

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting

January 13, 2004
City Council Chambers

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 7:00 PM

ADOPTION OF MINUTES:

144 Adopted the minutes of the Board of Education's organizational meeting held December 9, 2003.

CONSENT AGENDA: (Items 145 through 149)

145 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Appointed Lennie Medina, Lupe Quintana, Andrew Sermeno, Roger Hartter, Maria Elena Martinez, Delia Alvidrez and Leticia Fonseca as the District's Citizen Oversight Committee, as a result of passage of our Bond Election under Proposition 39.
- . 2 Approved the hourly services from the law firm of Atkinson, Andelson, Loya, Ruud & Romo to assist in legal matters pertaining to the implementation of the General Obligation Bond.
- . 3 Approved the Request for Qualifications for Project Management Services for modernization and bond fund projects and activities.

146 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approved attendance for one teacher from Valencia Elementary School to the Reading Recovery Council of California's 13th Anniversary "R2C2 Conference" on January 17-18, 2004 in San Diego. Total expenditures of \$562 payable from Valencia Elementary School II/USP funds.
- . 2 Approved the educational field trip for 46 sixth, seventh and eighth grade students and 4 teachers from North Park Middle School to Catalina Island Marine Institute/Toyon Bay on February 9-11, 2004. Ground transportation to and from North Park Middle provided by PTC. Water transportation aboard a Coast Guard approved vessel. Trip cost per student is \$186 and includes room, board, transportation and program fees. Total student cost of \$8,556 and chaperone cost to be paid through fundraisers and by individuals at no cost to the District. PTC bus transportation cost of \$450 payable from North Park Middle School ASB funds and substitute costs of \$1,040 payable from Title I funds.
- . 3 Approved educational field trip for 20 Outdoor Club student members and five teachers from El Rancho High School to Chantry Flats on Saturday, January 17, 2004. Faculty members and parents will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.

- . 4 Approved educational field trip for 79 third grade students, 5 teachers and parent volunteers from Birney Elementary School to the Southwest Indian Museum on January 20, 2004 and Transportation Agreement with Richmond Bus Company. Expenditures of \$433 payable from Birney Elementary School Dads' Club funds.
- . 5 Approved educational field trip for 80 first grade students, 4 teachers, instructional aides and parent volunteers from Birney Elementary School to the Los Angeles Museum of Natural History/Discovery Center on March 1, 2004 and Transportation Agreement with Richmond Bus Company. Expenditures of \$287 payable from Birney Elementary School Dads' Club funds.
- . 6 Approved educational field trip for 30 English Language/Reading students and 1 teacher from Salazar High School to the L. A. Theatre Center in Los Angeles for a performance of "Romeo and Juliet" on April 21, 2004 and Transportation Agreement with Richmond Bus Company. Expenditures of \$805 will be paid as follows: sub cost by Salazar High School Title I funds, bus transportation cost by corporate sponsor, and students will pay for own admission.
- . 7 Approved consultant agreement with Toby Larson, Educational Consultant, to provide a series of writing workshops titled "Step Up to Writing" for staff at Birney Elementary School on five modified days and one SIP day on March 9, 15, 23, April 22, and May 11, 24, 2004. Expenditure of \$5,600 payable from Birney Elementary Title I funds.
- . 8 Approved consultant agreement with Nikki Richards, Intern Counselor, to provide counseling services for "At-Risk" students and their families from Birney Elementary School. The Intern Counselor will be paid at the rate of \$15 per hour/five hours a day, Monday-Friday, effective January 14, 2004 through June 17, 2004. Consultant will be paid on a monthly basis. Expenditures of \$7,600 payable from Birney Elementary School Title I funds.
- . 9 Approved consultant agreement with Tony Wold, Consultant, to inservice administrators and English Language Arts teacher representatives on the systematic approach for the identification of "Power Standards" in the following curricular area: English Language Arts. Inservices will be conducted on February 4, March 1, March 31 and May 7, 2004, not to exceed a total of four days. Expenditures of \$6,800 payable from Centralized Title II Professional Development funds.
- .10 Approved consultant agreement with Caela Tyler, Consultant, to provide a full day workshop titled "Step Up to Writing" in the area of writing and literacy development for the staff of Magee Elementary School on January 12, 2004. Expenditure not to exceed \$1,800 payable from Title I funds.

147 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --

Anne Eichman (562) 801-5197

- . 1 Approved Intern Agreement with Whittier College for the Multiple Subject/Single Subject Intern Program for 2004-2006 school years.
- . 2 Approved/Ratified contract number (FIMS-3227) agreement in the amount of \$3,758.00 between the California State Department of Education and ERUSD for materials and supplies for the General Child Care Program and Resolution No. 25, 2003/04 authorizing Anne Eichman, Assistant Superintendent to sign the transaction for the Governing Board, effective July 1, 2003 through June 30, 2004.

- . 3 Approved Traveling Blues School House presentation for Durfee and Rio Vista on February 6, 2004 from 3:30 – 5:00 p.m. for 200 after school students and 20 adult staff members. Total expenditure of \$1,150.00 payable from De Colores 21st Century grant funds.
- . 4 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective October 1, 2003 through June 30, 2004, \$75.00 per Occupational Therapy sessions not to exceed 252 sessions, for a total sum not to exceed \$18,900.00.
- . 5 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective October 6, 2003 through June 30, 2004, \$75.00 per Physical Therapy (1 session per week), sessions not to exceed 35 sessions, for a total sum not to exceed \$2,625.00.

148 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 19832 through 19924 totaling \$282,464.76.
 - b. Purchase Order Nos. P165340 through P165446 and including prior numbered confirming orders totaling \$268,373.89 and Cafeteria Purchase Orders totaling \$103,703.68.
 - c. "A" Warrants Schedule CIE through 356 totaling \$5,406,765.71.
 - d. "B" Warrants Nos. 879 through 919 totaling \$2,393,882.11.
 - e. Revolving Cash Check No. 4872 through 4874 totaling \$273.99.
 - f. Clearing Account Nos. 1303 through 1306 totaling \$173,978.16.
- . 2 PULLED final payment of \$69,607.73 to Current Enterprises, Inc. for the completion of the El Rancho High School Science Lab/HVAC Project and authorize Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.
- . 3 PULLED final payment of \$98,838.49 to Current Enterprises, Inc. for the completion of the Rivera Middle School Modernization Project and authorize Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.
- . 4 PULLED final payment of \$59,744.35 to Current Enterprises, Inc. for the completion of the Rivera Elementary School Modernization Project and authorize Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.
- . 5 Approved the lease of not more than thirty-five portable classrooms from Mobile Modular for interim housing at Birney Elementary, Meller Elementary, Obregon Elementary and Pio Pico Elementary while Phase 4 of the El Rancho Unified School District's Modernization Program is initiated and designate Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork. Lease will be based on the Santa Ana Piggyback bid.

149 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES –
Alfred Ogas (562) 801-5216

- . 1 Approved agreement between the El Rancho Unified School District and Fleet Capital Leasing for 60-month lease/purchase of a copier, not to exceed \$540.98 plus tax per month, payable from Pio Pico SIP Funds.
- . 2 Approved agreement between the El Rancho Unified School District and Fleet Capital Leasing for 60-month lease/purchase of a copier, not to exceed \$535.00 plus tax per month, payable from Rio Vista SIP Funds.
- . 3 Approved agreement between the El Rancho Unified School District and Fleet Capital Leasing for 60-month lease/purchase of a copier, not to exceed \$570.00 plus tax per month, payable from Burke SIP Funds.
- . 4 Approved agreement between the El Rancho Unified School District and Fleet Capital Leasing for 60-month lease/purchase of a copier, not to exceed \$535.00 plus tax per month, payable from Salazar Title I and EIA/LEP.
- . 5 Approved Tentative Agreement between El Rancho Unified School District and El Rancho Classified Employees Union, Inc. for the 2003-2004 school year.
- . 6 Approved/Ratified Amendment to Board Item No. 97.3, dated October 28, 2003 and Resolution No. 18-2003/2004, reflecting a change of first window period for STRS Golden Handshake for certificated personnel to January 1, 2004 - March 13, 2004.
- . 7 Approved/Ratified Amendment to Board Item No. 110.3, dated November 25, 2003, Resolution No. 22/2003-2004, reflecting a change of first window period for El Rancho Administrators and Supervisors Association (ERASA), Supervisor Unit Members, Management and Confidential employees retirement incentive program offered by PERS granting two-years additional service credit to January 1, 2004 - March 13, 2004.

ACTION ITEMS 150 THROUGH 154

- 150** Approved/Ratified Certificated Employment Register No. 10-2003/2004
- 151** Approved/Ratified Classified Employment Register No. 10-2003/2004
- 152** Student Expulsion: Student A
- 153** Student Review: Student B
- 154** Student Review: Student C

ADJOURNMENT: 8:27 PM