

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting

September 23, 2003
City Council Chambers

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:00 PM

ADOPTION OF MINUTES:

69 Adopted the minutes of the Board of Education's regular meeting held September 9, 2003.

CONSENT AGENDA:

70 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 10-2003/2004 authorizing staff to enter into contract with Flewelling and Moody for architectural services.

71 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approved attendance for the Instructional Media Assistant from El Rancho High School to the California School Library Association (CSLA) Annual Conference in Ontario on November 12-14, 2003. Estimated expenditures of \$452 payable from El Rancho High School Title V funds.
- . 2 Approved attendance/participation of the El Rancho High School Boys' Cross Country Teams to the 25th Annual Clovis Cross Country Invitational on Friday and Saturday, October 10-11, 2003 in Fresno. Accommodations will be at the Red Roof Inn and transportation will be by El Rancho van. Total expenditures of \$830 for accommodations, meals and transportation payable from El Rancho High School Cross County Team program funds and student fundraisers at no cost to the District.
- . 3 Approved educational field trip for 20 Outdoor Club/Fishing & Service Organization student members and six teachers from El Rancho High School to Switzer Falls on Saturday, September 27, 2003. Transportation to be provided by parents and faculty. District Driver Insurance Forms have been submitted for all drivers. Each student will be required to submit a parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- . 4 Approved consultant agreement with Elenore Rodriguez, Parent Education Consultant, to provide parent education services and training for parents of Meller Elementary School, effective September 26, 2003 through June 4, 2004. Total expenditures of \$4,480 payable in two increments of \$2,240 each. In February of 2004 and in June of 2004 payable from Meller Elementary School II/USP funds.
- . 5 Approved/ratified agreement with Larson Communications, Inc. for services and training provided to Meller Elementary School's certificated staff. The Larson Communications, Inc. representative will provide one full day and two half days of Step Up to Writing Training workshops as follows: August 26, 2003, November 12, 2003 and January 21, 2004. Expenditures of \$2,100 payable from Meller Elementary School II/USP funds.

71 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 6 Approved amendment to Item 19.1 approved on July 29, 2003. Amendment will include additional parking and food expenditures for teachers' attendance at the California Science Education Conference in Long Beach on October 9-12, 2003. Additional expenditures of \$665 payable from El Rancho High School CSRD funds.

**72 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approved attendance for five (5) Adult School Teachers to attend California Teachers of English to Speakers of Other Languages (CATESOL) Regional Conference on Saturday, October 25, 2003 at Cal State Polytechnic University in Pomona. Total not to exceed \$265.00 payable from Adult School Funds.
- . 2 Approved/Ratified Student Teaching Agreement between Biola University, La Mirada and El Rancho Unified School District to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University. Services at the rate of \$15.00 per unit shall be paid to the Master Teacher from Staff Development funds and reimbursed by Biola University. The terms of this agreement shall commence on September 1, 2003 to September 1, 2004.
- . 3 Approved educational field trip for (80) 4th & 5th grade students and (10) adults from Durfee Elementary to the IMAX Cinemas at the California Science Center in Los Angeles on October 21, 2003. Expenditures of \$361.25 payable from De Colores Community Learning Center funds. Transportation will be provided by Pupil Transportation Company.
- . 4 Approved educational field trip for (80) 4th & 5th grade students and (10) adults from Rio Vista Elementary to the IMAX Cinemas at the California Science Center in Los Angeles on October 22, 2003. Expenditures of \$361.25 payable from De Colores Community Learning Center funds. Transportation will be provided by Pupil Transportation Company.
- . 5 Approved/Ratified employment of Karla Vasquez to provide special education translation services to the Special & Alternative Education Department for the period September 24, 2003 through August 31, 2004, payable at the rate of \$20.00 per hour from Special & Alternative Education funds.
- . 6 Approved/Ratified the Interdistrict Attendance Agreement between the Montebello Unified School District and the El Rancho Unified School District from July 1, 2003 through June 30, 2008.
- . 7 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Oralingua School for the Hearing Impaired, Inc.*, effective July 7, 2003 through June 11, 2004, as per Individualized Education Program, for a total sum not to exceed \$57,440.00.
- . 8 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Zinsmeyer Academy*, effective July 1, 2003 through June 25, 2004, as per Individualized Education Program, for a total sum not to exceed \$79,880.20.

72 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 9 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective August 28, 2003 through June 30, 2004, as per Occupational Therapy sessions, not to exceed 1,844 sessions, for a total sum not to exceed \$138,300.00.

73 DIVISION OF BUSINESS SERVICES -- (562) 801-5294

- . 1 Approved/Ratified Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 19424 through 19481 totaling \$865,171.75.
 - b. Purchase Order Nos. P164604 through P164739 and including prior numbered confirming orders totaling \$541,490.83 and Cafeteria Purchase Orders totaling \$155,379.68.
 - c. "A" Warrants Schedule 211 through 237 totaling \$1,511,953.38.
 - d. "B" Warrants Nos. 675 through 715 totaling \$2,201,390.53.
 - e. Revolving Cash Check No. 4841 through 4847 totaling \$4,511.39.
 - f. Clearing Account Nos. 1291 through 1291 totaling \$52,076.05.
- . 2 Approved the El Rancho Unified School District's 2002-2003 Unaudited Actuals pursuant to Education Code Section 42100.
- . 3 Adopted Resolution No. 9-2003/2004, Amendment to Signature Resolution No. 23-2002/2003, authorizing the signature of the Chief Business Officer on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment and contracts.
- . 4 Approved Change Order No. 7 for the Modernization Project at North Park Middle School by Morillo Construction Co. for a total credit of \$115,000.00 to the Modernization Fund.
- . 5 Approved Change Order No. 4 for the Modernization Project at Magee Elementary School by Morillo Construction Co. for a total cost of \$19,318.69 payable from the Modernization Fund.
- . 6 Approved Change Order No. 5 for the Modernization Project at Rio Vista Elementary School by Morillo Construction Co. for a total credit of \$560.98 payable from the Modernization Fund.
- . 7 Approved attendance for Maintenance personnel to attend the "Pool Heater Seminar" in Costa Mesa on November 18, 2003. Total registration cost of \$60.00 payable from General Funds, Maintenance Account.

ACTION ITEMS 74 THROUGH 77:

- 74** Approved/Ratified Certificated Employment Register No. 5-2003/2004
- 75** Approved/Ratified Classified Employment Register No. 5-2003/2004
- 76** Student Expulsion: Student A
- 77** Student Expulsion: Student B

ADJOURNMENT: 8:29 PM