

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

October 28, 2003
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Rivera Middle School
Student Council President

ROLL CALL: Raul P. Salcido, President
Frank P. Boyce, Vice President
Lupe Salas, Clerk
Vincent Chavez, Member
Rita Jo Ramirez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Acting Chief Business Officer

ASB BOARD MEMBER: Chris Arroyo, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 7-2003/2004

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, RIVERA MIDDLE SCHOOL:

ASB REPORT:

Chris Arroyo, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 92 Adopt the minutes of the Board of Education's regular meeting held October 14, 2003.

M_____ S_____ Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- (1) Recognition of El Rancho High School – CSBA Golden Bell Award
- (2) District Financial Status
Dr. Darlene Robles, Los Angeles County Superintendent of Schools
Mr. Kenneth Shelton, Assistant Superintendent, Business Services, Los Angeles County Office of Education
- (3) District API Report, *Anne Eichman*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

Hold public hearing for ERASA's Initial Proposal between El Rancho Administrators and Supervisors Association (Certificated/Classified Bargaining Unit) and El Rancho Unified School District for the 2003-2004 school year. (Public Hearing approved October 14, 2003, Item No. 82.8)

PUBLIC HEARING:

Hold public hearing for the District's Initial Proposal between the El Rancho Unified School District and El Rancho Administrators and Supervisors Association (Certificated/Classified Bargaining Unit) for the 2003-2004 school year. (Public Hearing approved October 14, 2003, Item No. 82.9)

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 93 through 97)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

93 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .1 Approve Resolution No. 17-2003-2004 declaring that Board Member Raul Salcido was absent from the October 14, 2003 board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

94 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve attendance for one certificated staff member from Rivera Middle School to the Path to Motivation and Collaboration Workshop for ideas on how to motivate students using differentiated instruction to be held on November 19, 2003, in Glendale. Expenditures of \$275 payable from Rivera Middle School Title V funds.
- .2 Approve attendance for one certificated staff member from Magee Elementary School to the Creating Science Stars Workshop on December 3-4, 2003 in Anaheim. Total expenditures of \$535 payable from Magee Elementary School Title V funds.
- .3 Approve attendance for one administrator, two teachers and two parents from Magee Elementary School to the Latino Scorecard Symposium (Action Strategies for English Language Learners) to be held on October 30, 2003 at the USC campus. Total expenditures of \$585 payable from Magee Elementary School Title V funds.
- .4 Approve an educational workshop/field trip for two teachers and four students from Meller Elementary School sponsored by California Association of Student Councils on November 17, 2003 in Pasadena. Expenditures of \$470 payable from Meller Elementary II/USP funds.

94 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .5 Approve educational field trip for 20 Outdoor Club student members and six teachers from El Rancho High School to "Bridge to Nowhere" in Azusa Canyon on Saturday, November 15, 2003. Parents and faculty members will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- .6 Approve educational field trip for 100 fifth grade students, four teachers and parent volunteers from Birney Elementary School to the Los Angeles County Vector Control District in Santa Fe Springs on November 26, 2003; and Transportation Agreement with Richmond Bus Company. Transportation expenditures of \$530 payable from Birney Dad's Club funds.
- .7 Approve/ratify educational field trip for 100 first grade students, 5 teachers and parent volunteers from Magee Elementary School to the Arroyo Open Space Park on October 23, 2003. Transportation provided and paid for by Pescadero Trailhood Arroyo Open Space Park. There is no cost to the District.
- .8 Approve educational field trip for 20 drama students, 1 drama/English teacher and 5 parent chaperones from El Rancho High School to New York City, New York on February 13-16, 2004 (Friday-Monday). Air transportation will be on United Airlines and ground transportation with ACIS Coach Bus Lines. All participants are responsible for full payment, at no cost to the District.
- .9 Approve attendance/participation for 23 student members El Rancho High School Colorguard, the Band Advisor, the Colorguard Consultant and 2 parent volunteers to the Annual Southwest Regional in Las Vegas, Nevada on Friday March 12, 2004 through Sunday, March 14, 2004. Hotel accommodations will be at the Best Western Inn. Parents and faculty members will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. Cost for each student is \$200 for lodging, meals and transportation. Total expenditures of \$4,600 payable through Colorguard funds and student fundraisers. The Band Boosters will assist in fundraising. There is no cost to the District.
- .10 Approve consultant agreement with Peter A. "Tony" Wold, consultant, to provide a one-day site training seminar in the area of accountability and data analysis for staff at Rivera Elementary School on January 12, 2004 (SIP Day). Expenditure of \$750 payable from Rivera Elementary School Title V funds.

94 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .11 Approve/ratify consultant agreement with Tony Wold, consultant, for providing a one-day site-training seminar in the area of accountability and data analysis for staff at Burke Middle School held on October 14, 2003. Expenditure of \$750 payable from Burke Middle School SIP funds.
- .12 Approve consultant agreement with Leticia Rodella, consultant, for the review, revision and submission of the Reading First sub-grant application in the amount of \$967,998 for support of reading program in grades K-3 toward student achievement in the area of reading. Consultant will provide services from November 1, 2003 to December 30, 2003, at the rate of \$375 per day, not to exceed seven days. Expenditures not to exceed \$2,625 payable from Title I funds.
- .13 Approve consultant agreement with Gonzalo Espinoza, consultant, for services rendered as related to the El Rancho High School Choral Department during the 2003-2004 school year, effective October 29, 2003 through May 29, 2004. The consultant will be paid a total of \$4,500, payable in eight installments of \$562.50 each payable from El Rancho High School general fund.
- .14 Approve amendment to Board Item 36.1 approved on August 26, 2003 due to change in funding. The consultant agreement with Rhonda Choat for services rendered as related to the El Rancho High School Colorguard for the 2003-04 school year with total expenditures of \$4,500 payable from El Rancho High School General Funds.
- .15 Approve amendment to Board Item 36.4 approved on August 26, 2003 due to change in funding. The consultant agreement with John Mapes for band percussion services rendered as related the El Rancho High School Drum Line for the 2003-04 school year with total expenditures of \$4,000 payable from El Rancho High School General Funds.
- .16 Approve/ratify Contract No. C-4809:03:04 with the Los Angeles Office of Education (LACOE) for participation in order to participate in the outdoor science and conservation programs for the 2003-2004 school year, effective September 1, 2003 through June 30, 2004.
- .17 Approve/ratify District membership with the Music Center of Los Angeles County for the 2003-2004 school year, effective July 1, 2003 through June 30, 2004. Membership fee of \$950 payable from the Assistant Superintendent of Educational Services funds.
- .18 Approve the Vocational Education Application/Plan Title II, Part C, Section 131 for funding in the amount of \$75, 939 for the 2003-2004 fiscal year for El Rancho High School.

95 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 1 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Elementary School for Educational Therapy*, effective September 19, 2003 through June 18, 2004, as per Individualized Education Program, for a total sum not to exceed \$29,622.00.
- . 2 Approve/Ratify Addendum to General Service Tuition Agreement, approved on September 23, 2003, Board Item 72.9, through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*. The purpose is to change the effective dates of 7/1/03 through 6/30/04; change from 1 session per week to 2 sessions per week and add an additional 54 sessions to cover the increase in service. 54 sessions x \$75.00 per session = \$4,050.00. Change original contract from \$3,300.00 to \$7,350.00.

96 DIVISION OF BUSINESS SERVICES -- (562) 801-5294

- . 1 Adopt Resolution 16-2003/2004 establishing the 2003/2004 Gann Appropriations Limits as \$51,692,397.00 for the 2003/2004 fiscal year.
- . 2 Approve contract agreement with Nextel Communications for cellular phone and direct connect service as a cost-effective measure for the District. Total annual cost payable from the various Business Services departments.

97 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES --
Alfred Ogas (562) 801-5216

- . 1 Presentation of ERASA's Initial Proposal between the El Rancho Administrators and Supervisors Association (ERASA - Certificated/Classified Bargaining Unit) and El Rancho Unified School District (ERUSD) for public hearing and acceptance for negotiations for the 2003-2004 school year.
- . 2 Presentation of the District's Initial Proposal between El Rancho Unified School District (ERUSD) and El Rancho Administrators and Supervisors Association (ERASA) for public hearing and acceptance for negotiations for the 2003-2004 school year.
- . 3 Approve Resolution No. 18-2003/2004, State Teachers Retirement System Two-Year Additional Service Credit, under the provisions found in Assembly Bill No. 1207 and amended Education Code section 22714 to open the periods of participation of Certificated Personnel in the Golden Handshake program for the following periods: January 1, 2004 - March 1, 2004; May 1, 2004 - June 30, 2004; and November 1, 2004 - December 31, 2004.

CONSENT AGENDA ITEMS 93 THROUGH 97:

M_____ S_____ Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

98 First Reading of new and revised Board Policies and Administrative Regulations:

- Revised BP 0430 - Comprehensive Local Plan for Special Education
- New AR 0430 - Comprehensive Local Plan for Special Education
- Revised BP 3541.2 - Transportation for Students with Disabilities
- Revised AR 3541.2 – Transportation for Students with Disabilities

M_____ S_____ Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 7-2003/2004
 - Teachers (9) Day-To-Day Substitutes
 - Teachers (8) Adult School Substitutes
 - Teachers (20) Extra-Duty Extra-Pay Assignment to provide tutoring services for Title I students in the areas of phonics, comprehension, math skills and writing skills from November 3, 2003 through April 30, 2004/Rio Vista
 - Teachers (6) Extra-Duty Extra-Pay Assignment to conduct the "Homework Club" from September 8, 2003 through June 18, 2004/El Rancho High School
 - Teachers (4) Extra-Duty Extra-Pay Assignment to provide an After School Enrichment program for CalWorks students sponsored by the Los Angeles County Office of Education from October 1, 2003 through June 30, 2004/Magee
 - Teacher (1) Extra-Duty Extra-Pay Assignment to teach pupils in the Independent Study and Home/Hospital Teaching programs for the 2003-2004 school year

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 7-2003/2004
 - Probationary employment (2) Cook/Baker
 - Probationary employment (1) Custodian
 - Change of Status (1) Instructional Aide/RSP
 - Substitute employment (3) Cafeteria Helper I
 - Substitute employment (3) Child Care Attendant
 - Substitute employment (3) Custodian
 - Substitute employment (1) Instructional Aide/LH
 - Substitute employment (1) Instructional Aide/RSP
 - Substitute employment (1) Instructional Aide/SDL
 - Substitute employment (1) Instructional Aide/SH
 - Substitute employment (1) School Secretary/Bilingual
 - Unclassified (15) ASB Worker/ROTC/Security
 - Unclassified (8) College Tutor
 - Unclassified (1) Noon Supervisor

- (3) Student Disciplinary Matters: Students A through C

- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

- (5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 99 Approve/Ratify Certificated Employment Register No. 7-2003/2004
- 100 Approve/Ratify Classified Employment Register No. 7-2003/2004
- 101 Student Expulsion: Student A
- 102 Student Expulsion: Student B
- 103 Student Review: Student C

ACTION ITEMS 99 THROUGH 103:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____