

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

June 22, 2004
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Rita Jo Ramirez, Vice President

ROLL CALL: Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

RECORDER: Rosemarie Ramirez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 22-2003/2004

ACKNOWLEDGMENT OF GUEST(S):

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

289 Adopt the minutes of the Board of Education's regular meeting held June 8, 2004.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 290 through 294)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

290 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .1 Approve attendance of Board Members, administration, and staff to any meeting or conference scheduled by the associations during the 2004/2005 fiscal year, in accordance with Board Policy 4133, with cash advances and necessary expenses payable from Categorical Funds, Adult Funds, Cafeteria Funds, and other restricted funds as appropriate.
- .2 Approve Board of Education institutional memberships of approximately \$13,403.00 as recommended for the 2004/2005 fiscal year, payable from Board Dues and Memberships Account.
- .3 Approve Resolution No. 47-2003/2004 declaring that Board Member Lupe Salas was absent from the June 8, 2004 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

291 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve attendance for one certificated staff member from El Rancho High School to the English Language & Composition AP Conference and Workshops August 9-13 at Palos Verdes Peninsula High School. Total expenditures of \$651.25 payable from El Rancho High School CSRD funds.

291 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 2 Approve/ratify Consultant Agreement with Kevin Valdivia to assist the El Rancho High School choral program with musical accompaniment during the 2003-2004 school year, effective October 1, 2003 through June 16, 2004. Total expenditure of \$500 payable from **El Rancho High School CSRD funds**.
- . 3 Approve/ratify Consultant Agreement with Richard Valdivia to assist the El Rancho High School choral program with musical accompaniment during the 2003-2004 school year, effective October 1, 2003 through June 16, 2004. Total expenditure of \$500 payable from **El Rancho High School CSRD funds**.
- . 4 Approve/ratify Consultant Agreement with Emilio Rios to assist the El Rancho High School choral program the Legacy of Men choral group in vocal training during the 2003-2004 school year, effective October 1, 2003 through June 16, 2004. Total expenditure of \$1,000 payable from **El Rancho High School CSRD funds**.
- . 5 Approve/ratify Consultant Agreement with Jason Chavez to assist the El Rancho High School choral program with musical accompaniment for three choral groups during the 2003-2004 school year, effective October 1, 2003 through June 16, 2004. Total expenditure of \$1,000 payable from **El Rancho High School CSRD funds**.
- . 6 Approve/ratify Consultant Agreement with Ingrid Gonzales, choreographer, to assist the El Rancho High School choral program with choreography, during the 2003-2004 school year, effective October 1, 2003 through June 16, 2004. Total expenditure of \$1,500 payable from **El Rancho High School CSRD funds**.
- . 7 Approve the Agreement with the Los Angeles County Office of Education to report to District, as required by the California Department of Education, the number of students residing within the District, ages 5 years through 17 years inclusive, who have received CalWORKS grants during the month of October 2004 for use in the allocation of funds to the District under Improving America's Schools Act (IASA) Title I. Effective July 1, 2004 through June 30, 2005. Expenditure of \$2,191 payable from **Centralized Title I funds**.
- . 8 Approve Agreement for Consultant Services with Dr. Delores Lindsey, Robins Group, to provide technical assistance to the members of the leadership team for El Rancho School District's California Math Science Partnership (CaMSP) grant initiative, effective July 13, 2004. The consultant will be paid a total of \$1,700, which includes incidental expenses. Total expenditures of \$1,700 payable from **Centralized Title II funds**.

291 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 9 Approve a \$7,000 grant from the city of Pico Rivera to El Rancho High School for the funding of *Parent Project*. The grant will be disbursed in 12 monthly installments of \$583.33 beginning August 1, 2004 through 1, 2005.
- .10 Approve monthly mileage allowance for the 2004-2005 fiscal year, effective July 1, 2004 payable from the General Fund, BTSA Grant, Special Education, Adult School, CaMSP Grant, Title I, EIA, SIP, and State Preschool as listed and payment of 37.5 cents per mile to all other employees in positions requiring the use of private automobiles as authorized in Board Policy 4133.

**292 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approve/Ratify Contract GPKR-3196 for \$8,883.00 between the California State Department of Education and El Rancho Unified School District to improve the pre-kindergarten child care resource program, and Resolution No. 46 - 2003/2004 authorizing Anne Eichman, Assistant Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director of Child Development Programs to sign the transaction for the Governing Board, effective June 1, 2004 through June 30, 2005.
- . 2 Approve consultant agreement with Dr. Albert Jones, Assistant Professor, California State University, Los Angeles for the presentation of "Creating a Learning Community." Consultant will provide services to new and beginning teachers on August 16 and 17, 2004 at the El Rancho High School Faculty Center. Total cost of \$1,250.00 payable from **BTSA/Induction Program funds**.
- . 3 Approve consultant agreement with the Discovery Science Center for an educational hands-on assembly "Visions" for (35) sixth and seventh grade GATE students at North Park Middle School on July 19, 2004. Total expenditure of \$280.00 payable from **North Park Middle School GATE funds**.
- . 4 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective March 29, 2004 through June 30, 2004, \$75.00 per Occupational Therapy session, not to exceed 13 sessions, for a total sum not to exceed \$975.00.
- . 5 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Barbara Dawson Educational Center*, effective May 26, 2004 through June 18, 2004, for an approximate total sum not to exceed \$2,378.46.

293 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Adopt the proposed budget for 2004-2005.
- . 2 Approve authorization to make appropriation transfers, including the identification of the sources of funds, and authorize Lydia Cano, Chief Business Officer, to sign any necessary paperwork.
- . 3 Approve bid award to _____ for the Obregon Elementary School Modernization Project for a total low bid contract cost of \$_____ payable from the **Modernization Fund**.
- . 4 Approve contract agreements with each school site between El Rancho Unified School District and Flewelling & Moody Associates, Inc. for architectural services totaling \$196,871.00 payable from **Bond Funds** and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.
- . 5 Approve to advertise for bids for roof replacement and roof management program at eight (8) school sites. Estimated project cost of \$300,000 payable from the **State Deferred Maintenance Program**.
- . 6 Approve authorization of Phase 4 Modernization Change Orders of \$50,000.00 or less by the Chief Business Officer.

294 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216

- . 1 Approve/Ratify June 8, 2004 as a modified day for Obregon Elementary in exchange for November 11, 2003 (instructional minutes not affected for the 2003-2004 school year).

CONSENT AGENDA ITEMS 290 THROUGH 294:

M_____S_____Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 3 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 21-2003/2004

- Teachers (4) Resignations
- Teachers (28) Adult School Summer School Assignments
- Counselor (2) Adult School Summer School Assignments
- Teacher (1) Extra Duty Percentage Increase
- Teacher (1) Long-Term Certificated Certificated Substitute
- Teacher (1) Unpaid Leave of Absence
- Certificated Management Assignments (28) for the 2004-2005 School Year
- Teachers (2) Extra-Duty Extra-Pay Assignment from June 23, 2004 through July 26, 2004, to produce, direct and edit educational programs to be aired on the Adult School's Public Access Television Cannel/ Adult School
- Teacher (1) Supplemental Pay Assignment to work on the yearbook for second semester school year 2004/Salazar
- Teacher (1) Extra-Duty Extra-Pay Assignment to serve as Coordinator to administer the SASSFA/Summer Employment Program 2004 from June 21, 2004 through August 20, 2004/ERHS
- Teacher (1) Extra-Duty Extra-Pay Assignment to continue to align the Science curriculum, create benchmark exams and their specific rubrics, and develop project based learning activities from June 23, 2004 through June 30, 2004/ERHS
- Teacher (2) Extra-Duty Extra-Pay Assignment to monitor the California English Language Test (CELDT) to be given to teachers/SIP
- Teachers (4) Stipend Pay to work on grade level curriculum development from June 21, 2004 through June 30, 2004/Pio Pico
- Teachers (4) Stipend Pay Assignment to work on grade level curriculum development from July 1-16, 2004/Pio Pico
- Teachers (41) Extra-Duty Extra-Pay Assignment to participate in the 2004 Mathematics Institute-Project ALPHA (Algebra Preparedness for Higher Achievement) on June 24, June 28 to July 9, 2004/California Math & Science Program (CaMSP) funds
- Teacher (1) Extra-Duty Extra-Pay Assignment to conduct the afterschool GATE Enrichment Program from March 10, 2004 through June 9, 2004/Birney
- Teachers (15) Stipend Assignment to act as the Strategic Planning Committee to analyze student data and plan programs for underachieving students from July 1, 2004 through August 13, 2004/North Park
- Teacher (1) Per Diem Assignment (1) for extended California Mathematics and Science Program (CaMSP) responsibilities effective June 23, 2004 for the summer of 2004
- Teachers (3) Extra-Duty Extra-Pay Assignment to serve as Mathematics Instructional Coaches summer 2004 (CaMSP) funds
- Teacher (1) Extra-Duty Extra-Pay Assignment to facilitate the mandated California English Language Development Test (CELDT) from June 30, 2004 through August 6, 2004/ERHS
- Teachers (3) Extra-Duty Extra-Pay Assignment to provide translation services to the Special & Alternative Education Services Department for the 2004-2005 school year

CLOSED SESSION:

- District Resource Teacher (1) Extended Responsibilities for summer 2004/Special & Alternative Education Program
- Amendment to Board Item 78, Register 7, 2001-2002, Section M, for change of funding from Federal Class Size Reduction Program Account to Centralized Services Title II Funds to compensate 16 teachers assigned to serve as District K-8 LANGUAGE! Lead Teachers districtwide
- Teachers (14) Authorize the Superintendent to contract for Summer School 2004 assignments

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 21-2003/2004

- Probationary Employment (1) Child Care Attendant
- Probationary Employment (1) Credential Analyst
- Probationary Employment (1) Secretary/Bilingual
- Probationary Employment (1) Energy Educator/Manager (ERASA)
- Increase to Bilingual Status (1) School Secretary/Bilingual
- Temporary Employment (1) Data Processing Clerk I
- Summer Assignment (2) Child Care Attendant
- Summer Assignment (1) Instructional Aide I
- Summer Assignment (7) Instructional Aide III
- Unclassified Employment (13) Instructional Aide Trainee

(3) Student Disciplinary Matters: Students A through E

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____

- 295** Approve/Ratify Certificated Employment Register No. 21-2003/2004
- 296** Approve/Ratify Classified Employment Register No. 21-2003/2004
- 297** Student Expulsion: Student A
- 298** Student Expulsion: Student B
- 299** Student Expulsion: Student C
- 300** Student Expulsion: Student D
- 301** Student Expulsion: Student E

ACTION ITEMS 295 THROUGH 301:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____