

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

February 11, 2003  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

*CALL TO ORDER:* Raul P. Salcido, President

*PLEDGE OF ALLEGIANCE:* Matthew Perez, Selby Grove Elementary  
Student Council President

*ROLL CALL:* Raul P. Salcido, President  
Frank P. Boyce, Vice President  
Lupe Salas, Clerk  
Vincent Chavez, Member  
Rita Jo Ramirez, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Acting Assistant Superintendent  
Barbara J. Moore-Brown, Director  
David L. Fuller, Business Manager

*ASB BOARD MEMBER:* Adriana Arroyo, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*VISITORS:* Register No. 14-2002/2003

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, SELBY GROVE ELEMENTARY:*

*ASB REPORT:*

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**153** Adopt the minutes of the Board of Education’s regular meeting held January 28, 2003.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the consent agenda. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.*

*CONSENT AGENDA: (Items 154 through 157)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**154 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .1 Approve attendance for three certificated staff members from Pio Pico Elementary School to attend the “Guided Reading to Increase the Reading Achievement of Your Students” seminar on April 2, 2003 in Anaheim. Expenditure of \$405 payable from Pio Pico Elementary School High Priority School Grant funds.

**154 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .2 Approve attendance for one assistant principal from El Rancho High School to attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference on March 6-10, 2003 in San Francisco. Expenditures of \$1,542 payable from El Rancho High School Comprehensive School Reform Demonstration (CSRSD) Program Grant funds.
- .3 Approve participation/attendance for 12 members of the North Park Middle School Colorguard, 1 band director, 1 administrator, 2 teacher chaperones and 5 parent chaperones from North Park Middle School at the National Colorguard Competition in Las Vegas, Nevada March 7-10, 2003 (Friday-Monday). Approximate cost per student is \$300. The North Park Band Boosters will raise funds and seek donations to cover costs. There is no cost to the District.
- .4 Approve educational field trip for 21 AP Environmental Science students, 1 certificated staff member and 1 California State University/Long Beach teaching credential student (volunteer chaperone) from El Rancho High School to the Central Basin Municipal Water District in Whittier and the Waste-water Treatment Plant in Torrance on February 19, 2003. Transportation provided by Central Basin Municipal Water District aboard a Pacific Coachways bus at no cost. Expenditure of \$80 for a two-period substitute payable from AP Challenge Grant funds.
- .5 Approve participation/attendance for the 16 member El Rancho High School Girls' Varsity Swimming Team, Mr. Marcelo Leonardi, Swimming Coach, 1 assistant coach and 8 parent chaperones at the 3rd Annual Las Vegas Invitational held at Clark County Desert Breeze Park Aquatic Center on Saturday, March 22, 2003. The group will spend the night at the Radisson and return on March 23, 2003. Transportation provided by faculty and parents. District driver insurance forms have been submitted for all drivers and students will be required to submit a permission slip indicating that private transportation will be provided. Total expenditures of \$2,400 payable from El Rancho Varsity Girls' Swimming funds at no cost to the District.
- .6 Approve consultant agreement with Mr. John Mapes, percussion instructor, to provide percussion services to El Rancho High School Drum Line for Winter Drum Line competition. Effective March 1, 2003 through May 31, 2003 (\$20 per hour/five hours per week). Expenditure of \$1,300 payable from El Rancho High School Band Account.

**154 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .7 Approve/ratify consultant agreement with Mr. Gilbert Puga Jr. to provide third, fourth and fifth grade students from Selby Grove Elementary School workshops in the area of increasing English Language Articulation to build student confidence and prepare students for leadership roles, effective February 4, 2003 through March 31, 2003. Expenditure of \$800 payable from Selby Grove Elementary School **Title V funds**.
- .8 Approve consultant agreement with Mrs. Edna Tamayo, consultant, to present the "Parental Involvement Program" for parents and staff at Selby Grove Elementary School on April 9, 10 and 11, 2003. Expenditures of \$1,500 payable from Selby Grove Elementary School **Title V funds**.
- .9 Approve the submission of the District's 2002-03 Consolidated Application, Part II, to the California Department of Education.
- .10 Approve amendment to Board Item #128.11 approved on 1-14-03 to include additional expenditures as listed for North Park Middle School from the **Governor's Performance Awards HAI**.

**155 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**

Anne Eichman (562) 801-5197

- .1 Approve Amendment #01 for an additional \$30,239.00 to the State Preschool Contract (GPRES-2122) agreement between the California State Department of Education and El Rancho Unified School District from July 1, 2002 through June 30, 2003.
- .2 Approve agreement with the Iceman Snow Company to provide a hands-on sensory experience with snow appropriate for young children at Maizeland School on March 5, 2003. Total expenditure not to exceed \$2,000.00 payable from **State Preschool funds**.
- .3 Approve attendance of the Director and Resource Teacher to the "Child Development Training Consortium Administrator Institute" on March 11-12, 2003 in Downey. Expenditures of \$110.00 payable from **State Preschool funds**.
- .4 Approve Student Teaching Agreement with Whittier College and El Rancho Unified School District to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the college for the 2002-2003 school year.

**155 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- . 5 Approve educational field trip for (65) 4th and 5th grade students and (7) adults from Durfee Elementary to the Museum of Latin American Art in Long Beach on February 12, 2003. Expenditures of \$260.00 payable from De Colores Community Learning Center Funds. Transportation will be provided by PTC.
- . 6 Approve educational field trip for (65) 4th and 5th grade students and (7) adults from Rio Vista Elementary to the Museum of Latin American Art in Long Beach on February 26, 2003. Expenditures of \$260.00 payable from De Colores Community Learning Center funds. Transportation will be provided by PTC.
- . 7 Approve educational field trip for (138) 4th and 5th grade students and (20) adults from Rio Vista and Durfee Elementary schools to the Mt. Baldy Visitor Center Environmental Education Program on Saturday, February 22, 2003. Expenditures of \$690.00 payable from De Colores Community Learning Center funds. Transportation will be provided by PTC.
- . 8 Approve conference attendance of one district psychologist to the "Explosive/Noncompliant Children & Adolescents," in Los Angeles, CA, on February 27, 2003. Estimated expenditure of \$152.00 payable from Medi-Cal Funds.
- . 9 Approve/Ratify the contract of the parent of an El Rancho Unified School District student to provide transportation to Villa Esperanza School in Pasadena, CA, as indicated in the student's current Individualized Education Program (IEP) commencing September 1, 2002 on a daily basis through the school year 2002-2003. The expenditure not to exceed thirty-four dollars and ninety seven cents (\$34.97) per day, payable from Special Education/Non-Public School funds.

**156 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 18556 through 18686 totaling \$751,405.07.
  - b. Purchase Order Nos. P163203 through P163375 and including prior numbered confirming orders totaling \$513,995.44 and Cafeteria Purchase Orders totaling \$141,891.23.
  - c. "A" Warrants Schedule CIF through 024 totaling \$5,389,577.86.
  - d. "B" Warrants Nos. 425 through 459 totaling \$4,530,778.56.
  - e. Revolving Cash Check No. 4782 through 4783 totaling \$40.06.
  - f. Clearing Account Nos. 1261 through 1264 totaling \$251,466.63.

**156 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- .2 Approve Change order No. 10 for the Modernization Project at Rivera Elementary School by Current Enterprises, Inc. in the total amount of \$28,969.10 payable from the Modernization fund.
- .3 Approve budget transfers.

**157 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216**

- .1 Approve Tentative Agreement between the El Rancho Unified School District Board of Education and the El Rancho Classified Employees Union, Inc. for the 2002-2003 school year.
- .2 Approve Memorandum of Understanding between the El Rancho Unified School District Board of Education, the California Employees Association and its El Rancho Classified Employees Union, Inc., Chapter 107, effective February 12, 2003 until the conclusion of the 2003-2004 school year.
- .3 Approve Tentative Agreement between the El Rancho Unified School District Board of Education and the El Rancho Federation of Teachers to offer a one-time early retirement incentive program as specified on the attached tentative agreement for the 2002-2003 school year.
- .4 Approve agreement between El Rancho Unified School District and At Work Medical Group, Inc., to administer Hepatitis B Vaccine to employees as authorized by the District.
- .5 Approve Live Scan Maintenance Agreement.

*CONSENT AGENDA ITEMS 154 THROUGH 157:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the general public agenda.*

*GENERAL PUBLIC:*

*Education Code 35145.5 provides that members of the public may place matters directly related to school district business on the agenda of school district governing board meetings.*

**158 GENERAL PUBLIC**

- . 1 Approve and require that the reports, findings and suggestions of Phases I and II of the district budget development process be forwarded to members of the Board of Education.
- . 2 Approve and require that the reports, findings and suggestions of Phase I and II of the district budget development process be provided on the district web server in PDF format.
- . 3 Approve and order that a flyer stating the purpose of the budget development process, the location of meetings as well as the dates and times of the meetings be created and submitted to the Board of Education for approval of distribution to the parents and community of the El Rancho Unified School District.
- . 4 Approve and require the posting of the 2001/2002 Vavrinek, Trine, Day & Co. audit report on the district's web server in PDF format for public download.
- . 5 Approve and require the posting of the 2001/2002 Vicente, Lloyd & Stutzman audit report on the district's web server in PDF format for public download.
- . 6 Approve and order a safety/structural integrity inspection of the Obregon Elementary School Library with a report to be provided to the community and Board of Education.
- . 7 Approve and order that a notification to the parents and community of the El Rancho Unified School District be displayed on public cable television informing viewers the purpose of the budget development process, the location of meetings, as well as their dates and times.
- . 8 Approve and order that legal services for the El Rancho Unified School District by Edward L. Kunkel be on an as needed/emergency basis for the remainder of the 2002/2003 and 2003/2004 fiscal years as directed to the Superintendent by the Board President.
- . 9 Approve and order an additional lunch period at El Rancho High School for the 2003/2004 school year.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

**COMMENTS FROM THE PUBLIC:**

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

**PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:**

*Numbers 1 through 5 under closed session will be addressed.*

**RECESS:**

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:**

**Certificated Register No. 13-2002/2003**

- Teacher (1) Day-To-Day Substitute
- Teacher (1) Adult School Substitute
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as facilitator for a CPR Class/Adult School
- Teachers (31) Stipend Pay to work as a Pre-Intern Coaches
- Teachers (14) Extra-Duty Extra-Pay Assignment to provide "Family Curriculum Nights"/Meller
- Teachers (3) Extra-Duty Extra-Pay Assignment to implement the afterschool tutoring program, as designed in the Single Plan for Student Achievement/North Ranchito
- Teachers (11) Stipend Pay to act as the Strategic Planning Committee to analyze student data and plan programs for underachieving students/North Park
- Teachers (48) for participation in the "Festival of Student Achievement"/North Park
- Teachers (3) to provide additional required services in the area of the Title III Federal Program Development
- Teacher (1) Extra-Duty Extra-Pay Assignment to provide after-school GATE and Enrichment Program to students/Selby Grove

**(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:**

**Classified Register No. 13-2002/2003**

- Probationary (1) Custodian
- Resignation (1) Instructional Aide Severely Handicap
- Working out of Category (1) Clerk Typist II
- Working out of Category (1) Cook/Baker
- Administrative Change of Assignment (1) Child Care Attendant
- Temporary Assignment (2) Instructional Aide Severely Handicap
- Substitute (1) Cafeteria Helper I
- Substitute (2) Instructional Aide Learning Handicap
- Substitute (2) Instructional Aide Resource Specialist Program
- Substitute (2) Instructional Aide Severe Disorder of Language
- Substitute (2) Instructional Aide Severely Handicap
- Unclassified (1) College Tutor
- Unclassified (2) Instructional Aide Trainee



*CLOSED SESSION:*

- Unclassified (1) Student Worker
- Unclassified (1) Walk/On Coach Basketball Varsity Assistant

- (3) Student Disciplinary Matters: Students A through F
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 159** Approve/Ratify Certificated Employment Register No. 13-2002/2003
- 160** Approve/Ratify Classified Employment Register No. 13-2002/2003
- 161** Student Expulsion: Student A
- 162** Student Expulsion: Student B
- 163** Student Expulsion: Student C
- 164** Student Expulsion: Student D
- 165** Student Expulsion: Student E
- 166** Expulsion Review: Student F

*ACTION ITEMS 159 THROUGH 166:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_