

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

November 22, 2005  
City Council Chambers  
6615 Passons Blvd.

**A G E N D A**

*CALL TO ORDER:* Rita Jo Ramirez, President

*PLEDGE OF ALLEGIANCE:* Valencia Elementary  
Student Council President

*ROLL CALL:* Rita Jo Ramirez, President  
Vincent Chavez, Vice President  
Frank P. Boyce, Clerk  
Lupe Salas, Member  
Delia Alvidrez, Member

*ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Assistant Superintendent  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Valerie Velasco, ASB President/El Rancho H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER:* Herlinda Acevedo

*VISITORS:* Register No. 10-2005/2006

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, VALENCIA ELEMENTARY:*

*ASB REPORT:*  
Valerie Velasco, ASB President at El Rancho High School will report on past and future activities.

**BOARD OF TRUSTEE PRESENTATIONS:**

*The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

- ❖ Congresswoman Grace F. Napolitano, Congressional District 30, *Norbert Genis*
- ❖ Senator Martha M. Escutia, Senatorial District 30, *Norbert Genis*
- ❖ Assembly Member Ronald S. Calderon, Assembly District 58, *Carlos Illingworth, Field Rep*
- ❖ Supervisor Gloria Molina, First Supervisorial District, *Norbert Genis*
- ❖ Pico Water District, *Sal Orozco, President and Robert Martinez, Board Director*
- ❖ Tri-Cities ROP, *Esperanza Fernandez, Superintendent*
- ❖ California School Employees Association (CSEA), *Richard Salazar, Past President*
- ❖ El Rancho Federation of Teachers (ERFT), *Marcia Hall, President*
- ❖ El Rancho Administrators & Supervisors Association (ERASA), *John Lopez, President*
- ❖ El Rancho Unified School District, *Norbert Genis*

*RECESS: A reception will be held in the lobby.*

**The Superintendent recommends that the Board of Education:**

**ADOPTION OF MINUTES:**

98 Adopt the minutes of the Board of Education’s regular meeting held November 8, 2005.

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

- ❖ Sale of Pre-Approved General Obligation Bonds, *Caldwell Flores Winters, Inc.*
- ❖ Early Learning Program Breakfast Program, *Lydia Cano*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

**PUBLIC HEARING:**

ERASA's Initial Proposal between the El Rancho Association of Supervisors (ERASA) and El Rancho Unified School District (ERUSD) for the 2005-2006 school year.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the "Public Comments" section of the agenda.*

**CONSENT AGENDA: (Items 99 through 102)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.*

**99 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 1 Approve Resolution No. 13 - 2005/2006 Requesting the Board of Supervisors of the County of Los Angeles, California, to Sell Bonds of Said District in an Aggregate Principal Amount not to exceed \$3,500,000, Prescribing the Use of Bond Proceeds, Approving an Official Statement and Certain Other Matters Relating Thereto.
- . 2 Approve Resolution No. 15 – 2005/2006 Honoring Frank P. Boyce for 28 years of service to the students of El Rancho Unified School District.
- . 3 Approve Resolution No. 16 – 2005/2006 Honoring Raul P. Salcido for 31 1/2 years of service to the students of El Rancho Unified School District.
- . 4 Amend request for conference attendance, approved September 27, 2005, Item 55.5, for one certificated staff member from the Special and Alternative Education Department to the California Consortium for Independent Study (CCIS) Compliance Workshop and State Conference on October 12-14, 2005 in Palm Springs. Total expenditure is increased from \$455.00 to \$1,050.00, payable from Special & Alternative Education funds.
- . 5 Approve/Ratify contract with Edie Price to provide Special Education signing translation services to the Special & Alternative Education Department, on an as needed basis for the 2005-2006 school year, payable at the rate of \$40.00 per hour from Special & Alternative Education funds.

**99 SUPERINTENDENT -- Norbert Genis (562) 801-5199**

- . 6 Ratify invoice payment to Regalia Manufacturing Company in the amount of \$1,616.79 for Red Ribbon Week Celebration Materials. Payable from Safe and Drug Free account.
- . 7 Ratify reimbursement to El Rancho Unified School District Teacher for purchasing Red Ribbon Week Celebration Banners in the amount of \$425.46. Payable from Safe and Drug Free account.
- . 8 Approve/Ratify Addendum to the Individual Service Tuition Agreement approved on August 23, 2005, Board Item 29.12, through the Whittier Area Cooperative Special Education Program between ERUSD and *Speech and Language Development Center*. Add Speech Services 10/25/05 through 6/16/05. Delete Occupational Therapy from 10/25/05 through 6/16/05. Speech Services and Occupational Therapy Services are the same amount, therefore the contract total amount is still \$41,221.43.
- . 9 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Barbara Dawson Educational Center* non-public school for special education student, authorized and identified El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$22,295.12.
- .10 Approve/Ratify agreement for Educational Related Services between Mobile Nursing and the El Rancho Unified School District for a special education student until services are no longer needed. Payment of \$29.41 per hour and will be partially reimbursed though Medi-Cal.

**100 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 1 Approve educational field trip for 25 El Rancho High School Outdoor Club student members and two teachers to Carrillo State Beach in Los Angeles County/Ventura border-beyond Malibu from Saturday, December 17 to Monday December 19, 2005 (Winter Break). Parents and faculty members will provide transportation. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- . 2 Approve participation of 15 El Rancho High School Model United Nations club and one teacher to the MUN Conference at Mission Viejo High School on January 14-15, 2006. Cost per participant is \$200.00, which includes registration, meals, transportation by private transportation, and lodging at the Radisson Mission Viejo. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. Total expenditures of \$3,000.00 payable from student fundraising, at no cost to the District.

**100 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206**

- . 3 Approve/ratify Contract No. C-6629:05:07 with the Los Angeles County Office of Education (LACOE) for Participation in Marine Education Programs for the 2005-2006 school year, effective September 1, 2005 through August 31, 2006.
- . 4 Approve consultant agreement with Ruth Villaneda, Intern Counselor, to provide counseling services for students of Birney Elementary School at the hourly rate of \$15.00, for five and a half hours a day, Monday-Friday, from November 23, 2005 to June 22, 2006. Consultant will be paid on a monthly basis. Expenditures of \$14,306 payable from Birney Elementary School SIP, Title I and EIA/LEP funds.

**101 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve annual service agreement with McKinley Equipment Corporation to service wheelchair lifts at eleven (11) school sites. Total expenditure of \$3,300.00 payable from Restricted Maintenance Funds.
- . 2 Approve the selection of Pacifica Services, Inc. through the Request for Proposal (RFP) process and a contract agreement between El Rancho Unified School District and Pacifica Services, Inc. for project management services related to the construction of the new Practice Gymnasium at El Rancho High School. The total cost of the contract is not to exceed \$742,304.00 payable from budgeted Bond Funds.
- . 3 Approve thirty-six (36) items of welding equipment from El Rancho High School declared as surplus and authorize sale of surplus equipment by process of sealed bids. All proceeds from the sale of surplus equipment shall be deposited into the District's General Fund.
- . 4 Approve 36-month lease agreement with Ricoh Business Systems, Inc. for the purchase of a new Ricoh JP8500 Duplicator for the District Production Department. Total cost of \$339.51 per month payable from Production Department General Funds.
- . 5 Approve second amendment (sections 4, 5 and 14) to Building Lease Agreement with Sprint PCS Assets, L.L.C., a Delaware limited liability Company for the placement of a telecommunication facility at El Rancho High School, dated August 12, 1996 and first amendment dated February 4, 1997.
- . 6 Adopt Resolution No. 17-2005/2006 approving an Interfund Transfer from the District's General Fund of \$500,000 into the Self-Insurance Fund.
- . 7 Approve contract agreement between El Rancho Unified School District and Tech Ed Services, Inc. for professional services to assist with the Universal Fund (E-Rate) Application process for Funding Year 2006-2007. Total cost of \$18,000.00 payable in three installments; first installment of \$6,000 due upon approval of contract, second installment of \$6,000 due February 2006, and third installment of \$6,000 due July 2006. Total expenditure of \$18,000.00 payable from District General Funds/E-Rate.

**102 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approve/Ratify to employ, on a basis of a Provisional Internship Permit, one applicant with an effective date of November 1, 2005.
- . 2 Approve/ratify the attached Tentative Agreement between El Rancho Unified School District and El Rancho Federation of Teachers (ERFT) for the 2005-2006 school year.
- . 3 Approve the new position and job description of Personnel Secretary.
- . 4 Approve Substitute Pay Rate increase from \$110 to \$130 per day and a half day rate of \$65.
- . 5 Adopt Resolution No. 14-2005/2006 authorizing the teaching assignment of Biology and General Science in Grades 7-8 to a qualified teacher, as required by Education Code 44263.
- . 6 Approve/Ratify consultant agreement with Dr. Albert Jones for the presentation of "Meeting the Needs of the Challenging Student." Consultant will provide services to new beginning teachers on November 1 and November 15, 2005. Expenditures not to exceed \$1,000.00 payable from Centralized Services – Title II.
- . 7 Accept ERASA's Initial Proposal between the El Rancho Administrators/ Supervisors Association (ERASA) and El Rancho Unified School District (ERUSD) for negotiations for the 2005-2006 school year.

*CONSENT AGENDA ITEMS 99 THROUGH 102:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 4 under closed session will be addressed.*

*RECESS:*

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Certificated Register No. 9-2005/2006
- Teacher (1) first-Year probationary certificated teacher for the 2005-2006 school year.
  - Teacher (3) Substitute Child Development Teacher for the 2005-2006 school year.
  - Teacher (2) Resignation for the 2005-2006 school year.
  - Teacher (6) extra-duty, extra-pay assignments to conduct various after school programs, effective November 23, 2005 through June 22, 2006/Rivera Elementary School.
  - Teacher (1) stipend pay assignment to work as the English Language Advisory Committee coordinator, effective November 23, 2005 through May 25, 2006/Rivera Middle School.
  - Teacher (1) supplemental pay amendment to new Marching Band Instructor, during the 2005-2006 school year/Rivera Middle School.
  - Teacher (7) extra-duty, extra-pay assignment to assist parents in reading strategies during the Family Reading Night, effective November 30, 2005/Meller Elementary School.
  - Teacher (1) extra-duty, extra-pay assignment to assist students in the after-school Homework Club, effective October 3, 2005 through April 27, 2006/Meller Elementary School.
  - Teacher (8) amend extra-duty, extra-pay assignment to one hour three times a week (from one hour two times a week) to conduct the After school Tutoring Program, effective October 4, 2005 through April 27, 2006/Meller Elementary School
  - Teacher (2) extra-duty, extra-pay assignment to implement the after school tutoring program, effective November 23, 2005 through June 17, 2006/North Ranchito Elementary School
  - Teacher (4) extra-duty, extra-pay assignment to assist with preparation of additional Categorical Programs projects and reports, effective December 1, 2005 through June 23, 2006/Categorical Programs
  - Teacher (1) extra-duty, extra-pay assignment to work as presenter of three "Towards Equity" workshops, December 1, 2005, February 9, 2006 and February 27, 2006/Categorical Programs
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 9-2005/2006
- Probationary Employment (1) Cafeteria Helper I
  - Substitute Employment (2) Child Care Attendant
  - Substitute Employment (1) Clerk Typist I
  - Substitute Employment (1) Custodian
  - Substitute Employment (1) Health Services Assistant
  - Substitute Employment (1) Instructional Aide I
  - Substitute Employment (1) Instructional Aide Trainee
  - Substitute Employment (1) Noon Supervisor
  - Out of Category Employment (1) Instructional Aide/SH
  - Termination of Employment due to Failing to pass Probation (1) Cafeteria Helper I
  - Permanent Change in Job Classification (1) Instructional Aide/RSP
  - Resignation (1) Custodian
  - Resignation (2) Child Care Attendant
  - Abandonment of Position (1) Child Care Attendant
  - Unclassified Employment (1) ASB Worker
  - Unclassified Employment (1) College Tutor
  - Unclassified Employment (2) Instructional Aide Trainee
  - Unclassified Employment (2) Italian Tutor
  - Unclassified Employment (2) Noon Supervisor
- (3) Student Disciplinary Matters: Students A through B

*CLOSED SESSION:*

- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees

*RECONVENE INTO OPEN SESSION:*

*PUBLIC REPORT OF CLOSED SESSION ACTION:*

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

*CLOSED SESSION: (Items 103 through 106)*

- 103** Approve/Ratify Certificated Employment Register No. 9-2005/2006
- 104** Approve/Ratify Classified Employment Register No. 9-2005/2006
- 105** Approve Student Expulsion: Student A
- 106** Approve Student Expulsion: Student B

*ACTION ITEMS 103 THROUGH 106:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_  
 (Exception: \_\_\_\_\_)

*ADJOURNMENT:*

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_