

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

April 8, 2003
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Meller Elementary
Student Council President

ROLL CALL: Raul P. Salcido, President
Frank P. Boyce, Vice President
Lupe Salas, Clerk
Vincent Chavez, Member
Rita Jo Ramirez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Acting Assistant Superintendent
Barbara J. Moore-Brown, Director
David L. Fuller, Business Manager

ASB BOARD MEMBER: Adriana Arroyo, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 18-2002/2003

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, MELLER ELEMENTARY:

ASB REPORT:

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

201 Adopt the minutes of the Board of Education’s regular meeting held March 25, 2003.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 202 through 206)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

202 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 27-2002/03 declaring that Board Member Rita Jo Ramirez was absent from the March 25, 2003 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

203 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve educational field trip for 62 kindergarten students, 2 teachers, 2 instructional aides and 10 parent volunteers from Magee Elementary School to Green Meadows Farms in Orange on April 23, 2003; and Transportation Agreement with Richmond Bus Company. Total expenditures of \$865 payable from Magee Elementary School PTA funds, at no cost to the District.
- .2 Approve educational field trip to Dawn Mine Loop in Pasadena for 30 El Rancho High student members of the Outdoor Club/Fishing and Service Organization, 5 certificated staff members and parent chaperones on Saturday, April 12, 2003. Hikers will depart from El Rancho High School. Parents and faculty members will provide transportation. District Driver Insurance Forms have been submitted for all drivers and each student will be required to submit a parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- .3 Approve educational field trip for 30 students, 1 certificated staff member, and 10 parent volunteers from Rio Vista Elementary School to the Queen Mary in Long Beach on May 16, 2003; and Transportation Agreement with All City Shuttle. Expenditures of \$300 payable from Rio Vista Elementary School PTO funds.
- .4 Approve educational field trips to Descanso Gardens in La Canada for five classes of third grade students from Birney Elementary School. The first trip will be held on Tuesday, May 20, 2003 for 60 students, 3 certificated staff members, instructional aides and parent volunteers. Followed on Thursday, May 23, 2003 for 40 students, 2 certificated staff members, instructional aides and parent volunteers; and Transportation Agreement with Richmond Bus Company. Expenditures of \$570 (\$285 transportation cost per trip) payable from Birney Elementary School Title I funds.
- .5 Approve attendance/participation of the North Park Middle School Band (40 7th grade students), 1 band director, 1 administrator, 2 teacher chaperones, and 5 parent chaperones to the National Band Festival in San Jose, California on May 22-26, 2003. Approximate cost is \$300 per student. The North Park Band Boosters will raise funds and seek donations to cover costs. There is no cost to the District.
- .6 Approve consultant agreement with Jason Chavez to provide music accompaniment for El Rancho High School Choraleers, Song & Dance, Star Search 2003 and Legacy groups at competitions, rehearsal, school shows and to provide driving services for group out-of-town trips effective April 9, 2003 through May 30, 2003. Expenditure of \$800 payable from El Rancho High School CSRD funds.

203 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .7 Approve consultant agreement with Giovanni Lombardi to provide music accompaniment for El Rancho High School Choraleers, Song & Dance, Star Search 2003 and Legacy groups at competitions, rehearsal, school shows and to provide driving services for group out-of-town trips effective April 9, 2003 through May 30, 2003 school year. Expenditure of \$1,000 payable from El Rancho High School CSRD funds.
- .8 Approve consultant agreement with Dave Woods to provide music accompaniment for El Rancho High School Choraleers, Song & Dance, Star Search 2003 and Legacy groups at competitions, rehearsal, school shows and to provide driving services for group out-of-town trips effective April 9, 2003 through May 30, 2003. Expenditure of \$1,800 payable from El Rancho High School CSRD funds.
- .9 Approve consultant agreement with Ingrid Gonzales to provide Choreography accompaniment for El Rancho High School Choraleers, Song & Dance, Star Search 2003 and Legacy groups at competitions, rehearsal, school shows and to provide driving services for group out-of-town trips effective April 9, 2003 through May 30, 2003. Expenditure of \$1,600 payable from El Rancho High School CSRD funds.
- .10 Approve amendment to Board Item 163.9 approved on March 12, 2002 to include additional expenditures from the High Achieving/Improving Schools Programs for Durfee Elementary School.
- .11 Approve submission of the final Categorical budgets for the 2002-2003 school year for all schools.

**204 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- .1 Approve the El Rancho Adult School's application for English Literacy/Civics Education of the Workforce Investment Act, Title II: Adult Education and Family Literacy for the 2003-2004 school year.
- .2 Approve the participation of the El Rancho Unified School District in the Community Based English Tutoring (CBET) Program for the 2003-2004 school year. This program will allow the District to provide free English language acquisition instruction (ESL) to adults who pledge to tutor the limited English proficiency students of Pico Rivera.
- .3 Approve Annual Fund Raiser to be conducted by the Child Development Center Parent Advisory Committee from May 5, through May 20, 2003 following Board Policy #1321 on solicitation of funds and by students.

204 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 4 Approve/Ratify attendance of one Program Specialist, at the "Lozano Smith Presents: What Are Regional Center's Obligations?: The Lanterman Act & Related California Law" workshop, April 8, 2003, in Pasadena, CA. Estimated expenditure of \$75.00 payable from the Medi-Cal funds.
- . 5 Approve consultant agreement with Terry Tibbetts, Consultant, to conduct an Independent Education Evaluation (IEE) for an El Rancho Unified School District student. Services to be provided by June 30, 2003. The fee for is service is \$1,500.00 payable from Special & Alternative Education/Severely Handicapped funds.
- . 6 Approve contract with Laurie Lewis to conduct an Occupational Therapy evaluation for an El Rancho Unified School District student. Services to be provided by June 30, 2003. The fee, not to exceed \$1,275.00, payable from Special & Alternative Education/Severely Handicapped funds.
- . 7 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective January 22, 2003 through June 30, 2003, \$75.00 per Occupational Therapy session, not to exceed 120 sessions, for a total sum not to exceed \$9,000.00.
- . 8 Approve/Ratify Addendum to Individual Service Tuition Agreement, approved on October 22, 2002, Board Item 56.12, through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*: increase Occupational Therapy sessions from one hour per week to two hours per week, effective December 1, 2003 through June 30, 2003, change current contract from \$2,025.00 to \$4,050.00.

205 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Approve Change Order No. 1 for the replacement of heating and air conditioning systems and the modernization of the science laboratories at El Rancho High School by Current Enterprises, Inc. in the amount of \$4,793.29 payable through Modernization Funds.
- . 2 Approve Change Order No. 12 for the Modernization Project at Burke Middle School by ACC contractors, Inc. in the amount of \$9,452.47 payable from the Modernization Fund.
- . 3 Approval of final payment for the Modernization Project of the "New Entrance Design" at El Rancho High School to Universal Construction & Maintenance in the amount of \$22,044.11 payable from Facilities Fund.

206 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216

- . 1 Adopt the Declaration of Need to the effect there are insufficient numbers of fully credentialed persons to meet the employment criteria for the 2003-04 school year.
- . 2 Ratification of the Memorandum of Understanding between El Rancho Unified School District and El Rancho Classified Employees Union on the Early Retirement Incentive Bonus offered by the District for the 2002-2003 school year.

CONSENT AGENDA ITEMS 202 THROUGH 206:

M_____ S_____ Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

207 First reading of new and revised Board Policies/Administrative Regulations:

- Revised BP 5141.23 – Infectious Disease Prevention
- New AR 5141.23 – Infectious Disease Prevention
- New BP 6142.8 – Comprehensive Health Education

M_____ S_____ Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 5 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 17-2002/2003
 - Teachers (5) Day-To-Day Substitutes
 - Teachers (5) Resignations
 - Teacher (1) Unpaid Leave of Absence
 - Teachers (5) Early Retirement
 - Administrator (1) Early Retirement
 - Teachers (2) Retirement
 - Teacher (1) Stipend Pay to serve as the STAR 9/SABE 2 Testing Facilitator/Meller
 - Teachers (4) Extra-Duty Extra-Pay Assignment to provide additional required services in the area of the Local Educational Agency (LEA) federal plan development
 - Teachers (3) Stipend Pay to serve as Pre-Intern Coaches

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 17-2002/2003
 - Resignation (1) Child Care Attendant
 - Early Retirement (1) Custodian
 - Early Retirement (1) Clerk Typist II/Bilingual
 - Early Retirement (1) Cafeteria Helper I
 - Early Retirement (1) Cafeteria Manager I
 - Early Retirement (1) Director of Food Services
 - Retirement (1) Instructional Aide II
 - Leave of Absence (1) Instructional Aide III
 - Leave of Absence (1) Cafeteria Helper I
 - Substitute (1) Instructional Aide/LH
 - Substitute (1) Instructional Aide/RSP
 - Substitute (1) Instructional Aide/SDL
 - Substitute (1) Instructional Aide/SH
 - Unclassified (1) ASB Worker

- (3) Student Disciplinary Matters: Students A through F

- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

- (5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 208** Approve/Ratify Certificated Employment Register No. 17-2002/2003
- 209** Approve/Ratify Classified Employment Register No. 17-2002/2003
- 210** Student Expulsion: Student A
- 211** Student Expulsion: Student B
- 212** Student Expulsion: Student C
- 213** Student Expulsion: Student D
- 214** Student Expulsion: Student E
- 215** Student Review: Student F

ACTION ITEMS 208 THROUGH 215:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____