

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting

January 28, 2003
City Council Chambers

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 7:00 p.m.

ADOPTION OF MINUTES:

141 Adopted the minutes of the Board of Education's regular meeting held January 14, 2003.

CONSENT AGENDA

142 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approved formation and initiation of the District Budget Development Process with inherent committees and timelines.

143 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Failed attendance for one assistant principal from El Rancho High School to attend the Association for Supervision and Curriculum Development (ASCD) Annual Conference on March 6-10, 2003 in San Francisco. Expenditures of \$1,542 payable from El Rancho High School CSRD funds.
- . 2 Approved attendance for one certificated staff member from El Rancho High School to attend the "How to Design Attention-Grabbing Brochures, Catalogs, Ads, Newsletters and Reports" workshop on February 13, 2003 in Ventura. Expenditures of \$357 payable from El Rancho High School CSRD funds.
- . 3 Approved attendance for one certificated staff member from Valencia Elementary School to attend the Reading Recovery Council of California conference titled "Celebrating the 12th Anniversary of Reading Recovery in California" on March 7-8, 2003, in Sacramento. Expenditures of \$639.50 payable from Valencia Elementary School II/USP Grant funds.
- . 4 Approved/ratified attendance for one certificated staff member from Birney Elementary School to attend the "How to Handle the Hard to Handle Student K-5" conference on January 22, 2003 in Anaheim. Expenditures of \$300 payable from Birney Elementary School Title I funds.
- . 5 Approved participation for one certificated staff member from Burke Middle School in the "Engaging Middle School Girls in Science and Math" course offered by the U.S. Department of Education during the month of February 2003. Expenditure of \$80 payable from Burke Middle School Association of American University Women's (AAUW) Eleanor Roosevelt Teacher Fellowship funds.
- . 6 Approved attendance for one certificated staff member from Burke Middle School to the "Girl's Circle Training" course offered by the Orange County Department of Education on February 13-14, 2003. Expenditure of \$375 payable from Burke Middle School Association of American University Women's (AAUW) Eleanor Roosevelt Teacher Fellowship funds.

143 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 7 Approved the performance of the Rivera Middle School Band at Disneyland on February 4, 2003. PTC will provide transportation. Expenditures for transportation not to exceed \$400 payable from Rivera Middle School ASB funds.
- . 8 Approved educational field trip and participation for 45 students, 2 teachers and 2 parent volunteers from Rivera Middle School in the Outdoor Education Program at the Catalina Island Marine Institute on February 17-19, 2003. Land transportation provided by PTC. Water transportation provided by Catalina Cruises aboard a Coast Guard approved vessel. Expenditures of \$600 payable from Rivera Middle School Title I funds.
- . 9 Approved educational field trip for 25 Outdoor Club/Fishing and Service Organization student members, 6 certificated staff members, and parent volunteers from El Rancho High School to Sandstone in Malibu on Saturday, February 1, 2003. The hikers will depart from El Rancho High School. Transportation to be provided by parents and faculty members. District driver insurance forms have been submitted for all drivers and students will be required to submit a parent permission slip indicating that private transportation is to be used. No cost to the District will be incurred.
- .10 Approved educational field trip for 60 members of the Biology Club and 4 teachers from El Rancho High School to the Catalina Island Marine Institute, on February 28-March 2, 2003 (Friday-Sunday). Land transportation provided by PTC. Water transportation provided by Catalina Cruises aboard a Coast Guard approved vessel. Total expenditures of \$8,882 will be raised through fundraisers with some financial assistance from UC Partners at no cost to the District.
- .11 Approved the participation of the El Rancho High School Wrestling Program in the State Championship at Pacific University in Stockton on March 6-8, 2003 (Thursday-Saturday). Accommodation will be at the Marriott. El Rancho van transportation will be provided and driven by Mr. Joe Alvarado, wrestling coach. Total expenditures of \$450 payable from the El Rancho Wrestling Team Program at no cost to the District.
- .12 Approved/ratified the agreement for the next phase of inservice for Renaissance Learning staff development training at Burke Middle School from January 13, 2003 through June 16, 2003. Expenditure of \$27,739.61 payable from Burke Middle School Title I and Governor's Performance Awards funds API.
- .13 Approved/ratified consultant agreement with Toby Larson Communications to provide six workshops in the area of writing and literacy development for the staff of Magee Elementary School on January 8, February 12, 13, 26, March 5 and 12, 2003. Expenditure of \$5,600.00 payable from Magee Elementary School Title I funds.
- .14 Approved consultant agreement with Toby Larson Communications to present one full day of training in the area of writing for Valencia Elementary School K-5th grade teachers on January 30, 2003, and one full day of classroom demonstrations on February 18, 2003. Expenditures of \$2,800 payable from II/USP funds.
- .15 Approved the donation/gift of a used Forester piano to the students and staff of Obregon Elementary School.
- .16 Approved the 2002-2003 SY one-time "Governor's Performance Awards" expenditures for North Ranchito Elementary School.

143 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .17 Approved the 2002-2003 SY one-time "Governor's Performance Awards" expenditures for Rivera Elementary School.
- .18 Approved agreement with the Rio Hondo Symphony Association to conduct Music Enrichment Programs for 4th and 5th grade students at seven elementary schools. The programs will be conducted from January 29, 2003 through February 28, 2003 and scheduled by the principals and the Symphony Association. Estimated expenditures of \$1,565.00 payable from Durfee Elementary PTO (\$250), Magee Elementary Title I funds (\$250), Meller Elementary Title I funds (\$250), Pio Pico Elementary Title I funds (\$125), Rivera Elementary Title I funds (\$250), Selby Grove Elementary Title I funds (\$190), and South Ranchito Elementary Title I funds (\$250).

**144 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approved attendance of two preschool teachers to the "Zoo-phonics Workshop" in Anaheim on February 1, 2003. Expenditures of \$625.00 payable from State Preschool funds.
- . 2 Approved/ratified amendment to Educational Related Services contract, Bd. Item 85.3, approved November 12, 2002, to change estimated expenditures from \$17,174.96 to \$29,350.22, for the period between August 29, 2002 and July 31, 2003, to be reimbursed through Medi-Cal.
- . 3 Approved addendum to Board Item 21.12, approved August 27, 2002, for three additional days for Dr. Jean Davis of the Pulliam Group to provide instructional support of El Rancho High School's special education program, at the rate of \$4,500. Mileage to be paid at the rate of 36.5 cents per mile, and meals and other expenses incurred. Expenditures of \$2,400 will be payable from CalSTAT grant and \$2,100 payable from El Rancho High School CSRD funds.
- . 4 Approved/ratified General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and *Zinsmeyer Academy*, effective December 2, 2002 through June 30, 2003, for an approximate total of \$43,346.02
- . 5 Approved/ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and *Gallagher Pediatric Therapy*, effective July 1, 2002 through June 30, 2003, \$75.00 per hour Occupational Therapy sessions, not to exceed 137 hours, for an approximate total of \$10,275.00.
- . 6 Approved/ratified Addendum to the Individual Agreement approved on December 10, 2002, Board Item 117.5, through the Whittier Area Cooperative Special Education Program and *Total Communication Center Inc.*, change the effective dates of the current Individual Agreement from August 7, 2002 through June 19, 2003, to August 7, 2002 through June 30, 2003, include additional services; new contract amount \$14,224.00.

145 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Accept the 2001/2002 Audit Report.

145 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 2 Approved final payment of \$118,434.26 to Current Enterprises, Inc. for the completion of the Valencia Elementary School Modernization Project and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Total project payable from Modernization Funds.
- . 3 Approved final payment of \$128,816.65 to Morillo Construction for the completion of the North Park Middle School Modernization Project and authorize David L. Fuller, Business Manager, to sign all necessary paperwork. Total project payable from Modernization Funds.
- . 4 Approved the attendance of participants to the Eagle Software March 2003 Users' Conference on March 10-11, 2003 at the Ontario Convention Center, Ontario, California at a cost of \$1,125.00 from the California Technical Assistance Project Grant.

146 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216

- . 1 Accepted ERASA's Initial Proposal between the El Rancho Administrators and Supervisors Association (ERASA - Certificated/Classified Bargaining Unit) and El Rancho Unified School District (ERUSD) for negotiations for the 2002-2003 school year.
- . 2 Accepted the District's Initial Proposal between El Rancho Unified School District (ERUSD) and El Rancho Administrators and Supervisors Association (ERASA) for negotiations for the 2002-2003 school year.

GENERAL PUBLIC:

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- . 1 Failed the redistribution of current and complete Board Policy manuals to all school sites, offices, and district offices by February 1, 2003.
- . 2 Failed the posting of Board Policy on the district's web server in PDF format for public download by March 1, 2003.
- . 3 Failed the posting of the public, non-abbreviated versions of board agendas and addendums considered public record for all Board of Education meetings on the district's web site for Internet download by the public with the requirement that the version for download be in PDF format and posted on the Internet at least 72 hours before regular board meetings and addendums be posted within 48 hours of a board meeting's conclusion commencing by the second board meeting of March 2003.
- . 4 Failed a search for programs that might be used by the district to provide a career ladder for classified employees desiring to become teachers with a final report of the options available to the district to be publicly provided by the first board meeting of March 2003.

147 GENERAL PUBLIC

- . 5 Failed the taping of Board of Education board meetings to be broadcast on cable television channel(s) accessible to the El Rancho Unified School District. Approved that a solution for broadcasting be presented by district administration for board approval at the next regularly scheduled board meeting, in open session, with the stipulation that re-broadcasting of meetings be regularly and reasonably scheduled for viewing at least three times weekly (on different days and intermixed between morning, mid-day, and evening) as well as at least once during weekends.
- . 6 Failed that a functioning microphone for use by members of the community be available during Board of Education meetings while speaking at the podium commencing by the first board meeting in February 2003.
- . 7 Failed a report/presentation in open session by the Business Manager on the affects of budget cuts, possible methods of conservation of funds, in a site/department level analysis of positions, expenses, overtime, capital outlay, etc. and options available to the district for stable fiscal operation, with the consideration that layoffs of bargaining unit members should be minimal (if any), by the first board meeting of March 2003.
- . 8 Failed the freezing of fifteen percent (15%) of non-personnel expenditures (excluding modernization funds) in departments and school sites throughout the district.
- . 9 Failed the termination of the block schedule system for the 2003/2004 school year at El Rancho High School.
- .10 Failed the creation of the "District Budgetary Advisory Council to the Board" to include one voting stakeholder and an alternate appointed by the individual organizations/chapters of both teacher unions in the El Rancho Unified School District, CSEA Chapter 107, the Committee for Improvement of Education in Pico Rivera, chairperson of the district advisory committee, and include one non-voting administrator to function as presiding officer. Meetings for said council to be held on the first Tuesday of each month and to be open to the public under the rules and guidelines of the Brown Act.
- .11 Failed that the parents who have signed statements of disapproval with the District Preparatory Academy at El Rancho High School (also known as the 8 1/2 grade) desiring to have their children removed from the program be accommodated and their children transferred out of the DPA into a standard class schedule at El Rancho High School.
- .12 Failed that minutes of board meetings be created in verbatim format retroactive to the January 14, 2003 board meeting.

CLOSED SESSION:

- 148** Approved/ratified Certificated Employment Register No. 12-2002/2003, *with amendments to Sections I and J.*
- 149** Approved/ratified Classified Employment Register No. 12-2002/2003
- 150** Student Expulsion: Student A
- 151** Student Expulsion: Student B
- 152** Student Expulsion: Student C
- Information: Student D

ADJOURNMENT: 10:00 PM