

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting

February 10, 2004
City Council Chambers

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 7:00 PM

ADOPTION OF MINUTES:

164 Adopted the minutes of the Board of Education's regular meeting held January 27, 2004.

CONSENT AGENDA: (Items 165 through 169)

165 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approved transfer agreement for video equipment between the City of Pico Rivera and the El Rancho Unified School District.

166 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approved attendance for four classified staff members from District Office 2 to the Eagle Software Annual Users' Conference on March 8-9, 2004 in Ontario. Attendees will have the opportunity to participate in four workshops per day. Expenditures of \$1,350 payable from Regional Educational Technology Services (RETS) funds.
- . 2 Approved conference attendance for one certificated staff member from Rivera Middle School to the "Making Algebra Child's Play!" Seminar on February 20, 2004 in Santa Barbara. Expenditures of \$305 payable from Title I funds.
- . 3 Approved conference attendance for one certificated staff member from Rivera Middle School to the Annual California Association of Health, Physical Education, Recreation and Dance (CAHPERD) State Conference on March 4-7, 2004 in Pasadena. Total expenditures of \$359 payable from Title V funds.
- . 4 Approved/ratified attendance for two certificated staff members from Birney Elementary School to the Distinguished School Recognition Program, "Writing A Winning Application" Workshop on November 12, 2004 in San Marcos. Expenditures of \$100 payable from Title I funds.
- . 5 Approved/ratified attendance for four certificated staff members from Pio Pico Elementary School to the Distinguished School Recognition Program, "Writing A Winning Application" Workshop on November 12, 2004 in San Marcos. Expenditures of \$200 payable from Pio Pico Elementary School CSRD funds.
- . 6 Approved attendance of six certificated staff members from Magee Elementary School to the Differentiated Classroom Seminar, focusing on individualized instruction and learning styles, on February 25, 2004 in Anaheim. Expenditures of \$1,590 payable from Title I funds.
- . 7 Approved/ratified attendance for one certificated staff member, one classified staff member and one parent from Magee Elementary School to the Latino Family Workshop on January 29, 2004 at Pacific Oaks College in Pasadena. The focus of the workshop was how to establish a family reading routine while developing English Language skills. Expenditures of \$600 payable Title I funds.

166 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 8 Approved attendance for the site administrator of Durfee/Obregon Elementary Schools to the Association for Supervision and Curriculum Development (ASCD) Annual Conference on March 20-22, 2004 (Sat.-Mon.) in New Orleans, Louisiana. Due to limited budget allocations, participant will pay for own conference expenses at no cost to the District.
- . 9 Approved attendance for 1 Student Council Advisor, 4 Student Council members from Durfee Elementary School, and 1 Student Council Advisor, and 4 Student Council members from Obregon Elementary School to the California Association of Student Council Conference on February 11, 2004 in Pasadena. Expenditures of \$635 payable as designated from Durfee and Obregon Elementary Schools Title V funds and Obregon Elementary School PTA funds.
- .10 Approved educational field trip for 18 student members of the El Rancho High School Executive Commission and 2 certificated staff members from El Rancho High School to the State Capitol in Sacramento on April 24-26, 2004 (Sat.-Mon.). Ground transportation to airport will be provided by El Rancho vans, air transportation through Southwest Airlines and ground transportation in Sacramento by Air West Coach Lines, with accommodations at the Hilton, Sacramento. Cost per participant is approximately \$275. Estimated total expenditures of \$5,650 payable from student fundraisers, donations from supportive organizations and ASB funds, at no cost to the District.
- .11 Approved educational field trip for 20 student members of the El Rancho High School Outdoor Club and 3 certificated staff members to the Cleveland National Forest in Orange County on Saturday, February 21, 2004. Faculty and parents will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- .12 Approved educational field trip for 30 students and 6 chaperones from Rivera Middle School to the UCLA's "I'm Going to College" event on February 29, 2004. PTC will provide transportation. Transportation expenditures of \$300 payable from Rivera Middle School Title I funds.
- .13 Approved educational field trip for 110 fourth grade students, 4 teachers and parent volunteers from Birney Elementary School to San Juan Capistrano Mission on April 15, 2004, and Transportation Agreement with Richmond Bus Company. Ground transportation by bus and train. Expenditures of \$1,600 payable as designated from class fundraisers and Birney Elementary School Dads' Club funds.
- .14 Approved promotional field trip for Salazar High School to Disneyland on June 3, 2004, and Transportation Agreement with Richmond Bus Company. Expenditures of \$395 payable from Salazar ASB funds, at no cost to the District.
- .15 Approved field trip to the Mt. SAC Relays AAF Youth Days at Mt. San Antonio College in Walnut on April 2, 2004 for 4 teachers and 160 students from Rivera Middle School. Transportation provided by PTC. Total expenditures of \$1,320 payable as designated from Title V and Rivera Middle School ASB funds.
- .16 Approved field trip to the Mt. SAC Relays AAF Youth Days at Mt. San Antonio College in Walnut on April 2, 2004 for 4 teachers and 75 students from North Park Middle School. Transportation provided by PTC. Expenditures of \$1,170 payable as designated from Title V and North Park Middle School ASB funds.

166 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .17 Approved/ratified consultant agreement with Aaron Eschagary, consultant, to provide Physical Fitness training for students in the After School Cal Works Enrichment Program at Magee Elementary School, effective January 5, 2004 through June 30, 2004. Total expenditures for consultant services not to exceed \$1,500 payable from Magee Elementary School After School Cal Works Enrichment Program. There is no cost to the District.
- .18 Approved/ratified consultant agreement with Jose Luis Orozco, consultant, for providing two musical assemblies for K-5 students from Pio Pico Elementary School on January 30, 2004. The objectives of the program are closely aligned with the State and District Standards in the Visual/ Performing Arts and Culture areas. Expenditures of \$1,500 payable from Pio Pico Elementary School CSRD funds.
- .19 Approved the submission of the District's 2003-04 Consolidated Application, Part II, to the California Department of Education. (Available for review in the Educational Services Office.)

**167 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --
Anne Eichman (562) 801-5197**

- . 1 Approved/Ratified the Student Teaching/Fieldwork Agreement between El Rancho Unified School District and the University of La Verne effective February 1, 2004 and remain in effect until terminated by mutual consent.
- . 2 Approved field trip for (61) Adult School students, (3) teachers and (1) administrator to participate in a School Night with the Los Angeles Clippers at the Staples Center on Friday, February 27, 2004 from 6:00 to 10:00 p.m. A total cost not to exceed \$350.00 for transportation will be paid from El Rancho Adult School Body funds.
- . 3 Approved educational field trips to the Los Angeles Zoo on May 6, 7, 13, 14, 20, 21, 28, 2004 for Child Development Center and Preschool students. Entrance fees and district transportation cost for Child Development Center not to exceed \$718.00 payable from Parent Advisory funds. Entrance fees and district transportation costs for State Preschool not to exceed \$4,158.00 payable from State Preschool funds. Transportation provided by Pupil Transportation Cooperative (PTC).
- . 4 Approved consultant agreement with Dr. Bonnie Singer for the West San Gabriel Valley SELPA and Region 11 Coordinating Council workshop, "Why Can't They Write and What Can I Do About It? Instructional Strategies for Teaching Expository Writing," March 2 and 3, 2004 at the Duarte Performing Arts Center, Duarte, CA. Approximate expenditure of \$3,500 payable through Region 11 Coordinating Council at no cost to the district, with \$850 being allocated for training manuals for participants.
- . 5 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education program between ERUSD and Rossier Park Elementary School, effective November 3, 2003 through June 30, 2004, \$75.00 per hour Occupational Therapy sessions, not to exceed 39 sessions for a total sum not to exceed \$2,925.00.

168 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Adopted Resolution No. 29-2003/2004, "Implementing Pre-qualification of Construction Contractors of the El Rancho Unified School District," authorizing a pre-qualification process for general contractors for Group 4 Modernization Projects.

169 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –
Alfred Ogas (562) 801-5216

- . 1 Approved administrators and staff to attend local job fairs as listed during the 2003-2004 fiscal year, with necessary expenses payable from the District's Title II Funds.
- . 2 Approved Memorandum of Understanding between El Rancho Unified School District and the El Rancho Federation of Teachers dated October 30, 2003, Amendment to Article XIII, Compensation, Section 2 - Salary Regulations.
- . 3 Approved revised job description Child Development/School Readiness Supervisor and revised Certificated Administrators Salary Schedule reflecting the new title.

DISCUSSION/ACTION:

170 Approved first reading of *new* and *revised* Board Policies and Administrative Regulations:

- ❖ Revised BP/AR 1312.3: Uniform Complaint Procedures
- ❖ Delete AR 1312.3: Exhibit
- ❖ Revised BP/AR 4119.11, 4219.11, 4319.11: Sexual Harassment
- ❖ Revised AR 5111.12: Residency Based on Parent/Guardian Employment
- ❖ Revised BP/AR 5145.11 Questioning and Apprehension

171 Adopted *new* and *revised* Board Policies and Administrative Regulations:

- ❖ Revised BP/AR 5136: Gangs
- ❖ Revised BP/AR 5141.4: Child Abuse and Neglect Reporting Procedures
- ❖ Revised BP/AR 5123: Promotion/Acceleration/Retention
- ❖ Revised BP 5116: School Attendance Boundaries
- ❖ Revised BP 5117: Interdistrict Attendance
- ❖ New AR 5117.1: Interdistrict Attendance Agreement
- ❖ Delete AR 5116: School Attendance Boundaries
- ❖ Delete BP/AR 5116.2: Intradistrict Open Enrollment/School Choice
- ❖ Delete AR 5117: Interdistrict Attendance

ACTION ITEMS 172 THROUGH 179:

- 172** Approved/Ratified Certificated Employment Register No. 12-2003/2004
- 173** Approved/Ratified Classified Employment Register No. 12-2003/2004
- 174** Student Expulsion: Student A
- 175** Student Expulsion: Student B
- 176** Student Expulsion: Student C
- 177** Expulsion Review: Student D
- 178** Expulsion Review: Student E
- 179** Expulsion Review: Student F

ADJOURNMENT: 8:58 PM