

EL RANCHO UNIFIED SCHOOL DISTRICT

Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

October 26, 2004
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Raul P. Salcido, President
- PLEDGE OF ALLEGIANCE:* Mark Santana, North Park Middle School
Student Council President
- ROLL CALL:* Raul P. Salcido, President
Rita Jo Ramirez, Vice President
Vincent Chavez, Clerk
Frank P. Boyce, Member
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
D. Anne Eichman, Assistant Superintendent
Alfred L. Ogas, Assistant Superintendent
Susanna S. Smith, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Brandon Longoria, ASB President/El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER:* Herlinda Acevedo
- VISITORS:* Register No. 7-2004/2005
- ACKNOWLEDGMENT OF GUEST(S):*
- STUDENT GOVERNMENT, NORTH PARK MIDDLE SCHOOL:*
- ASB REPORT:*
Brandon Longoria, ASB President at El Rancho High School will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- ◆ Rio Hondo College honors California Distinguished Schools – Birney Elementary and Durfee Elementary
Dr. Voiza Arnold, Executive Vice President of Academic Services, Rio Hondo College

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

70 Adopt the minutes of the Board of Education’s regular meeting held October 12, 2004.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 71 through 73)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

71 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance for three certificated staff members from Birney Elementary School to "Problem Solving to Promote Math Proficiency," 45th Annual Fall Conference on November 5-7, 2004 in Palm Springs. Total expenditures of \$2,493 payable from Title V funds.
- . 2 Approve attendance for one certificated staff member from Meller Elementary School to the Staff Development for Educators (SDE) workshop on December 2, 2004 in Anaheim. Estimated expenditures of \$165 payable from Title I funds.
- . 3 Approve/ratify Consultant Agreement with Parent Institute for Quality Education to provide a Parent Education Program series in English and Spanish on October 13, 20, 27, November 3, 10, 17, 24, and December 1 and 8, 2004 (9 sessions) at Magee Elementary School. Cost for 50 parents is \$70 each totaling \$3,500. Expenditures of \$3,500 payable equally from Title I funds and Magee Local Donations (PTA) account.
- . 4 Approve Consultant Agreement with Christy Lane "Dare to Dance" to present two fine arts assemblies to promote self-esteem, social skills and the importance of being drug free on January 27, 2004 at Birney Elementary School. Expenditures of \$500 payable from Birney Elementary School Dads' Club funds.
- . 5 Approve the Adult School courses for school year 2004-2005.
- . 6 Approve amendment to Board Item 14.3 approved on July 27, 2004 to increase expenditures by \$210 for two certificated staff members from El Rancho High School for attendance to the Pre AP: Vertical Teams for English Conference and Workshops on August 2-6, 2004 in Riverside. This became necessary because the registration fee was not received in time for the early discount price. Therefore, cost of registration increased from \$575 to \$680. Expenditure of \$210 payable from El Rancho High School CSRD funds.
- . 7 Approve attendance for two certificated staff members from Reading First Program to the three-day "California Reading Association Conference" from November 4-6, 2004 in San Jose. Expenditures of \$1,583.01 payable from Title II funds.
- . 8 Approve Consultant Agreement with Dr. Harris Shultz from CSU Fullerton in the amount of \$12,500 for services provided to Project ALPHA during the 2004-2005 school year. Consultant will be paid in two installments: December 2004 - \$6,250 and June 2005 - \$6,250. Expenditure of \$12,500 payable from Project ALPHA grant funds.
- . 9 Approve Consultant Agreement with Dr. David Pagni from CSU Fullerton in the amount of \$12,500 for services provided to Project ALPHA during the 2004-2005 school year. Consultant will be paid in two installments: December 2004 - \$6,250 and June 2005 - \$6,250. Expenditure of \$12,500 payable from Project ALPHA grant funds.

72 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- . 1 Approve/Ratify Claremont Graduate University Pre-Internship and Student Teaching Agreement and Intern Memorandum of Understanding between Claremont University and El Rancho Unified School District to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University. Claremont University shall pay the District for such services at the rate of \$100.00 for each student in full-day directed teaching and \$500.00 for a five month student teaching, payable from Staff Development funds. The term of this agreement shall be effective August 1, 2004 and remain in effect until terminated by mutual consent.
- . 2 Approve payment to Sandra Kaler, Psychologist for services rendered to an El Rancho Unified School District student, in case No. SN94091344, heard before the California Special Education Office in Whittier on September 9, 2004. Expenditure of \$3,600.00 payable from Special Education Master Plan.
- . 3 Approve/Ratify Addendum to Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, approved on September 28, 2004, Board Item 50.5. Change service from 1 hour per week to 2 hours per week, effective August 25, 2004 through June 30, 2005. Add an additional 41 sessions x \$75.00 per hour, change original contract from \$3,075.00 to \$6,150.00.

73 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve three-year contract agreement between El Rancho Unified School District and MCS Education Services for the preparation and filing of Mandated Cost Claims for fiscal years 2004 through 2007, in addition to estimated claims for previous years, and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork. All costs are reimbursable and payable from the General Fund.
- . 2 Approve payment in the amount of \$268,110 to Best Roofing & Waterproofing for roof replacement and roof management program at eight (8) school sites. Total project cost is payable from the State Deferred Maintenance Program.
- . 3 Approve 60-month lease options for a new Gestetner 9002 copier for a total cost of \$529.34 per month (includes tax) for the duration of the lease from Title I and SIP funds/Valencia.
- . 4 Approve 60-month lease options for a new Gestetner 6002 copier for a total cost of \$260 per month for the duration of the lease from SIP funds/Durfee

CONSENT AGENDA ITEMS 71 THROUGH 73:

M _____ S _____ Vote _____

(Exception: _____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

- 74 Second Reading and Adoption of *revised* Administrative Regulation:
 - ◆ AR 3514.1, Hazardous Substances
- 75 Second Reading and Adoption of *revised* Administrative Regulation:
 - ◆ AR 6172, Identification of Gifted and Talented (G.A.T.E.) Students
- 76 First Reading of *revised* Board Policy, Administrative Regulation & *new* Exhibit:
 - ◆ BP 6162.5, Instruction, Student Assessment
 - ◆ AR 6162.5, Instruction, Student Assessment
 - ◆ E 6162.5, Instruction, Student Assessment

M _____ S _____ Vote _____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 6 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Certificated Register No. 7-2004/2005
- Teachers (7) Day-To-Day Substitutes
 - Teachers (2) First-Year-Probationary
 - Teachers (3) Unpaid Leave-of Absence
 - Teachers (2) Long-Term Certificated Teachers
 - Teachers (2) Extra-Duty Extra-Pay Assignment to conduct the After-School program from October 25, 2004 through April 25, 2005/Magee
 - Teachers (7) Extra-Duty Extra-Pay Assignment to conduct the Homework Club from October 25, 2004 through April 25, 2005/Magee
 - Teacher (1) Extra-Duty Extra-Pay Assignment to serve as the School Study Team Coordinator from October 1, 2004 through June 30, 2005/Magee
 - Teachers (3) Extra-Duty Extra-Pay Assignment to implement the After-School Tutoring Program as designed in the Single Plan for Student Achievement from October 27, 2004 through May 30, 2005/North Ranchito
 - Teacher (1) Extra-Duty Extra-Pay Assignment to provide assistance to at-risk students in the completion of homework in after-school tutoring sessions from October 1, 2004 through June 10, 2005/Valencia
 - Teachers (4) Supplemental Pay Assignment to serve on Band, Newspaper, Annual for the first semester of the 2004-2005 school year/Rivera Middle
 - Teachers (2) Extra-Duty Extra-Pay Assignment to participate in Project ALPHA after-school follow-up meetings from September 1, 2004 through June 30, 2005/Obregon & Burke
 - Teacher (1) Extra-Duty Extra-Pay Assignment to serve as the STAR Testing Coordinator for the 2004-2005 school year/Magee
 - Teacher (1) Stipend Pay Assignment to facilitate the Bilingual Parent Advisory Committee from October 27, 2004 through May 15, 2005/Burke
 - Teachers (2) Stipend Pay Assignment to assist teachers of Title I students in implementing the computer program requirements, assisting in placement testing and generating the information data and trouble shooting both the hardware and software of the Renaissance Reading and Renaissance Math programs from October 27, 2004 through May 15, 2005/Burke
 - Teacher (1) Stipend Pay Assignment to conduct inservice training on integrating technology with the science and math curriculum from October 27, 2004 through May 31, 2005/Rio Vista
 - Teachers (4) Extra-Duty Extra-Pay Assignment to implement the after-school Math Tutoring Program and Homework Club from November 1, 2004 through May 27, 2005/Burke
 - Teacher (1) Extra-Duty Extra-Pay Assignment to moderate the drill team after school from November 1, 2004 through May 31, 2005/Burke
 - Teachers (6) Extra-Duty Extra-Pay Assignment to work with students after school hours in preparation for district competitions for the 2004-2005 school year/Burke
 - Teacher (1) Extra-Duty Extra-Pay Assignment to instruct the after-school GATE Enrichment Program for one day per week for the 2004-2005 school year/Birney
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 7-2004/2005
- Probationary Employment (1) Clerk Typist II
 - Probationary Employment (2) Child Care Attendant

CLOSED SESSION:

- Probationary Employment (1) Personnel Assistant/Confidential
- Probationary Employment (1) Assistant Director of Maintenance & Operations
- Probationary Employment (1) Administrative Secretary I
- Probationary Employment (1) Department Secretary
- Appointment (1) Administrative Secretary II/Confidential
- Retirement (2) Instructional Aide III
- Release from Employment/Exhausted all leave (1) Child Care Attendant
- Resignation (1) Instructional Aide III
- Increase in Hours (1) Clerk Typist II
- Temporary Employment (1) Clerk Typist II
- Substitute Employment (1) Child Care Attendant
- Substitute Employment (4) Instructional Aide/R.S.P.
- Substitute Employment (4) Instructional Aide/S.D.L.
- Substitute Employment (4) Instructional Aide/L.H.
- Substitute Employment (4) Instructional Aide/S.H.
- Unclassified Employment (3) College Tutor
- Unclassified Employment (3) Noon Supervisor
- Unclassified Employment (2) Student Worker

- (3) Student Disciplinary Matters: Student A
- (4) Conference with Labor Negotiators Edward L. Kunkel and Alfred L. Ogas: ERFT/CSEA/ERASA/Other Unrepresented Employees
- (5) Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to §54956.9 (b): One matter involving a claim for damages from a teacher.
- (6) Performance Evaluation and Contract: Superintendent

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____
- (6) _____

- 77 Approve/Ratify Certificated Employment Register No. 7-2004/2005
- 78 Approve/Ratify Classified Employment Register No. 7-2004/2005
- 79 Student Expulsion: Student A

ACTION ITEMS 77 THROUGH 79:

M _____ S _____ Vote _____

(Exception: _____)

ADJOURNMENT:

M _____ S _____ Vote _____