

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

January 14, 2003
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Kevyn Marin, Rio Vista Elementary
Student Council President

ROLL CALL: Raul P. Salcido, President
Frank P. Boyce, Vice President
Lupe Salas, Clerk
Vincent Chavez, Member
Rita Jo Ramirez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Acting Assistant Superintendent
Barbara J. Moore-Brown, Director
David L. Fuller, Business Manager

ASB BOARD MEMBER: Adriana Arroyo, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

VISITORS: Register No. 12-2002/2003

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, RIO VISTA ELEMENTARY SCHOOL:

- ◆ Kevyn Marin, President, 5th grade.
- ◆ Natalie Gonzalez, Vice President, 5th grade.
- ◆ Brittney Ochoa, Secretary, 5th grade.
- ◆ Jessica Zarate, Treasurer, 5th grade.

ASB REPORT:

Adriana Arroyo, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

127 Adopt the minutes of the Board of Education's regular meeting held December 10, 2002.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff reports to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the consent agenda or general public agenda. Citizens desiring to introduce items not on the consent or general public agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 128 through 131)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

128 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve attendance for three second grade teachers from Valencia Elementary School to the "Guided Reading and Writing the Four Blocks Way" conference on January 28, 2003 in Ontario. Total expenditure of \$477 payable from Valencia Title I funds.

128 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 2 Approve educational whale watching field trip for 100 fifth grade students, ten teachers and adult volunteers from Rivera Elementary School on February 21, 2003. PTC will provide transportation to and from pier. The whale watching will be aboard a coast guard approved vessel. Estimated expenditures of \$1,400 payable from Rivera Elementary School Governor's Awards (HAI) funds.
- . 3 Approve educational field trip for 110 fifth grade students, four teachers, instructional aides and parent volunteers from Birney Elementary School to the Los Angeles County Vector Central District on February 13, 2003; and Transportation Agreement with Richmond Bus Company. Expenditures of \$530 payable from Birney Elementary School SIP funds.
- . 4 Approve educational field trip for 50 fifth grade students, 1 teacher and parent volunteers from Birney Elementary School to the Getty Museum on February 26, 2003; and Transportation Agreement with Richmond Bus Company. Expenditure of \$285 payable from Birney Elementary School SIP funds.
- . 5 Approve educational field trip for 100 3rd grade students, 5 teachers, Instructional Aides and parent volunteers from Birney Elementary School to the Southwest Indian Museum on January 23, 2003; and Transportation Agreement with Richmond Bus Company. Total costs of \$730 payable from Birney SIP funds.
- . 6 Approve/ratify Consultant Agreement with Estelle Pantages, consultant, to provide coordination services for the Work Experience Program at El Rancho High School effective January 6, 2003 through February 15, 2003. Expenditures of \$1,848 payable from General Funds.
- . 7 Approve Consultant Agreement with Robert Tyrell, consultant, to provide a science and marine environment assembly titled "Whales and the Mighty Ocean" for all fifth grade students at Rivera Elementary School on February 20, 2003. Expenditures of \$250 payable from Rivera Elementary School SIP funds.
- . 8 Approve/ratify Consultant Agreement with Toby Larson Communications to present an all-day inservice for all Valencia K-5th grade teachers on January 13, 2003, at Valencia Elementary School. Expenditures of \$1,400 payable from Valencia Elementary School II/USP funds.

128 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .9 Approve/ratify Consultant Agreement with Erica Hagan, consultant, from Intercultural Communication Resources to provide training on skills for Effective Communication and Conflict Resolution for staff and parents of South Ranchito Elementary School on January 13, 2003, February 27, 2003 and March 27, 2003. Expenditures of \$2,500 payable from South Ranchito Elementary School Washington Mutual Grant funds.
- .10 Approve the El Rancho Unified School District and Classroom Master Library Plan.
- .11 Approve the 2002-2003 SY one-time "Governor's Performance Awards" expenditures for North Park Middle School.

**129 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- .1 Approve Amendment #1 for an additional \$17,214.00 to the General Center Child Care Contract (GCTR-2145) agreement between the California State Department of Education and ERUSD from July 1, 2002 through June 30, 2003.
- .2 Approve educational assembly "History in Motion: A Museum on Wheels" on February 13, 2003 for 6th, 7th and 8th grade GATE students at North Park Middle School. Total expenditures of \$500.00 payable from North Park Middle School GATE funds.
- .3 Approve educational field trip to Phantom Projects Educational Theatre Group - La Mirada Theatre on March 12, 2003 for 120 6th, 7th and 8th grade Language Arts GATE students and four chaperones from North Park Middle School. Total expenditures of \$1,400.00 payable from North Park Middle School GATE funds. Transportation will be provided by Pupil Transportation Cooperative (PTC).
- .4 Approve educational field trip to the Museum of Tolerance at the Simon Wiesenthal Plaza in Los Angeles on January 22, 2003 for (60) 5th grade students and (4) adults from Rio Vista and Durfee Elementary. Expenditures of \$640.00 payable from De Colores Community Learning Center funds. Transportation will be provided by Pupil Transportation Cooperative (PTC).
- .5 Approve attendance of one Severely Handicapped Teacher at North Ranchito Elementary to the "Systematic Utilization of Comprehensive Strategies for Ensuring Student Success" Project 2002-2003" in Costa Mesa on January 23 & 24, 2003. Estimated expenditure of \$148.00 payable from Special & Alternative Education/Severely Handicapped funds.

129 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 6 Approve attendance of one Learning Handicapped Teacher at Rio Vista Elementary to the "How To Handle The Hard To Handle Student" in Anaheim on January 22, 2003. Estimated expenditure of \$162.00 payable from Special & Alternative Education/Learning Handicapped funds.
- . 7 Approve attendance of six Speech/Language Pathologists and one Program Specialist to the "Language and Literacy Seminar" in Irvine on January 24, 2003. Estimated expenditure of \$1,073.00 payable from Special & Alternative Education/Communication Specialist funds.
- . 8 Approve attendance for one Inclusion Specialist, Special Education Office and two Severely Handicapped Instructional Aides, Rivera Elementary School to the "Discrete Trial Teaching Workshop" on January 24 & 25, 2003 in Seal Beach. Estimated expenditures of \$1,341.00 payable from Special & Alternative Education/Severely Handicapped funds.
- . 9 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Alton School, effective November 19, 2002 through June 13, 2003, for an approximate total of \$18,509.00.
- . 10 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Programs between ERUSD and Rossier Park Elementary School, effective November 6, 2002 through June 25, 2003, for an approximate total \$49,027.00.

130 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 18449 through 18555 totaling \$307,643.62.
 - b. Purchase Order Nos. P162977 through P163202 and including prior numbered confirming orders totaling \$655,107.47 and Cafeteria Purchase Orders totaling \$147,821.75.
 - c. "A" Warrants Schedule CIE through 354 totaling \$5,669,995.90.
 - d. "B" Warrants Nos. 387 through 3423 totaling \$2,294,552.07.
 - e. Revolving Cash Check No. 4776 through 4781 totaling \$8,685.62.
 - f. Clearing Account Nos. 1257 through 1260 totaling \$285,707.38.
- . 2 Approve Change Order No. 8 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. for a total amount of \$119,106.79 payable from the Modernization Fund.

130 DIVISION OF BUSINESS SERVICES -- David Fuller (562) 801-5294

- . 3 Approve Change Order No. 9 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. for a total amount of \$123,794.00 payable from the Modernization Fund.
- . 4 Approve Change Order No. 10 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. for a total amount of \$12,102.64 payable from the Modernization Fund.
- . 5 Approve Change Order No. 11 for the Modernization Project at Burke Middle School by ACC Contractors, Inc. for a total amount of \$142,922.58 payable from the Modernization Fund.
- . 6 Approve Change Order No. 7 for the Modernization Project at Durfee Elementary School by ACC Contractors, Inc. for a total amount of \$68,611.87 payable from the Modernization Fund.
- . 7 Approve Change Order No. 8 for the Modernization Project at Durfee Elementary School by ACC Contractors, Inc. for a total amount of \$38,415.18 payable from the Modernization Fund.
- . 8 Approve Change Order No. 8 for the Modernization Project at North Ranchito Elementary School by Current Enterprises, Inc., for a total amount of \$11,388.67 payable from the Modernization Fund.
- . 9 Approve Change Order No. 9 for the Modernization Project at North Ranchito Elementary School by Current Enterprises, Inc., for a total amount of \$16,833.40 payable from the Modernization Fund.
- .10 Approve Change Order No. 6 for the Modernization Project at South Ranchito Elementary School by Cal City Construction Inc., for a credit to the district in the amount of \$6,100.00 payable to the Modernization Fund.
- .11 Approve budget transfer and authorize David L. Fuller, Business Manager, to sign all necessary paperwork.

131 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES -- Alfred Ogas (562) 801-5216

- . 1 Presentation of ERASA's Initial Proposal between the El Rancho Administrators and Supervisors Association (ERASA) and El Rancho Unified School District (ERUSD) for the 2002-2003 school year; and approve a public hearing for the regular meeting of January 28, 2003.

131 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES --
Alfred Ogas (562) 801-5216

- . 2 Presentation of the District’s Initial Proposal between El Rancho Unified School District and El Rancho Administrators and Supervisors Association (ERASA) for the 2002-2003 school year; and approve a public hearing for the regular meeting of January 28, 2003.

CONSENT AGENDA ITEMS 128 THROUGH 131:

M_____S_____Vote_____

(Exception:_____)

GENERAL PUBLIC:

Education Code 35145.5 provides that members of the public may place matters directly related to school district business on the agenda of school district governing board meetings.

132 GENERAL PUBLIC

- . 1 Approve and require the redistribution of current and complete Board Policy manuals to all school sites, offices, and district offices by February 1, 2003.
- . 2 Approve and require the posting of Board Policy on the district’s web server in PDF format for public download by March 1, 2003.
- . 3 Approve the posting of the public, non-abbreviated versions of board agendas and addendums considered public record for all Board of Education meetings on the district’s web site for Internet download by the public with the requirement that the version for download be in PDF format and posted on the Internet at least 72 hours before regular board meetings and addendums be posted within 48 hours of a board meeting’s conclusion commencing by the second board meeting of March 2003.
- . 4 Approve of and require a search for programs that might be used by the district to provide a career ladder for classified employees desiring to become teachers with a final report of the options available to the district to be publicly provided by the first board meeting of March 2003 for possible future action by the board.
- . 5 Approve that a solution for broadcasting be presented by district administration for board approval at the next regularly scheduled board meeting, in open session, with the stipulation that re-broadcasting of meetings be regularly and reasonably scheduled for viewing at least three times weekly (on different days and intermixed between morning, mid-day, and evening) as well as at least once during weekends.

132 GENERAL PUBLIC

- .6 Approve and reasonably require that a functioning microphone for use by members of the community be available during Board of Education meetings while speaking at the podium commencing by the first board meeting in February 2003.
- .7 Approve and require a report/presentation in open session by the Business Manager on the affects of budget cuts, possible methods of conservation of funds, in a site/department level analysis of positions, expenses, overtime, capital outlay, etc. and options available to the district for stable fiscal operation, with the consideration that layoffs of bargaining unit members should be minimal (if any), by the first board meeting of March 2003.
- .8 Approve and order the freezing of fifteen percent (15%) of non-personnel expenditures (excluding modernization funds) in departments and school sites throughout the district.

GENERAL PUBLIC AGENDA, ITEMS 132.1 through 8:

M_____S_____Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 11-2002/2003
 - Teachers (3) Day-To-Day Substitutes
 - Nurse (1) Resignation
 - Teachers (69) Supplemental Pay Assignments (Fall & Winter Sports)
 - Teachers (2) Extra-Duty Extra-Pay Assignment to assist in coordinating the Language & Reading Intervention Program/ERHS
 - Teacher (1) Extra-Duty Extra-Pay Assignment to provide keyboard instruction for students/Valencia
 - Teachers (2) Extra-Duty Extra-Pay Assignment to service the at-risk and Title I students in an After-School Literacy Intervention Program/Meller
 - Teacher (1)/Administrator (1) Extra-Duty Extra- Pay Assignment to administer and promote the District Learning Program, register, test and place new students in the program; attend meetings and seminars
 - Teachers (17) Stipend Pay Assignment to serve as Facilitators for the GATE Program
 - Teachers (25) Stipend Pay Assignment to facilitate the mandated California English Language Development Test (CELDT)

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 11-2002/2003
 - Probationary (1) Custodian
 - Probationary (1) Electrical Crew Leader
 - Resignation (1) Child Care Attendant
 - Working out of Category (2) Clerk Typist II
 - Working out of Category (1) Administrative Secretary
 - Administrative Move (2) Secretary Bilingual
 - In Addition to Regular Assignment (1) Clerk Typist I
 - Substitute (1) Child Care Attendant
 - Substitute (1) Cafeteria Helper I
 - Substitute (1) Instructional Aide Resource Specialist Program
 - Substitute (1) Instructional Aide Learning Handicap
 - Substitute (1) Instructional Aide Severe Disorder of Language
 - Substitute (1) Instructional Aide Severely Handicap
 - Substitute (2) Community Relations Assistant
 - Unclassified (6) Student Workers
 - Unclassified (3) Noon Supervisors
 - Unclassified (1) Instructional Aide Trainee
 - Unclassified (3) ASB Worker
 - Unclassified (1) Safety Violence Prevention Officer
 - Unclassified (4) College Tutor
 - Unclassified (1) Walk on Coach/Soccer
 - Unclassified (1) Walk on Coach/Basketball

- (3) Student Disciplinary Matters: Students A through F

- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

CLOSED SESSION:

- (5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 133** Approve/Ratify Certificated Employment Register No. 11-2002/2003
- 134** Approve/Ratify Classified Employment Register No. 11-2002/2003
- 135** Student Expulsion: Student A
- 136** Student Expulsion: Student B
- 137** Student Expulsion: Student C
- 138** Student Expulsion: Student D
- 139** Student Expulsion: Student E
- 140** Expulsion Review: Student F

ACTION ITEMS 133 THROUGH 140:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____