

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

January 13, 2004  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Raul P. Salcido, President

*PLEDGE OF ALLEGIANCE:* Valencia Elementary School  
Student Council President

*ROLL CALL:* Raul P. Salcido, President  
Rita Jo Ramirez, Vice President  
Vincent Chavez, Clerk  
Frank P. Boyce, Member  
Lupe Salas, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
D. Anne Eichman, Assistant Superintendent  
Alfred L. Ogas, Assistant Superintendent  
Susanna S. Smith, Assistant Superintendent  
Barbara J. Moore-Brown, Director  
Lydia Cano, Acting Chief Business Officer

*ASB BOARD MEMBER:* Chris Arroyo, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*VISITORS:* Register No. 11-2003/2004

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, VALENCIA ELEMENTARY SCHOOL:*

*ASB REPORT:*

Chris Arroyo, ASB President at El Rancho High School will report on past and future activities.

**The Superintendent recommends that the Board of Education:**

*ADOPTION OF MINUTES:*

**144** Adopt the minutes of the Board of Education’s organizational meeting held December 9, 2003.

M\_\_\_\_\_S\_\_\_\_\_Vote\_\_\_\_\_

*SUPERINTENDENT AND STAFF REPORTS:*

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- 1) Recognition of Teacher Volunteers: Teacher Support Program, Anne Eichman
- 2) Energy Education, Inc., Edward Froehner, President, California Division

*BOARD OF EDUCATION REPORTS:*

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.*

*CONSENT AGENDA: (Items 145 through 149)*

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**145 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- .1 Appoint Lennie Medina, Lupe Quintana, Andrew Sermeno, Roger Hartter, Maria Elena Martinez, Delia Alvidrez and Leticia Fonseca as the District’s Citizen Oversight Committee, as a result of passage of our Bond Election under Proposition 39.

**145 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- .2 Approve the hourly services from the law firm of Atkinson, Andelson, Loya, Ruud & Romo to assist in legal matters pertaining to the implementation of the General Obligation Bond.
- .3 Approve the Request for Qualifications for Project Management Services for modernization and bond fund projects and activities.

**146 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .1 Approve attendance for one teacher from Valencia Elementary School to the Reading Recovery Council of California's 13<sup>th</sup> Anniversary "R2C2 Conference" on January 17-18, 2004 in San Diego. Total expenditures of \$562 payable from Valencia Elementary School II/USP funds.
- .2 Approve the educational field trip for 46 sixth, seventh and eighth grade students and 4 teachers from North Park Middle School to Catalina Island Marine Institute/Toyon Bay on February 9-11, 2004. Ground transportation to and from North Park Middle provided by PTC. Water transportation aboard a Coast Guard approved vessel. Trip cost per student is \$186 and includes room, board, transportation and program fees. Total student cost of \$8,556 and chaperone cost to be paid through fundraisers and by individuals at no cost to the District. PTC bus transportation cost of \$450 payable from North Park Middle School ASB funds and substitute costs of \$1,040 payable from Title I funds.
- .3 Approve educational field trip for 20 Outdoor Club student members and five teachers from El Rancho High School to Chantry Flats on Saturday, January 17, 2004. Faculty members and parents will provide transportation. District Driver Insurance Forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- .4 Approve educational field trip for 79 third grade students, 5 teachers and parent volunteers from Birney Elementary School to the Southwest Indian Museum on January 20, 2004 and Transportation Agreement with Richmond Bus Company. Expenditures of \$433 payable from Birney Elementary School Dads' Club funds.
- .5 Approve educational field trip for 80 first grade students, 4 teachers, instructional aides and parent volunteers from Birney Elementary School to the Los Angeles Museum of Natural History/Discovery Center on March 1, 2004 and Transportation Agreement with Richmond Bus Company. Expenditures of \$287 payable from Birney Elementary School Dads' Club funds.

**146 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- .6 Approve educational field trip for 30 English Language/Reading students and 1 teacher from Salazar High School to the L. A. Theatre Center in Los Angeles for a performance of "Romeo and Juliet" on April 21, 2004 and Transportation Agreement with Richmond Bus Company. Expenditures of \$805 will be paid as follows: sub cost by Salazar High School Title I funds, bus transportation cost by corporate sponsor, and students will pay for own admission.
- .7 Approve consultant agreement with Toby Larson, Educational Consultant, to provide a series of writing workshops titled "Step Up to Writing" for staff at Birney Elementary School on five modified days and one SIP day on March 9, 15, 23, April 22, and May 11, 24, 2004. Expenditure of \$5,600 payable from Birney Elementary Title I funds.
- .8 Approve consultant agreement with Nikki Richards, Intern Counselor, to provide counseling services for "At-Risk" students and their families from Birney Elementary School. The Intern Counselor will be paid at the rate of \$15 per hour/five hours a day, Monday-Friday, effective January 14, 2004 through June 17, 2004. Consultant will be paid on a monthly basis. Expenditures of \$7,600 payable from Birney Elementary School Title I funds.
- .9 Approve consultant agreement with Tony Wold, Consultant, to inservice administrators and English Language Arts teacher representatives on the systematic approach for the identification of "Power Standards" in the following curricular area: English Language Arts. Inservices will be conducted on February 4, March 1, March 31 and May 7, 2004, not to exceed a total of four days. Expenditures of \$6,800 payable from Centralized Title II Professional Development funds.
- .10 Approve consultant agreement with Caela Tyler, Consultant, to provide a full day workshop titled "Step Up to Writing" in the area of writing and literacy development for the staff of Magee Elementary School on January 12, 2004. Expenditure not to exceed \$1,800 payable from Title I funds.

**147 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --  
Anne Eichman (562) 801-5197**

- .1 Approve Intern Agreement with Whittier College for the Multiple Subject/Single Subject Intern Program for 2004-2006 school years.
- .2 Approve/Ratify contract number (FIMS-3227) agreement in the amount of \$3,758.00 between the California State Department of Education and ERUSD for materials and supplies for the General Child Care Program and approve Resolution No. 25, 2003/04 authorizing Anne Eichman, Assistant Superintendent to sign the transaction for the Governing Board, effective July 1, 2003 through June 30, 2004.

**147 DIVISION OF RESEARCH/EVALUATION/STAFF DEVELOPMENT --**  
Anne Eichman (562) 801-5197

- . 3 Approve Traveling Blues School House presentation for Durfee and Rio Vista on February 6, 2004 from 3:30 – 5:00 p.m. for 200 after school students and 20 adult staff members. Total expenditure of \$1,150.00 payable from De Colores 21<sup>st</sup> Century grant funds.
- . 4 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective October 1, 2003 through June 30, 2004, \$75.00 per Occupational Therapy sessions not to exceed 252 sessions, for a total sum not to exceed \$18,900.00.
- . 5 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between ERUSD and *Gallagher Pediatric Therapy*, effective October 6, 2003 through June 30, 2004, \$75.00 per Physical Therapy (1 session per week), sessions not to exceed 35 sessions, for a total sum not to exceed \$2,625.00.

**148 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports:
  - a. Miscellaneous Cash Collections Receipt Nos. 19832 through 19924 totaling \$282,464.76.
  - b. Purchase Order Nos. P165340 through P165446 and including prior numbered confirming orders totaling \$268,373.89 and Cafeteria Purchase Orders totaling \$103,703.68.
  - c. "A" Warrants Schedule CIE through 356 totaling \$5,406,765.71.
  - d. "B" Warrants Nos. 879 through 919 totaling \$2,393,882.11.
  - e. Revolving Cash Check No. 4872 through 4874 totaling \$273.99.
  - f. Clearing Account Nos. 1303 through 1306 totaling \$173,978.16.
- . 2 Approve final payment of \$69,607.73 to Current Enterprises, Inc. for the completion of the El Rancho High School Science Lab/HVAC Project and authorize Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.
- . 3 Approve final payment of \$98,838.49 to Current Enterprises, Inc. for the completion of the Rivera Middle School Modernization Project and authorize Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.
- . 4 Approve final payment of \$59,744.35 to Current Enterprises, Inc. for the completion of the Rivera Elementary School Modernization Project and authorize Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork. Total project payable from the Modernization Fund.

**148 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 5 Approve the lease of not more than thirty-five portable classrooms from Mobile Modular for interim housing at Birney Elementary, Meller Elementary, Obregon Elementary and Pio Pico Elementary while Phase 4 of the El Rancho Unified School District’s Modernization Program is initiated and designate Lydia Cano, Acting Chief Business Officer, to sign all necessary paperwork. Lease will be based on the Santa Ana Piggyback bid.

**149 DIVISION OF HUMAN RESOURCES, BUSINESS & SUPPORT SERVICES – Alfred Ogas (562) 801-5216**

- . 1 Approve agreement between the El Rancho Unified School District and Fleet Capital Leasing for 60-month lease/purchase of a copier, not to exceed \$540.98 plus tax per month, payable from Pio Pico SIP Funds.
- . 2 Approve agreement between the El Rancho Unified School District and Fleet Capital Leasing for 60-month lease/purchase of a copier, not to exceed \$535.00 plus tax per month, payable from Rio Vista SIP Funds.
- . 3 Approve agreement between the El Rancho Unified School District and Fleet Capital Leasing for 60-month lease/purchase of a copier, not to exceed \$570.00 plus tax per month, payable from Burke SIP Funds.
- . 4 Approve agreement between the El Rancho Unified School District and Fleet Capital Leasing for 60-month lease/purchase of a copier, not to exceed \$535.00 plus tax per month, payable from Salazar Title I and EIA/LEP.
- . 5 Approve Tentative Agreement between El Rancho Unified School District and El Rancho Classified Employees Union, Inc. for the 2003-2004 school year.
- . 6 Approve/Ratify Amendment to Board Item No. 97.3, dated October 28, 2003 and Resolution No. 18-2003/2004, reflecting a change of first window period for STRS Golden Handshake for certificated personnel to January 1, 2004 - March 13, 2004.
- . 7 Approve/Ratify Amendment to Board Item No. 110.3, dated November 25, 2003, Resolution No. 22/2003-2004, reflecting a change of first window period for El Rancho Administrators and Supervisors Association (ERASA), Supervisor Unit Members, Management and Confidential employees retirement incentive program offered by PERS granting two-years additional service credit to January 1, 2004 - March 13, 2004.

*CONSENT AGENDA ITEMS 145 THROUGH 149:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda. Board Bylaw 9323, prohibiting charges against an ERUSD official or employee at public meetings of the Board or any sanctioned meeting, shall be strictly enforced.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 5 under closed session will be addressed.*

*RECESS:*

*CLOSED SESSION:*

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

(1) **Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:**

**Certificated Register No. 10-2003/2004**

- Teachers (3) Day-To-Day Substitutes
- Teachers (2) Pre-School/Child Development Center Substitutes
- Teacher (1) Temporary Contract
- Teacher (2) Resignation
- Teachers (8) Supplemental Pay Assignment to serve as Academic Decathlon Coordinator, Decathlon Advisors, Interview, Art, Music, Science Super Quiz, Language Literature, Social Studies, Economics, Math, Economics, Essay and Speech/ERHS
- Teachers (5) Extra-Duty Extra-Pay Assignment to conduct the Homework Club from January 5, 2004 through April 29, 2004/Magee
- Teacher (1) Supplemental Pay Assignment to serve on Yearbook for first semester of the 2003-2004 school year/Salazar
- Teachers (4) Supplemental Pay Assignment to serve on Marching Band, Annual and Newspaper for the second semester of the 2003-2004 school year/Burke
- Teachers (2) Extra-Duty Extra-Pay Assignment to conduct the Title III English Language Learners' Program from December 2, 2003 through May 28, 2004/Meller
- Teachers (7) Extra-Duty Extra-Pay Assignment to assist in parent training throughout the 2003-2004 school year through the Partners in Print Parent-Child Literacy Training Program from January 6, 2004 through June 18, 2004/Valencia
- District Speech-Language Pathologist (1) Extra-Duty Extra-Pay Assignment to provide speech and language services on a private school plan on an as needed basis for the 2003-2004 school year/Valencia

*CLOSED SESSION:*

- Teachers (16) Extra-Duty Extra-Pay Assignment to attend four mandatory meetings on November 17, 2003, January 26, 2004, March 22, 2004 and May 17, 2004

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:  
Classified Register No. 10-2003/2004

- Probationary Employment (1) Clerk Typist II
- Probationary Employment (1) Cook/Baker
- Probationary Employment (1) Custodian
- Probationary Employment (1) Assistant Director of Food Services
- Working Out of Category (1) Cook/Baker
- Working Out of Category (1) Credential Analyst
- Resignation (2) Child Care Attendant
- Return from Unpaid Leave of Absence (1) Cafeteria Helper I
- Substitute Employment (1) Administrative Secretary
- Substitute Employment (1) Cafeteria Helper I
- Substitute Employment (1) Clerk Typist II
- Substitute Employment (3) Instructional Aide/L.H.
- Substitute Employment (3) Instructional Aide/R.S.P.
- Substitute Employment (3) Instructional Aide/S.D.L.
- Substitute Employment (3) Instructional Aide/S.H.
- Unclassified (1) ASB Worker
- Unclassified (1) College Tutor
- Unclassified (2) Noon Supervisor
- Unclassified (2) Translator
- Unclassified (1) Walk/On Coach/JV Head Coach/Soccer

(3) Student Disciplinary Matters: Students A through C

(4) Conference with Labor Negotiator: ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Conference with Legal Counsel: Anticipated Litigation

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_
- (5) \_\_\_\_\_

**150** Approve/Ratify Certificated Employment Register No. 10-2003/2004

**151** Approve/Ratify Classified Employment Register No. 10-2003/2004

**152** Student Expulsion: Student A

**153** Student Review: Student B

**154** Student Review: Student C



*ACTION ITEMS 150 THROUGH 154:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

*ADJOURNMENT:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_