

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

July 26, 2005
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Raul P. Salcido, Member

ROLL CALL: Rita Jo Ramirez, President
Vincent Chavez, Vice President
Frank P. Boyce, Clerk
Lupe Salas, Member
Raul P. Salcido, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Assistant Superintendent
Barbara J. Moore-Brown, Director
Lydia Cano, Chief Business Officer

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 2-2005/2006

ACKNOWLEDGMENT OF GUEST(S):

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- ◆ Recognition of the El Rancho High School Band for their participation in the Washington, DC Independence Day Parade
- ◆ Recognition of National Night Out Art Contest Winners

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

18 Adopt the minutes of the Board of Education's regular meeting held July 12, 2005.

M _____ S _____ Vote _____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.

CONSENT AGENDA: (Items 19 through 22)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

19 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 2-2005/2006 declaring that Board Member Rita Jo Ramirez was absent from the July 12, 2005 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approve membership for Joanne Brenner, Director of Child Development Programs in the California Child Development Administrators Association for the 2005/2006 school year. The fee of \$250.00 is to be paid from State Preschool funds.
- . 3 Approve Los Angeles County Children and Families First Proposition 10 Commission (AKA FIRST 5 LA) School Readiness Initiative Grant Agreement #00511 for \$635,780.00 beginning July 1, 2005 and ending June 30, 2006.
- . 4 Approve Consultant Translator to provide translation services to the Special & Alternative Education Services department from July 26, 2005 to August 31, 2005. Payable at \$20 per hour from Special & Alternative Education account.
- . 5 Approve/Ratify contract with parent of El Rancho Unified School District student to provide transportation to Gallagher Pediatric Therapy, Fullerton, CA. July 1, 2005 to June 30, 2006. Per Federal Rate per day. Payable from Special & Alternative Education account.

19 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$675.00.
- . 7 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Jr./Sr. High School* non-public school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$160,207.95.
- . 8 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$675.00.
- . 9 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Zinsmeyer Academy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$151.88.

20 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance for one classified staff member from the Categorical Programs Office to the Microsoft ACCESS workshop on August 10 and 11, 2005 in Pasadena, California. Expenditures of \$460 payable from Centralized Title V funds.
- . 2 Approve participation of the El Rancho High School Boys' X-Country teams to the Stanford Invitational on Thursday, September 22 through Saturday, September 24, 2005, at Stanford University. Athletes will leave on Thursday, September 22 after the school day. Transportation will be through American Airlines. Total expenditures of \$3,600.00, which includes accommodations at Courtyard Marriott, meals and transportation is payable from student fundraisers and athletes, at no cost to the District.

20 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 3 Approve participation of the El Rancho Cross Country Team to attend the Clovis Cross Country Invitational on Saturday, October 8, 2005 in Fresno, CA. Accommodations will be at the Marriott Courtyard and transportation will be provided by El Rancho High School vans. Expenditures of \$100.00 per participant are payable from El Rancho High School ASB funds, student fundraiser and parents at no cost to the District.
- . 4 Approve attendance for 18 Pepsters and 44 Drill Team members from El Rancho High School to the United Spirit Association Camp on August 10-13, 2005, at UC Irvine. Participants will stay in the UC Irvine dorms and parents and faculty members will provide transportation. Total expenditures of \$18,600.00 payable by the El Rancho High School Pepster/Drill Team account, student fundraisers and participants, at no cost to the District.
- . 5 Amend approved consultant agreement, item #230.5, approved on May 10, 2005, with Toby Larson to provide two days of workshops and classroom presentations in the "Step Up to Writing Program" for the staff and students of Pio Pico Elementary School on May 23 and 24, 2005. **Amend item to correct funding.** Expenditures of \$2,600.00 to be paid from Pio Pico Elementary School CSRD funds (not II/USP as listed on approved item).
- . 6 Approve consultant agreement with Thinking Maps, Inc., Consultants, to inservice North Ranchito Elementary School staff on the Thinking Maps Inc., Program on August 30, 2005, October 25, 2005 and January 23, 2006. Expenditures of \$3,600.00 payable from North Ranchito Elementary School Title I funds.
- . 7 Approve agreement with the Los Angeles County Office of Education Human Resource Services Workforce and Organization Development (W.O.D.) to provide technical assistance to the members of the district's administrative and supervisory leadership team, effective August 17, 2005. Content for the workshop will include, but will not be limited to Team Building and Motivation. The consultant will be paid a total of \$1,600, which includes incidental expenditures. Total expenditures of \$1,600 payable from Centralized Title II funds.
- . 8 Approve agreement with the Los Angeles County Office of Education to provide technical assistance to the members of the district's administrative and supervisory leadership team, effective August 18, 2005. Content for the workshop will include, but will not be limited to Cultural Proficiency: Changing Conversations and Practices To Meet the Educational Needs of All Children. The consultant will be paid a total of \$1,200, which includes incidental expenditures. Total expenditures of \$1,200 payable from Centralized Title II funds.
- . 9 Approve the 2005-2006 Valencia Elementary School Kindergarten Regular, Minimum, and Modified Day Instructional Schedule.

21 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Adopt Resolution No. 1-2005/2006, Amendment to Certification of Signatures Resolution No. 18-2004/2005, authorizing the signature of the Asst. Superintendent of Human Resources on warrants, Cafeteria Account, Revolving Cash Checks, Orders for Salary Payment, Notices of Employment, and contracts.
- . 2 Adopt Resolution No. 3-2005/2006 authorizing temporary borrowing of cash between district funds to meet cash flow shortages in fiscal year 2005-2006.
- . 3 Approve contract agreement with Terminix Commercial for pest control services for the El Rancho Unified School District Child Development Center. Costs, not to exceed \$2,340, to be paid from the Child Development Fund.
- . 4 Approve contract agreement with Terminix Commercial for pest control services for the El Rancho Unified School District’s sixteen school cafeterias and the District Food Warehouse. Costs, not to exceed \$13,620.00 plus taxes, to be paid from the Cafeteria Fund.
- . 5 Approve award of bid for the Restroom Bond Projects Contract, Bid Package No. 05 for No. Ranchito Elementary, So. Ranchito Elementary, and El Rancho High School to ACC Contractor for a total low bid contract cost of \$798,000.00 payable from the budgeted Bond Funds.
- . 6 Approve award of bid for the Asphalt Bond Project Contract – Bid Package No. 08 for Durfee Elementary, Rio Vista Elementary School, and No. Park Middle School to Universal Asphalt Co., Inc. for a total low bid contract cost of \$371,740.00 payable from the budgeted Bond Funds.
- . 7 Approve award of bid for the Asphalt Bond Project Contract – Bid Package No. 09 for Birney Elementary School and Burke Middle School to Universal Asphalt Co., Inc. for a total low bid contract cost of \$321,840.00 payable from the budgeted Bond Funds.
- . 8 Approve award of bid for Pio Pico Elementary School, Relocatable Bond Project – Bid Package No. 10 contract to J&G Industries Inc. for a total low bid contract cost of \$76,500.00 payable from the budgeted Bond Funds.

22 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve agreement between El Rancho Unified School District and El Rancho Administrators and Supervisors Association (ERASA) to revise collective bargaining agreements.
- . 2 Approve the 2005-06 Elementary/Secondary Regular, Minimum and Modified Day Instructional Schedules.

CONSENT AGENDA ITEMS 19 THROUGH 22:

M_____ S_____ Vote _____
(Exception: _____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5 which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Denial of Claim

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 2-2005/2006

- Teacher (5) Employment for First-Year Probationary certificated teachers for the 2005-2006 school year
- Teacher (3) Employment for Temporary certificated teachers for the 2005-2006 school year
- Teacher (2) Resignation
- Teacher (1) Employment for Long-term certificated teacher for the 2004-2005 school year
- Teacher (2) Summer school employment
- Teacher (1) Early Retirement
- Dean (1) Appointment
- Teacher (1) Unpaid Leave of Absence
- Teacher (1) Revision of dates for Summer pay for ERFT President (Reimbursement Item)
- Teacher (1) Extra-duty, extra-pay assignment for certificated staff member to assist in preparing hardware for the implementation of the enhancing Education Technology (EETT) Grant, effective August 1, 2005 through August 18, 2005
- Teacher (8) Extra-duty, extra-pay assignment for certificated staff members to be trained for the Read 180 literacy program on August 29, 2005/North Park Middle
- Principal (1) Extra-duty, extra-pay to complete special project reports and funding applications, beginning July 1, 2005 through July 29, 2005/Adult School
- Principal (1) & Teacher (1) Extra-duty, extra-pay assignments for school administrator and certificated staff member for the 2005-2006 school year to administer and promote the Distance Learning Program effective July 11, 2005 through June 30, 2006/Adult School
- Teacher (3) Extra-duty, extra-pay assignments, for certificated staff members, beyond their regular instructional hours for the 2005-2006 school year, effective July 13, 2005 through June 30, 2006/Adult School
- Teacher (57) Stipend for Reading First teachers for their attendance at the AB466 training on March 3, 4, 11, 17, & 18, 2005

CLOSED SESSION:

- Teacher (1) Extra-duty, extra-pay assignment to assist Reading Coaches with the creation of supplemental reading and spelling materials, effective June 20 to July 29, 2005
- Teacher (1) Summer employment for certificated staff member
- Teacher (3) Extra-duty, extra-pay assignment for staff members to provide translation services to the Special & Alternative Education Services department for the 200/2006 school year
- School Nurse (1) Summer employment from June 30, 2005 to July 22, 2005
- Teacher (31) Attendance by staff members at the Inclusion Workshop, on July 18, 2005 and July 19, 2005
- Psychologist (1) Appointment

(3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 2-2005/2006

- Probationary Employment (2) Maintenance Worker II
- Temporary Employment (1) Data Processing Clerk I
- Temporary Employment (2) District Security
- Substitute Employment (1) Health Service Assistant
- Substitute Employment (2) Custodian
- Substitute Employment (2) Child Care Attendant
- Substitute Employment (2) Instructional Aide/S.H.
- Summer Employment (3) Library Media Technician
- Summer Employment (1) Computer Resource Clerk
- Summer Employment (1) Health Service Assistant
- Summer CELDT Employment (5) Clerk Typist II
- Summer CELDT Employment (3) Clerk Typist II/Bilingual
- Summer Employment (2) Clerk Typist II
- Summer Employment (1) Clerk Typist II/Bilingual
- Summer Employment (2) Instructional Aide I
- Summer Employment (1) Instructional Aide III
- Summer CELDT Employment (2) Instructional Aide III
- Summer CELDT Employment (1) Instructional Aide II
- Out of Category CELDT Summer Employment (4) Clerk Typist II
- Out of Category CELDT Summer Employment (3) Instructional Aide III
- Out of Category Summer Employment (1) Instructional Aide III
- Correction in job classification for Summer CELDT Employment (1) Clerk Typist II
- Correction in job classification for Summer CELDT Employment (4) Instructional Aide III
- Summer Unclassified Employment (1) Instructional Aide Trainee

(4) Student Disciplinary Matters: Students A through B

(5) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION:

- 23 Deny Claim.
- 24 Approve/Ratify Certificated Employment Register No. 2-2005/2006
- 25 Approve/Ratify Classified Employment Register No. 2-2005/2006
- 26 Student Expulsion: Student A
- 27 Student Review: Student B

ACTION ITEMS 23 THROUGH 27:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____