

EL RANCHO UNIFIED SCHOOL DISTRICT

Pico Rivera, California

BOARD OF EDUCATION

Budget Study Session – 6:00 PM

Regular Meeting – 7:00 PM

April 27, 2004

City Council Chambers

6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Meller Elementary
Student Council President

ROLL CALL: Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Luis Chavez, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 18-2003/2004

STUDY SESSION:

❖ The Board will hold a study session regarding the District's Budget.

REGULAR SESSION:

STUDENT GOVERNMENT, MELLER ELEMENTARY SCHOOL:

ASB REPORT:

Luis Chavez, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

1. **RECOGNITION OF ERHS GIRLS WATER POLO TEAM –
2004 Del Rio League Champions and CIF Southern Section Division III Finalist**

2. **RECOGNITION OF ERHS SONG LEADERS –
2004 United Spirit Association (USA) National Champions in the Small Varsity Song/Pom – Novice Division**

3. **RECOGNITION OF ERHS CHORALEERS –
2004 Fullerton Show Choir Festival Champions in the Advanced Mixed Show Choir Division**

BREAK:

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

237 Adopt the minutes of the Board of Education’s regular meeting held April 13, 2004.

M_____ S_____ Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 238 through 242)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

238 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Adopt Resolution No. 37-2003/2004, Autism Awareness Month, April 2004.

239 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve educational field trip for 20 student members of the Outdoor Club and 3 teachers from El Rancho High School to Icebox Canyon in Claremont on Saturday, May 1, 2004. Transportation provided by faculty members and parent volunteers. District Drive Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- . 2 Approve educational field trip to Westwood College of Technology for Salazar High School technology students on April 30, 2004 in Long Beach. Estimated expenditure of \$130 for substitute cost payable from Title I funds. Transportation (Richmond) will be provided and paid for by Westwood College.
- . 3 Approve visitation to Washington D. C. from May 23-28, 2004 for Migrant Education students from Burke, North Park and Rivera Middle Schools who have met all program requirements for participation. The students will be under the supervision of the Los Angeles County Office of Education Migrant Education Program/Consortium X. There is no cost to the District.
- . 4 Approve attendance of one administrator from El Rancho High School to the "Call to Leadership" conference on Saturday, May 22, 2004 at the Millennium Biltmore Hotel in Los Angeles. Expenditure of \$30 payable from Title I funds.
- . 5 Approve Consultant Agreement with Full Spectrum Educational Services (Magician Richard Rumble) to present two assemblies in the area of language arts for students at South Ranchito Elementary on May 28, 2004. Expenditures of \$550 payable equally from Title I and Title V funds.
- . 6 Approve Consultant Agreement with Bob Baker Marionettes to present of two assemblies in the area of language arts for students at South Ranchito Elementary School on May 25, 2004. Expenditures of \$950 payable equally from Title I and Title V funds.
- . 7 Approve Amendment #6 to Contract No. 96678:99-2004 between the Los Angeles County Office of Education and the El Rancho Unified School District for the Magee Elementary School After-School Enrichment Program.

240 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 1 Approve continued participation of the El Rancho Unified School District in the Community Based English Tutoring (CBET) Program for the 2004-2005 school year. This program would allow the district to provide free English language instruction to adults in our community who pledge to tutor limited-English proficiency students.
- . 2 Approve attendance for 1 SH teacher, Burke Middle School, and 1 Speech Language Pathologist, Burke Middle, School, 1 SDL teacher, Pio Pico Elementary and 1 SDL teacher, Maizeland School, at the Picture Exchange Communication System (PECS) training seminar on April 28 and 29, 2004, in Santa Ana, CA. Estimated expenditure of \$250.00 payable from Special & Alternative Education, Communication Program account, \$510.00 from SH account, and \$1,020.00 from SDL account.

241 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve budget transfers and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork
- . 2 Adopt existing salary schedules for the 2004-2005 Fiscal year with the proviso that, as a result of financial uncertainties, negotiations, legislation, and other factors, the governing board hereby declares that all management, confidential and other unrepresented employee salaries are declared indefinite for 2004-2005.
- . 3 Approve agreement with TMAD Civil to provide civil engineering services for six (6) new classrooms at South Ranchito Elementary School. Total cost in the amount of \$14,975 payable from the Office of Public School Construction (OPSC) Hardship Funds and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.
- . 4 Approve acceptance of low bid in the amount of \$77,650 submitted by Stone Roofing Company for roof repair at District Office I portables. Total project cost is payable from restricted maintenance funds.
- . 5 Approve agreement with Kleinfelder, Inc. for geotechnical investigations at South Ranchito Elementary School at a total cost of \$6,950.00 payable from State Hardship Funds and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.

242 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216

- . 1 Approve new job description “District Math Resource Teacher” (salary placement on appropriate certificated salary schedule).
- . 2 Approve ratification of Consultant Contract.

CONSENT AGENDA ITEMS 238 THROUGH 242:

M _____ S _____ Vote _____

(Exception: _____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 17-2003/2004**

- Teachers (6) Long term Certificated Contracts
- Appointment (1) Acting Principal/Rivera Elementary
- Teacher (1) Unpaid Leave of Absence
- Teacher (1) Resignation
- Teacher (1) Military Leave of Absence

CLOSED SESSION:

- Teacher (1) Early Retirement
- Principal (1) Early Retirement
- Appointment (1) Child Development/School readiness Supervisor
- Resource Teachers (10) Per Diem Pay for extended responsibilities for Summer 2004
- Teacher (1) Extra-Duty Extra-Pay Assignment to teach pupils in the Independent Study and home/Hospital Teaching programs for the 2003-2004 school year
- Appointment (1) Child Development/School Readiness Supervisor

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 17-2003/2004

- Early Retirement (1) Administrative Secretary I
- Early Retirement (1) Clerk Typist II/Bilingual
- Early Retirement (1) Records Clerk
- Early Retirement (1) Instructional Aide/S.D.L.
- Early Retirement (1) Custodian
- Retirement (1) Department Secretary
- Retirement (1) Instructional Aide III
- Retirement (1) Clerk Typist I
- Resignation (1) Child Care Attendant
- Working Out of Category (1) Cafeteria Helper II
- Unclassified (1) Noon Supervisor
- Unclassified (1) Student Worker
- Unclassified (1) Walk/On Coach/Track & Field

(3) Student Disciplinary Matters: Students A through F

(4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

243 Approve/Ratify Certificated Employment Register No. 17-2003/2004

244 Approve/Ratify Classified Employment Register No. 17-2003/2004

245 Student Expulsion: Student A

246 Student Expulsion: Student B

247 Student Expulsion: Student C

248 Student Expulsion: Student D

249 Student Expulsion: Student E

250 Student Expulsion: Student F

ACTION ITEMS 243 THROUGH 250:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____