

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

August 26, 2003  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Rita Jo Ramirez

ROLL CALL: Raul P. Salcido, President  
Frank P. Boyce, Vice President  
Lupe Salas, Clerk  
Vincent Chavez, Member  
Rita Jo Ramirez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
David L. Fuller, Business Manager

RECORDER: Victoria N. Chavez

VISITORS: Register No. 3-2003/2004

ACKNOWLEDGMENT OF GUEST(S):

**The Superintendent recommends that the Board of Education:**

ADOPTION OF MINUTES:

34 Adopt the minutes of the Board of Education's regular meeting held July 29, 2003.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

SUPERINTENDENT AND STAFF REPORTS:

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ❖ California School Leadership Academy of LACOE recognizes new Senior Associates, Keith Myatt, Program Delivery Director
- ❖ STAR Results Summary 2003, Anne Eichman

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

**CONSENT AGENDA: (Items 35 through 39)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**35 SUPERINTENDENT – Norbert Genis (562) 801-5199**

- . 1 Approve agreement with O'Melveny & Myers LLP to provide the District with legal representation relating to proposed financing through the issuance of **General Obligation Bonds**.

**36 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve consultant agreement with Rhonda Choat to provide colorguard services for El Rancho High School Colorguard during the 2003-04 school year. Expenditures not to exceed \$4,500 to be made on a monthly basis of \$450 payable from **El Rancho High School Band funds** at no cost to the District.
- . 2 Approve/ratify agreement with Armando Briones Jr., "Voice of the Dons" PA announcer, for services rendered as related to public address athletic events for the year 2002-03 on an event-to-event basis. Mr. Briones will be paid \$90 per event, not to exceed a total of \$540 for 6 home basketball games. Total expenditures of \$540 payable from **El Rancho High School ASB funds**.
- . 3 Approve agreement with Toby Larson Communications to provide 4 half-days of writing training effective September 23 2003 through October 7, 2003, and 1 full-day of classroom demonstrations to be completed by February 2004 for teachers at North Park Middle School. Expenditures of \$4,400 payable from **North Park Middle School Title I funds**.

**36 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .4 Approve consultant agreement with John Mapes for services rendered as related to band percussion for El Rancho High School Drum Line during the 2003-04 school year, effective August 27, 2003 through May 30, 2004. Expenditures of \$4,000 payable on a monthly basis of \$400 from **El Rancho High School Band funds** at no cost to the District.
- .5 Approve/ratify monthly mileage allowance for the 2003-2004 fiscal year, effective July 1, 2003 and payable from the following accounts: **General Fund, PAR, Pre-Intern Grant, Special Education, Adult School, Title I, EIA, SIP, Child Development, and State Preschool** as listed and payment of \$.36 per mile to all other employees in positions requiring the use of private automobiles as authorized in Board Policy 4133.
- .6 Approve the Memorandum of Understanding between El Rancho Unified School District and the Los Angeles County Bilingual Teacher Training Program. Within this agreement, approve district payment for tuition fees on behalf of El Rancho Unified School District teachers who participate in the Bilingual Teacher Training Program leading towards a (Bilingual) Cross-cultural, Language, and Academic Development Certificate (B/CLAD), as applicable. Such training to be provided by the Los Angeles County Bilingual Teacher Training Program for the 2003-2004 school year, at a cost to the District of one thousand five hundred dollars (\$1,500.00) for CLAD Module 1 for 10 teachers; two thousand five hundred dollars (\$2,500.00) for CLAD Module 2 for 10 teachers; one thousand five hundred dollars (\$1,500.00) for CLAD Module 3 for 10 teachers; one thousand two hundred (\$1,200.00) for BCLAD Module 4 for 8 teachers; and two thousand dollars (\$2,000.00) for BCLAD Module 5 for 8 teachers. Total expenditures of \$8,700.00 are to be paid from 2003-2004 **Centralized Title III funds**. All fees must be paid prior to training dates that begin in September 2003.

**37 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- .1 Approve amendment to Board Item 260.2 (dated June 10, 2003), between El Rancho Unified School District and Ira Nelken & Associates, Inc. for an additional cost of \$3,000.00 through September 30, 2003, payable from **First 5 L.A. Planning Grant**.
- .2 Approve Contract No. 03-876 with the City of Pico Rivera for joint funding of Special Event Law Enforcement Services, Truancy Officer. The total cost of \$47,036.00 for ten months from September 1, 2003 to June 30, 2004 will be payable from **Special & Alternative Education funds**.

**37 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- . 3 Approve contract with Educational Bases Services, Inc. (EBS) for contracting Speech-Language Pathologists for the 2003-2004 school year. The proposed contract would be for \$412.50 per day, not to exceed \$150,000.00 payable from **Special & Alternative Education/Speech-Language account**.
- . 4 Approve agreement for Educational Related Services between Mobile Nursing and the El Rancho Unified School District, between August 28, 2003 and July 30, 2004, for a special education student residing in Pico Rivera, so that she may attend North Ranchito Elementary School in the Fall. Estimated expenditures, to include transportation to and from school, will not exceed \$27,468.46 and will be reimbursed through **Medi-Cal**.
- . 5 Approve/Ratify addendum to Board Item 231.4, approved May 13, 2003, for additional reimbursement to the parents of an El Rancho Unified School District student for services rendered, heard before the California Special Education Hearing Office, in Whittier, CA on April 17, 2003. Expenditure of \$1,612.00 payable from **Special & Alternative Education/Non Public School account**.
- . 6 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Gallagher Pediatric Therapy, effective May 1, 2003 through June 30, 2003, as per Occupational Therapy sessions, not to exceed 80 sessions, for a total sum not to exceed \$6,000.00.

**38 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 19327 through 19423 totaling \$176,706.69.
  - b. Purchase Order Nos. P164273 through P164603 and including prior numbered confirming orders totaling \$1,045,931.82 and Cafeteria Purchase Orders totaling \$66,886.90.
  - c. "A" Warrants Schedule CIL through 206 totaling \$6,203,114.60.
  - d. "B" Warrants Nos. 675 through 715 totaling \$2,201,390.53.
  - e. Revolving Cash Check No. 4820 through 4840 totaling \$16,823.92.
  - f. Clearing Account Nos. 1287 through 1290 totaling \$410,482.02.
- . 2 Approve annual contract with the Los Angeles County Office of Education for PeopleSoft Financial Services for the 2003-2004 school year in the amount of \$127,710.06 payable from the **General Fund** and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.

**38 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 3 Approve 2-year amended contract with Los Angeles County Office of Education for Network Services and Technology Support from May 1, 2003 to June 30, 2005 at a lower cost of \$12,719.00 per year and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- . 4 Approve Change Order No. 1 to original contract with Eberhard Roofing in the amount of \$1,761 for roof replacement at two (2) district sites. Total project cost of \$191,233 payable from **State Deferred Maintenance Program Funds**.
- . 5 Approve attendance for one Grounds Crew Leader to attend the "Qualified Applicator Certificate Preparation Course". Total registration cost of \$588.00 is payable from **general funds** maintenance account.
- . 6 Approval of final payment (10% retention) to Tri-Signal Integration for repair of flood damage to alarm and phone systems at El Rancho High School. Total project cost of \$80,000 payable from the **General Fund** which will be reimbursed by the district's property insurance.
- . 7 Adopt Resolution No. 7-2003/2004, authorizing the district to enter into a loan agreement with Ashford Capital Corporation for the purchase of six portable classrooms, and contracted site work, for a total amount of \$525,000.00 payable from **Developer Fee Funds** and authorize David L. Fuller, Business Manager, to sign any necessary paperwork.
- . 8 Adopt Resolution No. 7-2003/2004, authorizing the district to enter into a lease purchase agreement with Banc One Leasing Corporation for the lease purchase of six portable classrooms, and contracted site work, for a total amount of \$525,000.00 payable from **Developer Fee Funds** and authorize David L. Fuller, Business Manager, to sign any necessary paperwork.

**39 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216**

- . 1 Presentation of **ERFT's Initial Proposal** between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2003-2004 school year; and approval to schedule a public hearing for the regular meeting of September 9, 2003.
- . 2 Presentation of the **District's Initial Proposal** between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2003-2004 school year; and approval to schedule a public hearing for the regular meeting of September 9, 2003.

**39 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216**

- . 3 Presentation of **CSEA’s Initial Proposal** between the California School Employees Association (CSEA), El Rancho Chapter 107, and El Rancho Unified School District (ERUSD) for the 2003-2004 school year;; and approval to schedule a public hearing for the regular meeting of September 9, 2003.
- . 4 Presentation of the **District’s Initial Proposal** between El Rancho Unified School District ((ERUSD) and California School Employees Association (CSEA), El Rancho Chapter 107, for the 2003-2004 school year; and approval to schedule a public hearing for the regular meeting of September 9, 2003.
- . 5 Approval/Ratification to establish an hourly rate of pay for substitute custodians (unclassified position), effective July 1, 2003.

*CONSENT AGENDA ITEMS 35 THROUGH 39:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.*

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board.*

- 40 First Reading of revised Board Policies and Administrative Regulations:**
- Revised BP 6146.1, Instruction: High School Graduation Requirements
  - Revised AR 6146.1, Instruction: High School Graduation Requirements

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:  
Numbers 1 through 5 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 3-2003/2004

- Teachers (5) Temporary Contracts
- Teacher (1) First-Year Probationary Contract
- Teachers (4) Permanent Status
- Teachers (2) Second-Year Probationary Contract
- Teachers (4) First-Year Probationary Contract
- Teacher (1) Re-employment First-Year Probationary Status
- Teachers (2) Resignation
- Teachers (4) Leave of Absence
- Dean of Students (1) Appointment
- Dean of Students (1) Appointment
- Assistant Principal (1) and Teachers (1) Extra-Duty Extra-Pay Assignment to promote and provide student instruction in the Distance Learning Program from September 2, 2003 through June 11, 2004/ Adult School
- Teachers (10) Extra-Duty Extra-Pay Assignment to conduct Saturday School one or two Saturdays per month from September 6, 2003 through June 5, 2004/Salazar
- Teachers (3) Stipend Pay Assignment to serve as Claremont Graduate University Master Teachers/ERHS
- Administrator (1) Per Diem Pay Assignment to work additional (5) hours and attend First 5 LA, School Readiness Grant proposal meetings, working with the grant writer on editing, rewriting and producing a ready copy of the grant/CDC

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 3-2003/2004

- Probationary (3) Cafeteria Manager I
- Rescind Leave of Absence (1) Instructional Aide/SH
- Administrative Change of Assignment (1) Athletic Equipment Operator
- Status Change (1) Instructional Aide/SH
- Abandonment of Position (1) Custodian
- Summer Assignment (1) Instructional Aide/SH
- Summer Assignment (2) Instructional Aide I
- Summer Assignment (1) Instructional Aide III
- Temporary (1) Technology Services Technician
- Substitute (1) Clerk Typist I
- Substitute (1) Clerk Typist II/Bilingual
- Substitute (11) Custodian
- Substitute (2) Health Services Assistant
- Substitute (40) Instructional Aide/LH
- Substitute (40) Instructional Aide/RSP

*CLOSED SESSION:*

- Substitute (40) Instructional Aide/SDL
- Substitute (41) Instructional Aide/SH
- Unclassified (2) ASB Worker
- Unclassified (6) Instructional Aide Trainee
- Unclassified (58) Noon Supervisor
- Unclassified (2) Student Helper
- Unclassified (1) Walk On Coach/Fr. Football Assistant

- (3) Student Disciplinary Matters: Students A through H
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 41** Approve/Ratify Certificated Employment Register No. 3-2003/2004
- 42** Approve/Ratify Classified Employment Register No. 3-2003/2004
- 43** Student Expulsion: Student A
- 44** Student Expulsion: Student B
- 45** Student Expulsion: Student C
- 46** Student Expulsion: Student D
- 47** Student Expulsion: Student E
- 48** Student Expulsion: Student F
- 49** Student Expulsion: Student G
- 50** Student Review: Student H

*ACTION ITEMS 41 THROUGH 50:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_



**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION

August 26, 2003

**Regular Meeting**

**A G E N D A   A D D E N D U M**

**38    DIVISION OF BUSINESS SERVICES**

- . 9    Adopt Resolution No. 8-2003/2004 authorizing temporary borrowing of cash from the County Treasury to meet cash flow shortages in fiscal year 2003/2004.