

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

October 8, 2002
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Justin Mejia, Burke Middle School
Student Council President

ROLL CALL: Rita Jo Ramirez, President
Frank P. Boyce, Vice President
Raul P. Salcido, Clerk
Vincent Chavez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Acting Assistant Superintendent
Barbara J. Moore-Brown, Director
David L. Fuller, Business Manager

ASB BOARD MEMBER: Adriana Arroyo, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 7-2002/2003

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, BURKE MIDDLE SCHOOL:

- ◆ Justin Mejia, President, 8th grade.
- ◆ Andrew Palacios, Vice President, 8th grade.
- ◆ Sylvia Olivo, Secretary, 8th grade.
- ◆ Kristin Rodriguez, Treasurer, 8th grade.

ASB REPORT:

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

53 Adopt the minutes of the Board of Education’s regular meeting held September 24, 2002.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ◆ Dr. Rose Marie Joyce, President/Superintendent and Maria Elena Martinez, Board Member, Rio Hondo College
- ◆ “Community Pride Day,” October 19th, Scott Wasserman, City of Pico Rivera

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 54 through 58)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

54 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .1 Approve Resolution No. 9-2002/2003 declaring that Board Member Lupe Salas was absent from the September 24, 2002 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

55 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve attendance for the principal from Meller Elementary School to attend Skillpath Seminar "*Conflict Management Skills for Women*," on November 15, 2002 in Ontario, California. Estimated expenditures of \$99 payable from SIP funds.
- .2 Approve attendance for six certificated staff members from North Park Middle School to the *California Mathematics Council 43rd Annual Fall Conference* on November 8-10, 2002 in Palm Springs. Estimated expenditures of \$3,309 payable from Eisenhower funds.
- .3 Approve attendance for eight certificated staff members from Birney Elementary School to the *California Mathematics Council 43rd Annual Fall Conference* on November 8-10, 2002 in Palm Springs. Estimated expenditures of \$2900 payable from Eisenhower funds.
- .4 Approve conference attendance for five certificated staff members from El Rancho High School to the *California Mathematics Council 43rd Annual Fall Conference* on November 8-10, 2002 in Palm Springs. Estimated expenditure of \$2852 payable from Eisenhower funds.
- .5 Approve conference attendance for two certificated staff members from Magee Elementary School to the *California Mathematics Council 43rd Annual Fall Conference* on November 8-10, 2002 in Palm Springs. Estimated expenditure of \$1,250 payable from Eisenhower funds.
- .6 Approve conference attendance for one certificated staff member from Rio Vista Elementary School to *Teaching Your Local Community's History Conference* (seven evening sessions) on October 24, November 21, December 12, 2002, January 23, February 20, March 20, May 8, 2003 in Dominguez Hills. Estimated expenditure of \$75 payable from Rio Vista Elementary School IIUSP funds.
- .7 Approve conference attendance for one certificated staff member from El Rancho High School to the International Conference on Technology in Collegiate Mathematics (ICTCM) on October 31 to November 3, 2002 (Thursday-Sunday) in Orlando, Florida. Estimated expenditures of \$850 payable from Eisenhower funds.
- .8 Approve services of the Los Angeles County Yogi Bear Shakey Quakey Schoolhouse Preparedness Program for all 12 district elementary schools for the 2002-03 school year. Cost per school, including learning materials, not to exceed \$100. Total expenditures not to exceed \$1,200 payable from Centralized Services SIP funds.

55 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .9 Approve Consultant Agreement with Estelle Pantages, technology consultant, to provide evening Parent Computer Classes at El Rancho High School, effective October 9, 2002 to June 30, 2003. Ms. Pantages will be paid at the hourly rate of \$30.80, not to exceed a total of \$1,232. Expenditure of \$1,232 payable from El Rancho High School Comprehensive School Reform Demonstration Project (CSRD) funds.
- .10 Approve Agreement with John Valentine, consultant, to provide the Valentine's Traveling Nature Class. Mr. Valentine will provide educational programs in the area of life science all day for 3 days to all classes at Meller Elementary on November 12, 14, and 15, 2002. Expenditures of \$1,070 payable from SIP funds.
- .11 Approve educational field trip by 80 first grade students and 4 teachers from Birney Elementary School to the Rubidoux Nature Center in Rubidoux on March 27, 2003; and Transportation Agreement with Richmond Bus Company. Estimated expenditure of \$625, payable SIP funds.
- .12 Approve educational field trip by 80 first grade students and 4 teachers from Birney Elementary School to the Los Angeles Museum of Natural History/Discovery Center on November 25, 2002; and Transportation Agreement with Richmond Bus Company. Estimated expenditure of \$295 payable from SIP funds.
- .13 Approve educational field trip by 110 fourth and fifth grade students, 4 teachers, instructional aides and parent volunteers from Birney Elementary School to the George C. Page Museum/La Brea Tar Pits in Los Angeles on November 15, 2002; and Transportation Agreement with Richmond Bus Company. Estimated expenditure of \$710 payable from SIP funds.
- .14 Approve field trip for 25 students and 1 chaperon from Rivera Middle School to the Mt. SAC Cross-Country Meet at Mt. San Antonio College in Walnut on October 18, 2002. Expenditures of \$475 payable from Rivera Middle School SIP Expansion and ASB funds.

56 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- .1 Approve/Ratify Student Teaching Agreement No. 6102-0009 between El Rancho Unified School District and California State University, Los Angeles effective as of July 1, 2002 to June 30, 2003.
- .2 Approve agreement with Zoo-phonics, Inc. for a staff development workshop on February 23, 2003 at the Maizeland Child Development Center. Cost of \$125.00 payable from State Preschool funds.

56 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- .3 Approve attendance of one Speech-Language Pathologist, Durfee Elementary at the (Learning Disabilities Association) LDA-CA 2002 Conference, "Building for the Future," November 8 & 9, 2002, in Ontario, CA. Estimated expenditure of \$242.00 payable from Special & Alternative Education/Communication account.
- .4 Approve attendance of one Resource Specialist, El Rancho High School, at the "Bringing Struggling Readers up to Grade Level: Effective Strategies for Middle and High School Teachers" workshop in Anaheim, CA on December 4, 2002. Estimated expenditure of \$179.00 payable from Special & Alternative Education/Resource Specialist account.
- .5 Approve educational field trip for (72) El Rancho High School students and three Certificated staff members to "The Chamber Repertory Theatre" performance at the Wadsworth Theater in Brentwood, CA on October 25, 2002. Expenditures payable from GATE funds (\$787.85) and from ASB funds (\$634.15). Transportation will be provided by Pupil Transportation.
- .6 Approve attendance at the Help Group Summit 2002 workshop on October 11-12, 2002 in Culver City for one Speech-Language Pathologist, Valencia Elementary. Estimated expenditure of \$160.00 payable from Special & Alternative Education/Communication account.
- .7 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and The Almansor Center for Educational Therapy, effective July 1, 2002 through June 20, 2003, for an approximate total of \$39,375.00.
- .8 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Tobinworld, effective July 8, 2002 through June 17, 2003, for an approximate total of \$34,888.00.
- .9 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Villa Esperanza, effective September 17, 2002 through June 27, 2003, for an approximate total of \$24,840.00.
- .10 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Live Oak Canyon School, effective July 1, 2002 through June 12, 2003, for an approximate total of \$30,180.82.

56 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- .11 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Gallagher Pediatric Therapy, effective August 29, 2002 through June 30, 2003, for an approximate total of \$3,075.00.
- .12 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Gallagher Pediatric Therapy, effective July 1, 2002 through June 30, 2003, for an approximate total of \$63,187.50.

57 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- .1 Adopt Resolution No. 10-2002/2003 establishing the 2002/2003 Gann Appropriations Limits as \$50,493,618.00 for the 2002/2003 fiscal year.
- .2 Approve Change Order No. 3 for the Modernization Project at Magee Elementary School by Morillo Construction Co. in the amount of \$19,811.22 payable from the Modernization Fund.
- .3 Approve Change Order No. 4 for the Modernization Project at Rio Vista Elementary School by Morillo Construction Co., Inc. in the amount of \$42,740.41 payable from the Modernization Fund.
- .4 Approve Change Order No. 10 for the Modernization Project at North Ranchito Elementary School by Current Enterprises, Inc. Resulting in a credit to the district in the amount of \$37,894.57.
- .5 Approve ninety percent payment to Universal Asphalt for replacement of asphalt paving at the Child Development Center (Maizeland). Total project cost payable from Child Development Services State grant and state Deferred Maintenance Funds.
- .6 Approve ninety percent payment to Southern California Roofing Co. for Roof Replacement at three schools. Total project cost payable from the State Deferred Maintenance Program.
- .7 Approve ninety percent payment to Charlie's Fence Co. for the fence replacement at El Rancho High School Stadium. Total project cost payable through the Insurance Safety Fund.
- .8 Approve ninety percent payment to Collins & Aikman Floor Covering Inc. for replacement of carpet and floor tile at El Rancho High School Library Building. Total project cost payable from El Rancho High School Funds.

57 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- .9 Approve two-year agreement with CalMet Services, Inc. for trash disposal services for the 2002/2003 and 2003/2004 school years, at a rate not to exceed \$95,000.00 per year, payable from the General Fund and authorize David L. Fuller, Business Manager, to sign all necessary papers.

58 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216

- .1 Approve membership in CODESP for the 2002-2003 fiscal year at a cost of \$1,750 to be paid from Human Resources account.
- .2 Approval of attached Agreement between El Rancho Unified School District and Law Firm of Paparelli & Partners LLP, the Firm will provide for Immigration-Related Legal Representation concerning the preparation and submission of H-1B petitions on behalf of potential employees for the 2002-2003 School Year.
- .3 Approve Nello Acosta to attend the Leadership & Command of Critical Incidents for Patrol Supervisors Workshop in Palm Springs on October 31-November 1, 2002. The estimated expenditure of \$625 will be paid by the School Police/Security conference budget.

CONSENT AGENDA ITEMS 54 THROUGH 58:

M_____ S_____ Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 6 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 6-2002/2003

- Teacher (2) Temporary Contract
- Teachers (4) Day-To-Day Substitute Teachers
- Teacher (1) Leave of Absence
- Teacher (1) Permanent Status
- Teachers (2) Resignations
- Teacher (1) Substitute CDC/State Preschool
- Teacher (1) State Pre-School
- Teachers (22) Extra-Duty Extra-Pay Assignment to receive training for the Accelerated Math Program/Technology Grant
- Teacher (1) Stipend Pay for attendance and participation in the L.A.C.O.E. College Preparatory Math (CPM) summer workshop/ERHS
- Teachers (13) to work with students in the computer lab before school, during lunch and after school/ERHS Title I
- Teachers (6) Extra-Duty Extra-Pay Assignment to conduct the Homework Club/ERHS Title I
- Teacher (1) Extra-Duty Extra-Pay Assignment to conduct the Evening Parent Computer Classes/ERHS
- Teachers (4) Extra-Duty Extra-Pay Assignment to serve as Technology Mentors for the 2002-03 school year/ERHS
- Teachers (20) Extra-Duty Extra-Pay Assignment to provide tutorial and homework services for K-5th grade students after school/Birney
- Teacher (1) Stipend Pay to serve as the After-school Tutorial/Homework Program Coordinator/Birney
- Teachers (4) Extra-Duty Extra-Pay Assignment to receive training for the Technology Support Team/North Park
- Teachers (22) Extra-Duty Extra-Pay Assignment to conduct the Behavioral Intervention Center (BIC)/ERHS
- Teachers (15) Extra-Duty Extra-Pay Assignment to conduct the Saturday School Program/ERHS
- Teacher (1) Stipend Pay to establish the after school Rivera Middle School Drama Club/
- Teachers (6) Extra-Duty Extra-Pay Assignment to assist with the revisions of the South Ranchito Single Plan for Student Achievement (SPSA)
- Teacher (1) Extra-Duty Extra-Pay Assignment to instruct the After School Gate Enrichment Program/Birney
- Teacher (1) Extra-Duty Extra-Pay Assignment to video tape and edit the "I'm Going to College" Gala Dinner-Dance/North Park
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide translation services to the Special & Alternative Education Services Department
- Teacher (1) Extra-Duty Extra-Pay Assignment to teach pupils in the Independent Study and Home/Hospital Teaching Programs/Burke

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 6-2002/2003
 - Probationary (1) Custodian
 - Probationary (3) Child Care Attendants
 - Probationary (1) Senior Bookkeeper
 - Retirement (1) Maintenance Worker II
 - Release of Employment (1) AV/Computer Repairer
(Individual listed has exhausted all available medical leave and is unable to return to work and will be placed on a 39-month reemployment list.)
 - Work out of Category (1) Cook/Baker
 - Work out of Category (1) Insurance & Benefits Technician
 - Administrative Transfer of Location (1) Payroll Technician
 - Administrative Transfer of Location (2) Cafeteria Helper I
 - Bilingual Stipend (1) Records Clerk
 - Temporary Increase of Hours (2) Instructional Aide Severely Handicap
 - Addition to Regular Assignment (1) Clerk Typist II
 - Substitute (1) Custodian
 - Substitute (5) Child Care Attendant
 - Substitute (4) Cafeteria Helper I
 - Substitute (2) Instructional Aide Resource Specialist Program
 - Substitute (1) Instructional Aide Learning Handicap
 - Substitute (1) Instructional Aide Severe Disorder of Language
 - Substitute (1) Instructional Aide Severely Handicap
 - Unclassified (6) Safety Violence Prevention Aide
 - Unclassified (13) College Tutor
 - Unclassified (5) Instructional Aide Trainee
 - Unclassified (5) Noon Supervisor
 - Unclassified (2) Student Worker
 - Unclassified (1) ASB Worker
 - Unclassified (1) Walk on Coach Girls' Tennis
- (3) Student Disciplinary Matters: Students A through G
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation
- (6) Public Employment Discussion: Director of Maintenance & Operations

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____

- 59 Approve/Ratify Certificated Employment Register No. 6-2002/2003
- 60 Approve/Ratify Classified Employment Register No. 6-2002/2003
- 61 Student Expulsion: Student A
- 62 Student Expulsion: Student B
- 63 Student Expulsion: Student C
- 64 Student Expulsion: Student D
- 65 Student Expulsion: Student E
- 66 Student Expulsion: Student F
- 67 Student Review: Student G

ACTION ITEMS 59 THROUGH 67:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____