

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
7:00 PM

March 8, 2007
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Vincent Chavez, President

PLEDGE OF ALLEGIANCE: North Park Middle School
Student Council President

ROLL CALL: Vincent Chavez, President
Delia Alvidrez, Vice President
Joseph Rivera, Clerk
Rita Jo Ramirez, Member
Lupe Salas, Member

*ADMINISTRATIVE
CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Stephanie Mendez, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Moses Alcala, ASB President/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 14-2006/2007

ACKNOWLEDGMENT OF GUEST(S):

STUDENT GOVERNMENT, NORTH PARK MIDDLE SCHOOL:

SALAZAR HIGH SCHOOL ASB REPORT:

Moses Alcala, Salazar High School Representative, will report on past and future activities.

EL RANCHO HIGH SCHOOL ASB REPORT:

Stephanie Mendez, ASB President at El Rancho High School, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- ❖ Jeff Fitchett, Director of Purchasing & Warehousing
Sheriff's Academy Graduation

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 148** Adopt the minutes of the Board of Education's regular meeting held February 22, 2007.

M_____ S_____ Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ 2nd Interim Report, Lydia Cano

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

HEARING SESSION:

Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.

CONSENT AGENDA: (Items 149 through 153)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.

149 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 26-2006/2007 to Order a Biennial Governing Board Election on November 6, 2007 to elect two (2) members to the Governing Board of Education, pursuant to Education Code 5000.
- . 2 Approve attendance for Norma Fregoso-Graciano, School Readiness Supervisor and Andres Centeno, Child Health Specialist to attend The Project ABC Conference in Los Angeles, California on March 30, 2007. Registration of \$50.00 payable from School Readiness funds.

150 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 1 Approve amended Consultant agreement with Autism Spectrum Therapies who will provide Direction Supervision services for 17 hours, rate change from \$75.00 to \$125.00 per hour for student from March 8, 2007 to June 30, 2007 to be paid from Special Education Account. Total not to exceed \$2,125.00.
- . 2 Approve/Ratify Master Contract and Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Vista Ridge Academy non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$17,073.18.
- . 3 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and The Cleta Harder Developmental non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$28,276.00.
- . 4 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$13,972.00.

150 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810

- . 5 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Gallagher Pediatric Therapy non-public school for special education student, authorize identified and Board approved El Rancho pupil to attend this school as defined in item 18 under General Provisions with payment to be made by the District as specified in the Individual Service Agreements in accordance with Education Code Sections 56157, and 56365-56366.7 in the sum of \$7,052.00.

151 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approve attendance for four (4) classified staff members from throughout the District to the 10th Annual California Paraeducator Conference, "Decades of Excellence," at the Sacramento Convention Center in Sacramento, California on April 12-14, 2007. Total expenditures of \$3604.20, for registration, travel, lodging and meals, is payable from Title II funds.
- . 2 Approve educational field trip for 77 second grade students, five (5) certificated staff members, instructional aides and parent volunteers from Birney Elementary School to the Discovery Science Center in La Habra, CA on May 3, 2007; and authorize transportation agreement with Richmond Bus Company. Admission deposit of \$75.00 will be paid by, and reimbursed to, Sandra Booker. Total expenditure of \$994.00, which includes transportation and admission (including deposit), is payable from Birney Elementary School SLIBG (School and Library Block Grant) funds.
- . 3 Approve educational field trip for 63 kindergarten students, two (2) certificated staff members, one (1) instructional aide, and parent volunteers from Birney Elementary School to the Cabrillo Marine Aquarium in San Pedro, CA, on April 13, 2007; and authorize transportation agreement with Richmond Bus Company. Total expenditure of \$330.00 for transportation, there are no admission fees, is payable from Birney Elementary School SLIBG (School and Library Improvement Grant) funds.
- . 4 Approve educational field trip for 63 kindergarten students, two (2) certificated staff members, one (1) instructional aide and parent volunteers from Birney Elementary School to the Los Angeles Zoo on May 23, 2007; and authorize transportation agreement with Richmond Bus Company. Total expenditure of \$330.00, for transportation and admission fees, is payable from Birney Elementary School SLIBG (School and Library Improvement Grant) funds.
- . 5 Approve athletic field trip for 75 students and three (3) certificated staff members from North Park Middle School to the Amateur Athletic Foundation of Los Angeles (AAF) and Mt. SAC Relays 2007 Youth Days at Mt. San Antonio College in Walnut, California, on March 30, 2007. Total expenditure of \$840.00, for PTC transportation and substitute teachers, is payable from North Park Middle School SLIBG (School and Library Improvement Block Grant) funds.

151 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 6 Approve athletic field trips for 70 third through fifth grade students from Magee Elementary School to the Lakewood Sheriff's Mug Run on Saturday, March 10, 2007, and the Mt. SAC Relays on Saturday, March 31, 2007. Total expenditure of \$1,050.00, for PTC transportation, is payable from Magee Elementary School Local Donations funds.
- . 7 Approve academic field trip for fifty (50) students and five (5) certificated staff members from Magee and Rio Vista Elementary Schools to the Los Angeles County Science Olympiad on March 24, 2007, at Cal State University Los Angeles. Total expenditure of \$650.00, for PTC transportation, is payable from Magee Elementary School PTA (50%) and Rio Vista Elementary School PTO (50%) funds.
- . 8 Approve amendment to Board Item #128, approved on February 8, 2007, participation of the El Rancho High School ASB Executive Commission in educational trip to San Francisco and Sacramento, CA. **Amendment is necessary because education trip dates have been changed from Friday, April 20 through Sunday, April 22, 2007 to Friday, April 27, 2007 through Sunday, April 30, 2007.** All other information, transportation, lodging and funding, remains as previously approved.
- . 9 Approve participation for four (4) El Rancho High School Chess Master Club students and one (1) certificated staff member in the National Chess Championships in Kansas City, MO on April 12-16, 2007. Air transportation will be provided by United Airlines or Delta, accommodations will be at the Hyatt Regency Crown Center, and ground transportation will be provided by rental car. The trip will be as an award and incentive for the top four Chess Masters as of April 2007. Total expenditure of approximately \$3,300.00 is payable from El Rancho High School ASB funds and student fundraisers, at no cost to the District.
- .10 Approve field trip for the Adult School Quilting Program to Vina de Lestonnac Retreat Center, in Temecula, California on March 19-21, 2007. Participating students will provide their own transportation to and from the center and will pay for all of their meals and expenses. There will be no cost to the District.
- .11 Approve consultant agreement with Asha's Baba to provide two storytelling assemblies for Rio Vista Elementary School kindergarten through fifth grade students on March 30, 2007. Expenditure of \$750.00 for consultant fee is payable from Rio Vista Elementary School SLIBG (School Library Improvement Block Grant) funds.
- .12 Approve consultant agreement with the Music Center to provide visual arts workshops for South Ranchito Elementary School students to promote literacy, self-confidence and self-esteem, effective April 9 through June 18, 2007. Total expenditure of \$6,860.00 consultant fee is payable from South Ranchito Elementary School Arts and Music Block Grant funds.

152 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve attendance for one classified employee from the Maintenance and Operations Division to attend the “Mastering Microsoft Excel” Workshop presented by Fred Pryor Seminars on June 20-21, 2007 at the Radisson Hotel in Anaheim, CA. Total cost of \$299.00 payable from Restricted Maintenance Funds.
- . 2 Approve Second Interim Report with a positive certification of El Rancho Unified School District’s ability to meet its 2006-2007 obligations.
- . 3 Adopt Resolution No. 27-2006/2007 approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal years, 2007/08, 2008/09 and 2009/10, approving execution and delivery of related documents and actions, and authorize Lydia Cano, Chief Business Officer, to sign all necessary paperwork.
- . 4 Approve attendance for one Director of Purchasing & Warehousing to attend the “Campus Safety Conference” being presented at the TRESPO West 2007 (Tactical Response Expo) on March 19-21, 2007 at the Long Beach Convention Center in Long Beach, CA. Total expenditure of \$199.00 payable from General Funds.
- . 5 Amend contract agreement between El Rancho Unified School District and Flewelling & Moody to provide architectural and engineering services for the District’s “New Practice Gymnasium Project” to include the design of an additional parking lot at El Rancho High School. Total amendment cost of \$11,200 payable from Budgeted General Obligation Bond Funds.

153 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve the revised job description and incorporation of the position of Pipefitter/Installer Repairer into the position of Pipefitter/Sprinkler Systems at pay range 29.
- . 2 Approve the revised job description of District Peace Officer at pay range 29.
- . 3 Approve contract agreement between the El Rancho Unified School District and Loyola Marymount University for providing student teaching in schools and classes of the District in terms of “semester units” for students of the University.

CONSENT AGENDA ITEMS 149 THROUGH 153:

M _____ S _____ Vote _____

(Exception: _____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 5 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:

Certificated Register No. 14-2006/2007

- Teachers (2) request for resignation for the 2006-2007 school year.
- Teachers (5) employment as certificated Long-Term Substitute teachers for the 2006-2007 school year.
- Teacher (1) request for early retirement for the 2006-2007 school year.
- Teacher (1) request for retirement for the 2006-2007 school year.
- Administrator (1) Release of Employment
- Teacher (1) Release of Employment.
- Probationary Teachers (28) Release of Employment.
- Teacher (1) extra-duty, extra-pay assignment to organize, catalog, and create a Single Plan for Student Achievement (SPSA), effective March 9 through June 30, 2007/Birney Elementary School.
- Teacher (1) extra-duty, extra-pay assignment to provide Homework Club intervention for Title 1 students and English Language Learners, effective March 9 through June 15, 2007/Rio Vista Elementary School.
- Teacher (1) extra-duty, extra-pay assignment to provide after-school language arts intervention services for English Language Learners, effective March 9, 2007 through June 8, 2007/Magee Elementary School.
- Teacher (1) extra-duty, extra-pay assignment to instruct the *Magee After Three* after-school academic support program, effective March 9, 2007 through March 30, 2007/Magee Elementary School LACOE *CalWORKS*.
- Teacher (1) stipend assignment to conduct staff development technology training, effective March 9 through June 30, 2007/Rio Vista Elementary School.

CLOSED SESSION:

- Teacher (2) stipend assignment to conduct monthly updates to the school’s webpage, effective March 9 through June 30, 2007/Rio Vista Elementary School.
- Teacher (1) extra-duty, extra-pay assignment to attend the 2007 History/Social Studies K-8 programs pilot training meeting with publisher and District personnel, effective March 9, 2007 through August 29, 2007/Educational Services.
- Teacher (3) extra-duty, extra-pay assignment to conduct the California High School Exit Exam (CAHSEE) preparation classes, effective March 5, 2007 through March 15, 2007/El Rancho Adult School.
- Teacher (1) stipend assignment to provide professional assistance to the El Rancho High School Band in the area of woodwinds for the 2006-2007 school year/El Rancho High School.

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 14-2006/2007

- Probationary Employment (1) Cafeteria Helper I
- Probationary Employment (3) Grounds Worker
- Probationary Employment (2) Instructional Aide I
- Probationary Employment (3) Instructional Aide/RSP
- Substitute Employment (3) Cafeteria Helper I
- Substitute Employment (2) Instructional Aide/Special Ed. Substitutes
- Temporary Employment (1) Instructional Aide/SDL
- Temporary Employment (1) Instructional Aide I
- Permanent Increase in daily working hours (1) Clerk Typist II
- Resignation (1) Child Care Attendant
- Unclassified Employment (1) College Tutor
- Unclassified Employment (1) Noon Supervisor
- Unclassified Employment (1) School Safety Officer
- Unclassified Employment (1) Walk on Coach/Softball
- Unclassified Employment (7) Student Worker/ROTC

(3) Student Disciplinary Matters: Students A through F

(4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

(5) Public Employees Evaluations: El Rancho High School

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

CLOSED SESSION: (Items 154 through 159)

- 154** Approve/Ratify Certificated Employment Register No. 14-2006/2007
 - 155** Approve/Ratify Classified Employment Register No. 14-2006/2007
 - 156** Approve Student Expulsion: Student A
 - 157** Approve Student Expulsion: Student B
 - 158** Approve Student Expulsion: Student C
 - 159** Approve Student Expulsion: Student D
- Information Item 1
Information Item 2

ACTION ITEMS 154 THROUGH 159:

M_____ S _____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S _____ Vote_____