

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Study Session 6:00 PM
Regular Meeting 7:00 PM

January 26, 2006
City Council Chambers
6615 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Lupe Salas, President
- PLEDGE OF ALLEGIANCE:* Rivera Elementary
Student Council President
- ROLL CALL:* Lupe Salas, President
Vincent Chavez, Vice President
Joe Rivera, Clerk
Rita Jo Ramirez, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Valerie Velasco, ASB President / El Rancho H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 14-2005/2006
- ACKNOWLEDGMENT OF GUEST(S):*
- STUDY SESSION:*
- Board of Education Plan for 2006
- STUDENT GOVERNMENT, RIVERA ELEMENTARY SCHOOL:*
- ASB REPORT:*
Valerie Velasco, ASB President at El Rancho High School will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

150 Adopt the minutes of the Board of Education’s regular meeting held January 10, 2006 and special meeting held January 17, 2006.

M_____S_____Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- (1) 2004/2005 Audit Report, *Lydia Cano*
- (2) California High School Exit Exam, *Julie Ellis*
- (3) ERUSD Assessment Update, *Ruth Narro and Cynthia Alvarez*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322 which requires filing a written request with the Superintendent at least five work days prior to the regular meeting.

CONSENT AGENDA: (Items 151 through 154)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

151 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 1 Approve/Ratify Contract Number CIMS-5216 in the amount of \$3,690.00 between the California State Department of Education and ERUSD for the materials and supplies for the General Child Development Program and approve Resolution No. 19-2005/2006, authorizing Norbert Genis, Superintendent, Lydia Cano, Chief Business Officer and Joanne Brenner, Director Early Learning Programs to sign the transaction for the Governing Board effective from July 1, 2005 to June 30, 2006.
- . 2 Approve/Ratify amendment to agreement for Educational Related Services between Mobile Nursing and the El Rancho Unified School District (approved November 22, 2005) for the 2005/2006 school year or until the services are no longer needed for the 2005 or 2006 school year. The Board Item previously stated payment of \$29.41 per hour will be reimbursed through Medi-Cal, and should be changed to **payment will be paid through Medi-Cal.**
- . 3 Approve/Ratify Master and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and McKee Music Therapy Services non-public school for special education student, authorize and identified in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 563-56366.7 in the sum of \$350.00.
- . 4 Approve/Ratify Master and Individualized Service Tuition Agreements through the Whittier Area Cooperative Education Program between El Rancho Unified School District and the following non-public school for special education students: The Five Acres Therapeutic School Identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 in the amount of \$20,454.00.
- . 5 Approve/Ratify contract with parent of El Rancho Unified School District student to provide transportation to Five Acres Therapeutic School, Altadena, CA. Payable at the rate of \$75.00 per day from Special Education non-public school budget account.
- . 6 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric non-public school for special education student, authorize and identified in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 563-56366.7 in the sum of \$3,526.00.

151 SUPERINTENDENT -- Norbert Genis (562) 801-5199

- . 7 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Augmentative Communication Therapies non-public school for special education student, authorize and identified in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 563-56366.7 in the sum of \$15,000.00.
- . 8 Approve/Ratify contract with Augmentative Communication Therapies, to conduct a speech and language and AAC. Estimated expenditure \$125.00 per 60 minute session for 2005-2006 school year. Payable through Special & Alternative Education, Non-Public Schools account.

152 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 1 Approve attendance for four certificated staff members from Project Alpha to attend four days of training in "Cognitively Guided Instruction" provided by the San Bernardino County Superintendent of Schools on February 7, 8, 9 and 23, 2006 in Rancho Cucamonga, California. Total cost for training not to exceed \$2,000 payable from California Math and Science Project funds.
- . 2 Approve participation of 52 students, three (3) teachers, and three (3) parent chaperones from Rivera Middle School in the *AstroCamp Program at the Desert Sun Science Center* in the San Jacinto Mountains, CA from March 3-5, 2006. All costs related to trip will be paid by individual participants. Substitute expenditures of \$450.00 payable from Rivera Middle School SIP funds.
- . 3 Approve participation of 45 students, three (3) teachers, and three (3) parent chaperones from Rivera Middle School in the *Outdoor Education Program at the Catalina Island Marine Institute* from February 13-15, 2006. Total expenditures of \$900.00 payable from Rivera Middle School SIP funds.
- . 4 Approve educational field trip for 60 students and 2 chaperones from Rivera Middle School to UCLA's "*Adopt a Classroom*" event on Saturday, February 11, 2006. Entrance to the event is free. Transportation will be provided by PTC. Total estimated expenditures of \$550.00 payable from Rivera Middle School ASB funds.
- . 5 Approve agreement with the Rio Hondo Symphony Association to conduct Music Enrichment Programs for fourth and fifth grade students at two elementary schools. These programs will be conducted from January 30, 2006 through March 31, 2006, and scheduled by the principal and the Symphony Association. Estimated expenditures of \$240.00 payable from Meller Elementary School II/USP funds and Obregon Elementary School PTA funds.
- . 6 Approve the El Rancho High School Vocational Education Application/Plan Title II, Part C, Section 131 for funding in the amount of \$83,608.00 for the 2005-2006 fiscal year. (*The application is available for review in the Educational Services Office*).

152 DIVISION OF EDUCATIONAL SERVICES -- Susanna Smith (562) 801-5206

- . 7 Approve consultant agreement with Maria Elsa Barajas to conduct the “*Instituto de Literatura para la Familia*” workshop for parents at North Ranchito Elementary School on February 14, 15, 16, 17, 21 and 24, 2006. Expenditures of \$900.00 payable from North Ranchito Elementary School SIP funds.
- . 8 Approve/ratify consultant agreement with Boris Martinez, video recording consultant, to provide video recording services for the El Rancho High School varsity football games during the 2005-2006 school year. Mr. Boris will videotape away football games as well as all home games. Expenditures of \$30.00 each per 8 football games is payable from El Rancho High School Football ASB funds.
- . 9 Approve agreements with 10 supplemental educational service providers for North Park Middle School in its second year of Program Improvement under the No Child Left Behind Act, effective February 1, 2006 to June 16, 2006. Providers are not to exceed \$1,072.17 per student for the 98 students receiving services (per pupil rate provided by California Department of Education as of 9-Sept-2005). Total expenditures not to exceed \$105,072.66 payable from North Park Middle School Title I funds (\$39,900.00), Centralized Title I funds (\$26,069.06), and Title III funds (\$39,103.60).
- .10 Approve revision of Memorandum of Understanding between El Rancho Unified School District, Whittier Union High School District, Los Nietos School District, South Whittier School District, and Little Lake School District to form and implement a consortium for the purpose of coordinating the Migrant Education Program Services within the boundaries of the mentioned districts and with the approval and financial support of the Los Angeles County Office of Education (LACOE), Migrant Education Program, Region X. Effective 2005-2006 school year.

153 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- .1 Approve/Ratify Business Office Reports:
 - a. Miscellaneous Cash Collections Receipt Nos. 23023 through 23130 totaling \$533,341.26. Receipts include the following donations:

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Edison International	\$ 43.92	Durfee Elementary
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Wal-Mart Foundation	\$1,750.00	El Rancho Adult School
Edison International	\$ 30.00	So. Ranchito Elementary
AT&T	\$ 11.04	So. Ranchito Elementary
Amy M. Arreola	\$ 13.00	Selby Grove Elementary
Ramiro Guzman	\$ 100.00	Selby Grove Elementary
 - b. Purchase Order Nos. P170340 through 170467 and including prior numbered confirming orders totaling \$269,196.11 and Cafeteria Purchase Orders totaling \$196,268.06.
 - c. “A” Warrants Schedule CIE through 353 totaling \$5,407,043.54.
 - d. “B” Warrants No. 1870 through 1906 totaling \$2,571,996.80.
 - e. Revolving Cash No. 3114 through 3116 totaling \$30.00.
 - f. Clearing Account No. 3052 through 3053 totaling \$145,207.30.

153 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 2 Accept the 2004/2005 Audit Report.
- . 3 Approve final payment of \$64,000.00 (10% retention) to Solar Integrated Technologies, Inc. for roof replacement and roof management at eight (8) school sites. Total project cost payable from the State Deferred Maintenance Program.
- . 4 Approve contract agreement between El Rancho Unified School District and Koury Engineering to provide Geotechnical Investigation and Monitoring for the District’s “New Practice Gymnasium Project” at El Rancho High School. Total cost for Geotechnical Study is \$10,155.00; if additional construction monitoring is required, added cost will be determined by attached Schedule of Fees. Total cost payable from budgeted General Obligation Bond Funds.
- . 5 Approve attendance for Director of Fiscal Services to attend “School Accountability and Funding: Can California Get it Right?” seminar presented by EdSource on March 16, 2006 at the Sheraton Suites Fairplex in Pomona. Total cost of \$70.00 payable from General Funds.

154 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve/ratify to employ, on a basis of a Provisional Internship Permit, two applicants with an effective date of January 27, 2006.
- . 2 Approve/ratify to employ, on a basis of a Provisional Internship Permit, one applicant with an effective date of October 1, 2005.
- . 3 Approve consultant agreement with Dr. Albert Jones for the presentation of “Meeting the Needs of the Challenging Student” follow-up workshops. Consultant will provide services to new beginning teachers on March 7 and March 21, 2006. Expenditures are not to exceed \$1,000.00 payable from Title II Centralized Services.
- . 4 Approve attendance of the BTSA Induction Advisor to the “BTSA Cluster 4 – Winter Conference” on January 31 and February 1, 2006. Expenditures are not to exceed \$100.00 and are payable from Title II – Centralized Services funds.

CONSENT AGENDA ITEMS 151 THROUGH 154:

M_____S_____Vote_____

(Exception:_____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting.

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:
Numbers 1 through 3 under closed session will be addressed.*

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 12-2005/2006

- Teacher (1) re-employment as a Permanent certificated teacher for 2005-2006 school year:
- Teacher (1) Temporary certificated teacher for the 2005-2006 school year:
- Teacher (1) certificated Long-Term Substitute Teacher for the 2005-2006 school year:
- Teacher (2) request for unpaid Leave of Absence for the 2005-2006 school year.
- Teacher (2) extra-duty, extra-pay assignment to organize, catalog, and create a SPSA to raise student achievement, effective January 30, 2006 through June 30, 2006/Rio Vista Elementary School SIP funds.
- Teacher (1) extra-duty, extra pay assignment to provide an after-school enrichment program for GATE and other identified students, effective November 1, 2005 through June 9, 2006/Selby Grove GATE funds.
- Teacher (1) stipend pay assignment to serve as Testing Coordinator effective March 1, 2006 through June 1, 2006/Selby Grove Elementary School Title 1 funds.
- Teacher (27) stipend pay assignment to attend the AB466 training, effective January 23-27, 2006/Reading First Program.
- Teacher (4) extra-duty, extra-pay assignment to provide training to parents in the area of literacy, effective January 18, 2006 through June 23, 2006/Reading First Program.
- Teacher (1) extra-duty, extra-pay assignment to instruct the GATE Enrichment Program on Saturdays, effective January 28, 2006 to June 17, 2006/Birney Elementary School.
- Teacher (5) stipend assignment to implement After-school Math Intervention program, effective January 30, 2006 through June 22, 2006/Rivera Middle School.
- Teacher (2) extra-duty, extra-pay assignment to implement the after-school tutoring program, effective January 30, 2006 through June 17, 2006/North Ranchito Elementary School.
- Teacher (4) Administrators (2) extra-duty, extra-pay assignment to conduct the Saturday School Program, effective February 4, 2006 through May 27, 2006/Burke Middle School.
- Teacher (1) extra-duty, extra-pay assignment to participate in the Mathematics Curriculum Council during the 2005-2006 school year/Educational Services.
- Teacher (8) extra-duty, extra-pay assignment to work the After School Class, effective January 18, 2006 through March 16, 2006/El Rancho High School.
- Teacher (2) stipend pay assignment to assist teachers of Title I students in implementing various program requirements, assist in placement testing, generate information data and trouble shooting hardware and software of Renaissance Reading and Standards Master effective January 30, 2006 through June 15, 2006/Burke Middle School
- Teacher (1) extra-duty, extra-pay assignment to present one "Towards Equity" workshop on December 1, 2005/BTSA Program.
- Teacher (19) extra duty, extra pay assignment as BTSA Support Providers for the first semester of the 2005/2006 school year/BTSA Program.
- Teacher (1) stipend assignment for Speech and Language Pathologist to assist in training, recruiting, and scheduling staff and compiling data for Medi-Cal reports/Special & Alternative Education.

CLOSED SESSION:

- Teachers (9) supplemental pay to serve as Decathlon Advisors and Academic Decathlon coordinator for the 2005/2006 school year/El Rancho High School.
- Teacher (10) supplemental pay to serve as Varsity Heads, Varsity Assistants, JV Heads, and Weight Room Supervisor for the 2005/2006 school year/El Rancho High School.

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 12-2005/2006

- Probationary Employment (5) Child Care Attendant
- Probationary Employment (1) Computer Network Specialist
- Probationary Employment (1) Plumber
- Probationary Employment (1) School Secretary/Bilingual
- Substitute Employment (4) Child Care Attendant
- Substitute Employment (3) Instructional Aide/Special Ed.
- Change in Job Title (1) Personnel Secretary
- Out of Category Employment (1) School Secretary
- Unpaid Leave of Absence (FMLA) (1) Custodian
- Additional Assignment to Prime Assignment (1) Custodian
- Additional Assignment to Prime Assignment (1) Instructional Aide Trainee
- Unclassified Employment (1) Cafeteria Helper
- Unclassified Employment (1) College Tutor
- Unclassified Employment (1) Noon Supervisor

(3) Student Disciplinary Matters: Students A through D

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____

CLOSED SESSION: (Items 155 through 160)

- 155** Approve/Ratify Certificated Employment Register No. 12-2005/2006
- 156** Approve/Ratify Classified Employment Register No. 12-2005/2006
- 157** Approve Student Expulsion: Student A
- 158** Approve Student Expulsion: Student B
- 159** Approve Expulsion Review: Student C
- 160** Approve Expulsion Review: Student D

ACTION ITEMS 155 THROUGH 160:

M _____ S _____ Vote _____

(Exception: _____)

ADJOURNMENT:

M _____ S _____ Vote _____