

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting

December 7, 2004
City Council Chambers

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 7:00 p.m.

ORGANIZATION OF THE BOARD:

- 104** Elected **Rita Jo Ramirez** as Board of Education 2005 President.
- 105** Elected **Vincent Chavez** as Board of Education 2005 Vice President.
- 106** Elected **Frank P. Boyce** as Board of Education 2005 Clerk.
- 107** Adopted the Board of Education calendar of regular meetings for 2005, to be held in the Pico Rivera City Council Chambers, 6615 Passons Blvd., Pico Rivera at 7:00 p.m.
- | | | |
|-------------------|--------------------|--------------------|
| January 11, 2005 | May 10, 2005 | September 27, 2005 |
| January 25, 2005 | May 24, 2005 | October 11, 2005 |
| February 8, 2005 | June 14, 2005 | October 25, 2005 |
| February 22, 2005 | June 28, 2005 | November 8, 2005 |
| March 8, 2005 | July 12, 2005 | November 22, 2005 |
| March 22, 2005 | July 26, 2005 | December 13, 2005 |
| April 12, 2005 | August 23, 2005 | |
| April 26, 2005 | September 13, 2005 | |
- 108** Approved/appointed Governing Board members to participate and become voting members on the following committees:
- | | |
|-----------------------------------------------------------------------|---------------------------------------------|
| a. Voting Rep. to the LACOE Committee on School District Organization | <u>F. Boyce</u> |
| b. Los Angeles County School Trustees Association (LACSTA) | <u>R. Ramirez</u> |
| c. Pupil Transportation Cooperative Trustee Review Committee | <u>V. Chavez</u> |
| d. Tri-Cities ROP Board of Management | (2 members)(1st of 2 yrs) <u>R. Salcido</u> |
| | (2nd of 2 yrs) <u>F. Boyce</u> |
| e. WACSEP Trustees Review Committee | (2nd of 2 yrs) <u>L. Salas</u> |
| f. Whittier Area School Trustees Assoc. Executive Board | (2nd of 2 yrs) <u>V. Chavez</u> |

ADOPTION OF MINUTES:

- 109** Adopted the minutes of the Board of Education's regular meeting held November 23, 2004.

CONSENT AGENDA: (Items 110 through 113)

- 110 SUPERINTENDENT --** Norbert Genis (562) 801-5199
- . 1 Approved Resolution No. 20-2004/2005, honoring D. Anne Eichman on her retirement after 39 years of employment with the El Rancho Unified School District.
 - . 2 Approved Resolution No. 21-2004/2005, honoring Alfred L. Ogas on his retirement after 39 years of employment with the El Rancho Unified School District.

111 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approved/ratified attendance for eight students and one certificated staff member from Durfee Elementary School to the California Association of Student Council Conference on November 17, 2004 in Pasadena. Expenditures of \$490 for registration and sub fee payable from SIP funds.
- . 2 Approved consultant agreement with Professional Resources Network, LLC to provide expert technical assistance at North Park Middle School for 30 days throughout the remainder of the 2004/05 school year, effective December 8, 2004 through June 30, 2005. Expenditures of \$30,000 payable as listed from Title I funds (\$15,000) and District Title I Carryover funds (\$15,000).
- . 3 Approved consultant agreement with Armando Briones Jr. for services rendered as related to public address for athletics events and as statistician for the year 2004-2005 on an event-to-event basis at El Rancho High School at \$90 per event. Total not to exceed \$540 payable from El Rancho High School ASB funds.
- . 4 Approved educational field trip for 15 El Rancho High School students, 1 certificated staff member and 2 adult chaperones to London and Paris on Saturday, March 26 to April 2, 2005 during Spring Break. Air transportation will be provided by United Airlines, and ground transportation by ACIS Coach bus. A portion of payment for students only will be through student fundraisers to offset cost, said funds would be deposited in the Drama Account. All staff/adult participants are responsible for full payment at no cost to the District.
- . 5 Approved the Memorandum of Agreement between the El Rancho Unified School District and Public Works, Inc. for the transmission and use of data relating to teacher assignments and qualifications for the duration of the Project ALPHA grant.

112 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- . 1 Approved attendance of 2 District Nurses at the CSNO (California School Nurses Organization) 55th Annual Conference on February 2-5, 2005, at the Renaissance Hollywood Hotel in Hollywood, CA. Estimated expenditure of \$640 payable from Medi-Cal account.
- . 2 Approved/Ratified contract with the parent of El Rancho Unified School District student to provide transportation to Gallagher Pediatric Therapy, Fullerton, CA, as indicated in the student's current Individualized Education Program (I.E.P.) commencing June 30, 2004 on once a week basis through June 30, 2005. The expenditure, not to exceed federal reimbursement rate sum of no more than twelve dollars (\$12.00), per day payable from Special Education non-public school budget account.
- . 3 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Rossier Park Jr./Sr. High School for Educational Therapy*, effective October 8, 2004 through June 22, 2005, for a total sum not to exceed \$27,349.72.

113 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 21229 through 21343 totaling \$2,492,002.78.
 - b. Purchase Order Nos. P167378 through P167500 and including prior numbered confirming orders totaling \$23,2744.62 and Cafeteria Purchase Orders totaling \$42,811.02.
 - c. "A" Warrants Schedule CID through 324 totaling \$5,353,708.47.
 - d. "B" Warrants Nos. 1340 through 1372 totaling \$1,604,161.10.
 - e. Revolving Cash No. 2874 through 4957 (Bank of the West) totaling \$18,071.00 and Revolving Cash No. 3001 through 3016 (Wells Fargo Bank) totaling \$10,521.02 for a Grand total of \$28,592.02.
 - f. Clearing Account Nos. 1342 through 1344 (with Bank of the West) totaling \$13,541.45, and Clearing Account Nos. 3001 through 3006 (with Wells Fargo Bank) totaling \$216,135.75 for a grand total of \$229,677.20.
- . 2 Approved first interim report and a ~~positive~~ **qualified** certification of El Rancho Unified School District's ability to meet its 2004-2005 obligations.
- . 3 Adopted Signature Resolution No. 18-2004/2005 authorizing the signature of either the Superintendent, Asst. Superintendent of Education, Chief Business Officer and Director of Fiscal Services on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment, and contracts.
- . 4 Approved continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2005 at a cost of \$1,740, plus expenses, and Addendum A, Special Services Agreement, for the CADIE Reports at an additional \$400 for the year. Total costs of \$2,140 to be paid from the General Fund.
- . 5 Adopted Resolution No. 19-2004/2005 adopting the "Multi-Jurisdiction Hazard Mitigation Plan" by the City of Pico Rivera, the Pico Water District, and the El Rancho Unified School District for submission to the State of California, Office of Emergency Services for review and adoption and forwarding to the Federal Emergency Management Agency (FEMA) for approval.
- . 6 Approved Title I Carry-over Request Form, waiving the fifteen percent carry-over limit, to be filed with the California Department of Education for subsequent approval.
- . 7 **PULLED** change Order No. 3 for the Modernization Project at Meller Elementary School by ACC Contractors, Inc., in the total amount of \$76,506.52 payable from the Modernization Fund.
- . 8 Approved Change Order No. 4 for the Modernization Project at Birney Elementary School by ACC Contractors, Inc. in the total amount of \$57,500.00 payable from the Modernization Fund.
- . 9 Approved five-year maintenance agreement with ThyssenKrupp Elevator Corporation for a total cost of \$18,000. Total contract cost payable from restricted maintenance account.
- .10 Approved attendance for District Maintenance Personnel to attend the Turfgrass and Landscape Institute Workshop, December 15, 2004. Total registration cost of \$300.00 payable from restricted maintenance account.

113 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .11 Approved attendance for District Energy Manager to attend the Energy Education, Inc. Winter Seminar on January 31-February 2, 2005. Total Seminar cost not to exceed \$900.00 payable from restricted maintenance account.

DISCUSSION/ACTION:

- 114** Adopted Second Reading of Board Policies and Administrative Regulations:
- Revised BP 4119.11, 4219.11. 4319.11: All Personnel: Sexual Harassment
 - Revised BP 5145.3: Nondiscrimination/Harassment
 - Revised BP/AR 5145.7: Students: Sexual Harassment
 - Revised BP/AR 6200: Adult/Continuing Education
 - Revised BP/AR 6159: Individualized Education Program
 - Revised BP/AR 6164.4: Identification of Individuals for Special Education
 - Revised AR 5144.2: Suspension and Expulsion/Due Process (Students With Disabilities)
 - Revised BP 5117: Interdistrict Attendance
 - Revised AR 5111.1: District Residency
 - Revised AR 5111.12: Residency Based on Parent/Guardian Employment
 - Revised BP/AR 5131.7: Weapons and Dangerous Instruments
 - Revised BP/AR 5131.6: Alcohol and Other Drugs
 - New BP 6159.1: Procedural Safeguards and Complaints for Special Education
 - Revised AR 6159.1: Procedural Safeguards and Complaints for Special Education
 - Revised BP/AR 5144.1: Suspension and Expulsion/Due Process
 - New AR 5117: Interdistrict Attendance
 - Delete BP 6201: Adult Non-Immigrant Foreign Students
 - Delete AR 5111.11: Residency of Students With Caregiver, Relative or Foster Care
 - Delete AR 5117.1: Interdistrict Attendance Agreement
 - Delete AR 5118: Transfers

CLOSED SESSION:

- 115** Denied liability claim.
- 116** Approved/Ratified Certificated Employment Register No. 10-2004/2005
- 117** Approved/Ratified Classified Employment Register No. 10-2004/2005
- 118** Student Expulsion: Student A
- 119** Student Expulsion: Student B
- 120** Student Expulsion: Student C
- 121** Student Review: Student D
- 122** Student Review: Student E
- 123** Student Review: Student F
- 124** Student Review: Student G

ADJOURNMENT: 9:55 PM