

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

October 11, 2005
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Rita Jo Ramirez, President

PLEDGE OF ALLEGIANCE: Selby Grove Elementary
Student Council President

ROLL CALL: Rita Jo Ramirez, President
Vincent Chavez, Vice President
Frank P. Boyce, Clerk
Lupe Salas, Member
Delia Alvidrez, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Assistant Superintendent
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Valerie Velasco, ASB President/El Rancho H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: Herlinda Acevedo

VISITORS: Register No. 7-2005/2006

ACKNOWLEDGMENT OF GUEST(S):

OATH OF OFFICE:

Superintendent Genis will administer the Oath of Office to the Board of Education appointee.

I, Delia Alvidrez, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

STUDENT GOVERNMENT, SELBY GROVE ELEMENTARY:

ASB REPORT:

Valerie Velasco, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

62 Adopt the minutes of the Board of Education’s regular meeting held September 27, 2005.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

PUBLIC HEARING:

The Board will hold a public hearing regarding Item No. 64.17, Resolution No. 12-2005/2006, A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting. Non-action items may be introduced by the public during the “Public Comments” section of the agenda.

CONSENT AGENDA: (Items 63 through 66)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

63 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- .1 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Mid Valley Learning Center*, nonpublic school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7. Individualized Educational Program for approximate total of \$29,194.05.
- .2 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Zinsmeyer Academy*, nonpublic school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7. Individualized Educational Program for approximate total of \$40,670.20.
- .3 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Leeway School for Education*, nonpublic school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7. Individualized Educational Program for approximate total of \$34,875.20.
- .4 Approve/Ratify Translator to provide translation services to the Special & Alternative Education Services department for the 2005/2006 school year. Payable at \$20 per hour from Special & Alternative Education account.
- .5 Approve one Speech and Language Pathologist to attend Conference November 18-20, 2005 at the San Diego Convention Center. Topic Stuttering Intervention with Children: Practical Treatment Strategies and Activities. Payable from the Special & Alternative Education, Non-Public Schools account.
- .6 Approve four Speech and Language Pathologists to attend Conference November 18-20, 2005 at the San Diego Convention Center Theme Biologic and Physiologic Foundations of Speech Motor Control. Payable from the Special & Alternative Education, Non-Public Schools account.

64 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .1 Approve attendance for one certificated staff member from Rivera Middle School to the California Art Education Association (CAEA) 2005 State Conference on November 10-13, 2005 in Sacramento, California. Expenditures of \$874.00 payable from Rivera Middle School SIP funds.

64 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .2 Approve attendance of one Library Media Center Supervisor from El Rancho High School to the Annual California School Library Association conference on November 17-20, 2005 in Ontario, California. Expenditures of \$550.00 payable from El Rancho High School Title I funds.
- .3 Approve educational field trip for 80 first grade students, 4 teachers, and instructional aides/parent volunteers from Birney Elementary School to Rubidoux Nature Center in Rubidoux, California on Thursday, March 23, 2006; and authorize transportation agreement with Richmond Bus Company. Expenditures of \$680, for transportation and admission fees, payable from Birney Elementary School SIP funds.
- .4 Authorize educational field trip for 80 first grade students, 6 teachers and instructional aides/parent volunteers from Birney Elementary School to the Los Angeles Museum of Natural History/Discovery Center on Monday, January 30, 2006; and authorize transportation agreement with Richmond Bus Company. Expenditures of \$340, for transportation and parking, payable from Birney Elementary School SIP funds. There are no admission fees.
- .5 Approve educational field trip for 83 fifth grade students, teachers and parent volunteers from Birney Elementary School to Catalina Island Marine Institute (CIMI) from Wednesday, February 8, 2006 to Friday, February 10, 2006. Parents will provide transportation to and from Long Beach. Estimated expenditures of \$16,517.00 payable from Birney Elementary School Dad's Club and school fund raisers.
- .6 Approve educational field trip for 25 Outdoor Club student members and two teachers from El Rancho High School to Angeles National Forest and Icebox Canyon on Saturday, October 29, 2005. Parents and faculty members will provide transportation. District driver insurance forms have been submitted for all drivers and students will be required to submit parent permission slip indicating that private transportation will be provided. No cost to the District will be incurred.
- .7 Approve athletics field trip for 80 third through fifth grade student members of the Magee Cross Country Team, three teachers and four parent volunteers from Magee Elementary School to the Mt. SAC Invitational on Friday, October 14, 2005, from 12:30 p.m. to 7:00 p.m. Transportation will be provided by PTC. Expenditure of \$350.00, for transportation, payable from Magee Elementary School PTA funds.
- .8 Approve/ratify agreement with the Southeast Area Social Services Funding Authority to provide the District with funding for the 2005 Summer Employment Opportunity Program. Agreement will be for the summer of 2005, effective July 2, 2005 through September 30, 2005. The funding will include \$2,200.00 from WIA and \$5,000.00 from CalWORKS. The funding allows for the hiring of a coordinator/teacher to oversee the summer program and conduct the remediation. There is no cost to the District.

64 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .9 Approve grant from the Italian Consulate to offer Italian language classes for students at South Ranchito Elementary School for the 2005-2006 school year. The Italian consulate, according to the terms of the Grant Notification, will fund the program; South Ranchito Elementary will pay the instructor(s) through school SIP funds and the Italian Consulate will reimburse the school for the hourly rate of \$31.42, and the school will pay for the benefits cost of the program. Total expenditures of \$6,314.46, which include benefits, will be paid by the Italian Consulate (\$5,730.00) and South Ranchito Elementary School SIP funds (\$587.46).
- .10 Approve agreement with "Valentine's Traveling Nature Class" to provide hands-on workshops and animal demonstrations to four 1st grade and Special Education classrooms at Birney Elementary on April 18, 2006. Expenditure of \$500 payable from Birney Elementary School SIP funds.
- .11 Approve consultant agreement with Suni Paz to provide classroom demonstrations for South Ranchito Elementary School teachers and workshops for parents in the area of language development through music for grades K-5, for a total of 18 days between October 19, 2005 through June 9, 2006. Expenditures of \$4,000.00 payable from South Ranchito Elementary School SIP funds (\$2,400.00), Title I funds (\$700.00), and LEP funds (\$900.00).
- .12 Approve consultant agreement with Maria Elsa Barajas to present two Parent Institutes on writing at South Ranchito Elementary School; one institute to be held October 24-28, 2005 and one institute to be held February 6-10, 2006. Total expenditures of \$1,800.00 payable from South Ranchito Elementary School Title I funds.
- .13 Approve consultant agreement with Maria Elsa Barajas to present six literature workshops "*Instituto de Literatura para la Familia*" ("Literature Institute for the Family") at Selby Grove Elementary on November 2, 3, 7, 8, 9, and 10, 2005. Total expenditures of \$900.00 payable from Selby Grove Elementary School LEP funds.
- .14 Approve consultant agreement with Aaron Eschagary to provide age-appropriate instruction in the area of Health and Fitness for students in the Cal Works Magee After Three program, from October 12, 2005 to June 22, 2006 not to exceed 120 hours at the hourly rate of \$20.00. The cost of the services will be \$2,400.00 (\$1,200 to be paid after February 28, 2006 and \$1,200 to be paid on June 22, 2006) payable from the Cal Works enrichment program funds.
- .15 Approve District membership with the Music Center of Los Angeles County for the 2005-2006 school year. Membership fee of \$700.00 payable from Centralized Title I funds.

64 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- .16 Approve agreement with School Innovations and Advocacy, Inc. to assist the District in completing the enhanced School Accountability Report Cards (SARC) reporting requirements, for all District schools, as specified by the Williams settlement. Agreement will be for the 2005-06 school year, effective from October 12, 2005 through June 30, 2006. Total expenditure of \$20,400, at a cost of \$1,200 per school site, will be payable from Centralized Title I funds.
- .17 Approve Resolution No. 12-2005/06 – A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.

65 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 22610 through 22723 totaling \$1,294,278.89.

Receipts include the following donations:

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Target.	\$221.26	Rivera Elementary
Target	\$ 51.05	Selby Grove Elem.
Edison International	\$ 30.00	South Ranchito Elem.
Edison International	\$ 43.92	Durfee Elementary
Edison International	\$ 43.92	Durfee Elementary

- b. Purchase Order Nos. P169579 through P169906 and including prior numbered confirming orders totaling \$1,491,312.02 and Cafeteria Purchase Orders totaling \$48,325.02.
 - c. "A" Warrants Schedule C1B through 269 totaling \$1,245,894.43.
 - c. "B" Warrants Nos. 1750 through 1790 totaling \$3,645,742.28.
 - e. Revolving Cash No. 3088 through 3102 totaling \$9,289.38.
 - f. Clearing Account Nos. 3042 through 3044 totaling \$105,424.94.
- .2 Approve contract with Pyro Spectacular Fireworks Company for services related to the fireworks show for Homecoming at El Rancho High School on October 21, 2005. Costs not to exceed \$1,500.00 and is payable from El Rancho High School ASB Funds.
- .3 Approve contract agreements with Vavrinek, Trine, Day & Co., LLP to complete the financial audits and performance procedures for the El Rancho Unified School District's General Obligation Bonds (Prop. 39). Total estimated costs of \$10,500 (not including travel and out-of-pocket costs) to be paid from Obligation Bonds Fund.

66 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- .1 Approve district membership in the Los Angeles/Orange Counties Education & Labor Law Consortium at a yearly membership cost of \$1,000, for eleven monthly meetings, payable from Human Resources General Fund.

66 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- .2 Presentation of ERFT’s Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2005-2006 school year; and approval of a public hearing for the regular meeting of October 25, 2005.
- .3 Approve contract agreement with the Los Angeles County Office of Education Instructional Technology Outreach to provide technical instruction to District Administrators, Site Administrators and the BTSA Advisor on two sets of workshop dates. Total cost for the consultant will be \$6,000, which includes incidental expenditures, from Centralized Title II funds.

CONSENT AGENDA ITEMS 63 THROUGH 66:

M_____S_____Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
 Certificated Register No. 6-2005/2006

- Teacher (32) substitute teachers for the 2005-2006 school year
- Teacher (4) Long-Term Substitute teachers for the 2005-2006 school year
- Teacher (2) Unpaid Leave-of-Absence for the 2005-2006 school year
- Teacher (2) extra duty, extra pay to teach pupils in the Independent Study and Home/Hospital Teaching programs for 2005/2006 school year.

CLOSED SESSION:

- Teacher (1) Extra Duty, Extra Pay to provide translation services to the Special & Alternative Education Services Department.
- Teacher (12) supplemental pay to conduct Fall Athletics, effective August 1, 2005 through November 30, 2005/ El Rancho High School
- Teacher (5) extra-duty, extra-pay to teach Community Based English Tutoring Program, effective October 3, 2005 to May 26, 2006/El Rancho Adult School
- Teacher (2) extra-duty, extra-pay to supervise and work with students in the computer lab after school during the 2005-2006 school year/El Rancho High School
- Teacher (1) extra-duty, extra-pay assignment to provide after school tutoring to identified second and third grade students through the Reading First Special Education Referral Reduction Program during the 2005-2006 school year/Reading First Program
- Teacher (36) extra-duty, extra-pay assignment to conduct after school tutoring program during the 2005-2006 school year/Rivera Middle School
- Administrators (2) extra-duty, extra-pay assignment to work the Saturday School Program during the 2005-2006 school year/Rivera Middle School
- Teacher (36) extra-duty, extra-pay assignment to work the Saturday School Program during the 2005-2006 school year/Rivera Middle School
- Teacher (1) extra-duty, extra-pay assignment to provide assistance to at-risk students in the completion of homework in after-school tutoring sessions, effective October 17, 2005 through June 9, 2006/Valencia Elementary School
- Teacher (1) extra-duty, extra-pay assignment to provide after-school math intervention program for students who are performing below grade level, effective October 17, 2005 through June 9, 2006/Valencia Elementary
- Teacher (2) extra-duty, extra-pay assignment to provide assistance to at-risk students in the area of reading in after-school tutoring sessions, effective October 17, 2005 through June 9, 2006/Valencia Elementary
- Teacher (1) extra-duty, extra-pay assignment to provide supplemental educational activities for GATE students in after-school sessions, effective October 17, 2005 through June 9, 2006/Valencia Elementary School
- Teacher (2) extra-duty, extra-pay assignment to provide after school language arts intervention program for students who are performing below grade level, effective October 17, 2005 through June 9, 2006/Valencia Elementary
- Teacher (30) extra-duty, extra-pay assignment to participate in the Bilingual Contact Teacher Committee during the 2005-2006 school year, effective October 13, 2005 through June 22, 2006/Educational Services

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 6-2005/2006

- Temporary Employment (1) Instructional Resources AV Clerk
- Temporary Employment (1) Data Processing Clerk II
- Temporary Employment (1) Department Secretary
- Substitute Employment (3) Clerk Typist II
- Substitute Employment (1) Clerk Typist II/Bilingual
- Substitute Employment (1) School Secretary
- Substitute Employment (3) School Secretary/Bilingual
- Substitute Employment (2) Clerk Typist I
- Substitute Employment (2) Custodian
- Substitute Employment (1) Library Media Assistant
- Substitute Employment (1) Cafeteria Helper I
- Substitute Employment (4) Instructional Aide Special Education
- Termination of Employment (1) Custodian
- Resignation (3) Child Care Attendant
- Resignation (1) Custodian

CLOSED SESSION:

- Extension on Unpaid Leave of Absence (1) Instructional Aide/SH
- Increase in Salary due to transfer from Salary Schedule F to Salary Schedule B (1) School Secretary/Bilingual
- Increase in Months Worked from 10 months to 12 months (1) Child Care Attendant
- Permanent Increase in Working Hours from 6 hours to 7 hours (1) Clerk Typist II
- Unclassified Employment (5) College Tutor
- Unclassified Employment (3) Instructional Aide Trainee
- Unclassified Employment (8) Noon Supervisor
- Unclassified Employment (1) ASB Worker
- Unclassified Employment (7) Cafeteria Helper
- Unclassified Employment (1) Student Worker
- Unclassified Employment (1) Walk On Coach
- Unclassified Employment (13) ROTC Student Worker

(3) Student Disciplinary Matters: Students A through F

(4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 67 through 74)

- 67** Approve/Ratify Certificated Employment Register No. 6-2005/2006
- 68** Approve/Ratify Classified Employment Register No. 6-2005/2006
- 69** Student Expulsion: Student A
- 70** Student Expulsion: Student B
- 71** Student Expulsion: Student C
- 72** Student Review: Student D
- 73** Student Review: Student E
- 74** Student Review: Student F

ACTION ITEMS 67 THROUGH 74:

M_____S_____Vote_____

(Exception:_____)

ADJOURNMENT:

M_____S_____Vote_____