

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

May 27, 2003

NOTE LOCATION CHANGE
El Rancho High School Cafeteria
6501 S. Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Magee Elementary
Student Council President

ROLL CALL: Raul P. Salcido, President
Frank P. Boyce, Vice President
Lupe Salas, Clerk
Vincent Chavez, Member
Rita Jo Ramirez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Acting Assistant Superintendent
Barbara J. Moore-Brown, Director
David L. Fuller, Business Manager

ASB BOARD MEMBER: Adriana Arroyo, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 21-2002/2003

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, MAGEE ELEMENTARY:

ASB REPORT:

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- (1) Title I Achieving Schools
 - ◆ Pio Pico Elementary School ~ National Award
 - ◆ Rivera Elementary School ~ State Award

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

243 Adopt the minutes of the Board of Education’s regular meeting held May 13, 2003.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- (1) Innovative Technologies, Norbert Genis
- (2) Proposed Bond Election, Norbert Genis

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 244 through 247)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

244 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Julie Ellis, Principal, and Dominic Picon, Athletic Director as voting school representatives to the C.I.F. Southern Section for El Rancho High School for the 2003/2004 school year.
- . 2 Approve budget reductions of \$4,754,741 as recommended by the Advisory Budget Development Committee, the Principal/Cabinet Budget Committee, and the Superintendent. Reductions include the maintaining of the required 3% reserve for Economic Uncertainty.

245 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve participation of 18 El Rancho High School ASB Officers, 1 teacher and 1 ASB Executive Advisor from El Rancho High School to the "Jostens Student Leadership Retreat" at Lake Arrowhead on July 18-20 2003. Cost per participant of \$100 includes registration, meals, lodging and transportation by ERHS vans. Total expenditures of \$2,000 payable from ASB funds and student fundraisers, at no cost to the District.
- . 2 Approve participation of 7 El Rancho High School Annual Staff student members and 1 Yearbook Advisor to "Jostens Yearbook Camp, Summer 2003" workshop at the University of San Diego in San Diego on August 7-10, 2003. Cost per participant of \$335 includes registration, meals, lodging at the University of San Diego campus and transportation by ERHS vans. Total expenditures of \$2,680 payable by participants and student fundraisers, at no cost to the District.
- . 3 Approve participation of the 22 member El Rancho High School Cross Country Team, 1 coach, 2 assistant coaches from El Rancho High School to the Runner's Workshop 19th Annual Cross Country Running Camps on August 16-21, 2003 in Malibu. Cost per participant of \$175 includes meals, accommodations in dorms at Pepperdine University and transportation by ERHS vans. Total expenditures of \$3,850 payable from student fundraisers and parents, at no cost to the District.
- . 4 Approve contract with Phantom Fireworks Company for services rendered as related to fireworks sale at El Rancho High School from June 30, 2003 to July 4, 2003. Funds received will benefit El Rancho High School Athletic Programs and ASB.
- . 5 Approve service agreement with Global Learning, Inc. for consultation and assessment services of reform Action Plan for Pio Pico Elementary School at a cost of \$8,000. Total expenditure not to exceed \$8,000 payable from Pio Pico Elementary School CSRD funds.

245 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 6 Approve/ratify amendment to Board Item 20.2, consultant agreement with Nancy Velasco, Intern Counselor, approved on August 27, 2002, to increase the number of counseling services hours provided to students and parents of Birney Elementary School from three hours per day to six hours per day. Effective September 3, 2002 through June 19, 2003 the consultant will work six hours per day, Monday-Friday, payable at the hourly rate of \$15, not to exceed an additional \$3,800. The consultant is paid on a monthly basis. Additional expenditure of \$3,800 payable from Birney Elementary School Title I funds.
- . 7 Approve the submission of the District's 2003-2008 LEA Plan to the California Department of Education.
- . 8 Approve the 2002-2003 SY one-time Governor's Performance Awards, High Achieving/Improving Schools Programs (HAI) second apportionment expenditures for North Ranchito Elementary School.
- . 9 Approve the 2002-2003 SY one-time Governor's Performance Awards, High Achieving/Improving Schools Programs (HAI) expenditures for Valencia Elementary School.
- .10 Approve the 2002-2003 SY one-time Governor's Performance Awards Academic Performance Index School Site Employee Performance Bonus (API) expenditures for Valencia Elementary School.
- .11 Approve amendment to Board Item 13.13 approved on July 24, 2001 to include additional expenditures from the High Achieving/Improving Schools Programs (HAI) for Magee Elementary School.

**246 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approve agreement with Sagebrush Corporation to present the workshop, "Winnebago Spectrum District Certification Training" to (16) site library media assistants on June 10, 2003. Expenditures of \$2,115.00 payable from RETS (Regional Educational Technology Services) funds.
- . 2 Amend M.O.U. (Memorandum of Understanding) Board approved on 12/10/02, Item #117.2 between El Rancho Unified School District (South Ranchito Elementary School) and the California Nutrition Network at East Los Angeles College to extend the agreement ending on September 30, 2003 and continue from October 1, 2003 to September 30, 2005.
- . 3 Approve the Memorandum of Understanding between the Los Angeles County District Attorney's Office and the El Rancho Unified School District, for the Juvenile Offender Intervention Network (JOIN) program, for the period July 1, 2003 through June 30, 2006.

246 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 4 Approve and adopt Whittier Area Cooperative Special Education Program (WACSEP), Local Plan for Special Education 2003.
- . 5 Approve employment of Karla Vasquez to provide translation services to the Special & Alternative Education Department through August 31, 2003, payable at the rate of \$20.00 per hour from Special & Alternative Education/Welfare and Attendance fund.
- . 6 Approve/ratify consultant agreement with Dr. Elizabeth Peña of the University of Texas to work on the dynamic assessment grant for our district on May 21, 2003. Payment of up to \$1,700 to be charged to the ASHA grant account, which is specifically for this purpose.
- . 7 Approve consultant agreement with Sandra Kaler, Consultant, to conduct an Independent Education Evaluation (IEE) for an El Rancho Unified School District student. Services to be provided by September 30, 2003. The fee for this service is \$1,800.00 payable from Special & Alternative Education/Psychological Services.
- . 8 Approve consultant agreement with Dr. Ellen Quarry to conduct counseling services for an El Rancho Unified School District student. Services to be provided by September 30, 2003. The fee for this service is \$90.00 per hour, not to exceed 10 hours, payable from Special & Alternative Education/Psychological Services.
- . 9 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and Zinsmeyer Academy, effective May 5, 2003 through June 30, 2003, for a total sum not to exceed \$6,399.86.
- .10 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Mid Valley Learning Center, effective April 30, 2003 through June 13, 2003, for a total sum not to exceed \$8,017.23.
- .11 Approve/Ratify Addendum to the Individual Service Tuition Agreement approved on April 22, 2003, Board Item 219.4, through the Whittier Area Cooperative Special Education Program and Barbara Dawson Educational Center; add Adapted Physical Educational Services (APE) (1 hr./week), effective April 1, 2003 through June 20, 2003, \$48.16 per hour x 11 hours = \$529.76, change original contract from \$10,556.04 to \$11,085.80.

247 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- .1 Adopt Resolution No. 34-2002/2003 approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years ending June 30, 2003 and 2004 and authorizing execution and delivery of related documents and actions and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- .2 Approve contract agreement between El Rancho Unified School District and MCS Education Services to provide for the preparation and distribution of all notifications to teachers as required under by Education Code Section 49079 at a reimbursable cost of \$9,500.00 from the General Fund and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- .3 Approve contract agreement between El Rancho Unified School district and MCS Education Services to provide for the preparation and filing of Mandated Cost Claims for 2002-2003 and estimated claims for 2003-2004 at a reimbursable cost of \$26,000.00 payable from the General Fund and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- .4 Approve contract agreement between El Rancho Unified School District and Westberg + White, Inc. to perform architectural services as requested by the District for any New Construction and Miscellaneous Projects and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.
- .5 Approve the reduction of the 5% retention for the El Rancho High School Modernization Project by D.J. Amoroso Construction Company, Inc. to a 1% retention.
- .6 Approve final payment of \$73,570.10 to Current Enterprises, Inc. for the completion of the No. Ranchito Elementary School Modernization Project and authorize David L. Fuller, business Manager, to sign all necessary paperwork. Total project payable from Modernization Funds.
- .7 Approve Change Order No. 16 for the Modernization Project at El Rancho High School by D.J. Amoroso Construction Co., in the amount of \$19,285.00 payable from the Modernization Fund.

CONSENT AGENDA ITEMS 244 THROUGH 247:

M_____ S_____ Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

248 DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- . 1 Second Reading and adoption of *new and revised* Board Policies & Administrative Regulations:
 - *Revised* BP 5021 – Noncustodial Parents
 - *Revised* AR 5111.13 – Residency for Homeless Children
 - *Revised* BP/AR 5131.62 – Tobacco
 - *Revised* BP/AR 5125.1 – Release of Directory Information
 - *Revised* BP/AR 5132 – Dress & Grooming
 - *New* BP/AR 6173 – Education for Homeless Children

- . 2 Approve First Reading of *revised* to Board Policies & Administrative Regulations:
 - *Revised* BP 2220, Administrative Staff Organization
 - *Revised* BP 3515.4, Recovery for Property Loss or Damage
 - *Revised* BB 9110, Terms of Office
 - *Revised* BB 9150, Student Board Members
 - *Revised* BB 9270 Exhibit, Designated Positions and Disclosure Requirements

M _____ S _____ Vote _____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 20-2002/2003

- Psychologist (1) First Year Probationary Contract
- Teacher (1) Resignation
- Teachers (3) First Year Probationary Contract (completing one or more years of temporary service with the District)
- Teacher (1) Long-Term Contract
- Teacher (1) Permanent Contract
- Teachers (2) First Year Probationary
- Teacher (1) Stipend Pay to serve as the GATE Coordinator/Magee
- Teacher (1) Stipend Pay to serve as the CAT 6 Testing Coordinator for the 2002-2003 School Year/Magee
- Teachers (10) Stipend Pay for services provided in the development of the school's II/USP Action Plan/Meller
- Teachers (30) Supplemental Pay Assignments for Spring of 2002-2003/ERHS
- Teachers (6) Extra-Duty Extra-Pay Assignment to provide services as ASB Advisor, Annual Advisor, Lunch League (Fall, Winter & Spring), CAT 6 Testing and Technology
- Teachers (12) Stipend Pay to monitor the progress and facilitate the implementation of the Valencia School Level Plan in the Gate Enrichment Program, Leadership, Testing Coordinator, Technology, Textbook Coordinator and GATE Enrichment Program/Valencia
- Teacher (1) Stipend Pay Assignment for one National University Master Teacher/Obregon
- Teacher (1) Pro-rated Stipend Pay Assignment to work as Pre-Intern Coach for the second semester / North Park
- Teachers (5) Supplemental Pay Assignments for Band, Marching Band, Annual and Newspaper / Burke Middle
- Teachers (306) Authorization for Superintendent to contract as needed

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 20-2002/2003

- Probationary (1) Cafeteria Helper I
- Probationary (1) Child Care Attendant
- Probationary (1) Custodian
- Probationary (1) Instructional Aide/S.H.
- Early Retirement (1) Cafeteria Manager I
- Early Retirement (1) Clerk Typist II
- Leave of Absence (1) Instructional Aide III
- Leave of Absence (1) Instructional Aide/S.H.
- Resignation (1) Child Care Attendant
- Summer Assignment (1) Community Relations Assistant
- Summer Assignment (1) Computer Resource Aide
- Summer Assignment (1) Data Processing Clerk I
- Working out of Category (1) Cafeteria Manager I
- Working out of Category (1) Cook/Baker
- In Addition To Regular Assignment (4) Child Care Attendant
- Substitute (1) Custodian
- Substitute (1) Instructional Aide/R.S.P.
- Temporary Assignment (5) Child Care Attendant
- Unclassified (4) ASB Worker

CLOSED SESSION:

- Unclassified (1) Instructional Aide Trainee
- Unclassified (1) Walk-On Coach/JV Baseball
- Unclassified (1) Walk-On Coach/ JV Swim Asst. Coach

- (3) Student Disciplinary Matters: Students A through F
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 249** Approve/Ratify Certificated Employment Register No. 20-2002/2003
- 250** Approve/Ratify Classified Employment Register No. 20-2002/2003
- 251** Student Expulsion: Student A
- 252** Student Expulsion: Student B
- 253** Student Expulsion: Student C
- 254** Student Expulsion: Student D
- 255** Student Expulsion: Student E
- 256** Student Review: Student F

ACTION ITEMS 249 THROUGH 256:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____