

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

October 22, 2002  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Adriana Arroyo, El Rancho H.S.

*ROLL CALL:* Rita Jo Ramirez, President  
Frank P. Boyce, Vice President  
Raul P. Salcido, Clerk  
Vincent Chavez, Member  
Lupe Salas, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Acting Assistant Superintendent  
Barbara J. Moore-Brown, Director  
David L. Fuller, Business Manager

*ASB BOARD MEMBER:* Adriana Arroyo, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*VISITORS:* Register No. 8-2002/2003

*ACKNOWLEDGMENT OF GUEST(S):*

*ASB REPORT:*  
Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**68** Adopt the minutes of the Board of Education's regular meeting held October 8, 2002.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ◆ Technology Use Plan, *Susanna Smith*
- ◆ 2002 Hall of Fame Recipients, *Anne Eichman*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

**CONSENT AGENDA: (Items 69 through 73)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**69 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- .1 Approve Resolution No. 11-2002/03, for authorization to file eligibility documents and facility applications to the State for eligible new construction and modernization projects under the School Facility and authorize the Superintendent or designee to execute the necessary documents.
- .2 Approve Resolution No. 12-2002/03 honoring Sandra Cisneros, Author of "The House on Mango Street" for promoting and bringing to life the powerful story of the Chicana/Mexican American experience to mainstream America.

**69 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- .3 Approve Resolution No. 13-2002/03 declaring that Board Member Rita Jo Ramirez was absent from the October 8, 2002 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- .4 Approve reclassification of Board agenda/backup hardcopies to Class III Disposable for school years 1976/77 and 1977/78 so they may be destroyed. These records have been put on Laser Fiche for permanent retention.

**70 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .1 Approve attendance for two certificated staff members from Meller Elementary School to the Seminars for Educational Excellence (SEE) seminar on December 10, 2002 in Anaheim. Estimated expenditures of \$498 payable from II/USP Grant funds.
- .2 Approve/ratify attendance for one principal from Valencia School to attend the "Franklin Covey Seminar" for professionals on July 23, 2002, in San Diego. Registration, seminar kit, and guidebook totaling \$253.06 to be reimbursed to Myrna Morales, payable from Valencia Elementary School II/USP Grant funds.
- .3 Approve attendance for one certificated staff member from Valencia Elementary School to the California Reading Association's 36th Annual Conference November 7-9, 2002, in Sacramento. Estimated expenditures of \$263.50 payable from Valencia Elementary School Title 1 funds.
- .4 Approve attendance for one certificated staff member from Categorical Programs Office to the one day "What Matters Most" conference on October 25, 2002 in Anaheim. Expenditure of \$279 payable from Centralized SIP funds.
- .5 Approve attendance for one certificated staff member from Meller Elementary School to a seven day history conference at CSU Dominguez Hills on October 24, November 21, December 12, 2002; January 23, February 20, March 20, and May 8, 2003. Estimated expenditure of \$75 payable from II/USP Grant funds.
- .6 Approve attendance for two certificated staff members from Birney Elementary School to "Inclusion: Showcase for Success" conference on October 23, 2002 in Anaheim. Estimated expenditures of \$660 payable from Title I funds.

**70 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .7 Approve attendance for one classified staff member from the Adult School to the Fred Pryor Seminar, "Microsoft Excel, A One-Day Seminar," on November 6, 2002, in Pasadena. Estimated expenditures of \$87 payable from Adult School funds.
- .8 Approve attendance for two certificated staff members from South Ranchito Elementary School to a six day history workshop titled "Making History – Social Science Come Alive" workshop to be held at Aeolian Elementary School on October 21, November 18, December 9, 2002; January 13, March 3, and April 29, 2003. The series of workshops is sponsored by CSU Dominguez Hills. Estimated expenditures of \$150 payable SIP and EIA/LEP funds.
- .9 Approve educational field trip of up to 125 students and all 5th grade teachers from South Ranchito Elementary School to the Los Angeles County Office of Education Blue Sky Meadow Outdoor Science Program, on November 12-15, 2002. Transportation provided by PTC. Expenditures of \$1,610 for transportation, are to be paid from South Ranchito Elementary School SIP funds and will be reimbursed by The Wildlands Conservancy.
- .10 Approve incentive field trip for 14 AVID students and 3 adult chaperones from El Rancho High School to Knott's Berry Farm, in Buena Park, on Friday evening, November 15, 2002. Transportation provided by PTC. Expenditures of \$250 for bus fees payable from El Rancho High School general funds. Admission fees will be paid through ASB fundraiser.
- .11 Approve educational field trip for 78 first grade students, 4 teachers and 4 parent volunteers from Rio Vista Elementary School to Cabrillo Marine Aquarium, San Pedro on October 25, 2002; and Transportation Agreement with Richmond Bus Company. Total expenditures of \$265 payable from Rio Vista Elementary PTA funds.
- .12 Approve educational field trip for 25 El Rancho High School Outdoor Club/Fishing and Service Organization student members, 5 teachers, 1 adult volunteer and parent volunteers to Switzer Falls on Saturday, October 26, 2002. In the event the Angeles Forest remains closed the alternate location for the field trip will be Turnbull Canyon in Whittier. Transportation will be by private vehicles. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slips indicating that private transportation will be provided. No cost to the District will be incurred.

**70 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .13 Approve/ratify consultant agreement with the California Reading and Literature Project (CRLP) to provide ADEPT (ADEPT is an assessment tool that assists teachers in determining the needs of ELL students) training for Valencia and Meller teachers on September 11, 2002, at Valencia Elementary School. Consultant fee of \$700 to be split equally between Valencia and Meller Elementary Schools II/USP Grant funds.
- .14 Approve consultant agreement with Tony Wold, consultant, to inservice District staff on diagnosing student needs to help them improve student achievement. The consultant will hold six inservices between October 23, 2002 and June 30, 2003, at the cost of \$750 per inservice. Expenditures of \$4,500 payable from Federal Class Size Reduction funds.
- .15 Approve the El Rancho Unified School District Technology Use Plan for 2002-2005.
- .16 Approve the participation in the School Renovation Technology Grant for the following qualifying schools: Durfee, Magee, Rio Vista, Rivera Elementary, Valencia and Rivera Middle.
- .17 Approve the participation in the Enhancing Education Through Technology Formula Funding Grant.

**71 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- . 1 Approve Resolution No. 14-2002/03 honoring Edward M. Chavez as a Hall of Fame 2002 Inductee.
- . 2 Approve Resolution No. 15-2002/03 honoring Hector Montenegro as a Hall of Fame 2002 Inductee.
- . 3 Approve Resolution No. 16-2002/03 honoring N. Richard Pastrano as a Hall of Fame 2002 Inductee.
- . 4 Approve/Ratify Multiple Subject Credential Internship Program between El Rancho Unified School District and California State University, Long Beach (CSULB) effective as of July 1, 2002.
- . 5 Approve California Association for the Gifted (CAG) institution membership of \$65.00 for the 2002/2003 fiscal year beginning in December 2002, payable from GATE funds.

**71 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- .6 Approve an educational assembly of "A Christmas Carol" presented by Will & Company on December 3, 2002 for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade GATE students at North Park Middle School. Total expenditures of \$620.00 payable from North Park Middle School's GATE funds.
- .7 Approve educational field trip to Chamber Repertory Theatre "Encore" play series in Fullerton on November 21, 2002 for 105 sixth, seventh, and eighth grade students and five chaperones from North Park Middle School. Transportation provided by PTC. Total expenditure of \$2,138.75 payable from GATE funds.
- .8 Approve attendance of two Resource Specialists, No. Park Middle School, at the "Bringing Struggling Readers up to Grade Level: Effective Strategies for Middle and High School Teachers" workshop in Anaheim on December 4, 2002. Estimated expenditure of \$384.00 payable from Special & Alternative Education/Resource Specialist account.
- .9 Approve attendance at the "Inclusion: Showcase for Success K-8" workshop in Anaheim on October 23, 2002 for one Inclusion Specialist, District Office 3. Estimated expenditure of \$206.00 payable from Special & Alternative Education funds.
- .10 Approve Agreement with FantastiKids, Inc. to provide two "Stay Free from Drugs" assemblies at South Ranchito Elementary for all grade levels on October 25 and 28, 2002. Expenditure of \$750 is payable from Safe and Drug Free Schools account.
- .11 Approve participation of the Special & Alternative Education department in the audio conference by the Law Office of Melinda Baird, Knoxville, TN on October 24, 2002. Expenditures of \$205.00 payable from Special & Alternative Education account.
- .12 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Rosemary Johnson & Associates Clinic, effective October 7, 2002 through June 27, 2003, for an approximate total of \$2,775.00.
- .13 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Rossier Park Elementary School, effective September 24, 2002 through June 25, 2003, for an approximate total of \$31,843.00.

**71 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- .14 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Gallagher Pediatric Therapy, effective July 1, 2002 through June 30, 2003 for an approximate total of \$71,400.00.
- .15 Approve reimbursement to the parent of a nonpublic school student for tuition paid to the Total Communication Center on June 14, 2002 for speech and language services. Expenditure of \$448.00 payable from Special & Alternative Education/Non Public School.
- .16 Approve/Ratify contracts with the parents of El Rancho Unified School District students to provide transportation to Gallagher Pediatric Therapy, Fullerton as indicated in the student's current Individualized Education Program (I.E.P.) commencing June 1, 2002 on a once and twice a week basis through June 30, 2003. The expenditures, not to exceed (\$14.60) for each student per day, payable from Special Education funds.

**72 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 18120 through 18214 totaling \$376,579.86.
  - b. Purchase Order Nos. P162110 through P162358 and including prior numbered confirming orders totaling \$751,653.25 and Cafeteria Purchase Orders totaling \$253,930.18.
  - c. "A" Warrants Schedule CIAB through 266 totaling \$1,386,527.51.
  - d. "B" Warrants Nos. 267 through 305 totaling \$1,381,944.21.
  - e. Revolving Cash Check No. 4693 through 4697 totaling \$466.00.
  - f. Clearing Account Nos. 1243 through 1247 totaling \$181,703.71.
- . 2 Approve the reduction of the 10% retention for the El Rancho High School Modernization Project by D.J. Amoroso Construction Company, Inc. to a 5% retention.
- . 3 Approve the reduction of the 10% retention for the No. Ranchito Elementary, Rivera Elementary, Rivera Middle School, and Valencia Elementary Modernization Projects by Current Enterprises, Inc. to a 5% retention.
- . 4 Approve the reduction of the 10% retention for the Burke Middle School and Durfee Elementary School Modernization Projects by ACC Contractors, Inc. to a 5% retention.

**72 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- .5 Approve the reduction of the 10% retention for the Magee Elementary and Rio Vista Elementary Modernization Projects by Morillo Construction Co. to a 5% retention.
- .6 Approve Change Order No. 9 for the Modernization Project at Valencia Elementary School by Current Enterprises, Inc. in the amount of \$14,218.49 payable from the Modernization Fund.
- .7 Approve budget transfers.

**73 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216**

- .1 Approve District Security employees to receive \$35 per diem stipend beginning October 1, 2002 for duties assigned on an on-call basis. Funds to be allocated from the School Police Budget.

*CONSENT AGENDA ITEMS 69 THROUGH 73:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 5 under closed session will be addressed.*

*RECESS:*

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 7-2002/2003

- Teachers (4) Long Term Substitute Contracts
- Teachers (3) Day-To-Day Substitutes
- Teachers (6) Adult School Substitutes
- Teacher (1) Resignation/Pre-School
- Teachers (3) Permanent Status
- Teachers (9) Extra-Duty Extra-Pay Assignment to work one hour twice a week to assist students in the After School Tutoring Program
- Teachers (2) Extra-Duty Extra-Pay Assignment to provide inservice to implement the Conflict Resolution/Youth Mediation Program /Meller
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as student council advisor for one hour per week/Meller
- Teachers (5) Extra-Duty Extra-Pay Assignment to provide an After School Enrichment Program for Cal Works students sponsored by Los Angeles County Office of Education from July 1, 2002 through September 30, 2003 at no cost to District/Magee
- Teachers (5) Extra-Duty Extra-Pay Assignment to provide an After School Enrichment Program for Cal Works students sponsored by the Los Angeles County Office of Education from October 1, 2002 through June 30, 2003 at no cost to District/Magee
- Teacher (1) Stipend Pay to monitor student council activities/Obregon
- Teachers (7) Extra-Duty Extra-Pay Assignment to inservice El Rancho High School staff members on various uses of the computer, computer programs and software/ERUSD
- Teacher (1) Extra-Duty Extra-Pay Assignment for services rendered as related to band percussion services/ERHS
- Teachers (2) Extra-Duty Extra-Pay Assignment to provide assistance to at-risk students in the completion of homework in after-school tutoring sessions/Valencia
- Teachers (2) Extra-Duty Extra-Pay Assignment to provide after school enrichment classes for GATE students
- Teachers (4) Extra-Duty Extra-Pay Assignment to serve as facilitators of the Saturday GATE Program/North Park
- Teacher (1) Stipend Pay to conduct the Extended Day School Program/Rio Vista

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 7-2002/2003

- Probationary (1) Clerk Typist II
- Probationary (1) Child Care Attendants
- Probationary (1) Director of Maintenance & Operations
- Probationary (1) Maintenance Worker II
- Probationary (1) Plant Manager
- Probationary (1) Senior Bookkeeper
- Resignation (1) Child Care Attendant
- Resignation (1) Instructional Aide I
- Working out of Category (4) Cook/Baker
- Administrative Transfer of Location (2) Cafeteria Helper I
- Temporary Assignment (3) Data Processing
- Temporary Assignment (3) Instructional Aide Severely Handicap
- Temporary Assignment (1) Cook/Baker
- Substitute (2) Custodian

*CLOSED SESSION:*

- Substitute (2) Health Service Assistant
- Substitute (1) Library Clerk
- Substitute (1) Instructional Aide II
- Substitute (1) Instructional Aide III
- Substitute (2) Child Care Attendant
- Unclassified (6) Safety Violence Prevention Aide
- Unclassified (6) College Tutor
- Unclassified (4) Instructional Aide Trainee
- Unclassified (4) Noon Supervisor
- Unclassified (7) Student Worker
- Unclassified (11) ASB Worker
- Unclassified (1) Walk on Coach Girls' Soccer

- (3) Student Disciplinary Matters: Students A through F
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 74** Approve/Ratify Certificated Employment Register No. 7-2002/2003
- 75** Approve/Ratify Classified Employment Register No. 7-2002/2003
- 76** Student Expulsion: Student A
- 77** Student Expulsion: Student B
- 78** Student Expulsion: Student C
- 79** Student Expulsion: Student D
- 80** Student Expulsion: Student E
- 81** Student Expulsion: Student F
- 82** Student Expulsion: Student G

*ACTION ITEMS 74 THROUGH 82:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_