

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting

October 14, 2003  
City Council Chambers

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 7:01 PM

*ADOPTION OF MINUTES:*

**78** Adopted the minutes of the Board of Education's regular meeting held September 23, 2003.

*CONSENT AGENDA: (Items 79 through 82)*

**79 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approved attendance for two fourth grade teachers from Valencia Elementary School to attend the "Teaching Word Problems Made Easy" conference on November 13, 2003, in San Bernardino, California. Total expenditures of \$578.00 payable from Valencia 's II/USP funds.
- . 2 Approved attendance for two fourth grade teachers from Valencia Elementary School to attend the "Rick Morris" Classroom Management seminar on October 21, 2003, in Pomona, California. Total expenditures of \$618.00 payable from Valencia's II/USP funds.
- . 3 Approved/ratified conference attendance for one certificated staff member from El Rancho High School to the California Science Education Conference on October 9-12, 2003 in Long Beach, California. Expenditures of \$615.50 payable from El Rancho High School CSRD funds.
- . 4 Approved workshop attendance for four certificated staff members from El Rancho High School to the Graphing Calculator Workshop on November 14, 2003 in Fullerton, California. Expenditures of \$720.00 payable from El Rancho High School CSRD funds.
- . 5 Approved participation/attendance for four certificated staff members from El Rancho High School to the Co-nect National Conference on October 15-18, 2003 in Atlanta, Georgia. Registration costs for teachers are covered by contract with Co-nect as part of the CSRD Program Grant. Expenditures of \$1,175.38 payable from El Rancho High School CSRD Program funds.
- . 6 Approved educational field trip for 20 El Rancho High School Outdoor Club Members and six teachers to Mount Lowe, California, on Saturday, October 25, 2003. Parents and faculty members will provide transportation. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- . 7 Approved educational field trip for 80 first grade students, four teachers, instructional aides and parent volunteers from Birney Elementary School to Rubidoux Nature Center in Rubidoux, California on January 16, 2004; and Transportation Agreement with Richmond Bus Company. Expenditures of \$625.00, for admission and transportation, payable from Birney Dad's Club funds.

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- . 8 Approved participation of the North Park Middle School Band in the National Band Festival in New York City from April 5-10, 2004. PTC will provide transportation to and from airport. Transportation expenses of \$500.00 payable from ASB funds. North Park Band Boosters will raise funds and seek donations to cover all other costs.
- . 9 Approved consultant agreement with Valentine's Traveling Nature Class to provide four workshops (one hour per classroom) for first grade students at Birney Elementary School on May 6, 2004. The focus of the workshops will be on reptiles and insects. Expenditures of \$375.00 payable from Birney Elementary Dad's Club funds.
- .10 Approved consultant agreement with John Valentine's Traveling Nature Class to provide structured classes and live animal demonstrations at Meller Elementary School for three and one half full-day sessions on March 30, March 31, April 1 and April 2, 2004. Expenditures of \$1,650.00 payable from Meller Elementary SIP funds.
- .11 Approved consultant agreement with Toby Larson, consultant, to inservice North Ranchito Elementary School staff on the Step Up To Writing Program on October 22, 2003 and January 12, 2004. Expenditures of \$2,100 payable from North Ranchito Elementary School Title I funds.
- .12 Approved consultant agreement with Toby Larson Communications to present an all-day in-service for Valencia Elementary School Kindergarten through Fifth grade teachers on October 22, 2003. Expenditures of \$750.00 payable from Valencia Elementary School II/USP funds.
- .13 Approved consultant agreement with Tony Wold, consultant, to inservice administrators and teacher representatives on the systematic approach for the identification of "power standards" in the following curricular areas: mathematics and language arts (K-9). Inservices will be conducted on October 23, November 5, November 17, and December 2, 2003, not to exceed a total of four days. Expenditures of \$6,800.00 payable from Centralized Title II Professional Development funds.
- .14 Approved consultant agreement with Peter A. "Tony" Wold, consultant, for services and training provided to Mary E. Meller Elementary School's certificated staff. Mr. Wold will provide a one-day training seminar at Meller Elementary School on October 22, 2003. Expenditure of \$750.00 payable from Meller Elementary School II/USP funds.
- .15 Approved agreement with Marcy Romero, consultant, to provide translations and desktop publishing services to Durfee Elementary School for the 2003-04 school year, effective October 15, 2003 through June 30, 2004. Fees for these services shall not exceed \$500.00 payable from Durfee Elementary School EIA/LEP funds.
- .16 Approved donation of technology equipment from California State University, Los Angeles to El Rancho Adult School to be used in the ESL Technology class. Estimated value of the equipment is \$3,000.00.

**80 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- . 1 Approved Resolution No. 13 - 2003/04 honoring Stephen W. McCluer as Hall of Fame 2003 Inductee.

**80 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
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- . 2 Approved Resolution No. 14 - 2003/04 honoring Anthony M. Peters as Hall of Fame 2003 Inductee.
- . 3 Approved Resolution No. 15 - 2003/04 honoring Mike T. Sepulveda as Hall of Fame 2003 Inductee.
- . 4 Approved/Ratified Amendment #2 to Board Item 260.2 dated 6/10/03 between El Rancho Unified School District and Ira Nelken & Associates for proposal additions and revisions on the School Readiness Grant through October 30, 2003 for an additional cost of \$3,000.00. Total additional expenditure of \$3,000.00 payable from First 5 LA Planning Grant.
- . 5 Approved/Ratified appointment of Ruth Villaneda, two-year term (2003-2005), as Parent Representative to the Community Advisory Council of the Whittier Area Cooperative Special Education Program.
- . 6 Approved consultant agreement with Dr. Judy Montgomery of Chapman University to conduct training for elementary Resource Specialists, Special Day Class teachers, speech-language pathologists and psychologists on October 17, 2003. Estimated expenditure of \$3,000.00 payable from California Reading Initiative and Special Education account.
- . 7 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Leeway School for Educational Therapy, effective July 1, 2003 through June 30, 2004, as per Individualized Education Program, for a total sum not to exceed \$29,870.50.
- . 8 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Rossier Park Elementary School for Educational Therapy, effective September 8, 2003 through June 18, 2004, as per Individualized Education Program, for a total sum not to exceed \$33,270.00.
- . 9 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Gallagher Pediatric Therapy, effective July 1, 2003 through June 30, 2004, as per Occupational Therapy sessions, not to exceed 76 sessions, for a total sum not to exceed \$5,700.00.
- .10 Approved/Ratified General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and The Cleta Harder Developmental School, effective July 7, 2003 through June 10, 2004, as per Individualized Education Program, for a total sum not to exceed \$48,202.40.
- .11 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and Rossier Park Elementary School, effective September 8, 2003 through June 18, 2004, as per Individualized Education Program, for a total sum not to exceed \$62,220.00.
- .12 Approved/Ratified Addendum to General Service Tuition Agreement, approved on September 9, 2003, Board Item 53.10, through the Whittier Area Cooperative Special Education Program between ERUSD and Barbara Dawson Educational Center. The purpose is to delete Counseling \$58.56 per hour and add Counseling \$58.86 per hour (increase \$.30 per hour) effective July 1, 2003 through June 18, 2004.

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- .13 Approved/Ratified Addendum to General Service Tuition Agreement, approved on September 9, 2003, Board Item 53.10, through the Whittier Area Cooperative Special Education Program between ERUSD and Barbara Dawson Educational Center, non-public school for special education students: add \$.30 per hour per student for Counseling Services. Total new contract not to exceed \$86,439.96.

**81 DIVISION OF BUSINESS SERVICES -- (562) 801-5294**

- . 1 Approved/Ratified Business Office Reports:
- a. Miscellaneous Cash Collections Receipt Nos. 19482 through 19579 totaling \$1,137,435.53.
  - b. Purchase Order Nos. P164740 through P164973 and including prior numbered confirming orders totaling \$1,099,303.28 and Cafeteria Purchase Orders totaling \$205,391.31.
  - c. "A" Warrants Schedule C1B through 267 totaling \$1,277,978.08.
  - d. "B" Warrants Nos. 761 through 799 totaling \$1,217,574.25.
  - e. Revolving Cash Check No. 4848 through 4857 totaling \$14,658.83.
  - f. Clearing Account Nos. 1292 through 1294 totaling \$332,384.20.
- . 2 Adopted Resolution 11-2003/2004 authorizing temporary interfund borrowing of cash to meet cash flow shortages in specific funds in fiscal year 2003/2004 and authorize Lydia Cano, Director of Fiscal Services, to sign any necessary paperwork.
- . 3 Adopted Resolution No. 12-2003/2004 approving Interfund Transfers not to exceed \$300,000 from the District's unrestricted General Fund to the District's Self Insurance Fund.
- . 4 Approved contract renewal with Business Machines & Equipment Corporation for the 2003-2004 fiscal year for district-wide typewriter repair and service. Total cost not to exceed \$4,000 payable from Maintenance & Operations Division account.
- . 5 Approved funding for Billie Saavedra to attend the Dealing Effectively With Unacceptable Employee Behavior Seminar, December 3, 2003 in Anaheim. Cost of \$149.00 to be paid from Cafeteria Funds.

**82 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –**  
Alfred Ogas (562) 801-5216

- . 1 Approved 60-month lease/purchase of a copier for Magee Elementary (SIP Funds). The funds used to purchase copier will be funds that have been encumbered for the 2003-2004 school budget. Monthly payments will be equal to or possibly less than paid for the old copier.
- . 2 Approved 60-month lease/purchase of a copier for Rivera Elementary (SIP Funds). The funds used to purchase copier will be funds that have been encumbered for the 2003-2004 school budget. Monthly payments will be equal to or possibly less than paid for the old copier.
- . 3 Approved 60-month lease/purchase of a copier for Rivera Middle (SIP Funds). The funds used to purchase copier will be funds that have been encumbered for the 2003-2004 school budget. Monthly payments will be equal to or possibly less than paid for the old copier.

**82 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –**  
Alfred Ogas (562) 801-5216

- . 4 Approved 60-month lease/purchase of a copier for Selby Grove Elementary (SIP Funds). The funds used to purchase copier will be funds that have been encumbered for the 2003-2004 school budget. Monthly payments will be equal to or possibly less than paid for the old copier.
- . 5 Approved 60-month lease/purchase of a copier for North Ranchito (SIP Funds). The funds used to purchase copier will be funds that have been encumbered for the 2003-2004 school budget. Monthly payments will be equal to or possibly less than paid for the old copier.
- . 6 Approved 60-month lease/purchase of a copier for North Park Middle (SIP Funds). The funds used to purchase copier will be funds that have been encumbered for the 2003-2004 school budget. Monthly payments will be equal to or possibly less than paid for the old copier.
- . 7 Approved new job description for the position of Chief Business Officer and placement on Management Salary Schedule.
- . 8 Presented ERASA's Initial Proposal between the El Rancho Administrators and Supervisors Association (ERASA) and El Rancho Unified School District (ERUSD) for the 2003-2004 school year; and approved a public hearing for the regular meeting of October 28, 2003.
- . 9 Presented the District's Initial Proposal between El Rancho Unified School District and El Rancho Administrators and Supervisors Association (ERASA) for the 2003-2004 school year; and approved a public hearing for the regular meeting of October 28, 2003.

*CLOSED SESSION:*

- 83** Denied Claim.
- 84** Approved/Ratified Certificated Employment Register No. 6-2003/2004
- 85** Approved/Ratified Classified Employment Register No. 6-2003/2004
- 86** Student Expulsion: Student A
- 87** Student Expulsion: Student B
- 88** Student Expulsion: Student C
- 89** Student Expulsion: Student D
- 90** Student Expulsion: Student E
- 91** Student Review: Student F

*ADJOURNMENT: 10:02 PM*