Program.
- .10 Approve Change Order No. 15 for the Modernization Project at El Rancho High School by D.J. Amoroso Construction Co. in the amount of \$40,566.00 payable from the Modernization Fund.

CONSENT AGENDA ITEMS 84 THROUGH 86:

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 5 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) **Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 8-2002/2003**

- Teachers (11) Day-To-Day Substitute Teachers
- Teachers (3) Adult School Substitutes
- Teacher (1) Resignation
- Teacher (1) Leave of Absence
- Teacher (1) Termination/Abandonment of Position
- Teacher (3) Permanent Status
- Teacher (1) Second Year Probationary Contract
- Teacher (1) Temporary Contract
- Teachers (2) Amend Status of Employment to Temporary Contract
- Teachers (2) Child Development Center/State Pre-School Substitutes
- Teacher (1) Retirement/North Ranchito
- Teacher (2) Stipend Pay to serve as the Student Council Advisors/Birney
- Teacher (1) Stipend Pay to assist the principal in preparing and completing various district and school reports such as the Master I.D. List/Birney
- Teacher (1) to conduct the After-School Enrichment Program/Selby Grove
- Teachers (7) Extra-Duty Extra-Pay Assignment to conduct the Partners in Print Parent-Child Literacy Training/Valencia
- Teachers (15) Extra-Duty Extra-Pay Assignment to participate in two in-service training sessions to learn and implement the Ellis IMAC Program and PLATO Program/Adult School
- Teachers (2) Extra-Duty Extra-Pay Assignment to provide tutoring for Title I students in the areas of Phonics, comprehension, math skills and writing/Rio Vista
- Teacher (1) Stipend Pay to provide an enrichment program for students/Rio Vista
- Teachers (5) Extra-Duty Extra-Pay Assignment to provide before and after school instruction/South Ranchito



*CLOSED SESSION:*

- Teachers (2) Stipend Pay to conduct inservice training on integrating technology with the science and math curriculum/Rio Vista
- Teachers (24) Extra-Duty Extra-Pay Assignment to provide parent education and family reading nights aligned to the California State Standards/Rio Vista
- Teachers (4) Extra-Duty Extra-Pay Assignment to provide an after-school GATE and Enrichment Program/Selby Grove
- Teachers (3) Extra-Duty Extra-Pay Assignment to conduct the After-School Tutorial and Homework Program/Birney
- Teachers (4) Extra-Duty Extra-Pay Assignment to keep the Accelerated Reading, Accelerated Math and Standards Master Programs up and running in the classrooms/Burke
- Teachers (17) Extra-Duty Extra-Pay Assignment to provide tutoring for Title I students in the areas of phonics, comprehension, math skills and writing skills/Rio Vista
- Teacher (1) Extra-Duty Extra-Pay Assignment for the development of the California High School Exit Exam (CAHSEE)/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as a liaison to the Spanish speaking community/ERHS
- Teachers (2) Extra-Duty Extra-Pay Assignment for the creation of the Schools Math Sequence Alignment for ERHS & Middle Schools
- Teachers (6) Stipend Pay to attend the California High School Exit Exam Writing Workshop/ERHS
- Teacher (1) Stipend Pay to develop Salazar's Single Plan for Student Achievement (SPSA)
- Teacher (1) Stipend Pay to create a student handbook/Salazar
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as the Drill Team Instructor/Meller
- Teachers (2) Supplemental Pay Assignment for the first semester of Band, Annual and Newspaper/Rivera Middle
- Teacher (1) Stipend Pay to serve as advisor for the student body/Rivera Middle
- Teachers (8) Extra-Duty Extra-Pay Assignment to provide Saturday School and before/after-school tutoring for Title I students/Burke
- Teachers (4) Extra-Duty Extra-Pay Assignment to teach parents who sign up for the Community Based English Tutoring Program/Adult School
- Teacher (1) Extra-Duty Extra-Pay Assignment to work in the Extended Day School Program
- Teacher (1) Stipend Pay to attend the Summer Staff Development Program Workshops from June 24, through August 24, 2002

## (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:

Classified Register No. 8-2002/2003

- Probationary (2) Payroll Technician
- Probationary (1) Maintenance Worker II
- Early Retirement (1) Head Custodian I
- Resignations (1) Cafeteria Helper I
- Resignations (1) Instructional Aide I
- Leave of Absence (1) Child Care Attendant
- Administrative Transfer of Location (1) Cafeteria Helper I
- Working out of Category (1) Electrician
- Working out of Category (1) Plant Manager
- Working out of Category (1) Head Custodian I
- Working out of Category (1) Instructional Aide Learning Handicap
- Working out of Category (2) Cook/Baker
- Substitute (2) Clerk Typist I
- Substitute (1) Clerk Typist II
- Substitute (1) Instructional Aide I
- Substitute (1) Instructional Aide III

*CLOSED SESSION:*

- Substitute (2) Child Care Attendant
- Unclassified (3) Safety Violence Prevention Aide
- Unclassified (6) College Tutor
- Unclassified (2) Instructional Aide Trainee
- Unclassified (7) Noon Supervisor
- Unclassified (4) Student Worker
- Unclassified (1) Walk on Coach JV Tennis
- Summer Assignment (1) Cafeteria Helper I
- Summer Assignment (1) Cafeteria Helper II

- (3) Student Disciplinary Matters: Students A through I
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 87 Approve/Ratify Certificated Employment Register No. 8-2002/2003
- 88 Approve/Ratify Classified Employment Register No. 8-2002/2003
- 89 Student Expulsion: Student A
- 90 Student Expulsion: Student B
- 91 Student Expulsion: Student C
- 92 Student Expulsion: Student D
- 93 Student Expulsion: Student E
- 94 Student Expulsion: Student F
- 95 Student Expulsion: Student G
- 96 Student Review: Student H
- 97 Student Review: Student I

*ACTION ITEMS 87 THROUGH 97:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_