

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

February 25, 2003
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Walter Quintanilla, South Ranchito Elementary
Student Council President

ROLL CALL: Raul P. Salcido, President
Frank P. Boyce, Vice President
Lupe Salas, Clerk
Vincent Chavez, Member
Rita Jo Ramirez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Acting Assistant Superintendent
Barbara J. Moore-Brown, Director
David L. Fuller, Business Manager

ASB BOARD MEMBER: Adriana Arroyo, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 15-2002/2003

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, SOUTH RANCHITO ELEMENTARY:

STUDENT GOVERNMENT, NORTH RANCHITO ELEMENTARY:

ASB REPORT:
Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

EL RANCHO HIGH SCHOOL 2003 ACADEMIC DECATHLON TEAM

Placed 5th out of 49 schools in Los Angeles County and 1st Place in the South East Region

Team Members:

- ◆ Michael Almanza 12th grade Medal in Interview, Medal in Essay
- ◆ Lorraine Castro 12th grade Medal in Essay, 2nd Top Scorer in Region
- ◆ Maricela Chavez 12th grade 3rd place Super Quiz, Medal in Interview, 2nd place Art, Medal in Speech, 3rd place Language and Literature, Top Scorer for Team, Top Scorer in Region, 2nd Top Scoring Decathlete
- ◆ Albert Gonzalez 12th grade Medal in Speech
- ◆ Kasey Kemp 11th grade Medal in Interview, Medal in Essay, 2nd Top Scorer in Region
- ◆ David Medina 11th grade 2nd place Super Quiz, Medal in Interview, 2nd place Economics, Medal in Speech, 2nd Top Scorer in Region
- ◆ Ashley Montes 12th grade Participant
- ◆ Saul Romero 12th grade 2nd place Social Science, 2nd Top Scorer in Region
- ◆ Ernesto Sanchez 12th grade 2nd place Super Quiz, 1st place Music, 3rd place Math, Medal in Interview, 3rd place Social Science, Medal in Essay, 1st place Language and Literature, Top Scorer in Region, Top Scoring Decathlete
- ◆ Jose Medrano 12th grade Alternate

Coaches:

- ◆ Doug Anderson, Head Coach
- ◆ Jim Dyson, Co-Head Coach, Art, Music, Super Quiz
- ◆ Tim McMullen, Language/Literature
- ◆ David Retana, Economics
- ◆ Stan Wlasick, Essay/Speech
- ◆ Armando Padilla, Mathematics
- ◆ Della Bruhn, Speech/Interview
- ◆ Julie Ellis, Speech/Interview
- ◆ Ben Meza, Social Science

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

167 Adopt the minutes of the Board of Education’s regular meeting held February 11, 2003.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 168 through 172)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

168 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .1 Approve Resolution No. 24-2002/03 declaring that Board Member Rita Jo Ramirez was absent from the January 28, 2003 regular board meeting due to hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

169 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve attendance for one certificated staff member from Pio Pico Elementary School to "Beyond Ritalin: Mega-Answers to AD/HD" seminar on April 2, 2003 in Buena Park. Expenditure of \$179 payable from Pio Pico High Priority Schools Grant fund.
- .2 Approve attendance for one certificated staff member from North Park Middle School to the California Association for Health, Physical Education, Recreation and Dance Conference (CAHPERD) on March 20-23, 2003 (Thurs.-Sun.) in Sacramento. Expenditures of \$1,280 payable from North Park Middle School High Achieving/Improving Schools funds.
- .3 Approve attendance for four certificated staff members from Rivera Middle School to attend the California Association for Health, Physical Education, Recreation and Dance Conference (CAHPERD) on March 20-23, 2003 (Thurs.-Sun.) in Sacramento. Expenditures of \$2,842.38 payable equally from Rivera Middle School Title I and Governor's Performance Awards funds HAI.
- .4 Approve educational field trip for 21 AP Environmental Science students, 1 certificated staff member and 1 California State University/Long Beach teaching credential student (volunteer chaperone) from El Rancho High School to the Tidelands Oil Company, Long Beach on February 27, 2003 (from 7:00 a.m. – 5:00 p.m.). Transportation provided by PTC. Expenditures of \$330 payable from AP Challenge Grant funds.
- .5 Approve attendance/participation of the North Park Middle School Band (30 8th grade students) 1 band director, 1 administrator, 2 teacher chaperones, and 5 parent chaperones to the National Band Festival in Honolulu, Hawaii from March 27-April 1, 2003. Ground transportation to and from the airport provided by PTC at a cost of \$500 payable from North Park Middle School SIP funds. Participants will be flying on Hawaiian Airlines. Approximate cost per student is \$1,500. North Park Band Boosters will raise funds and seek donations to cover all other costs.
- .6 Approve/ratify educational field trip to the Long Beach Marina for a "Whale Watch" for 96 fifth grade students and 3 teachers from Magee Elementary School on February 25, 2003. Land transportation provided by PTC. Water transportation provided aboard a US Coast Guard approved vessel. Expenditures of \$1,041 payable as designated from Magee Elementary School PTA and Governor's Grant Awards HAI funds.

169 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .7 Approve incentive field trip for 17 AVID students and 3 teachers from El Rancho High School to Magic Mountain on March 28, 2003. This trip is private for program students and divisional office staff from all California. El Rancho AVID students are sponsored by the Los Angeles County Office of Education (LACOE) Region 11 AVID. Six Flags Magic Mountain will be closed to the public for this special event. Transportation provided by PTC. Expenditures of \$250 payable from El Rancho High School A.P. Challenge funds and \$120 through fundraisers.
- .8 Approve educational field trip for 100-second grade students and 5 teachers from Durfee Elementary School to the SEA Laboratory/Sea Creatures at Redondo Beach on Saturday, May 3, 2003. PTC will provide transportation. There are no admission fees. Durfee Elementary School PTO will pay transportation expenditures, at no expense to the District.
- .9 Approve educational field trip for 25 Outdoor Club/Fishing and Service Organization student members, 5 teachers and parent volunteers from El Rancho High School to the Angeles National Forest at Strawberry Peak on Saturday, March 1, 2003. Parents and faculty members will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit a parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- .10 Approve educational field trip for the 18 Youth in Government and ASB officers and 2 teachers from El Rancho High School to the State Capitol in Sacramento on April 26-28, 2003. Air transportation provided through Southwest Airlines and ground transportation in Sacramento provided by Air West Coach Lines. Accommodations in Sacramento will be at the Hilton Hotel. Estimated expenditures of \$5,190 payable from El Rancho High School student fundraisers, donations from supportive organizations and ASB funds, at no cost to the District.
- .11 Approve/ratify Contract #C-4155:02:03 with the Los Angeles County Office of Education to provide consultant services effective January 13, 2003 through February 26, 2003. LACOE will provide the services of two consultants, Dr. Diane Watanabe and Mr. Dick Sholseth, for a three-day period. The on-site training for North Ranchito Elementary School teachers and administrator is titled "Instructional Strategies That Work: With Human Brain Update," Training scheduled for one pupil-free day January 13, 2003 and two modified days January 15, 2003 and February 26, 2003. Total expenditure of \$5,600 payable from the Governor's Grant Awards HAI funds.

169 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .12 Approve supplemental services agreement with Tutors of the Inland Empire to provide supplemental student academic services. Consultant will provide tutorial services twice weekly from March 12, 2003 through June 12, 2003 at a cost not to exceed \$1,500. Expenditures of \$1,500 payable from Centralized Title I, Part A funds.
- .13 Approve consultant agreement with Estelle Pantages, technology consultant, to provide evening Parent Computer Classes at El Rancho High School from February 26, 2003 to June 30, 2003. The consultant will be paid at the hourly rate of \$30.80, not to exceed \$1,663.20. Total expenditures of \$1,663.20 payable from El Rancho High School Comprehensive School Reform Demonstration Program (CSRD) funds.
- .14 Approve consultant agreement with Randall B. Lindsey, Ph.D., consultant, to inservice staff at El Rancho High School in the use of effective teaching strategies in the classroom, higher student expectations, shared leadership responsibilities, and stronger parent/community communication. Agreement will be effective from February 26, 2003 to June 30, 2003. The consultant will be paid a total of \$13,500 in five equal installments of \$2,700 per month. Expenditure of \$13,500 payable from El Rancho High School Comprehensive School Reform Demonstration Program (CSRD) funds.
- .15 Approve consultant agreement with Community Communication Services to assist with the development of a newsletter for Selby Grove Elementary School, effective February 26, 2003 through June 19, 2003. Expenditures of \$1,000 payable from Selby Grove Elementary After School Enrichment funds.

**170 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- .1 Approve/Ratify consultant agreement with Dr. Elizabeth Pena of the University of Texas to conduct training for student study team and assessment team members of the El Rancho Unified School District, on October 15, 2002. Payment of \$1,720.00 to be charged to the ASHA grant (American Speech-Language Hearing Association) account.
- .2 Approve consultant agreement with Valerie S. Adams, Consultant, to conduct an Individual Education Evaluation (IEE) for an El Rancho Unified School District student. Services to be provided by June 30, 2003. The fee for her service is \$65.00 per hour, not to exceed \$650.00, payable from Special & Alternative Education/Severely Handicapped funds.

170 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- . 3 Approve/Ratify agreement with Brandi Rosen of SLG Consulting to provide an intensive on-site teacher training on October 21, 2002 for our teacher of the Emotionally Disturbed (ED). The services provided at the rate of \$1,750.00 are payable from Special & Alternative Education/Emotionally Disturbed account to be reimbursed by the Whittier Area Cooperative Special Education Program (WACSEP).
- . 4 Approve/Ratify contract with the Pediatric Therapy Center of the Glendale Adventist Medical Center to provide an occupational therapy evaluation for an El Rancho Unified School District, at a fee not to exceed \$740.00. Services to be provided by February 17, 2003, payable from Special & Alternative Education/Non-Public School funds.
- . 5 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Gallagher Pediatric Therapy, effective October 1, 2002 through June 30, 2003, as per Occupational Therapy sessions, not to exceed 108 sessions, for a total sum not to exceed \$8,100.00.
- . 6 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Rossier Park Elementary School, effective January 7, 2003 through June 25, 2003, for a total sum not to exceed \$29,939.00.
- . 7 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Alton School, effective February 3, 2003 through June 13, 2003, for a total sum not to exceed \$2,561.00.
- . 8 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Goodwill High School, effective January 27, 2003 through June 20, 2003, for a total sum not to exceed \$13,097.05.
- . 9 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and The Cleta Harder Developmental School, effective January 13, 2003 through June 12, 2003, for a total sum not to exceed \$12,858.00.
- . 10 Approve/Ratify Addendum to General and Individual Service Tuition Agreement, approved on October 22, 2002, Bd. Item 71.12, through the Whittier Area Cooperative Special Education Program between ERUSD and Rosemary Johnson & Associates Clinic, under General Agreement October 7, 2002 through June 27, 2003, add Occupational Therapy, change hourly rate from \$75.00 to \$50.00 per 1/2 hr. session, change original contract from \$2,775.00 to \$3,700.00.

170 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- .11 Approve/Ratify the contract of the parent of an ERUSD student to provide transportation to Total Communication Center, in Whittier, CA, commencing April 18, 2002 through July 26, 2002, twice a week, and effective August 7, 2002 through June 19, 2003, three times a week. The expenditure, not to exceed five dollars and ten cents (\$5.10) per day, payable from Special Education Non-Public School funds.

171 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Approve Change order No. 2 for the Modernization Project of the "New Entrance Design" at El Rancho High School by Universal Construction & Maintenance in the amount of \$3,835.71 payable from Facilities Funds.

172 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –

Alfred Ogas (562) 801-5216

- . 1 Approve reduction of Day-To-Day Substitute Teacher Pay.
- . 2 Approve Live Scan Maintenance Agreement.

CONSENT AGENDA ITEMS 168 THROUGH 172:

M_____ S_____ Vote_____

(Exception:_____)

DISCUSSION/ACTION:

173 Approve El Rancho Unified School District's vote for 6-representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County).

- William Warren Brien, Beverly Hills USD
- Maria M. Calix, Centinela Valley Union HSD
- Linda Garcia, Paramount USD
- Teri Greene, Manhattan Beach USD
- Alice B. Grigsby, Inglewood USD
- Cathy McCurdy, Hermosa Beach City SD
- Alison K. Pigott, East Whittier City SD
- Eveline Ross, Inglewood USD
- Ana M. Valencia, Norwalk-La Mirada USD

M_____ S_____ Vote_____

HEARING SESSION:

Citizens are invited to speak to any action item on the general public agenda.

GENERAL PUBLIC:

Education Code 35145.5 provides that members of the public may place matters directly related to school district business on the agenda of school district governing board meetings.

174 GENERAL PUBLIC

- . 1 Order the layoff and/or termination of the Computer Resource Teacher position due to lack of funds and transfer the incumbent employee to the previously held position of counselor (expected vacancy) for the 2003/2004 fiscal year without cut in salary upon verified retirement of incumbent counselor with the requirement that if the vacancy does not occur, order the layoff shall immediately be nullified.
- . 2 Direct the Assistant Superintendent of Business, Support and Human Resources to apprise the El Rancho Unified School District Board of Education of the accrued vacation (unfunded liability) of administrators on a per title/site basis impacting the general fund.
- . 3 Direct the Assistant Superintendent of Business, Support and Human Resources to apprise the Budget Development Process (Phase I) committee members and community of accrued vacation (unfunded liability) of administrators impacting the general fund.
- . 4 Direct the Superintendent to ensure that audio recordings of Board of Education meetings be safely maintained in the district vault for one year.
- . 5 Order compliance with Education Code Section 42141.
- . 6 Order the layoff of the Director of Purchasing for the 2003/2004 year due to lack of funds and/or work.

M_____ S_____ Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:

Certificated Register No. 14-2002/2003

- Teachers (8) El Rancho Adult School
- Teacher (1) Early Retirement/One-Time Bonus
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as the Student Council Advisor/ Adult Sch
- Teachers (2) Extra-Duty Extra-Pay Assignment to conduct the tenth grade counseling sessions/ Salazar
- Teacher (1) Extra-Duty Extra-Pay Assignment to conduct the "Homework Club" /ERHS
- Teachers (3) Extra-Duty Extra-Pay Assignment to conduct the Title III English Language Learners' Program
- Teachers (3) Supplemental Pay Assignment to coach Band, Annual, Newspaper/Rivera Middle
- Teachers (2) Extra-Duty Extra-Pay Assignment for the creation of an El Rancho High School Math A Resource Binder/ERHS
- Teacher (1) Stipend Pay Assignment to conduct the After-School Enrichment Program titled the Math Club/Magee
- Certificated Employees (13) Extra-Duty Extra-Pay Assignment for 10th Grade Counseling Services/ ERHS
- Teachers (2) United States Marine Corps increase in salary for R.O.T.C. Instructors for 2003

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:

Classified Register No. 14-2002/2003

- Probationary (3) Cafeteria Helper I
- Probationary (4) Child Care Attendant
- Probationary (1) Head Custodian I
- Probationary (1) Lead Custodian
- Resignation (1) Child Care Attendant
- In Addition to Regular Assignment (1) Clerk Typist II
- Temporary Assignment (1) Clerk Typist I
- Unclassified (1) Student Worker/Cafeteria
- Unclassified (1) Walk/On Coach Basketball JV

CLOSED SESSION:

- (3) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (4) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

- 175** Approve/Ratify Certificated Employment Register No. 14-2002/2003
- 176** Approve/Ratify Classified Employment Register No. 14-2002/2003

ACTION ITEMS 175 THROUGH 176:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____