

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

September 14, 2004
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Brandon Longoria, El Rancho High School

ROLL CALL: Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Brandon Longoria, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 4-2004/2005

ACKNOWLEDGMENT OF GUEST(S):

ASB REPORT:

Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

❖ Wells Fargo Bank, George Mendoza and Priscilla Lillig

❖ Relay for Life Committee, Norbert Genis

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 29 Adopt the minutes of the Board of Education’s regular meeting held August 24, 2004.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

ERFT’s Initial Proposal between El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2004-2005 school year.

PUBLIC HEARING:

District’s Initial Proposal between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2004-2005 school year.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 30 through 34)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

30 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .1 Adopt Proclamation, Pico Rivera's First Annual "Relay for Life," August 14-15, 2004.

31 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve educational field trip for 80 third grade students, 4 teachers, and parent volunteers from Birney Elementary School to the Los Angeles County Fair's "City of Learning" on September 17, 2004 and Transportation Agreement with Richmond Bus Company. Expenditure for transportation of \$525 payable from Birney Dads Club funds.
- .2 Approve participation for the 10 member El Rancho Cross-country Team, 1 coach/teacher, and 2 parent chaperones at the Clovis Cross-country Invitational on October 9, 2004 in Fresno. (Students will leave school on Friday, October 8 at noon and return on Sunday, October 10.) Accommodations will be at the Marriott Courtyard and transportation will be by El Rancho High School vans. Cost per participant is \$100. Total expenditure of \$1,000 payable from El Rancho High School ASB funds, student fundraisers and parents at no cost to the District.
- .3 Approve attendance/participation for the 70 member El Rancho High School Band, 1 Band Advisor, and 5 parent chaperones at the 2005 Independence Day Parade in Washington D.C. July 2-5, 2005. Hotel accommodations will be at the Marriott, air transportation through American Airlines and ground transportation by Travel Deluxe Motor Coaches. Cost per participant is \$900. Total expenditures of \$68,400 payable through El Rancho High School ASB funds, student fund raisers, private donations and the Band boosters will assist in fund raising. There will be no cost to the District.
- .4 Approve Consultant Agreement with Nikki Richards, Intern Counselor, to provide counseling services for students of Birney Elementary School, effective September 15, 2004 through June 16, 2005. Consultant will be paid at the hourly rate of \$15, for five and one-half hours per day Monday-Friday. The consultant will be paid on a monthly basis. Expenditures of \$14,307 payable as designated from SIP, Title I and EIA/LEP funds.
- .5 Approve Consultant Agreement with Delores B. Lindsey, Ph.D., Educational Consultant, to provide leadership development services to North Park Middle School staff effective September 15, 2004 through June 15, 2005 for a total of 20 days provided throughout the school year. Expenditures of \$30,000 payable as designated from North Park Middle School Title I and EIA/LEP funds.

31 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .6 Approve Consultant Agreement with Mr. Russ Peak, Jostens Speakers Bureau Keynote Speaker, to provide Red Ribbon Week Assembly Programs at El Rancho High School on October 27, 2004. Total expenditure of \$2,000 payable equally from El Rancho High School ASB funds and Jostens at no cost to the District.
- .7 Approve Application for the 2004-2005 English Language Acquisition Program (ELAP).

**32 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- .1 Approve conference attendance of the Child Health Specialist from the Child Development Center to the Infant Development Association of California (IDA) workshop "Vision Development and Vision Assessment: Birth to Three" on September 10, 2004 in Fullerton. Expenditures of \$65.00 payable from State Preschool Program funds.
- .2 Approve the Memorandum of Understanding between Pacific Clinics and the ERUSD for the 2004-2005 school year. The Clinic will assist the district with needed mental health services.
- .3 Approve contract with Educational Based Services, Inc. (EBS) for contracting Speech-Language Pathologists for the 2004-2005 school year. The proposed contract would be for \$55.00 per hour, not to exceed \$85,000 payable from Special Education/Speech Language funds.
- .4 Approve/Ratify contract with SLP Therapy Inc. for contracting a Speech-Language Pathologist for the 2004-2005 school year. The proposed contract would be for 8 hours per day from 8-25-04 through 6-30-05, \$70.00 per hour for 1,440 hours, not to exceed \$100,800.00 payable from Special Education, Non-Public Schools funds.
- .5 Approve consultant agreement with Kenn Apel, Ph.D., CCC-SLP, Professor & Chair, Department of Communicative Disorders, Wichita State University, Wichita, KS, for the Region 11 Workshop, "WORD STUDY: Lessons for Successful Decoding and Spelling," on September 24, 2004, at the Lopez Center. Estimated expenditure of \$3,000 payable through Region 11 Coordinating Council at no cost to the district. Substitutes will be funded from Title II account.
- .6 Approve/Ratify consultant agreement with Edie Price to provide special education signing translation services to the Special & Alternative Education Department, on an as needed basis for the 2004-2005 school year, payable at the rate of \$40.00 per hour from Research, Evaluation & Staff Development general funds.

32 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 7 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Almanson Center*, effective July 1, 2004 through June 17, 2005, for a total sum not to exceed \$71,725.00.
- . 8 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Elementary School*, effective June 28, 2004 through June 23, 2005, for a total sum not to exceed \$95,601.76.
- . 9 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Jr./Sr. High School*, effective June 28, 2004 through June 22, 2005, for a total sum not to exceed \$185,553.20.
- .10 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Barbara Dawson Educational Center*, effective September 13, 2004 through June 23, 2005, for a total sum not to exceed \$25,036.48.
- .11 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Zinsmeyer Academy*, effective July 1, 2004 through June 30, 2005, for a total sum not to exceed \$40,113.50.
- .12 Approve/Ratify General Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Optimist High School*, effective July 12, 2004 through June 28, 2005, for a total sum not to exceed \$35,140.00.
- .13 Approve/Ratify General and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *The Cleta Harder Developmental School*, effective July 5, 2004 through June 16, 2005, for a total sum not to exceed \$44,066.40.
- .14 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *The Sycamores*, effective June 15, 2004 through June 17, 2005, for a total sum not to exceed \$27,250.00.
- .15 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *SLP Therapy Inc.*, effective August 2, 2004 through August 18, 2004, not to exceed 1 hour per day, \$70.00 per hour, for speech therapy services, for a total sum not to exceed \$560.00.

33 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a Miscellaneous Cash Collections Receipt Nos. 20880 through 20956 totaling \$568,576.56.
 - b Purchase Order Nos. P166770 through P166963 and including prior numbered confirming orders totaling \$3,275,593.81 and Cafeteria Purchase Orders totaling \$131,721.54.
 - c "A" Warrants Schedule CIA through 238 totaling \$1,630,367.33.
 - d "B" Warrants Nos. 1213 through 1256 totaling \$2,208,463.61.
 - e Revolving Cash No. 4925 through 4930 totaling \$3,573.93.
 - f Clearing Account Nos. 1328 through 1331 totaling \$97,959.25.
- . 2 Approve the El Rancho Unified School District's 2003-2004 Unaudited Actuals pursuant to Education Code Section 42100.
- . 3 Approve five-year contract agreement between the El Rancho Unified School District and the Rio Hondo Chapter of the American Red Cross.
- . 4 Adopt Resolution No. 7-2004/2005, consenting to a business association between the El Rancho Unified School District and Platinum Plus for Business, to assign new district contact personnel for Credit Card Accommodations.
- . 5 Adopt Resolution No. 8-2004/2005 approving an Interfund Transfer from the District's General Fund of \$400,000 into the Self-Insurance Fund.
- . 6 Adopt Resolution No. 9-2004/2005, Amendment to Certification of Signatures Resolution No. 24-2003/2004, authorizing the signature of the Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment, and contracts.
- . 7 Adopt Resolution No. 10-2004/2005 approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years 2004/05, 2005/06 and 2006/07, approving execution and delivery of related documents and actions, and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.
- . 8 Adopt/Ratify Emergency Resolution No. 11-2004/2005 for an Award of Contract Without Bidding and Advertising to C. Canright Construction, Inc. for the repair and restoration of the fire-damaged office at Rivera Elementary School at a cost of \$18,793.00 payable from the Property & Liability Fund.
- . 9 Approve amendment to the issue to award the South Ranchito Elementary School Hardship Project to Atlas Allied, Incorporated for a corrected total low bid contract cost of \$918,860.00, payable from the 50/50 Matching Funds from Bond Proceeds Measure "A" and the State Hardship Grant.

33 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .10 Approve to have computers and printers listed on the inventory list from El Rancho High School declared obsolete and have them discarded.
- .11 Approve agreement with BPI Inspection Service to provide Division of the State Architect (DSA) Inspections per fee structure. All inspection services to be paid from the appropriate project funding source.
- .12 Approve attendance for District Energy Manager to attend the “Energy Education Fall Seminar 2004” on September 27-29, 2004. Total Seminar cost of \$987.38 payable from District Utilities Account.
- .13 Approve final payment of \$25,873.53 to Morillo Construction for the completion of the North Park Middle School Modernization Project. Total project payable from Modernization Funds.

34 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216

- .1 ERFT’s Initial Proposal between El Rancho Federation of Teachers and El Rancho Unified School District for the 2004-2005 school year as approved on August 24, 2004 (Item 25.1).
- .2 District’s Initial Proposal between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2004-2005 school year as approved on August 24, 2004 (Item 25.2).

CONSENT AGENDA ITEMS 30 THROUGH 34:

M_____S_____Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

35 Second Reading and Adoption of Board Policy and Administrative Regulation:
• BP and AR 3511, Energy Management Conservation

M_____S_____Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) *Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:*

Certificated Register No. 4-2004/2005

- *Teachers (2) Temporary Contracts*
- *Teachers (6) First-Year Probationary Contracts*
- *Teacher (1) Resignation*
- *Teachers (2) Leave of Absences*
- *Teachers (3) State Pre-school Certificated Substitutes*
- *California Reading First Coaches (3) appointments (5%) increase in current base salary/District Office I*
- *Dean of Students/ERHS (1) Appointment*
- *Reading First Coordinator (1) Appointment*
- *Coordinator of Compensatory Education (1) Appointment*
- *Teachers (2) Extra-Duty Extra-Pay Assignment to attend the Participating Training as designated in the EETT (Enhancing Education Through Technology) Competitive Grant for the 2004-2005 school year*
- *Teachers (6) Extra-Duty Extra-Pay Assignment to coordinate and conduct the Power Standards for Mathematics, English Language Arts and English Language Development presentations/workshops at school sites from September 7, 2004 through October 30, 2004*
- *Teachers (21) Extra-Duty Extra-Pay Assignments to participate in the Project ALPHA after-school follow-up meetings from September 15, 2004 through June 16, 2005*
- *Administrators (2) Extra-Duty Extra-Pay Assignments to supervise the Saturday educational program and instructional staff from September 18, 2004 through June 2, 2005/ Adult School*

CLOSED SESSION:

- Teacher (1) Extra-Duty Extra-Pay Assignment to be the Student Council Advisor who will supervise all student elections and activities from September 29, 2004 through June 17, 2005/ Adult School
- Teacher (1) Extra-Duty Extra-Pay Assignment to produce, direct and edit educational programs in the Adult School Video class from September 29, 2004 through June 17, 2005/ Adult School
- Teachers (3) Extra-Duty Extra-Pay Assignments to teach pupils in the Independent Study and Home/Hospital Teaching programs for the 2004-2005 school year
- Teachers (9) Extra-Duty Extra-Pay Assignments to attend the Inclusion Workshop on July 19 & 20, 2004/Title II

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 4-2004/2005

- Probationary Employment (1) Cafeteria Manager II
- Probationary Employment (1) Clerk Typist II
- Early Retirement (1) Assistant Director of Maintenance & Operations
- Early Retirement (1) Director of Purchasing
- Rescind Retirement (1) Instructional Aide/L.H.
- Rescind Retirement (1) Records Clerk
- Resignation (2) Child Care Attendant
- Resignation (1) Instructional Aide /S.H.
- Resignation (2) Instructional Aide/S.D.L.
- Temporary Employment (1) Instructional Resources/ AV Clerk
- Re-employment from 39 month re-hire list (1) Instructional Aide/S.H.
- Assignment Change (1) Custodian
- Working Out of Category (2) Instructional Aide/L.H.
- Working Out of Category (1) Instructional Aide/R.S.P.
- Working Out of Category (4) Instructional Aide/S.H.
- Summer Assignment (1) Library Media Technician
- Summer Assignment (1) Library Media Center Supervisor
- Unpaid Leave of Absence (1) Cafeteria Helper I
- Unpaid Leave of Absence (1) Instructional Aide III
- Substitute Employment (6) Cafeteria Helper I
- Substitute Employment (4) Child Care Attendant
- Substitute Employment (2) Custodian
- Substitute Employment (1) Health Services Assistant
- Substitute Employment (2) Instructional Aide/R.S.P.
- Substitute Employment (2) Instructional Aide/S.D.L.
- Substitute Employment (2) Instructional Aide/L.H.
- Substitute Employment (2) Instructional Aide/S.H.
- Addition to Regular Assignment (2) District Security
- Unclassified Employment (6) ASB Worker
- Unclassified Employment (2) Noon Supervisor
- Unclassified Employment (1) Translator

(3) Student Disciplinary Matters: Students A through I

(4) Conference with Labor Negotiators Edward L. Kunkel and Alfred L. Ogas:
ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Conference with Legal Counsel – Anticipated Litigation; Government Code section 54956.9(b) - one case

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 36** Approve/Ratify Certificated Employment Register No. 4-2004/2005
- 37** Approve/Ratify Classified Employment Register No. 4-2004/2005
- 38** Student Expulsion: Student A
- 39** Student Review: Student B
- 40** Student Review: Student C
- 41** Student Review: Student D
- 42** Student Review: Student E
- 43** Student Review: Student F
- 44** Student Review: Student G
- 45** Student Review: Student H
- 46** Student Review: Student I

ACTION ITEMS 36 THROUGH 46:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____