

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

March 25, 2003  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

*CALL TO ORDER:* Raul P. Salcido, President

*PLEDGE OF ALLEGIANCE:* Pio Pico Elementary  
Student Council President

*ROLL CALL:* Raul P. Salcido, President  
Frank P. Boyce, Vice President  
Lupe Salas, Clerk  
Vincent Chavez, Member  
Rita Jo Ramirez, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Acting Assistant Superintendent  
Barbara J. Moore-Brown, Director  
David L. Fuller, Business Manager

*ASB BOARD MEMBER:* Adriana Arroyo, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*VISITORS:* Register No. 17-2002/2003

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, PIO PICO ELEMENTARY:*

*ASB REPORT:*

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

**BOARD OF TRUSTEE PRESENTATIONS:**

*The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

**El Rancho High School Boy’s Varsity Soccer Team – CIF Co-Champions**

**BREAK:**

**The Superintendent recommends that the Board of Education:**

**ADOPTION OF MINUTES:**

**190** Adopt the minutes of the Board of Education’s regular meeting held March 11, 2003.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ◆ Findings and Recommendations by the Phase I Advisory Budget Development Committee, *Alfred Ogas*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.*

*CONSENT AGENDA: (Items 191 through 195)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**191 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 1 Adopt Resolution No. 26-2002/2003 to Order Biennial Governing Board Election on November 4, 2003.

**192 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve attendance for two certificated staff members from El Rancho High School to the "Graphing Calculator Workshop" on April 4, 2003 at California State University, Fullerton. Total expenditures not to exceed \$290 payable from El Rancho High School Comprehensive School Reform Demonstration (CSRSD) Program Grant funds.
- . 2 Approve attendance for six certificated staff members from El Rancho High School to the Co-nect Annual National Conference titled "Co-necting to Kids" on April 30-May 3, 2003 (Wed.-Sun.) in Atlanta, Georgia. The registration fee (\$2,550) is covered under the contract with Co-nect as part of the CSRSD Grant. Other expenditures totaling \$8,155.14 payable from El Rancho High School Comprehensive School Reform Demonstration (CSRSD) Program Grant funds.
- . 3 Approve/ratify attendance for two certificated staff members from Valencia Elementary School to "Advanced Theory and Methods in Bilingual Education Professional Development Workshop" on March 15, 29 and April 5, 2003 in Los Angeles. Expenditures of \$50 payable from Valencia Elementary School II/USP funds.
- . 4 Approve educational field trip to the Mt. San Antonio Community College/Mt. SAC Relays AAF Youth Days for 75 students and 4 teachers from North Park Middle School on April 4, 2003. Transportation provided by PTC. Expenditures of \$1,050 payable as designated from North Park Middle School Governor's Performance Awards HAI and ASB funds.
- . 5 Approve educational field trip for 103 students, 2 teachers, instructional aides and parent volunteers from Birney Elementary School to Pier Point Landing on March 31, 2003 for a "Whale Watch" aboard a Coast Guard approved vessel; and approve Transportation Agreement with Richmond Bus Company. Total expenditures of \$1,354 payable as designated from Birney Elementary School Title I and Birney Dads Club funds.

- .6 Approve educational field trip for 89 students, 2 teachers and 7 parent volunteers from Selby Grove Elementary School to the Los Angeles County Office of Education Marine Science Floating Laboratory/"Whale Watch" on March 26, 2003. Land transportation to and from Long Beach provided by PTC. Water transportation aboard a Coast Guard approved vessel. Total expenditures of \$1,335 payable from Selby Grove Elementary School fifth grade fund raising and PTO funds.
- .7 Approve educational field trip for 58 third students, 3 teachers and 6 parent volunteers from Rio Vista and Meller Elementary Schools to tour Pico Rivera on April 11, 2003; and approve Transportation Agreement with Richmond Bus Company. Students will travel by bus to the Fullerton Train Station where they will board the Amtrak train to Olvera Street. They will continue the tour and return trip by the bus. Total expenditures of \$445.40 payable from Rio Vista Elementary School PTO, and Agricultural Faire funds.
- .8 Approve consultant agreement with Penelope Torribio of South East Asian Puppet Shows (Ramayana) to provide three literacy assemblies to expand the vocabulary development of students at South Ranchito Elementary School by using shadow puppets and marionettes. The assemblies are scheduled for April 4, 2003. Expenditures of \$700 payable from South Ranchito Elementary School Title V funds.
- .9 Approve consultant agreement with Terry Hess, to conduct a social studies assembly/hands-on activity titled "Pioneer Living Experience" for all 3rd and 4th grade students at Rivera Elementary School on June 3, 2003. Estimated expenditure of \$500 payable from Rivera Elementary School Title V funds.
- .10 Approve participation in the Advanced Placement (AP) Reimbursement Program. The Federal government will reimburse the Local Education Agency for fees paid to the College Board for eligible students.
- .11 Approve the 2002-2003 SY one-time "Governor's Performance Awards" Academic Performance Index School Site Employee Performance Bonus (API) expenditures for El Rancho High School.

**193 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- .1 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective January 6, 2003 through January 31, 2003, as per Occupational Therapy sessions, not to exceed 2 sessions, for a total sum not to exceed \$150.00.

- . 2 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Applied Behavior Consultants, Inc.*, effective March 19, 2003 through June 20, 2003, for a total sum not to exceed \$3,580.00.
- . 3 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Mid Valley Learning Center*, effective March 7, 2003 through June 13, 2003, for a total sum not to exceed \$8,411.52.
- . 4 Approve/Ratify Addendum to Individual Service Tuition Agreement, approved on February 25, 2003, Board Item 170.9 through the Whittier Area Cooperative Special Education Program between ERUSD and *The Cleta Harder Developmental School*, add 1:1 Aide (100 days x 101.00 per day = \$10,100.00), effective January 13, 2003 through June 21, 2003, change current contract from \$12,858.00 to \$22,958.00.
- . 5 Approve/Ratify Addendum to General Service Tuition Agreement, approved on September 24, 2002, Board Item 42.11, through the Whittier Area Cooperative Special Education Program between ERUSD and *Applied Behavior Consultants, Inc.* under General Agreement effective July 8 2002 through June 30, 2003: add Rate Schedule (B), Designated Instruction and Service and/or Other Related Services; Behavior Consulting \$95.00 per hour; Senior Behavior Consulting \$105.00 per hour and 2 day workshop for Teachers and Aides \$1,060.00.

**194 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 18687 through 18799 totaling \$891,037.55.
  - b. Purchase Order Nos. P163376 through P163543 and including prior numbered confirming orders totaling \$411,317.95 and Cafeteria Purchase Orders totaling \$143,238.41.
  - c. "A" Warrants Schedule CIG through H10 totaling \$5,911,584.11.
  - d. "B" Warrants Nos. 461 through 500 totaling \$1,808,994.82.
  - e. Revolving Cash Check No. 4784 through 4789 totaling \$22,091.00.
  - f. Clearing Account Nos. 1265 through 1266 totaling \$96,118.06.
- . 2 Approve Emergency Resolution No. 25-2002/2003 for the repair of flood damage to alarm and phone systems at El Rancho High School. Estimated cost of \$80,000 payable from general funds which will be reimbursed by the district's property insurance.
- . 3 Approve public disclosure of proposed 2002-2003 collective bargaining agreement between the El Rancho Unified School District Board of Education and the El Rancho Administrators/Supervisors Association, as mandated by

Assembly bill 1200 and authorize David L. Fuller, Business Manager, to sign all necessary forms.

- . 4 Approve the attendance of two participants to the Associated Student Body Accounting Connections 2003 Conference on April 3 and 4, 2003 at the Paradise Pier Hotel, Anaheim, California at a total cost of \$550.00 from the General Fund. The employees will be responsible for additional expenses such as parking and mileage.

**195 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216**

- . 1 Approve the Tentative Agreement between El Rancho Unified School District and El Rancho Administrators and Supervisors (ERASA) for the 2002-2003 school year.

*CONSENT AGENDA ITEMS 191 THROUGH 195:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 5 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Certificated Register No. 16-2002/2003
  - Teacher (1) Long Term Substitutes
  - Administrator (1) Resignation
  - Teacher (1) Resignation
  - Teacher (1) Unpaid Leave of Absence
  - Teacher (2) Substitutes/ Adult School
  - Teachers (2) Day-To-Day Substitute Teachers
  - Teachers (6) /Counselor (1) Early Retirement
  - Teachers (8) Extra-Duty Extra-Pay Assignment to conduct the Homework Club/Magee
  - Teachers (24) Extra-Duty Extra-Pay Assignment to conduct the Behavioral Intervention Center (BIC) Intervention Program/ERHS
  - Teacher (1) Extra-Duty Extra-Pay Assignment to provide instructional services to English Learners enrolled in the Title III English Language Instruction for LEP students and to participate in staff development training for this program/ERHS
  - Teachers (10) to provide Spring Parent Conference for parents of title I students to strengthen communication between the school and parents/Pio Pico
  - Teachers (5) to provide tutoring to Title I students not meeting District standards/Pio Pico
  - Teachers (3) Extra-Duty Extra-Pay Assignment to implement the CBET Program/Selby Grove
  - Teachers (2) Extra-Duty Extra-Pay Assignments to develop materials and facilitate technology workshops/ERHS
  
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 16-2002/2003
  - Probationary (4) Cafeteria Helper I
  - Probationary (1) Instructional Aide S.D.L.
  - Early Retirement (1) Custodian
  - Working out of Category (1) Head Custodian II
  - Substitute (1) Cafeteria Helper I
  - Substitute (1) Child Care Attendant
  - Substitute (1) Clerk Typist II
  - Substitute (1) Instructional Aide I
  - Substitute (7) Instructional Aide/LH
  - Substitute (7) Instructional Aide/RSP
  - Substitute (7) Instructional Aide/SDL
  - Substitute (7) Instructional Aide/SH
  - Unclassified (2) College Tutor
  - Unclassified (1) Instructional Aide Trainee
  - Unclassified (1) Walk-On Coach Boys Varsity Soccer
  - Discussion (1) Custodian
  
- (3) Student Disciplinary Matters: Students A through D
  
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
  
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 196** Approve/Ratify Certificated Employment Register No. 16-2002/2003
- 197** Approve/Ratify Classified Employment Register No. 16-2002/2003
- 198** Student Expulsion: Student A
- 199** Student Expulsion: Student B
- 200** Student Review: Student C
- Informational: Student D

*ACTION ITEMS 196 THROUGH 200:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_