

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Study Session 6:00 PM
Regular Meeting 7:00 PM

March 23, 2006
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Lupe Salas, President
- ROLL CALL:* Lupe Salas, President
Vincent Chavez, Vice President
Joe Rivera, Clerk
Rita Jo Ramirez, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Valerie Velasco, ASB President/El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 19-2005/2006
- STUDY SESSION:* 6:00 PM
- Board of Education Plan for 2006
- OPEN SESSION:*
- PLEDGE OF ALLEGIANCE:* Birney Elementary
Student Council President
- STUDENT GOVERNMENT, BIRNEY ELEMENTARY SCHOOL:*

SALAZAR HIGH SCHOOL ASB REPORT:

Yvette Heredia, Salazar High School Representative, will report on past and future activities.

EL RANCHO HIGH SCHOOL ASB REPORT:

Valerie Velasco, ASB President at El Rancho High School, will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

198 Adopt the minutes of the Board of Education’s regular meeting held March 9, 2006.

M_____ S_____ Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting.

CONSENT AGENDA: (Items 199 through 202)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

199 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve agreement with Ponypals Their Barnyard Buddies to provide a petting zoo at Maizeland Early Learning Programs, April 12, 2006. Total expenditure not to exceed \$400.00 payable from the Parent Advisory Committee Fund.
- . 2 Approve Crisis Prevention Intervention (CPI) training for two El Rancho Unified School District employees on April 18, 2006 to April 21, 2006 at the Wilshire Grand Hotel, Los Angeles, CA in the amount of \$2,238.00.
- . 3 Approve/Ratify contract with parent of El Rancho Unified School District student to provide transportation to Big Fun Therapy and Recreational Services. This expenditure not to exceed \$75.00 per day payable from Special Education non-public school budget account.
- . 4 Approve/Ratify and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Zinsmeyer Academy* non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$16,201.00.
- . 5 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric* non-public school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$1,230.00.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Elementary* non-public school for special education students, authorize identified and Board approved El Rancho pupils to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$15,096.84.

200 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance for 4 certificated staff members from Meller Elementary School to the 54th *National Conference on Science Education* on April 6-9, 2006, in Anaheim, California. Estimated expenditures of \$1,712.00 payable from Meller Elementary School General Fund/Unrestricted.

200 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 2 Approve field trip for 75 students, parents and 2 teachers from North Park Middle School to the *UCLA Raza Youth Conference* on Saturday, May 27, 2006. Transportation will be provided by PTC. Conference is free. Expenditures of \$750.00, for transportation, payable from North Park Middle School ASB funds.
- . 3 Approve reward field trip for 130 North Park Middle School students and 5 teacher chaperones to *Magic Mountain* on March 31st, 2006. Student and chaperone admission costs to be paid by each individual student and teacher at no cost to the District. Bus expenditure of \$1,000.00 payable from North Park Middle School ASB funds.
- . 4 Approve educational field trip for 88 students, four (4) certificated staff members, four (4) classified staff members, and 15 parents from Rio Vista Elementary School to the *Los Angeles Zoo* of Los Angeles, California on April 17, 2006; and approve transportation agreement with Certified Transportation Services, Inc. Total expenditure of \$795.75 payable from Rio Vista Elementary School Parent-Teacher Organization Funds.
- . 5 Approve educational field trip for forty-nine (49) students, one (1) certificated staff member, and ten (10) adult chaperones from El Rancho High School to the *2006 Heritage Music Festival Las Vegas* in Las Vegas, Nevada, on Friday, April 28 through Monday, May 1, 2006. Transportation will be provided by PTC. Total expenditures of \$23,100.00 are payable through the Choraleers Account for El Rancho High School ASB fund (includes student fundraisers). There is no cost to the District.
- . 6 Approve educational field trip for 22 ASB Executive Commission student members and one teacher ASB Executive Advisor from El Rancho High School to Sacramento, California on Wednesday, May 24 through Sunday May 28, 2006. Estimated expenditures of \$23,120.00 payable from student fundraisers, donations from supportive organizations and ASB Funds at no cost to the District.
- . 7 Approve/ratify consultant agreement with Los Angeles County Office of Education (LACOE) to provide services to one Title I student residing in the El Rancho Unified School District and attending St. Matthias High School in Downey from September 1, 2005 through June 30, 2006. Expenditures of \$272.88 payable from Centralized Title I funds.
- . 8 Approve consultant agreement with Maria Elsa Barajas for a series of Parents as Authors workshops for South Ranchito Elementary School parents on March 28 & 29, 2006 and April 21, 24, 25, 26, 27 & 28, 2006. Expenditures of \$1500.00 are payable from South Ranchito Elementary School EIA/LEP Funds.

200 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 9 Approve consultant agreement with the University of Minnesota to conduct a wrestling clinic at El Rancho High School for students and the community on June 2, 3 & 4, 2006. The El Rancho High School wrestling program will provide liability insurance. Total expenditures will be paid through El Rancho High School ASB Wrestling Account.
- .10 Approve amendments to Board Item #174.16 approved on February 23, 2006, consultant agreements with Toby Larson, Educational Consultant, to provide writing demonstration lessons and feedback to certificated and classified staff at Rivera Elementary School on March 16, 2006 – *changed from March 7, 2006*; to provide two half-day Step Up to Writing workshops to certificated staff at North Ranchito Elementary on March 8 and 22, 2006. Payment of \$1,600 for services at North Ranchito Elementary School will be paid from District Title III funds – *changed from North Ranchito Elementary Title I and SIP funds*. Expenditures payable from Rivera Elementary School Title I funds (\$750) and District Title III funds (\$1,600) for North Ranchito Elementary School.

201 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 23254 through 23388 totaling \$692,390.54.
Receipts include the following donations:

Vendor	Amount	Recipient
Washington Mutual	\$1,179.51	So. Ranchito Elementary
Carl Karcher Enterprises, Inc.	\$ 531.54	Rivera Elementary
Frantone, Inc.	\$ 600.00	Rivera Elementary
Wells Fargo Foundation	\$ 50.00	Selby Grove Elementary
Washington Mutual	\$ 377.46	Selby Grove Elementary
Mexican American Opportunity Foundation	\$ 384.00	Selby Grove Elementary

 - b. Purchase Order Nos. 170697 through 170881 and including prior numbered confirming orders totaling \$403,288.71 and Cafeteria Purchase Orders totaling \$188,372.59.
 - c. "A" Warrants Schedule C1G through 053 totaling \$5,169,790.56.
 - d. "B" Warrants No. 1948 through No. 1982 totaling \$2,020,704.30.
 - e. Revolving Cash No. 2997 through 2998 totaling \$466.33.
 - f. Clearing Account No. 3058 through 3059 totaling \$299,653.87.
- . 2 Approve final payment of \$24,211.00, including all change orders to Universal Asphalt Co., Inc. and accept Asphalt Bond Project - Bid Package No. 06 for Magee Elementary, Rivera Elementary and Rivera Middle School as complete. Total project cost payable from Budgeted Bond Funds.
- . 3 Approve final payment of \$32,215.73, including all change orders to Universal Asphalt Co., Inc. and accept Asphalt Bond Project - Bid Package No. 08 for Durfee Elementary, Rio Vista Elementary, and No. Park Middle School as complete. Total project cost payable from Budgeted Bond Funds.

201 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 4 Approve final payment of \$32,463.28, including all change orders to Universal Asphalt Co., Inc. and accept Asphalt Bond Project - Bid Package No. 09 for Birney Elementary and Burke Middle School as complete. Total project cost payable from Budgeted Bond Funds.
- . 5 Approve/ratify agreement with Brooks and Associates Surveyors for surveyor services for the installation of new relocatable classrooms at Pio Pico Elementary School. Total cost of \$2,800 payable from Budgeted Bond Funds.
- . 6 Approve/ratify agreement with Brooks and Associates Surveyors for surveyor services for the "New Practice Gymnasium Project" at El Rancho High School. Total cost of \$5,000 payable from Budgeted Bond Funds.
- . 7 Approve attendance of one District School Police Officer to the "Bullying and Social Aggression in California" seminar (to support the District's efforts of ensuring the safety and welfare of students and staff) on May 12, 2006 in Santa Monica, CA. Total expenditures of \$279.00 payable from Safe and Drug Free Funds.
- . 8 Approve budget revisions in support of the Second Interim Report.
- . 9 Approve to advertise for bids for Roof Replacement at eight school sites. Estimated project cost of \$250,000 payable from Deferred Maintenance Funds.

202 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve/Ratify an increase in salary for R.O.T.C. Instructors in accordance with the new 2006 Pay & Allowances Scales for the United States Armed Forces which was signed into law by President Bush. These new military pay rates are effective January 1, 2006 and adjustments to John Mushallo's and Steve Mick's salary should be made accordingly.

CONSENT AGENDA ITEMS 199 THROUGH 202:

M _____ S _____ Vote _____

(Exception: _____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 5 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Liability Claim
Claimant: Playgrounds Plus, Inc.
Agency Claimed Against: El Rancho Unified School District

- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Certificated Register No. 16-2005/2006
 - Teachers (1) employment of certificated Substitute teacher for the 2005-2006 school year
 - Teachers (2) employment of certificated Long-Term Substitute teacher for 2005-2006
 - Teachers (2) employment of certificated Adult Ed. Substitute teachers for the 2005-2006
 - Teacher (1) unpaid Leave-of-Absence for the 2006-2007 school year
 - Teacher (1) extra-duty, extra-pay amendment to increase hours for before and after-school intervention, effective October 3, 2005 through May 26, 2006/South Ranchito Elem.
 - Teacher (12) stipend assignment/ratification to monitor progress, implement and coordinate school and student activities, effective September 1, 2005 through June 22, 2006/South Ranchito Elementary School
 - Teacher (1) stipend assignment to serve as testing coordinator, effective April 3, 2006 through May 26, 2006/Birney Elementary School
 - Teacher (2) stipend assignment to serve as Student Council advisor, effective April 3, 2006 through June 16, 2006/Birney Elementary School

- (3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 16-2005/2006
 - Probationary Employment (1) Senior Bookkeeper
 - Probationary Employment (1) Payroll Technician
 - Probationary Employment (1) Account Clerk
 - Probationary Employment (1) Clerk Typist II
 - Probationary Employment (3) Child Care Attendant
 - Substitute Employment (3) Child Care Attendant
 - Substitute Employment (1) Instructional Aide/Special Education
 - Temporary Employment (1) Clerk Typist II
 - Request for Paid Military Leave of Absence (1) Custodian
 - Request to Rescind Transfer Employment & Increase from 10 to 12 months (1) Cook/Baker
 - Permanent Request to Increase hours from 3.75 to 4.5 per day with benefits (1) Health Services Asst.
 - Addition to Prime Assignment (1) On Call District Security
 - Unclassified Employment (2) College Tutor
 - Unclassified Employment (4) Safety & Violence Prevention Officer
 - Unclassified Employment (1) Walk-on Coach/Softball
 - Unclassified Employment (1) Walk-on Coach/Volleyball
 - Unclassified Employment (1) Walk-on Coach/Soccer

CLOSED SESSION:

- (4) Student Disciplinary Matters: Students A through B
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION: (Items 203 through 207)

- 203** Deny Claim.
- 204** Approve/Ratify Certificated Employment Register No. 16-2005/2006
- 205** Approve/Ratify Classified Employment Register No. 16-2005/2006
- 206** Approve Student Expulsion: Student A
- 207** Approve Student Review: Student B

ACTION ITEMS 203 THROUGH 207:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____