

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

June 10, 2003
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Adriana Arroyo, El Rancho HS

ROLL CALL: Raul P. Salcido, President
Frank P. Boyce, Vice President
Lupe Salas, Clerk
Vincent Chavez, Member
Rita Jo Ramirez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Acting Assistant Superintendent
Barbara J. Moore-Brown, Director
David L. Fuller, Business Manager

ASB BOARD MEMBER: Adriana Arroyo, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 22-2002/2003

ACKNOWLEDGMENT OF GUEST(S):

ASB REPORT:

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

(1) **Recognition of the El Rancho H.S. 2002/03 ASB Executive Commission**

Julie Ellis, Principal

- ❖ Adriana Arroyo, President
- ❖ Ashley Montes, Vice President
- ❖ Erika Moreira, Secretary
- ❖ Melissa Macias, Chief Justice
- ❖ Vanessa Soto, Treasurer
- ❖ Yvette Lopez, Girls' League President
- ❖ Andy Ibarra, Boys' Athletic Commissioner
- ❖ Stephanie Hodgden, Girls' Athletic Commissioner
- ❖ Lauren Quijada, Activities Commissioner
- ❖ Crystal Espinoza, Assemblies Commissioner
- ❖ Jacky Cabada, Publicity Commissioner
- ❖ Alexandria Duran, Pep Commissioner
- ❖ Lorraine Castro, Academic Affairs
- ❖ Cynthia Adame, Senior Class President
- ❖ Maribel DeAnda, Junior Class President
- ❖ Brandon Longoria, Sophomore Class President
- ❖ Veronica Arroyo, Freshman Class President

(2) **Introduction of the El Rancho H.S. 2003/04 ASB Executive Commission**

- ❖ David Banales, President
- ❖ Luis Chavez, Vice President
- ❖ Lauren Gamboa, Secretary
- ❖ Josue Jimenez, Chief Justice
- ❖ Ashley Rodriguez, Treasurer
- ❖ Nayeli Carras, Speaker of the House
- ❖ Christina Bayless, Dance Commissioner
- ❖ Gabriel Garcia, Boys' Athletic Commissioner
- ❖ Amanda Santos, Girls' Athletic Commissioner
- ❖ Brittany Troncoso, Activities Commissioner
- ❖ Kristin Gonzalez, Assemblies Commissioner
- ❖ Audry Pedroza, Publicity Commissioner
- ❖ Marina Lopez, Pep Commissioner
- ❖ Raul Cervantes, Academic Affairs
- ❖ Maribel DeAnda, Senior Class President
- ❖ Brandon Longorie, Junior Class President
- ❖ Veronica Arroyo, Sophomore Class President

(3) **El Rancho High School, Reading Grant Demonstration Site**

Diane Innes, LACOE Reading Consultant

(4) **Burke Middle School, National Renaissance Library School**

BREAK:

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

257 Adopt the minutes of the Board of Education’s regular meeting held May 27, 2003.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- (1) Bond Election, Caldwell, Flores, Winters, Inc.
- (2) Budget Reductions

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 258 through 262)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

258 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .1 Approve budget reductions of \$4,754,741 as recommended by the Advisory Budget Development Committee, the Principal/Cabinet Budget Committee, and the Superintendent. Reductions include maintaining the required 3% reserve for Economic Uncertainty.

258 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .2 Approve attendance of Board Members, administration, and staff to any meeting or conference scheduled by the associations during the 2003/2004 fiscal year, in accordance with Board Policy 4133, with cash advances and necessary expenses payable from Categorical Funds, Adult Funds, Cafeteria Funds, and other restricted funds as appropriate.

259 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve the 45/15 alternative calendar for Ruben Salazar High School and Independent Study Program for the 2003-2004 school year.
- .2 Approve participation for 55 student athletes of the El Rancho High School Football program, 1 head coach, 9 assistant coaches and 8 parent chaperones in a football passing game at Big Bear High School in Big Bear on July 11-13, 2003. Bus transportation by PTC and accommodations at the Pine Summit Camp grounds. Expenditures for bus, accommodations and meals will be paid through donations from supportive organizations, at no cost to the District.
- .3 Approve participation for 22 student athletes of the El Rancho High School Cross Country team, 1 head coach, and 2 assistant coaches in the Runner's Workshop 19th Annual Cross Country Running Camps at Big Bear on August 3-8, 2003. Transportation provided by van rental and accommodations arrangements at the Black Forest Lodge and cabins. District Driver Insurance Forms have been submitted for drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. Expenditures for transportation, meals and accommodations paid through student fundraisers and parents, at no cost to the District.
- .4 Approve/ratify participation for 6 El Rancho High School welding class students and 1 teacher to the SkillsUSA – State Leadership Conference and Skills Championships in Riverside on April 10-13, 2003. Transportation provided by private van with all required paperwork submitted for driver and students. Total expenditures of \$165 payable from El Rancho High School VEA/Perkins funds.
- .5 Approve end-of-year/promotional activity field trip to Smith Park Pool for 105 fifth grade students, 4 teachers and 2 instructional aides from Birney Elementary School on June 19, 2003; and Transportation Agreement with Richmond Bus Company. Expenditures of \$670 payable from Birney Elementary School Dad's Club funds.

259 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .6 Approve the educational field trip for 102 first graders, 18 teachers and adult chaperones from Magee Elementary School to the Los Angeles Zoo on June 17, 2003; and Transportation Agreement with Richmond Bus Company. Expenditures of \$632 payable from Magee Elementary School PTA funds.
- .7 Approve educational field trip by 30 Literary Club student members and 5 adult chaperones from El Rancho High School to the Redwood National Park on June 29, 2003-July 7, 2003. Transportation will be provided by ERHS vans and accommodations will be at the Redwood campsite with an overnight stay at Dominican College. The cost of \$177 per participant includes transportation, accommodations and meals. Total expenditure of \$6,200 payable from the El Rancho Literary Club funds and student fundraisers, at no cost to the District.
- .8 Approve donation of one Nanao monitor, SN D2884113-USM, #00169882 from California State University, Los Angeles to El Rancho Adult School to be used in the Advanced ESL Level classroom. Estimated value of the Nanao monitor is \$500.
- .9 Approve/ratify attendance for one certificated staff member from Rivera Middle School to the Parent-Teacher Relationship Seminar on April 22, 2003 in Glendale. Expenditures of \$270 payable from Title I funds.
- .10 Approve amendment to Board Item 169.9 approved on February 25, 2003 to include additional expenses of \$792.20 for attendance at the Annual California Association for Health, Physical Education, Recreation and Dance (CAHPERD) State Conference held on March 20-23, 2003. Total expenditures of \$792.20 payable from Rivera Middle School High Achieving/Improving Schools Programs (HAI) funds.
- .11 Approve amendment to Board Item 3.6 approved on July 10, 2001 to include additional expenditures from the High Achieving/Improving Schools Programs (HAI) for Rivera Middle School.
- .12 Approve amendment to Board Item 25.6 approved on August 28, 2001 to include additional expenditures from the High Achieving/Improving School Programs (HAI) for Selby Grove Elementary School.
- .14 Approve amendment to agreement with Co-nect (Comprehensive School Reform Services) Board Item 20.6 approved on August 27, 2002 decreasing Year 2 amount from \$217,692 to \$138,942 for school year 2003-2004. For services provided, the District agrees to pay Co-nect as follows: \$138,942 payable in two equal installments of \$69,471 on September 30, 2003 and January 31, 2004 for Year 2 of the Service Period. Payable from El Rancho High School CSRD funds.

260 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 1 Approve the Gifted and Talented Education (GATE) Application for the 2003-2004 school year.
- . 2 Approve agreement for consultant services between El Rancho Unified School District and Ira Nelken & Associates, Inc. who will develop and write the California First Five, School Readiness Grant Proposal at a cost of \$10,000. Total expenditure payable from California First Five Planning Grant from June 12, 2003 to August 4, 2003.

261 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Approve Change Order No. 6 for the Modernization Project at North Park Middle School by Morillo Construction Co. in the amount of \$12,056.88 payable from the Modernization Fund.

262 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216

- . 1 Approve Tentative Agreement between El Rancho Unified School District (ERUSD) and El Rancho Federation of Teachers (ERFT) on the 2003-2004 School Calendar.
- . 2 Approve Tentative Agreement between El Rancho Unified School District (ERUSD) and the California School Employees Association (CSEA) on the 2003-2004 School Calendar.
- . 3 Approve the District's calendar for the 2003-2004 School Year.
- . 4 Approve Contract of Employment to serve as Principal at Rio Vista Elementary School for the 2003 Summer Session.

CONSENT AGENDA ITEMS 258 THROUGH 262:

M_____S_____Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

263 Adopt Second Reading of *revisions* to Board Policies and Administrative Regulations:

- ◆ Revised BP 2220, Administrative Staff Organization
- ◆ Revised BP 3515.4, Recovery for Property Loss or Damage
- ◆ Revised BB 9110, Terms of Office
- ◆ Revised BB 9150, Student Board Members
- ◆ Revised BB 9270 Exhibit, Designated Positions and Disclosure Requirements

M_____S_____Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:**CLOSED SESSION:**

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 21-2002/2003**

- Teachers (2) Leave of Absence
- Teacher (1) Resignation
- Teachers (4) First Year Probationary
- Teacher (1) Permanent Contract
- Teachers (2) Adult School Substitutes
- Teachers (27) Adult School Summer School Staff
- Teachers (2) Temporary Contract
- Teacher (1) Probationary Contract
- Teacher (1) Substitute
- Teacher (1) Temporary Long-Term Substitute
- Teacher (1) Supplemental Pay Assignment to serve as Varsity Head Coach for Boys' Track/ERHS
- Teachers (4) Authorization for Superintendent to contract as needed for summer school
- Certificated Staff Member (1) Authorization of Employment for summer session from June 20, 2003 through August 22 (ERFT Reimbursement Item)

CLOSED SESSION:

- Teacher (1) Stipend Pay to serve as the Testing Coordinator/Selby Grove
- Teacher (1) Extra-Duty Extra-Pay Assignment for Summer Employment to serve as Coordinator to administer the SASSFA/Summer Employment Opportunity Program/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignment to teach Tile I students during summer school/South Ranchito
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide intervention instruction for new first grade students during the summer session/Birney
- Teacher (1) Extra-duty Extra-Pay Assignment to serve as the Student Council Advisor to supervise all student functions and activities during the summer session/Adult School
- Teacher (1) Stipend Pay to serve as the Testing Coordinator/Rivera Middle
- Teachers (8) Supplemental Pay Assignments (Web Master, Annual, Chorus, ASB Advisor, Band, Drama, Drill Team, Pepsters, Speech, Newspaper and Photography)
- Teacher (1) Extra-Duty Extra-Pay Summer Assignment to work as Instructional Coach/Rio Vista
- Counselor (1) Appointment to be placed on appropriate Counselor Salary Schedule/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignment to assist in coordinating/lead teacher for the El Rancho High School Site
- Teachers (25) Extra-Duty Extra-Pay Assignment to facilitate the mandated California English Language Development Test (CELDT) testing to El Rancho Unified School District students
- Teachers (21) Extra-Duty Extra-Pay Assignment to work as Pre-Intern Coaches for Semester 2 of the 2002-2003 school year/PAR Program

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 21-2002/2003

- Authorize Summer Employment (34) As needed/Instructional Aide/LH
- Authorize Summer Employment (39) As needed/Instructional Aide/SH
- Authorize Summer Employment (27) As needed/Instructional Aide/SDL
- Authorize Summer Employment (6) As needed/Clerk Typist
- Authorize Summer Employment (48) As needed/Food Service
- Authorize Summer Employment (5) As needed/Other/Library/Health Service
- Summer Assignments (1) Instructional Resources/AV Clerk
- Summer Assignments (1) Library Media Assistant
- Summer Assignments (1) Library Media Technician
- Summer Assignments (1) Library Media Center Supervisor
- Working out of Category (1) Cafeteria Manager I
- Working out of Category (1) Cook/Baker
- In Addition to Regular Assignment (1) Clerk Typist I
- In Addition to Regular Assignment (1) Instructional Aide Trainee
- Substitute (2) Child Care Attendant
- Substitute (2) Custodian
- Unclassified (1) Walk On Coach - GAA Softball JV

(3) Student Disciplinary Matters: Students A through C

(4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 264** Approve/Ratify Certificated Employment Register No. 21-2002/2003
- 265** Approve/Ratify Classified Employment Register No. 21-2002/2003
- 266** Student Expulsion: Student A
- 267** Student Expulsion: Student B
- 268** Student Expulsion: Student C

ACTION ITEMS 264 THROUGH 268:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____