

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Study Session 6:00 PM
Regular Meeting 7:00 PM

April 26, 2007
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Vincent Chavez, President

ROLL CALL: Vincent Chavez, President
Delia Alvidrez, Vice President
Joseph Rivera, Ed.D., Clerk
Rita Jo Ramirez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET: Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Stephanie Mendez, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Moses Alcala, ASB President/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 17-2006/2007

STUDY SESSION:

❖ 2007/2008 District Budget

OPEN SESSION:

PLEDGE OF ALLEGIANCE: Rio Vista Elementary
Student Council President

STUDENT GOVERNMENT, RIO VISTA ELEMENTARY:

SALAZAR HIGH SCHOOL ASB REPORT:

Moses Alcala, Salazar High School Representative, will report on past and future activities.

EL RANCHO HIGH SCHOOL ASB REPORT:

Stephanie Mendez, ASB President at El Rancho High School, will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

183 Adopt the minutes of the Board of Education’s regular meeting held April 12, 2007.

M_____ S_____ Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

❖ *Medi-Cal Administrative Activities (MAA), Arnold Tovar*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.

CONSENT AGENDA: (Items 184 through 188)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.

184 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 32-2006/2007 declaring May 8, 2007, as National Teacher Day in recognition of the contributions of teaching professionals.
- . 2 Approve Resolution No. 33-2006/2007 declaring May 20-26, 2007 as Classified School Employee Week in recognition of the contributions of classified staff.
- . 3 Approve Amendment #1 to Child Care Facilities Revolving Fund Contract Number GREV-6001, which changes the location of the relocatable classroom from Pio Pico State Preschool to South Ranchito State Preschool.

185 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approve agreement with Viatron Systems Inc. to convert pupil records into digital format. Viatron Systems Inc. will scan and convert approximately 1,219,800 pages of pupil records into digital format. Project to conclude on or about August 1, 2007. Total cost of \$62,152.00 to be paid from the Special & Alternative Education Account.
- . 2 Approve contract with Michael Salce, Licensed Educational Psychologist, for one Independent Evaluation in the amount of \$1,500.00 which is payable from Special Education Account.
- . 3 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$2,460.00.
- . 4 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$10,496.00.

186 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approve attendance for two (2) classified staff members from the Categorical Programs Office to the one-day Franklin Covey training, "Focus: Achieving Your Highest Priorities." The participants will attend on May 8, 2007 in Long Beach, California. Total cost for the training not to exceed \$610.00 payable from Title II funds.

186 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 2 Approve educational field trips for 50 Birney Elementary School 5th grade students, two (2) certificated staff members, and 10 parent volunteers on May 18, 2007 and 50 Birney Elementary School 5th grade students, two (2) certificated staff members, and 10 parent volunteers on May 25, 2007, to Chantry Flats Ranger Station in the Angeles National Forest; and transportation agreements with Richmond Bus Company. Total expenditure of \$948.00, for transportation, is payable from Birney Elementary School General funds: Governor's Performance Award Program. There is no admission cost.
- . 3 Approve educational field trip for 44 GATE students and one (1) certificated staff member from Birney Elementary School to the Discovery Science Center in Santa Ana, CA, on May 9, 2007; and transportation agreement with Richmond Bus Company. Admission deposit of \$75.00 will be paid by, and reimbursed to, Gina Paolucci. Total expenditure of \$730.00, for transportation and admission fees, is payable from Birney Elementary School GATE funds.
- . 4 Approve end-of-the-year/promotional field trip for 85 5th grade students and three (3) certificated staff members from Birney Elementary School to Smith Park Pool on June 21, 2006; and transportation agreement with Richmond Bus Company. Total expenditure of \$719.00, for transportation and admission fees, is payable from Birney Elementary School General funds: Governor's Performance Award Program.
- . 5 Approve reward field trip for 140 6th, 7th, and 8th grade top-performing English Learners, five (5) certificated staff members and one (1) classified staff member from North Park Middle School to Knott's Berry Farm on Thursday, May 31, 2007, from 8:45 a.m. to approximately 6:00 p.m. Total expenditure of \$4,153.00 for tickets, PTC transportation, and substitute teachers is payable from North Park Middle School EIA/LEP funds.
- . 6 Approve participation for one (1) grant director and ten (10) certificated staff members from El Rancho Unified School District in a trip, through the Teaching American History (TAH) Grant, to the East Coast cities of Boston, New York, Philadelphia, and Washington, DC, from June 30 through July 13, 2007. Twenty Pasadena Unified School District teachers will accompany them. Cost of meals is the responsibility of each participant. All other expenses will be covered by the Teaching American History Grant, at no cost to the District.
- . 7 Approve consultant agreement with Thomas Kurai of the Taiko Center of Los Angeles for six (6) after-school Taiko workshops for Rio Vista Elementary School GATE students on May 8, 15, 22, 29 and June 5 and 7, 2007 and two (2) assemblies for all kindergarten – 5th grade students June 7, 2007. Total expenditure of \$1,000.00 consultant fee is payable from Rio Vista Elementary School GATE funds.

186 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 8 Approve consultant agreement with Phantom Projects for one motivating theatrical presentation of "The Center of the Universe," for North Park Middle School GATE students on April 30, 2007. Total expenditure of \$350.00 consultant fee is payable from North Park Middle School GATE funds.
- . 9 Approve consultant agreement with author Steven Riley to provide three writing assemblies and two classroom presentations for North Ranchito Elementary School students on May 30, 2007. Total expenditure of \$400.00, which includes \$100.00 for travel expenses, is payable from North Ranchito Elementary School Title V funds.
- .10 Approve/ratify consultant agreement with Maria Elsa Barajas for the presentation of a Parents' Writing Institute at Rio Vista Elementary School on January 30, 2007 and February 2, 6, 8 and 14, 2007. Total expenditure of \$1,500.00 consultant fee is payable from Rio Vista Elementary School EIA/LEP (50%) and SLIBG (50%) funds.
- .11 Approve agreement with Vantage to provide a full year of licenses and support for web-based My Access! Program for the 2007-08 school year and summer school, effective August 1, 2007 through August 1, 2008. Expenditure of \$45,000 is payable from K-12 Voucher funds.
- .12 Approve consultant agreement with TeleParent Educational Systems to provide expert technical assistance to Birney Elementary School with customized student calls and school broadcasts for 15 months starting April 27, 2007 through July 30, 2008. Total expenditure of \$1835.75 is payable from Birney Elementary School English Language Learner (\$913.75) and Title I funds (\$920.00).
- .13 Approve agreement with Houghton Mifflin Learning Technology to provide managed standards-based electronic curriculum and assessment for students and on-site professional development for teachers beginning with the 2007 summer school program at Magee Elementary and Burke Middle Schools. Consultant will provide six courseware and licenses at Magee Elementary School and five courseware and licenses at Burke Middle School. Agreement includes three professional development days for each school site. Expenditure of \$72,000 will be payable from Centralized Title I (50%) and Title III (50%) funds.
- .14 Approve consultant agreement with TeleParent Educational Systems to provide expert technical assistance to Rivera Middle School with customized student calls and school broadcasts for 15 months starting April 27, 2007 through June 30, 2008. Total expenditure of \$3750.00 is payable from Rivera Middle School SLIBG (School and Library Improvement Grant) funds.
- .15 Approve the adoption of History and Social Sciences K-5, Pearson Scott-Foresman, and History and Social Sciences 6-8, McDougal-Littel textbooks for grades K-8, effective beginning in the 2007-2008 school year.

187 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of March 2007.
 - a. Miscellaneous Cash Collections Receipt Nos. 24868 through 24988 totaling \$2,188,248.38.
Receipts include the following donations:

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Celia Montero	\$ 15.00	Rivera Elementary
Ana V. Zuniga	\$ 30.00	Rivera Elementary
Jessica D. Serrano	\$ 10.00	Rivera Elementary
Washington Mutual	\$ 424.54	Rivera Elementary
American Board for Certification of Teacher Excellence	\$ 200.00	Rivera Elementary
Lifetouch National School Studios	\$ 498.00	Rio Vista Elementary
Washington Mutual	\$ 362.60	Rio Vista Elementary
Lifetouch National School Studios	\$ 442.00	Selby Grove Elementary
Washington Mutual	\$ 483.88	Durfee Elementary
Target	\$ 70.46	Selby Grove Elementary
 - b. Purchase Order Nos. 173672 through 173871 and including prior numbered confirming orders totaling \$1,080,143.94 and Cafeteria Purchase Orders totaling \$191,762.76.
 - c. "A" Warrants Schedule C1H through 085 totaling \$5,708,237.62.
 - d. "B" Warrants No. 2476 through 2518 totaling \$2,720,133.45.
 - e. Revolving Cash No. 3189 through 3189 totaling \$1,508.00.
 - f. Clearing Account No. 3101 through 3106 totaling \$187,914.76.
- . 2 Approve award of bid for the Flooring Project (abatement) – Bid Package No. 03 for North Park Middle and Selby Grove Elementary School to Karcher Environmental, Inc. for a total low bid contract cost of \$185,880.00, payable from Budgeted Bond Funds.
- . 3 Approve award of bid for the Flooring Project (installation of new vinyl composition tile) – Bid Package No. 04 for North Park Middle and Selby Grove Elementary School to JJJ Floor Covering, Inc. for a total low bid contract cost of \$200,000.00 payable from Budgeted Bond Funds.
- . 4 Approve attendance for one Director of Food Services to attend the 2007 Child Nutrition Training Opportunities presented by the California Professional Nutrition Education & Training Center (Cal-Pro-NET) on July 23 – 27, 2007 in San Jose, CA. Total expenditure not to exceed \$2,050, payable from Food Service Funds.
- . 5 Adopt Resolution No. 34-2006/2007 expressing gratitude to Senator Alan Lowenthal for his actions resulting in enactment of SB 490 (Chapter 366, Statutes of 2006) which will benefit over 1,500,000 students throughout the County of Los Angeles and recognize Senator Lowenthal as an outstanding advocate for public education in California.
- . 6 Approve to declare 365 items of computer equipment as obsolete and authorize disposal of equipment, which is no longer usable by the District.

188 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve consultant agreement, through Corwin Press Speakers Bureau, with Anita Moultrie Turner to provide the keynote address at the BTSA Induction Colloquium on May 30, 2007. Expenditures not to exceed \$600.00 payable from the California Peer Assistance and Review (PAR) Program for Teachers.

CONSENT AGENDA ITEMS 184 THROUGH 188:

M _____ S _____ Vote _____

(Exception: _____)

HEARING SESSION:

Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda.

DISCUSSION/ACTION:

Items listed may require further explanation prior to action by the Board.

189 First reading of new Board Policy / Administrative Regulation:

- o AR 3100.3 Business and Noninstructional Operations, District Budget Advisory Committee

M _____ S _____ Vote _____

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Liability Claim
 Claimant: Carmen Lopez
 Agency Claimed Against: El Rancho Unified School District
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
 Certificated Register No. 17-2006/2007
- Teachers (5) employment as certificated Long-Term Substitute teachers for the 2006-2007 school year.
 - Teacher (1) employment as certificated Child Development/State Pre-School Substitute teacher for the 2006-2007 school year.
 - Teacher (1) employment as First-year Probationary certificated teacher for the 2007-2008 school year.
 - Teacher (15) employment as certificated Substitute teachers for the 2006-2007 school year.
 - Teacher (1) request for early retirement for the 2007-2008 school year.
 - Teacher (1) stipend assignment to provide after-school supplemental educational activities for GATE and other identified high-achieving students, effective April 27 through May 17, 2007/Valencia Elementary School.
 - Teacher (1) extra-duty, extra-pay assignment to conduct the after-school GATE Program, effective April 30 through May 21, 2007/North Park Middle School.
 - Teacher (9) stipend assignment to monitor, implement and coordinate school and student activities during the 2006/2007 school year, effective September 5, 2006 through June 21, 2007/Valencia Elementary School.
 - Teacher (15) stipend assignment to serve as GATE Program Facilitators for the 2006-2007 school year, effective September 25, 2006 through June 17, 2007/Categorical Programs.
 - Teacher (2) request for resignation for the 2007-2008 school year.
 - Teacher (1) request for unpaid-leave-of-absence for the 2006-2007 school year.
 - Teacher (1) extra-duty, extra-pay assignment to develop and update class curriculum for Parent Education Program, effective April 27, 2007 through June 30, 2007/Adult School.
 - Teacher (1) extra-duty, extra-pay assignment to lead the before school "Homework Club," effective April 30, 2007 through June 20, 2007/El Rancho High School.
 - Teacher (1) employment as certificated Adult Ed. Substitute Teacher for the 2006-2007 school year.
 - Teacher (2) a 3rd year unpaid leave-of-absence for the 2007-2008 school year.
- (3) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 17-2006/2007
- Probationary Employment (1) Child Care Attendant
 - Probationary Employment (1) Clerk Typist II
 - Probationary Employment (1) Cook/Baker
 - Probationary Employment (1) School Secretary/Bilingual
 - Transfer Employment (1) Library Media Technician
 - Substitute Employment (2) Cafeteria Helper I
 - Substitute Employment (6) Clerk Typist II/Sub Pool
 - Substitute Employment (6) Clerk Typist II/Bilingual/Sub Pool
 - Substitute Employment (6) School Secretary/Sub Pool
 - Substitute Employment (6) School Secretary/Bilingual/Sub Pool
 - Substitute Employment (1) Payroll Technician
 - Substitute Employment (1) Personnel Secretary

CLOSED SESSION:

- Substitute Employment (1) Inst. Aide /Special Education Sub
- Resignation (1) Child Care Attendant
- Resignation (1) Instructional Aide /LH
- Retirement (1) Cafeteria Manager II
- Retirement (1) Instructional Aide I
- Retirement (1) Personnel Secretary /Bilingual
- Termination of Employment due to not passing Probationary Period (1) Custodian
- Unclassified Employment (1) Cafeteria Worker
- Unclassified Employment (1) College Tutor
- Unclassified Employment (2) Noon Supervisor
- Unclassified Employment (1) Walk on Coach /Baseball
- Unclassified Employment (1) Walk on Coach /Volleyball

- (4) Student Disciplinary Matters: Students A through C
- (5) Conference with Labor Negotiator Edward L. Kunkel: ERFT /CSEA /ERASA /Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION: (Items 190 through 195)

- 190** Deny Claim.
- 191** Approve/Ratify Certificated Employment Register No. 17-2006/2007
- 192** Approve/Ratify Classified Employment Register No. 17-2006/2007
- 193** Approve Student Expulsion: Student A
- 194** Approve Student Expulsion: Student B
- 195** Approve Student Expulsion: Student C

ACTION ITEMS 190 THROUGH 195:

M _____ S _____ Vote _____

(Exception: _____)

ADJOURNMENT:

M _____ S _____ Vote _____