

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting

January 14, 2003  
City Council Chambers

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 7:00 p.m.

*ADOPTION OF MINUTES:*

**127** Adopted the minutes of the Board of Education's regular meeting held December 10, 2002.

*CONSENT AGENDA: (Items 128 through 131)*

**128 DIVISION OF EDUCATIONAL SERVICES --** Susanna Smith (562) 801-5206

- . 1 Approved attendance for three second grade teachers from Valencia Elementary School to the "Guided Reading and Writing the Four Blocks Way" conference on January 28, 2003 in Ontario. Total expenditure of \$477 payable from Valencia Title I funds.
- . 2 Approved educational whale watching field trip for 100 fifth grade students, ten teachers and adult volunteers from Rivera Elementary School on February 21, 2003. PTC will provide transportation to and from pier. The whale watching will be aboard a coast guard approved vessel. Estimated expenditures of \$1,400 payable from Rivera Elementary School Governor's Awards (HAI) funds.
- . 3 Approved educational field trip for 110 fifth grade students, four teachers, instructional aides and parent volunteers from Birney Elementary School to the Los Angeles County Vector Central District on February 13, 2003; and Transportation Agreement with Richmond Bus Company. Expenditures of \$530 payable from Birney Elementary School SIP funds.
- . 4 Approved educational field trip for 50 fifth grade students, 1 teacher and parent volunteers from Birney Elementary School to the Getty Museum on February 26, 2003; and Transportation Agreement with Richmond Bus Company. Expenditure of \$285 payable from Birney Elementary School SIP funds.
- . 5 Approved educational field trip for 100 3<sup>rd</sup> grade students, 5 teachers, Instructional Aides and parent volunteers from Birney Elementary School to the Southwest Indian Museum on January 23, 2003; and Transportation Agreement with Richmond Bus Company. Total costs of \$730 payable from Birney SIP funds.
- . 6 Approved/ratified Consultant Agreement with Estelle Pantages, consultant, to provide coordination services for the Work Experience Program at El Rancho High School effective January 6, 2003 through February 15, 2003. Expenditures of \$1,848 payable from General Funds.
- . 7 Approved Consultant Agreement with Robert Tyrell, consultant, to provide a science and marine environment assembly titled "Whales and the Mighty Ocean" for all fifth grade students at Rivera Elementary School on February 20, 2003. Expenditures of \$250 payable from Rivera Elementary School SIP funds.
- . 8 Approved/ratified Consultant Agreement with Toby Larson Communications to present an all-day inservice for all Valencia K-5<sup>th</sup> grade teachers on January 13, 2003, at Valencia Elementary School. Expenditures of \$1,400 payable from Valencia Elementary School II/USP funds.

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- . 9 Approved/ratified Consultant Agreement with Erica Hagan, consultant, from Intercultural Communication Resources to provide training on skills for Effective Communication and Conflict Resolution for staff and parents of South Ranchito Elementary School on January 13, 2003, February 27, 2003 and March 27, 2003. Expenditures of \$2,500 payable from South Ranchito Elementary School Washington Mutual Grant funds.
- .10 Approved the El Rancho Unified School District and Classroom Master Library Plan.
- .11 Approved the 2002-2003 SY one-time "Governor's Performance Awards" expenditures for North Park Middle School.

**129 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- . 1 Approved Amendment #1 for an additional \$17,214.00 to the General Center Child Care Contract (GCTR-2145) agreement between the California State Department of Education and ERUSD from July 1, 2002 through June 30, 2003.
- . 2 Approved educational assembly "History in Motion: A Museum on Wheels" on February 13, 2003 for 6th, 7th and 8th grade GATE students at North Park Middle School. Total expenditures of \$500.00 payable from North Park Middle School GATE funds.
- . 3 Approved educational field trip to Phantom Projects Educational Theatre Group - La Mirada Theatre on March 12, 2003 for 120 6th, 7th and 8th grade Language Arts GATE students and four chaperones from North Park Middle School. Total expenditures of \$1,400.00 payable from North Park Middle School GATE funds. Transportation will be provided by Pupil Transportation Cooperative (PTC).
- . 4 Approved educational field trip to the Museum of Tolerance at the Simon Wiesenthal Plaza in Los Angeles on January 22, 2003 for (60) 5th grade students and (4) adults from Rio Vista and Durfee Elementary. Expenditures of \$640.00 payable from De Colores Community Learning Center funds. Transportation will be provided by Pupil Transportation Cooperative (PTC).
- . 5 Approved attendance of one Severely Handicapped Teacher at North Ranchito Elementary to the "Systematic Utilization of Comprehensive Strategies for Ensuring Student Success" Project 2002-2003 in Costa Mesa on January 23 & 24, 2003. Estimated expenditure of \$148.00 payable from Special & Alternative Education/Severely Handicapped funds.
- . 6 Approved attendance of one Learning Handicapped Teacher at Rio Vista Elementary to the "How To Handle The Hard To Handle Student" in Anaheim on January 22, 2003. Estimated expenditure of \$162.00 payable from Special & Alternative Education/Learning Handicapped funds.
- . 7 Approved attendance of six Speech/Language Pathologists and one Program Specialist to the "Language and Literacy Seminar" in Irvine on January 24, 2003. Estimated expenditure of \$1,073.00 payable from Special & Alternative Education/Communication Specialist funds.

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- . 8 Approved attendance for one Inclusion Specialist, Special Education Office and two Severely Handicapped Instructional Aides, Rivera Elementary School to the "Discrete Trial Teaching Workshop" on January 24 & 25, 2003 in Seal Beach. Estimated expenditures of \$1,341.00 payable from Special & Alternative Education/Severely Handicapped funds.
- . 9 Approved/ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Alton School, effective November 19, 2002 through June 13, 2003, for an approximate total of \$18,509.00.
- .10 Approved/ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Rossier Park Elementary School, effective November 6, 2002 through June 25, 2003, for an approximate total \$49,027.00.

**130 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 1 Approved/ratified Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 18449 through 18555 totaling \$307,643.62.
  - b. Purchase Order Nos. P162977 through P163202 and including prior numbered confirming orders totaling \$655,107.47 and Cafeteria Purchase Orders totaling \$147,821.75.
  - c. "A" Warrants Schedule CIE through 354 totaling \$5,669,995.90.
  - d. "B" Warrants Nos. 387 through 3423 totaling \$2,294,552.07.
  - e. Revolving Cash Check No. 4776 through 4781 totaling \$8,685.62.
  - f. Clearing Account Nos. 1257 through 1260 totaling \$285,707.38.
- . 2 Approved Change Order No. 8 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. for a total amount of \$119,106.79 payable from the Modernization Fund.
- . 3 Approved Change Order No. 9 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. for a total amount of \$123,794.00 payable from the Modernization Fund.
- . 4 Approved Change Order No. 10 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. for a total amount of \$12,102.64 payable from the Modernization Fund.
- . 5 Approved Change Order No. 11 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. for a total amount of \$142,922.58 payable from the Modernization Fund.
- . 6 Approved Change Order No. 7 for the Modernization Project at Durfee Elementary School by ACC Contractors, Inc. for a total amount of \$68,611.87 payable from the Modernization Fund.
- . 7 Approved Change Order No. 8 for the Modernization Project at Durfee Elementary School by ACC Contractors, Inc. for a total amount of \$38,415.18 payable from the Modernization Fund.

**130 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294**

- . 8 Approved Change Order No. 8 for the Modernization Project at North Ranchito Elementary School by Current Enterprises, Inc., for a total amount of \$11,388.67 payable from the Modernization Fund.
- . 9 Approved Change Order No. 9 for the Modernization Project at North Ranchito Elementary School by Current Enterprises, Inc., for a total amount of \$16,833.40 payable from the Modernization Fund.
- .10 Approved Change Order No. 6 for the Modernization Project at South Ranchito Elementary School by Cal City Construction Inc., for a credit to the district in the amount of \$6,100.00 payable to the Modernization Fund.
- .11 Approved budget transfer and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.

**131 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216**

- . 1 Accepted ERASA's Initial Proposal between the El Rancho Administrators and Supervisors Association (ERASA) and El Rancho Unified School District (ERUSD) for the 2002-2003 school year; and approved a public hearing for the regular meeting of January 28, 2003.
- . 2 Accepted the District's Initial Proposal between El Rancho Unified School District and El Rancho Administrators and Supervisors Association (ERASA) for the 2002-2003 school year; and approved a public hearing for the regular meeting of January 28, 2003.

**132 GENERAL PUBLIC -- *Items 132.1 - 8 Died For Lack of a Second Motion***

- . 1 Approve and require the redistribution of current and complete Board Policy manuals to all school sites, offices, and district offices by February 1, 2003.
- . 2 Approve and require the posting of Board Policy on the district's web server in PDF format for public download by March 1, 2003.
- . 3 Approve the posting of the public, non-abbreviated versions of board agendas and addendums considered public record for all Board of Education meetings on the district's web site for Internet download by the public with the requirement that the version for download be in PDF format and posted on the Internet at least 72 hours before regular board meetings and addendums be posted within 48 hours of a board meeting's conclusion commencing by the second board meeting of March 2003.
- . 4 Approve of and require a search for programs that might be used by the district to provide a career ladder for classified employees desiring to become teachers with a final report of the options available to the district to be publicly provided by the first board meeting of March 2003 for possible future action by the board.
- . 5 Approve that a solution for broadcasting be presented by district administration for board approval at the next regularly scheduled board meeting, in open session, with the stipulation that re-broadcasting of meetings be regularly and reasonably scheduled for viewing at least three times weekly (on different days and intermixed between morning, mid-day, and evening) as well as at least once during weekends.

**132 GENERAL PUBLIC -- Items 132.1 - 8 Died For Lack of a Second Motion**

- . 6 Approve and reasonably require that a functioning microphone for use by members of the community be available during Board of Education meetings while speaking at the podium commencing by the first board meeting in February 2003.
- . 7 Approve and require a report/presentation in open session by the Business Manager on the affects of budget cuts, possible methods of conservation of funds, in a site/department level analysis of positions, expenses, overtime, capital outlay, etc. and options available to the district for stable fiscal operation, with the consideration that layoffs of bargaining unit members should be minimal (if any), by the first board meeting of March 2003.
- . 8 Approve and order the freezing of fifteen percent (15%) of non-personnel expenditures (excluding modernization funds) in departments and school sites throughout the district.

*ACTION ITEMS 133 THROUGH 140:*

- 133** Approved/ratified Certificated Employment Register No. 11-2002/2003
- 134** Approved/ratified Classified Employment Register No. 11-2002/2003
- 135** Student Expulsion: Student A
- 136** Student Expulsion: Student B
- 137** Student Expulsion: Student C
- 138** Student Expulsion: Student D
- 139** Student Expulsion: Student E
- 140** Expulsion Review: Student F

*ADJOURNMENT: 8:48 PM*