

**EL RANCHO UNIFIED SCHOOL DISTRICT**

Pico Rivera, California

BOARD OF EDUCATION

Regular Meeting

7:00 PM

September 28, 2004

City Council Chambers

6615 Passons Blvd.

**A G E N D A**

- CALL TO ORDER:* Raul P. Salcido, President
- PLEDGE OF ALLEGIANCE:* Dianna Banuelos, North Ranchito Elementary  
Student Council President
- ROLL CALL:* Raul P. Salcido, President  
Rita Jo Ramirez, Vice President  
Vincent Chavez, Clerk  
Frank P. Boyce, Member  
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Brandon Longoria, ASB President/El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER:* Herlinda Acevedo
- VISITORS:* Register No. 5-2004/2005

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, NORTH RANCHITO ELEMENTARY:*

- ❖ Dianna Banuelos, President, 5<sup>th</sup> grade.
- ❖ Irene Landin, Vice President, 5<sup>th</sup> grade.
- ❖ Amanda Mariscal, Secretary, 5<sup>th</sup> grade.
- ❖ Anthony Mize, Treasurer, 4<sup>th</sup> grade.
- ❖ Jacqueline Palomera, Treasurer, 5<sup>th</sup> grade.

*ASB REPORT:*

Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

**BOARD OF TRUSTEE PRESENTATIONS:**

*The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

- (1) Completion of the two-year Academy for New/Aspiring Principals through the California School Leadership Academy at LACOE  
*Keith Myatt, Program Director, LACOE*
- ❖ Silvia Borjas
  - ❖ Roxanne Cicciarelli
  - ❖ Maria Elena Garza-Jimenez
  - ❖ Tarcio Lara

**The Superintendent recommends that the Board of Education:**

**ADOPTION OF MINUTES:**

- 47 Adopt the minutes of the Board of Education's regular meeting held September 14, 2004.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

*CONSENT AGENDA: (Items 48 through 52)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**48 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- .1 Approve Resolution No. 12-2004/2005 declaring that Board Member Lupe Salas was absent from the September 14, 2004 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

**49 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .1 Approve attendance by two certificated staff members from El Rancho High School to the California Association of School Economics Workshop on October 22, 2004 in Cerritos. Estimated expenditures of \$360 payable from CSRD funds.
- .2 Approve educational field trip for 80 first grade students, 4 teachers, instructional aides and parent volunteers from Birney Elementary School to Rubidoux Nature Center on January 16, 2004 and Transportation Agreement with Richmond Bus Company. Expenditures of \$605 payable from SIP funds.
- .3 Approve educational field trip for 110 fifth grade students, 4 teachers, and parent volunteers from Birney Elementary School to the Los Angeles County Vector Control District in Santa Fe Springs on November 8, 2004 and Transportation Agreement with Richmond Bus Company. Transportation costs of \$550 payable from SIP funds.
- .4 Approve educational field trip for 50 fourth and fifth grade students, 1 teacher and 9 adults from Magee Elementary School to the "I'm Going To College" fair sponsored by UCLA at the Rose Bowl in Pasadena on Saturday October 9, 2004. PTC will provide transportation. Transportation expenditures of \$300 payable from Magee Elementary School Local Donation funds.
- .5 Approve educational field trip for 20 Outdoor Club student members, and 2 teachers from El Rancho High School to Sturtevant Falls in Arcadia on Saturday, October 9, 2004. Faculty and parents volunteers will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- .6 Approve Consultant Agreement with "Valentine's Traveling Nature Class" to provide workshops in the area of reptiles and insect biology to four 1<sup>st</sup> grade and Special Education classes at Birney Elementary on April 14, 2005. Expenditures of \$475 payable from SIP funds.

**49 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .7 Approve Consultant Agreement with Jennifer Shubin, faculty consultant for California Reading Initiative, to provide training to staff and to monitor California Reading Initiative Intervention Program for Meller Elementary School, one day per month, commencing in October 2004 and ending in May 2005. Consultant is to be paid on a monthly basis. Expenditures of \$3,550 payable from SIP, Title I, and EIA/LEP funds.
- .8 Approve Consultant Agreement with Elenore Rodriguez, Parent Education Consultant, for parent education services and training provided to staff and parents of Meller Elementary School, effective October 1, 2004 to June 3, 2005. Expenditures of \$4,480 are to be paid in two increments: \$2,240 in February and \$2,240 in June. Total expenditures of \$4,480 payable from SIP, Title I and EIA/LEP funds.
- .9 Approve/ratify Contract No. C:4899:04-:06 with the Los Angeles County Office of Education (LACOE) in order to Participate in the Marine Education Programs for the 2004-2006 school year, effective September 1, 2004 through August 2005.
- .10 Approve/ratify District membership with the Music Center of Los Angeles County for the 2004-2005 school year, effective July 1, 2004 to June 30, 2005. Membership of \$950 is payable from Title I funds.

**50 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- .1 Approve conference attendance for one Child Development Preschool Teacher to attend the 2004 National Association for the Education of Young Children (NAEYC) Annual Conference in Anaheim on November 11-13, 2004. Registration of \$255.00 will be payable from State Preschool funds.
- .2 Approve the Service Site Agreement with Rio Hondo Community College's Teacher Preparation Program to provide two college tutors for the De Colores After-School Program at Rio Vista Elementary School. Payment will be made from the De Colores After-School Grant.
- .3 Approve/Ratify participation in the Juvenile Court School Liaison Program through the Los Angeles County Office of Education, effective July 1, 2004 and remain in effect through June 30, 2009. The contract may be amended by mutual written consent of the parties and may be extended upon mutual agreement of the parties.

**50 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- . 4 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective July 1, 2004 through June 30, 2005, \$75.00 per Physical Therapy session (1 session per week) for a total sum not to exceed \$3,375.00.
- . 5 Approve/Ratify General and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective July 1, 2004 through June 30, 2005, \$75.00 per Occupational Therapy sessions not to exceed 1,887.00 for a total sum not to exceed \$141,525.00.

**51 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Adopt Resolution No. 14-2004/2005 establishing the 2004/2005 Gann Appropriations Limits as \$52,275,299.08 for the 2004/2005 fiscal year.
- . 2 Approve Amendment #4 to the district's Joint Powers Agreement with Joint Educational Transit (JET), Los Angeles County Office of Education, to an increase of \$400, for a total annual fee of \$2,000, effective July 1, 2004 and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.
- . 3 Adopt Resolution No. 13-2004/05, consenting to a business association between the El Rancho Unified School District and Platinum Plus for Business, to assign new district contact personnel for Credit Card Accommodations.
- . 4 Approve/ratify contract with Image 2000 for service agreement from September 10, 2004 through September 9, 2005 that will service Risograph copy machine used by Meller staff. Expenditure to be paid from Mary E. Meller Elementary School SIP funds.

**52 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –**  
Alfred Ogas (562) 801-5216

- . 1 Presentation of **CSEA's Initial Proposal** between the California School Employees Association (CSEA), El Rancho Chapter 107, and El Rancho Unified School District (ERUSD) for the 2004-2005 school year;; and approval to schedule a public hearing for the regular meeting of October 12, 2004.
- . 2 Presentation of the **District's Initial Proposal** between El Rancho Unified School District ((ERUSD) and California School Employees Association (CSEA), El Rancho Chapter 107, for the 2004-2005 school year; and approval to schedule a public hearing for the regular meeting of October 12, 2004.

**52 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –  
Alfred Ogas (562) 801-5216**

- . 3 Approve 60-month lease of new lease options for a new Gestetner 5502 copier at a rate of \$245.64 per month for the duration of the lease to replace copier in the Human Resources Department/District office I.

*CONSENT AGENDA ITEMS 48 THROUGH 52:*

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 5 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:**

**Certificated Register No. 5-2004/2005**

- Teachers (5) Adult School
- Teachers (2) Day-T0-Day Substitutes
- Teachers (6) Long-Term Contracts
- Teacher (1) Extension of Unpaid Leave of Absence
- Teacher (2) First-Year Probationary Contract

*CLOSED SESSION:*

- California Reading First Coaches (2) appointments (5%) increase in current base salary/District Office I
- Student Intervention & Support Resource Teacher (1) Appointment
- Teachers (2) Extra-Duty Extra-Pay Assignments to serve as student council advisors from October 4, 2004 through May 28, 2005/Meller
- Teachers (23) Extra-Duty Extra-Pay Assignments to provide tutorial and homework services to K-5 students after school from September 29, 2004 through April 15, 2005/Birney
- Teachers (2) Stipend Pay Assignments to serve as the Student Council Advisors from September 29, 2004 through May 27, 2005/Birney
- Teacher (1) Stipend Pay Assignment to serve as the After School Tutorial/Homework Program Coordinator from September 29, 2004 through April 15, 2005/Birney
- Teachers (13) Stipend Pay for services provided in various assignments from October 1, 2004 through June 15, 2005 (6, 7 & 8 grade Coordinator, Afterschool Activities Coordinator, ASB Advisor, Department Rep. in Science, Language Arts, Special Education, 6th Grade, social Studies, Math and PE)/North Park
- Teachers (41) Extra-Duty Extra-Pay Assignments to teach the Extended Programs Academy from October 4, 2004 through June 10, 2005/North Park
- Teachers (2) Extra-Duty Extra-Pay Assignments to provide tutoring for title I students in the areas of phonics comprehension, math and writing skills from October 18, 2004 through April 22, 2005/Rio Vista
- Teachers (2) Stipend Pay Assignments to provide inservice to implement the Conflict Resolution/Youth Mediation Program to students from October 1, 2004 through June 10, 2005/Meller
- Teachers (6) Extra-Duty Extra-Pay Assignments to assist students in the Afterschool Homework Club from October 4, 2004 through April 28, 2005/Meller
- Teachers (10) Extra-Duty Extra-Pay Assignments to assist students in the After School tutoring Program from October 5, 2004 through April 28, 2005/Meller
- Teachers (4) Supplemental Pay Assignments to serve in the first semester of the 2004-2005 school year on the Newspaper, Annual, Band and Marching Band/North Park
- Teachers (4) Supplemental Pay Assignments to serve in the first semester of the 2004-2005 school year on the Marching Band, Annual and Newspaper/Burke
- Teachers (22) Supplemental Pay Assignments to serve in the 2004-2005 Fall Athletics Program as Athletic Director, Cross Country, Football, Volleyball, Water Polo, Trainer, Weight Room Supervisor, Tennis/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignments to conduct the Bilingual Math Tutoring Lab from September 13, 2004 through June 17, 2005/ERHS
- Teachers (9) Extra-Duty Extra-Pay Assignments to conduct the Homework Club from September 7, 2004 through June 14, 2005 from September 7, 2004 through June 14, 2005/ERHS
- Teachers (10) Extra-Duty Extra-Pay Assignments to provide before and after school instruction for Title I students from October 4, 2004 through May 23, 2005/South Ranchito
- Teachers ((4) Stipend Pay amendment to Board Item 295, Register No. 21, 2003-2004, Section L, to work on grade level curriculum development and the classroom management handbook from June 21-30, 2004/Pio Pico
- Teachers (4) Stipend Pay amendment to Board Item 295, Register No. 21, 2003-2004, Section M, to work on grade level curriculum development and the classroom management handbook from July 1-16, 2004/Pio Pico
- Teachers (11) Extra-Duty Extra-Pay Assignments to teach Community Based English Tutoring Program parents and community participants at various elementary schools from May 2, 2005 through May 20, 2005/Meller

*CLOSED SESSION:*

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 5-2004/2005

- Probationary Employment (1) Child Care Attendant
- Job Classification Change/Location Change (1) Child Care Attendant
- Increase in Hours/Including benefits (1) Clerk Typist II
- Working Out of Category (1) Grounds Equipment Operator
- Working Out of Category (1) Grounds Crew Leader
- Working Out of Category (1) Instructional Aide/L.H.
- Substitute Employment (1) Clerk Typist II
- Substitute Employment (1) Child Care Attendant
- Substitute Employment (1) Custodian
- Substitute Employment (1) Health Clerk
- Substitute Employment (5) Instructional Aide/R.S.P.
- Substitute Employment (5) Instructional Aide/S.D.L.
- Substitute Employment (5) Instructional Aide/L.H.
- Substitute Employment (5) Instructional Aide/S.H.
- Unclassified Employment (17) ASB Worker
- Unclassified Employment (7) College Tutor
- Unclassified Employment (5) Instructional Aide Trainee
- Unclassified Employment (3) Noon Supervisor
- Unclassified Employment (1) Student Worker
- Unclassified Employment (3) Walk-On Coach

(3) Student Disciplinary Matters: Students A through C

(4) Conference with Labor Negotiators Edward L. Kunkel and Alfred L. Ogas:  
ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to § 54956.9 (b): One matter involving a claim for damages from a teacher.

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

- 53 Approve/Ratify Certificated Employment Register No. 5-2004/2005
- 54 Approve/Ratify Classified Employment Register No. 5-2004/2005
- 55 Student Expulsion: Student A
- 56 Student Review: Student B
- 57 Student Review: Student C



*ACTION ITEMS 53 THROUGH 57:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_