

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

September 9, 2003
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Luis Chavez, El Rancho HS ASB Vice President

ROLL CALL: Raul P. Salcido, President
Frank P. Boyce, Vice President
Lupe Salas, Clerk
Vincent Chavez, Member
Rita Jo Ramirez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
David L. Fuller, Business Manager

ASB BOARD MEMBER: Luis Chavez, ASB Vice President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 4-2003/2004

ACKNOWLEDGMENT OF GUEST(S):

ASB REPORT:
Luis Chavez, ASB Vice President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

51 Adopt the minutes of the Board of Education's regular meeting held August 26, 2003.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

Hold public hearing for **ERFT's Initial Proposal** between El Rancho Federation of Teachers and El Rancho Unified School District for the 2003-2004 school year. (Public Hearing approved August 26, 2003, Item 39.1)

PUBLIC HEARING:

Hold public hearing for the **District's Initial Proposal** between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2003-2004 school year. (Public Hearing approved August 26, 2003, Item 39.2)

PUBLIC HEARING:

Hold public hearing for **CSEA's Initial Proposal** between the California School Employees Association (CSEA), El Rancho Chapter 107, and the El Rancho Unified School District for the 2003-2004 school year. (Public Hearing approved August 26, 2003, Item 39.3)

PUBLIC HEARING:

Hold public hearing for the **District's Initial Proposal** between the El Rancho Unified School District and the California School Employees Association (CSEA), El Rancho Chapter 107, for the 2003-2004 school year. (Public Hearing approved August 26, 2003, Item 39.4)

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 52 through 55)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

52 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve consultant agreement with Tony Wold, Consultant, to provide one inservice for staff of North Ranchito Elementary School on student data analysis to assist them in developing measurable objectives by grade level to improve student achievement. The inservice is scheduled for September 24, 2003 at the Lopez Staff Development Center. Expenditures of \$500 payable from Title I funds.
- . 2 Approve consultant agreement with Nancy Velasco, Intern Counselor, to provide counseling services for Birney Elementary School students and parents effective September 15, 2003 through June 17, 2004, Monday-Friday, for three to six hours per day. Compensation is based at the hourly rate of \$15.00 with consultant paid on a monthly basis. Expenditures payable as designated from Title I, SIP and EIA/LEP funds.
- . 3 Approve agreement with Mr. JeVon Thompson, Jostens Speakers Bureau, keynote speaker, to present two "Red Ribbon Week" assemblies for the student body of El Rancho High School on October 29, 2003. Total expenditures of \$2,250.50 payable equally from El Rancho High ASB and Jostens funds, at no cost to the District.
- . 4 Approve services of the Los Angeles County Yogi Bear Shakey Quakey Schoolhouse Preparedness Program for all 12 district elementary schools for the 2003-04 school year. Cost per school, including learning materials, not to exceed \$100. Total expenditure not to exceed \$1,200 payable from Centralized Services SIP funds.
- . 5 Approve/ratify attendance for two teachers from El Rancho High School to the 2003 Western Foodservice & Hospitality Expo on August 2-3, 2003 in Los Angeles, California. Expenditure of \$70.00 payable from El Rancho High School VEA/Perkins funds.

**53 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approve/ratify Agreement for Contract Services between El Rancho Unified School District and Rosario Ordonez-Jasis, Ph.D. to assist in the writing of the First 5 LA Pre-school Planning Grant. Total expenditure of \$1,200 payable from First 5 LA Planning Grant.

53 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 2 Approve/ratify Agreement for Contract Services between El Rancho Unified School District and ARC Associates for assistance in the planning and writing of the First 5 LA Pre-School Grant. Total expenditure of \$9,400 payable from First 5 LA Planning Grant.
- . 3 Approve the Service Site Agreement with Rio Hondo Community College's Teacher Preparation Program to provide college tutors for the De Colores After-School Program at Durfee. Payment will be made from the De Colores After-School Grants.
- . 4 Approve/Ratify consultant agreement with Dr. Elizabeth Pena of the University of Texas, at Austin, to conduct training to student study team and assessment team members of the El Rancho Unified School District on May 21, October 13 & 14, 2003. Payment of \$5,160 to be charged to ASHA grant account.
- . 5 Approve/Ratify consultant agreement with Ms. Elaine Sun to provide behavior specialist services to the ERUSD students for the period, August 28 through October 31, 2003, payable at the hourly rate of \$43.50 from Special & Alternative Education/Non Public School funds.
- . 6 Approve consultant agreement with Dr. Bonnie Singer, for the Region 11 Coordinating Council workshop, "Why Can't They Write and What Can I Do About It? Instructional Strategies for Teaching Expository Writing," October 30 & 31, 2003, at the Centre at Sycamore Plaza in Lakewood, CA. Approximate expenditure of \$18,500 payable through Region 11 Coordinating Council with no cost to the district.
- . 7 Approve job description for Occupational Therapist for the ERUSD.
- . 8 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Alton School*, effective July 1, 2003 through June 16, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$90,417.00.
- . 9 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Applied Behavior Consultants, Inc.*, effective July 7, 2003 through June 18, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$40,691.88.

53 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- .10 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Barbara Dawson Educational Center*, effective July 1, 2003 through June 18, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$86,402.76.
- .11 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Elementary School*, effective June 30, 2003 through June 18, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$94,842.00.
- .12 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Schools*, effective July 1, 2003 through June 18, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$181,213.00.
- .13 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Mid Valley Learning Center*, effective June 16, 2003 through June 15, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$108,561.18.
- .14 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *The Sycamores*, effective June 17, 2003 through June 11, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$27,250.00.
- .15 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Tobinworld*, effective July 7, 2003 through June 16, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$33,579.00.
- .16 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Speech and Language Development Center*, effective July 1, 2003 through June 18, 2004, as per Individualized Educational Program, for an approximate total sum not to exceed \$173,280.26.

53 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- .17 Approve/Ratify contract with the parent of an ERUSD student to provide transportation to *Gallagher Pediatric Therapy*, Fullerton, CA, as indicated in the student's current IEP, commencing December 4, 2002, on a once a week basis through December 4, 2003. Expenditures not to exceed \$14.40 per day payable from Special & Alternative Education Non Public School funds.

54 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- .1 Approve El Rancho Unified School District's 2002-2003 Unaudited Actuals pursuant to Education Code Section 42100.

55 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES --
Alfred Ogas (562) 801-5216

- .1 Presentation of ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for public hearing and acceptance for negotiations for the 2003-2004 school year.
- .2 Presentation of the District's Initial Proposal between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for public hearing and acceptance for negotiations for the 2003-2004 school year.
- .3 Presentation of CSEA's Initial Proposal between the California School Employees Association (CSEA), El Rancho Chapter 107, and the El Rancho Unified School District (ERUSD) for public hearing and acceptance for negotiations for the 2003-2004 school year.
- .4 Presentation of the District's Initial Proposal between the El Rancho Unified School District and the California School Employees Association (CSEA), El Rancho Chapter 107, for public hearing and acceptance for negotiations for the 2003-2004 school year.
- .5 Approve/Ratify Consultant Contract.
- .6 Approve membership in CODESP for the 2003-2004 fiscal year.

CONSENT AGENDA ITEMS 52 THROUGH 55:

M_____S_____Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 56 Second reading and adoption of revised Board Policies and Administrative Regulations:
 - Revised BP 6146.1, Instruction: High School Graduation Requirements
 - Revised AR 6146.1, Instruction: High School Graduation Requirements

M_____ S_____ Vote_____

HEARING SESSION:

Citizens are invited to speak to any action item on the GENERAL PUBLIC agenda.

GENERAL PUBLIC:

Education Code 35145.5 provides that members of the public may place matters directly related to school district business on the agenda of school district governing board meetings.

57 GENERAL PUBLIC

- .1 Approve and order an immediate inquiry into the functionality of copiers in district offices/school sites and appoint the Superintendent to provide resulting documentation from the inquiry to the Board of Education.
- .2 Approve an objective documentation system within the district and school sites relating to copier maintenance in order to ensure the quality of education and instruction is not negatively impacted due to malfunctioning copiers.

M_____ S_____ Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 5 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 4-2003/2004
 - Teachers (3) Temporary Contracts
 - Teachers (3) First-Year Probationary Status
 - Teachers (6) Long-Term Substitutes
 - Teachers (2) Resignations
 - Teachers (4) Permanent Status
 - Teachers (95) Substitutes for the 2003-2004 School Year
 - Teacher (1) Stipend Pay for attending/participating in the Los Angeles County Office of Education (LACOE) College Preparatory (CPM) four Summer Workshops from August 19-22, 2003/ERHS
 - Teacher (1) Extra-Duty Extra-Pay Assignment to teach pupils in the Independent Study and Home/Hospital Teaching programs for the 2003-2004 school year/Rio Vista
 - Teacher (1) Extra-Duty Extra-Pay Assignment to provide needed assessment services to an ERUSD severely handicapped student/Meller

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 4-2003/2004
 - Administrative Change of Assignment (3) Instructional Aide/SH
 - Settlement Agreement Assignment Change (1) Computer System Specialist
 - Release from employment (1) Instructional Aide I
(Individual listed has exhausted all available medical leave and are unable to return to work. They will be placed on a 39-month reemployment list).
 - Release from employment per Board Policy according to Administrative Regulations 4218(a) (1) Cafeteria Helper I
 - Release from employment per Board Policy according to Administrative Regulations 4218(a) (1) Data Processing Clerk I
 - Temporary Employment (2) Data Processing Clerk I
 - Return from Leave of Absence (1) Cafeteria Helper I
 - Substitute (1) Instructional Aide/LH
 - Substitute (1) Instructional Aide/RSP
 - Substitute (1) Instructional Aide/SDL
 - Unclassified (1) ASB Worker
 - Unclassified (4) College Tutor

- (3) Student Disciplinary Matters: Students A through I

- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

- (5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 58** Approve/Ratify Certificated Employment Register No. 4-2003/2004
- 59** Approve/Ratify Classified Employment Register No. 4-2003/2004
- 60** Student Review: Student A
- 61** Student Review: Student B
- 62** Student Review: Student C
- 63** Student Review: Student D
- 64** Student Review: Student E
- 65** Student Review: Student F
- 66** Student Review: Student G
- 67** Student Review: Student H
- 68** Student Review: Student I

ACTION ITEMS 58 THROUGH 68:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____