

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Organizational Meeting

December 9, 2003
City Council Chambers

MINUTES OF BOARD ACTIONS

ORGANIZATION OF THE BOARD:

- 123** Nominated and elected **Raul P. Salcido** Board of Education 2004 **President**.
- 124** Nominated and elected **Rita Jo Ramirez** Board of Education 2004 **Vice President**.
- 125** Nominated and elected **Vincent Chavez** Board of Education 2004 **Clerk**.
- 126** Adopted the Board of Education calendar of regular meetings for 2004, to be held in the Pico Rivera City Council Chambers, 6615 Passons Blvd., Pico Rivera at 7:00 p.m.
- | | | |
|-------------------|--------------------|--------------------|
| January 13, 2004 | May 11, 2004 | September 28, 2004 |
| January 27, 2004 | May 25, 2004 | October 12, 2004 |
| February 10, 2004 | June 8, 2004 | October 26, 2004 |
| February 24, 2004 | June 22, 2004 | November 9, 2004 |
| March 9, 2004 | July 13, 2004 | November 23, 2004 |
| March 23, 2004 | July 27, 2004 | December 7, 2004 |
| April 13, 2004 | August 24, 2004 | |
| April 27, 2004 | September 14, 2004 | |
- 127** Approved/appointed Governing Board members to participate and become voting members on the following committees:
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|---|---|
| a. Voting Rep. to the LACOE Committee on School District Organization | <u>F. Boyce</u> |
| b. Los Angeles County School Trustees Association (LACSTA) | <u>L. Salas</u> |
| c. Pupil Transportation Cooperative Trustee Review Committee | <u>V. Chavez</u> |
| d. Tri-Cities ROP Board of Management | (2 members)(2 nd of 2 yrs) <u>R. Salcido</u> |
| | (1 st of 2 yrs) <u>F. Boyce</u> |
| e. WACSEP Trustees Review Committee | (1 st of 2 yrs) <u>L. Salas</u> |
| f. Whittier Area School Trustees Assoc. Executive Board | (1 st of 2 yrs) <u>V. Chavez</u> |

ADOPTION OF MINUTES:

- 128** Adopted the minutes of the Board of Education's regular meeting held November 25, 2003.

CONSENT AGENDA:

- 129 SUPERINTENDENT** – Norbert Genis (562) 801-5199
- . 1 Approved reclassification of Board agenda/backup hardcopies to Class III Disposable for school years 1983/84 through 1989/90 (7 years) so they may be destroyed. These records have been scanned to Laser Fiche for permanent retention.
- 130 DIVISION OF EDUCATIONAL SERVICES** – Susanna Smith (562) 801-5206
- . 1 Approved attendance for one teacher from Valencia Elementary School to the Reading Recovery Council of California "R2C2" Conference on January 17-18, 2004 in San Diego. Expenditures of \$438 payable from Valencia Elementary School II/USP funds.

130 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 2 Approved attendance for 18 Peer Helper students and one teacher/Peer Helper Advisor from North Park Middle School to the 6th Annual Pomona Peer Resources Conference focusing on communication skills, community outreach programs, and school service projects on February 5, 2004 in Pomona. PTC will provide transportation. Expenditures of \$1,020 payable from North Park Middle School ASB and SIP funds.
- . 3 Approved educational field trip for 20 students and two teachers from Burke Middle School to Washington, D.C. on Sunday, April 4 through Thursday, April 8, 2004 (Spring Break). Air transportation will be with United or American Airlines. Accommodations will be at the Radisson. All participants are responsible for full payment, at no cost to the District.
- . 4 Approved/ratified Contract for Consultant Services Curriculum and Instructional Services No. C-4754:08:03 with the Los Angeles County Office of Education for two county consultant Dr. Diane Watanabe and Mr. Dick Sholseth to present two full days of professional development sessions on August 26, 2003 and March 15, 2004 titled "Instructional Strategies That Work: With Human Brain Development Update." Expenditures of \$4,000 payable from Pio Pico Elementary School CSRD funds.
- . 5 Approved expenditure for wood chip refill in kindergarten playground for safety reasons. Estimated expenditure of \$2,995 payable from Birney Elementary School Governor's Performance Award, High Achieving/Improving Schools Resource (HAI) 2003-2004.

131 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT – Anne Eichman (562) 801-5197

- . 1 Approved/ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Total Communication Center, Inc.*, effective July 1, 2003 through June 30, 2004, Speech Therapy (3 hours per week), \$112.00 per session, not to exceed 147 sessions for an approximate total sum of \$16,464.00.
- . 2 Approved/ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Optimist High School*, effective November 25, 2003 through June 25, 2004, as per Individualized Education Program, for a total sum not to exceed \$21,474.00.

132 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/ratified Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 19730 through 19831 totaling \$2,586,560.92.
 - b. Purchase Order Nos. P165205 through P165339 and including prior numbered confirming orders totaling \$229,980.74 and Cafeteria Purchase Orders totaling \$70,829.98.
 - c. "A" Warrants Schedule CID through E41 totaling \$5,345,147.92.
 - d. "B" Warrants Nos. 847 through 877 totaling \$1,458,554.57.
 - e. Revolving Cash Check No. 4866 through 4871 totaling \$3,088.10.
 - f. Clearing Account Nos. 1300 through 1302 totaling \$132,318.58.
- . 2 Approved first interim report and a qualified certification and designate the Acting Chief Business Officer to sign the necessary documents for certification.

132 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 3 Adopted Signature Resolution No. 24-2003/2004 authorizing the signature of either the Superintendent, Asst. Superintendent of Research/Evaluation/ Staff Development, Asst. Superintendent of Human Resources, Business and Support Services, Asst. Superintendent of Education, Acting Chief Business Officer, and Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment and contracts.
- . 4 Approved continuation of contract with School Services of California, Inc. for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2004 at a cost of \$1,680.00 plus expenses, to be paid from General Fund and authorize Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork.
- . 5 Approved attendance for one maintenance employee to attend the “Air Conditioning Training Seminar” sponsored by Copeland Corporation on December 11, 2003. Total registration cost of \$75.00 payable from the restricted maintenance account.

133 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216

- . 1 Approved job description and salary schedule for the classified management position of Assistant Director of Food Services, *as amended*.

DISCUSSION/ACTION:

134 Approved second reading and adoption of *new* and *revised* Board Policies, Administrative Regulations:

- AR 5111.1 – District Residency (revised)
- BP/AR 5113.1 – Truancy (new)
- BP/AR 5116.1 – Intradistrict Attendance – Permits (revised)

135 Failed second reading and adoption of *revised* Board Policy.

- BP 4156.3, 4256.3, 4356.3, Reimbursement, Uniforms and Allowances (revised)

CLOSED SESSION:

136 Approved/ratified Certificated Employment Register No. 9-2003/2004.

137 Approved/ratified Classified Employment Register No. 9-2003/2004.

138 Student Expulsion: Student A

139 Student Expulsion: Student B

140 Student Expulsion: Student C

141 Student Review: Student D

142 Student Review: Student E

143 Student Review: Student F

ADJOURNMENT: 10:07 PM