

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

February 24, 2004
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Raul P. Salcido, President

PLEDGE OF ALLEGIANCE: Salazar High School
Student Council President

ROLL CALL: Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Chris Arroyo, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 14-2003/2004

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, SALAZAR HIGH SCHOOL:

ASB REPORT:

Chris Arroyo, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

180 Adopt the minutes of the Board of Education’s regular meeting held February 10, 2004.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

◆ Budget Reduction Plan, Norbert Genis & Lydia Cano

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 181 through 184)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

181 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

.1 Approve educational field trip for fifty-six 5th grade students, 2 teachers, 1 instructional aide and 10 parent volunteers from Rio Vista Elementary School to the Natural History Museum of Los Angeles on April 2, 2004, and Transportation Agreement with Richmond Bus Company. Expenditures of \$325 payable from Rio Vista Elementary School PTO funds.

181 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .2 Approve/ratify educational field trip for forty-five 6th, 7th and 8th grade students, 3 teachers and 2 parent volunteers from Rivera Middle School to Catalina Island Marine Institute/Toyon Bay on February 16-18, 2004. Transportation to and from Rivera Middle School provided by PTC. Total cost per student of \$210 includes transportation, room/board, and program fees. The participants' expenditures will be paid by fundraisers and individuals at no cost to the District. Expenditures of \$780 for cost of substitutes payable from Title I funds.
- .3 Approve Consultant Agreement with the Rio Hondo Symphony Association to conduct Music Enrichment Programs for 4th and 5th grade students at Durfee and Rio Vista Elementary Schools, effective February 25, 2004 through March 31, 2004. Music Enrichment Programs to be scheduled by the principals and the Symphony Association. Estimated expenditures of \$1,000 payable as designated from Durfee Elementary School PTO and Rio Vista Elementary School II/USP funds.
- .4 Approve Consultant Agreement with DreamShapers, Storytellers and Troubadours, to provide two storytelling assemblies in the areas of reading and fine arts for K-5th grade students at Rio Vista Elementary School on March 2, 2004. Expenditures of \$500 payable from Rio Vista Elementary School II/USP funds.

**182 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- .1 Approve First 5 Los Angeles School Readiness Initiative (SRI) Cycle IV A-Year 1 Grant Agreement #00511 for \$132,083.00 beginning February 1, 2004 and ending June 30, 2004.
- .2 Approve attendance for two administrators from Early Learning Programs to attend the California Child Development Administrators Association State Conference on March 11, 2004, Saturday, April 24, 2004 in the city of Pasadena. Estimated cost not to exceed \$678.00 payable from Adult School funds.
- .3 Approve attendance for six (6) Adult School Teachers to attend a Writing Course sponsored by the University of California at Santa Barbara on Saturday, March 13, 2004 or Saturday, April 24, 2004 in the city of Pasadena. Estimated cost not to exceed \$678.00 payable from Adult School funds.
- .4 Approve attendance for two (2) Adult School office staff members to attend the 2004 CASAS (California Adult School Accountability System) National Summer Institute on June 15-17, 2004 in San Diego. Estimated cost of \$1,374.00 payable from Adult School funds.

182 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197

- . 5 Approve consultant agreement with Dr. Elizabeth Peña of the University of Texas, at Austin, to conduct training for El Rancho Unified School District staff on March 15 and 16, 2004. Payment of \$3,440 to be charged to the ASHA grant (American Speech-Language Hearing Association) account.
- . 6 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective November 3, 2003 through June 30, 2004, \$75.00 per hour Occupational Therapy sessions, not to exceed 172 sessions, for a total sum not to exceed \$11,410.00.
- . 7 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Zinsmeyer Academy*, effective February 10, 2004 through June 25, 2004, for a total sum not to exceed \$15,620.26.

183 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 19925 through 20050 totaling \$1,155,081.52.
 - b. Purchase Order Nos. P165447 through P165562 and including prior numbered confirming orders totaling \$944,355.10 and Cafeteria Purchase Orders totaling \$203,120.87.
 - c. "A" Warrants Schedule 363 through 023 totaling \$5,183,970.97.
 - d. "B" Warrants Nos. 923 through 957 totaling \$2,013,737.34.
 - e. Revolving Cash Check No. 4875 through 4881 totaling \$2,012.18.
 - f. Clearing Account Nos. 1307 through 1309 totaling \$435,114.70.
- . 2 Approve Budget Reduction Plan 2003/2004 for final submission of approval by the Los Angeles County Office of Education.
- . 3 Approve final payment of \$69,607.73 to Current Enterprises, Inc. for the completion of the El Rancho High School Science Lab/HVAC Project and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.
- . 4 Approve final payment of \$98,838.49 to Current Enterprises, Inc. for the completion of the Rivera Middle School Modernization Project and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.
- . 5 Approve final payment of \$59,744.35 to Current Enterprises, Inc. for the completion of the Rivera Elementary School Modernization Project and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.

184 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –
Alfred Ogas (562) 801-5216

- . 1 Approve additional modified day on March 30, 2004 for North Park Middle School by reducing the total annual minutes by 125 minutes with the added modifies day to be used for preparations for completing intervention steps for California Standards Test.
- . 2 Approve the Board to send notice of release of temporary employment to the individuals listed on Resolution No. 30/2003-2004.
- . 3 Approve amendment to Resolution No. 22/2003-2004, (Item 149.7, dated January 13, 2004), reflecting a change of window periods for El Rancho Administrators and Supervisors Association (ERASA), Supervisor Unit Members, Management and Confidential employees retirement incentive program offered by PERS granting two-years additional service credit.
- . 4 Approve amendment to Resolution No. 28/2003-2004, (Item 160.2, dated January 27, 2004) reflecting a change of window periods for the California School Employees Association (CSEA) Unit Members to participate in the employees incentive program offered by PERS granting two-years additional service credit. This program is available through Government Code Section 20904 and by revision to the master district contract between Los Angeles County Superintendent of Schools and PERS.
- . 5 Approve new job description for the position Teacher Support Programs Resource Teacher.

CONSENT AGENDA ITEMS 181 THROUGH 184:

M_____S_____Vote_____

(Exception:_____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

185 Approve El Rancho Unified School District’s vote for 9-representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County).

- Leighton Anderson, Whittier Union SD
- Julia Brownley, Santa Monica-Malibu USD
- Stewart Bubar, Culver City USD
- Gloria Duran, Los Nietos SD
- Robert R. Ehlers, East Whittier City SD
- Gary Kuwahara, Torrance USD
- Donald E. LaPlante, Downey USD
- Ellen Perkins, Palos Verdes Peninsula USD
- Ann M. Phillips, Lawndale ESD
- Alissa Roston, Beverly Hills USD

186 Second reading and adoption of *new* and *revised* Board Policies and Administrative Regulations:

- ◆ Revised BP/AR 1312.3: Uniform Complaint Procedures
- ◆ Delete E 1312.3: Uniform Complaint Procedures
- ◆ Revised BP/AR 4119.11, 4219.11, 4319.11: Sexual Harassment
- ◆ Revised AR 5111.12: Residency Based on Parent/Guardian Employment
- ◆ Revised BP/AR 5145.11 Questioning and Apprehension

187 First reading of *new* and *revised* Board Policies and Administrative Regulations:

- ◆ Revised BP 5127, Graduation Ceremonies and Activities
- ◆ Revised AR 5118, Transfers
- ◆ BP/AR 5121, Grades/Evaluation of Student Achievement
- ◆ Delete AR 3515.1, Crime Data Reporting

DISCUSSION ACTION ITEMS 185 THROUGH 187:

M_____S_____Vote_____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 5 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 13-2003/2004
- Teachers (2) Day-To-Day Substitutes
 - Directors (2) Release of Employment
 - Principals (17) Release of Employment
 - Assistant Principals (7) Release of Employment
 - Deans (3) Release of Employment
 - Probationary Teachers (63) Release of Employment
 - Teachers (3) Early Retirement
 - Teacher (1) Extra-Duty Extra-Pay Assignment to conduct the Latino Family Literacy Project for parents from March 2, 2004 through May 11, 2004/Magee
 - Teachers (2) Stipend Pay Assignment to develop Salazar's Single Plan for Student Achievement (SPSA) for the 2003-2004 school year from October 1, 2003 through October 29, 2003
 - Certificated Staff Members (11) Counselors, teachers with counseling credentials and administrators to provide 10th grade student counseling services from February 17, 2004 through June 30, 2004/ERHS
 - Teacher (1) Extra-Duty Extra-Pay Assignment to teach pupils in the Independent Study and Home/Hospital Teaching programs for the 2003-2004
 - Teacher (1) Personal Unpaid Leave of Absence
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 13-2003/2004
- Probationary Employment (2) Child Care Attendant
 - Probationary Employment (1) School Secretary/Bilingual
 - Working Out of Classification (1) Clerk Typist II
 - Recommendation to Demotion following Skelly Conference (1) Grounds Worker
 - Early Retirement (1) Administrative Secretary II
 - Early Retirement (1) Library Media Technician
 - Unpaid Leave of Absence (1) Instructional Aide/S.H.
 - Extended Unpaid Leave of Absence (1) Child Care Attendant
 - Temporary Assignment (1) Technology Services Technician
 - Substitute Employment (4) Cafeteria Helper I
 - Substitute Employment (1) Child Care Attendant
 - Substitute Employment (5) Instructional Aide/L.H.
 - Substitute Employment (5) Instructional Aide/R.S.P.
 - Substitute Employment (5) Instructional Aide/S.D.L.
 - Substitute Employment (5) Instructional Aide/S.H.
 - Unclassified (1) College Tutor
 - Unclassified (2) Instructional Aide Trainee

- (3) Student Disciplinary Matters: Students A through F
- (4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel: Anticipated Litigation

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

- 188** Approve/Ratify Certificated Employment Register No. 13-2003/2004
- 189** Approve/Ratify Classified Employment Register No. 13-2003/2004
- 190** Expulsion Review: Student A
- 191** Expulsion Review: Student B
- 192** Expulsion Review: Student C
- 193** Expulsion Review: Student D
- Information: Student E
- Information: Student F

ACTION ITEMS 188 THROUGH 193:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____