

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting

March 23, 2004  
City Council Chambers

**MINUTES OF BOARD ACTIONS**

*CALL TO ORDER:* 7:00 PM

*ADOPTION OF MINUTES:*

**209** Adopted the minutes of the Board of Education's regular meeting held March 9, 2004.

*CONSENT AGENDA: (Items 210 through 214)*

**210 SUPERINTENDENT --** Norbert Genis (562) 801-5199

- . 1 Approved agreement with Energy Education, Inc. to provide energy management services funded from existing district utilities budget.

**211 DIVISION OF EDUCATIONAL SERVICES --** Susanna Smith (562) 801-5206

- . 1 Approved/ratified attendance for one teacher from El Rancho High School to "The Brain & Reading: What's the Brain got to do with It?" conference on Saturday, March 20, 2004 in Ontario. Expenditures of \$75 payable from Title I funds.
- . 2 Approved educational field trip for 64 3rd, 4th and 5th grade students, 3 teachers, 1 adult volunteer and 10 parent volunteers from Rio Vista Elementary and Meller Elementary Schools on April 21, 2004 to the Pio Pico Mansion in Whittier, Olvera Street in Los Angeles, and the 48th Agricultural Fair in Pomona and Transportation Agreement with Richmond Bus Company. Total expenditures of \$395 payable as designated from Rio Vista Elementary School PTO funds and the 48th Agricultural Fair funds.
- . 3 Approved attendance of the El Rancho High School Marine Corps Junior ROTC for an orientation visit to the U.S. Marine Corps Base in Twenty-Nine Palms on April 4-8, 2004 (Spring Break). Transportation provided by PTC. All expenses for food, lodging and transportation will be paid by the U.S. Marine Corps at no cost to the students or the District.
- . 4 Approved Consultant Agreement with Tony Wold, consultant, to inservice administrators and English Language Arts teacher representatives on the systematic approach for the identification of "Power Standards" in the following curricular area: English Language Arts. Inservices will be conducted on April 29, May 27, June 28, and June 29, 2004, not to exceed a total of four days. Expenditures of \$6,800 payable from Centralized Title II Professional Development funds.
- . 5 Approved Amendment #4 to Contract No. 104279:00:2004 between the Los Angeles Office of Education and the El Rancho Unified School District for the Selby Grove Elementary School After-School Enrichment Program.
- . 6 Approved Resolution No. 34-2003/2004 honoring Mitch Albom, Author of "The Five People You Meet in Heaven" whose book has brought the community of Pico Rivera together in the "One Book, One City" program to promote literacy among students, parents, and the community.
- . 7 Approved the submission of the 2003-2004 Single Plan for Student Achievement (SPSA) for all schools.

**212 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- . 1 Approved agreement for Consultant Services between El Rancho Unified School District and Rosario Jasis and Susana Flores, Assistant Professors from California State University, Fullerton to provide professional development to preschool teachers and workshops to support the development of language and early reading skills in the home. Agreement will begin on April 1, 2004 through June 20, 2004. Total expenditure of \$9,536.00 payable from First 5 LA School Readiness grant.
- . 2 Approved conference attendance for eleven (11) teachers from State Preschool/Early Learning programs to the "Applebaum Training Institute: Creating Shining Stars Conference" on Saturday, April 17, 2004 in Anaheim. Registration totaling \$275.00 payable from State Preschool funds.
- . 3 Approved attendance at the CASCWA (California Supervisors Child Welfare and Attendance) 2004 State Conference in San Diego, CA on April 29-30, 2004, for Carlos Perez, Resource Teacher, Student Intervention & Support. Estimated expenditure of \$539.00 payable from TUPE (Tobacco-Use Prevention Education) funds.

**213 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Accepted the 2002/2003 Audit Report.
- . 2 Approved budget transfers and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.
- . 3 Approved final payment of \$19,122 (10% retention) to Eberhard Roofing for roof replacement at two (2) district sites. Total project cost payable from the 2003/2004 State Deferred Maintenance Program.
- . 4 Approved attendance of one Heating-AC Mechanic to the "Carrier Controls Training" workshop on April 6, 8, 13, 15, & 20, 2004. Total Registration cost of \$190 payable from Restricted Maintenance Funds.
- . 5 Approved attendance of the Director of Maintenance & Operations to the "Integrated Pest Management (IPM) for School Facilities" workshop on June 15, 2004 in Ventura, California. Total registration cost of \$20.00 payable from Restricted Maintenance Funds.
- . 6 Approved contract agreement with BPI Inspection Service to provide State mandated DSA inspection services for Birney Elementary School for modernization and construction projects and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Costs to be paid from the Modernization Fund.
- . 7 Approved contract agreement with BPI Inspection Service to provide State mandated DSA inspection services for Meller Elementary School for modernization and construction projects and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Costs to be paid from the Modernization Fund.
- . 8 Approved contract agreement with BPI Inspection Service to provide State mandated DSA inspection services for Obregon Elementary School for modernization and construction projects and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Costs to be paid from the Modernization Fund.

**213 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 9 Approved contract agreement with BPI Inspection Service to provide State mandated DSA inspection services for Pio Pico Elementary School for modernization and construction projects and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Costs to be paid from the Modernization Fund.
- .10 Approved notice to advertise for bids for the roof repair of the administration portables located at District Office I. Estimated project cost of \$50,000 payable from Restricted Maintenance Funds.
- .11 Approved 60-month lease/purchase with CIT Financial Leasing of a Gestetner Model 9002 System copier with XCS for the replacement of the old Gestetner copier at District Office II at a cost of \$381.10 per month.

**214 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216**

- . 1 Approved Resolution No. 35/2003-2004, State Teachers Retirement System Two-Year Additional Service Credit, under the provisions found in Assembly Bill No. 1207 and amended Education code section 22714 to open a new and additional window period of participation for Certificated Personnel in the Golden Handshake program as follows: November 15, 2004 to January 28, 2005.
- . 2 Approved agreement between the El Rancho Unified School District and CIT Technology Financing Services, Inc. for 60-month lease/purchase of a copier, not to exceed \$570 plus tax per month, payable from Obregon Elementary SIP Funds.
- . 3 Approved agreement between the El Rancho Unified School District and CIT Technology Financing Services, Inc. for 60-month lease/purchase of a copier, not to exceed \$540.08 plus tax per month, payable from Birney Elementary SIP Funds.
- . 4 Approved agreement between the El Rancho Unified School District and CIT Technology Financing Services, Inc. for 60-month lease/purchase of a copier, not to exceed \$295 plus tax per month, payable from Meller Elem. SIP Funds.
- . 5 Approved agreement between the El Rancho Unified School District and CIT Technology Financing Services, Inc. for 60-month lease/purchase of a copier, not to exceed \$1,765.50 plus tax per month, payable from El Rancho High School SIP Funds.

*ACTION ITEMS 215 THROUGH 222:*

- 215** Approved/Ratified Certificated Employment Register No. 15-2003/2004
- 216** Approved/Ratified Classified Employment Register No. 15-2003/2004
- 217** Student Expulsion: Student A
- 218** Student Expulsion: Student B
- 219** Student Expulsion: Student C
- 220** Student Review: Student D
- 221** Student Review: Student E
- 222** Student Review: Student F

*ADJOURNMENT: 8:43 PM*