

EL RANCHO UNIFIED SCHOOL DISTRICT  
Pico Rivera, California

BOARD OF EDUCATION  
Regular Meeting  
7:00 PM

February 22, 2007  
City Council Chambers  
6615 Passons Blvd.

A G E N D A

*CALL TO ORDER:* Vincent Chavez, President

*PLEDGE OF ALLEGIANCE:* Rivera Elementary  
Student Council President

*ROLL CALL:* Vincent Chavez, President  
Delia Alvidrez, Vice President  
Joseph Rivera, Clerk  
Rita Jo Ramirez, Member  
Lupe Salas, Member

*ADMINISTRATIVE  
CABINET:* Norbert D. Genis, Superintendent  
Susanna S. Smith, Assistant Superintendent  
Kathryn Enloe, Ed.D., Assistant Superintendent  
Arnold Tovar, Director  
Lydia Cano, Chief Business Officer

*ASB BOARD MEMBER:* Stephanie Mendez, ASB President/El Rancho H.S.

*ASB BOARD MEMBER:* Moses Alcala, ASB President/Salazar H.S.

*RECORDER:* Victoria N. Chavez

*INTERPRETER: (Spanish)* Herlinda Acevedo

*VISITORS:* Register No. 13-2006/2007

*ACKNOWLEDGMENT OF GUEST(S):*

*STUDENT GOVERNMENT, RIVERA ELEMENTARY SCHOOL:*

*SALAZAR HIGH SCHOOL ASB REPORT:*  
Moses Alcala, Salazar High School Representative, will report on past and future activities.

*EL RANCHO HIGH SCHOOL ASB REPORT:*  
Stephanie Mendez, ASB President at El Rancho High School, will report on past and future activities.

**BOARD OF TRUSTEE PRESENTATIONS:**

*The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.*

**❖ EL RANCHO HIGH SCHOOL’S ACADEMIC DECATHLON TEAM**

***Placed 6<sup>th</sup> out of 42 schools in Los Angeles County***

- Edgar Aguilar, 12<sup>th</sup> grade - Silver Medal in Super Quiz
- Sandy Arias, 12<sup>th</sup> grade - Bronze Medal in Language & Literature, Silver Medal in Super Quiz
- Nicole Campos, 12<sup>th</sup> grade - Bronze Medal in Language & Literature, Silver Medal in Super Quiz
- Damian Gamboa, 12<sup>th</sup> grade - Bronze Medal in Language & Literature, Bronze Medal in Music, Silver Medal in Super Quiz
- Javier Garcia, 11<sup>th</sup> grade - Gold Medal in Speech, Silver Medal in Super Quiz
- Carlos Manzano, 12<sup>th</sup> grade - Bronze Medal in Music, Silver Medal in Super Quiz
- Thomas Medina, 12<sup>th</sup> grade - Top Scoring Student on El Rancho’s Team, Silver Medal in Super Quiz
- Jackie Morales, 12<sup>th</sup> grade - Silver Medal in Super Quiz
- Diego Rubalcava, 11<sup>th</sup> grade - Silver Medal in Art, Silver Medal in Super Quiz
- Steven Vega, 12<sup>th</sup> grade - Silver Medal in Super Quiz
- Coaching Staff:
  - Dawn Frislie, Head Coach, Music
  - Tim McMullen, Literature
  - David Retana, Economics
  - Stan Wlasick, Essay, Speech/Interview
  - Tor Ormseth, Mathematics
  - Enrique Romero, Mathematics
  - Jazmin Chavez, Speech/Interview
  - Julie Ellis, Speech/Interview
  - Parvin Qureshi, Social Science
  - Alejandra Rosales, Art
  - Yamileth Flores-Orihuela, Super Quiz

**RECESS:**

**The Superintendent recommends that the Board of Education:**

**ADOPTION OF MINUTES:**

**136** Adopt the minutes of the Board of Education’s regular meeting held February 8, 2007.

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**SUPERINTENDENT AND STAFF REPORTS:**

*The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.*

**BOARD OF EDUCATION REPORTS:**

*Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.*

**Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.**

**HEARING SESSION:**

*Citizens are invited to speak to any action item on the CONSENT AGENDA. Citizens desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven work days prior to the regular meeting.*

**CONSENT AGENDA: (Items 137 through 141)**

*Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.*

**137 SUPERINTENDENT – Norbert Genis (562) 801-5199**

- . 1 Approve Resolution No. 25-2006/2007 declaring that Board Member Rita Jo Ramirez was absent from the February 8, 2007 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

**138 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- . 1 Approve attendance for Franklin Covey workshop for Director, Program Specialist, Administrative Secretary I, and Department Secretary. Productivity and Leadership Workshop will be held on May 8, 2007 in Long Beach, California in the estimated amount of \$1,208.00 payable from Special Education account.
- . 2 Approve attendance for Educational Resource Services workshop for one Special Education teacher to attend “From CHAOS to Classroom Control: Managing Disruptive Classroom Behavior” workshop held on May 10, 2007 at the Sheraton-Pasadena Hotel in Pasadena, California in the estimated amount of \$189.00 payable from Special Education account.

**138 SPECIAL & ALTERNATIVE EDUCATION – Arnold Tovar (562) 801-4810**

- . 3 Approve attendance for California Consortium of Independent Study (CCIS) Compliance Workshop for one Independent Study teacher to attend “Building Bridges to Student Success” conference held from February 28, 2007 to March 2, 2007 at the Holiday Inn on the Bay, San Diego, California in the estimated amount of \$1,169.00 payable from Special Education account.

**139 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 1 Approve attendance for two (2) certificated staff members from El Rancho Adult School to the California Consortium for Independent Study (CCIS) Compliance Workshop and State Conference on February 28 – March 2, 2007 in San Diego. Total expenditure not exceed \$1,400.00, payable from Adult School Independent Study Funds.
- . 2 Approve educational field trip for 75 El Rancho High School AP Biology students, four (4) certificated staff members and three parent chaperones to the San Diego Zoo in San Diego, CA, on Friday, March 23, 2007. PTC will provide transportation. Total expenditure for transportation and admission, not to exceed \$1,600.00, is payable from El Rancho High School ASB funds and student fundraisers, at no cost to the District.
- . 3 Approve educational field trip for 75 El Rancho High School AP Biology students, four (4) certificated staff members, and three parent chaperones to the Aquarium of the Pacific in Long Beach, CA on Friday, May 25, 2007. Transportation to and from El Rancho High School will be provided by PTC. Total expenditure of \$750.00 for student admission and transportation is payable from El Rancho High School ASB funds, at no cost to the District.
- . 4 Approve educational whale watching field trip for 100 fifth grade students, three (3) teachers and seven (7) adult/parent volunteers from Rivera Elementary School to Newport Landing, Newport Beach, CA on Friday, March 9, 2007. PTC will provide transportation. Approximate expenditures of \$1,800.00 are payable from Rivera Elementary School Fundraiser funds.
- . 5 Approve educational extended day field trip for 90 fourth grade students, three (3) certificated staff members, and ten (10) parent volunteers from Rivera Elementary School to Adventures in Education in Buena Park, CA on Friday, April 13, 2007. PTC will provide transportation. Total expenditures of \$1,477.50 will be payable from Rivera Elementary Fundraiser funds.
- . 6 Approve participation of the El Rancho High School Drum Line Band in the Annual Las Vegas Regional in Las Vegas, Nevada, March 2 – 4, 2007. Total expenditure of \$6,300.00 for PTC transportation, accommodations and meals is payable through ASB funds, student fundraisers and Band Boosters fundraisers, at no cost to the District.

**139 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206**

- . 7 Approve consultant agreement with Lauren C. Quijada for choreography training services for the El Rancho High School Pepsters and Drill Team, effective February 23 – March 9, 2007. Expenditure of \$1,500.00 consultant fee is payable from ASB funds.
- . 8 Approve consultant agreement with Natalie Saldaña, intern counselor, to provide counseling services for students of Birney Elementary School at the hourly rate of \$15.00, effective February 23, 2007 through June 22, 2007, payable on a monthly basis. Total expenditures, not to exceed \$6,600.00, are payable from Birney Elementary School SLIBG (\$200.00), Title I (\$3,200.00) and EIA/LEP (\$3,200.00) funds.
- . 9 Approve consultant agreement with Toby Larson, educational consultant, to provide writing workshops and classroom demonstrations to all certificated staff members at Birney Elementary School on February 28, and March 7, 14 & 28, 2007. Expenditure of \$4,200.00 is payable from Birney Elementary School Title I funds.
- .10 Approve participation in the El Rancho High School Advanced Placement (AP) Reimbursement Program. Total cost of \$12,850.00 is payable from El Rancho High School General Funds. The California Department of Education (CDE), through a federal grant, will reimburse the local education agency for fees paid to the College Board for eligible students.
- .11 Approve site license contract between El Rancho High School and Discovery Education unitedstreaming to provide rapid access to digital media for the classroom, effective February 28, 2007 – June 30, 2008. Total expenditure of \$2,394.00 is payable from El Rancho High School General funds.
- .12 Approve participation of the El Rancho Adult School in the California Distance Learning Program (CDLP) Student Persistence Research Program starting February 23, 2007.
- .13 Approve the El Rancho Adult School Independent Study Program for the 2006-2007 school year, starting February 23, 2007.
- .14 Approve the submission of the District's 2006-2007 Consolidated Application, Part II, to the California Department of Education. *(The Consolidated Application, Part II, is available for review in the Educational Services Office.)*

**140 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

- . 1 Approve/Ratify Business Office Reports for the month of January 2007.
  - a. Miscellaneous Cash Collections Receipt Nos. 24702 through 24775 totaling \$1,059,558.73.

**140 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294**

*Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
MoneyGram	\$200.00	Selby Grove Elementary
Coca-Cola Bottling Company	\$ 36.84	Valencia Elementary
Target	\$ 56.93	Valencia Elementary
Andrew /Maria Zabala	\$ 25.00	Rivera Middle
Prestige Fundraising	\$ 50.00	Rivera Elementary
Coca-Cola Bottling Company	\$ 25.90	Rivera Elementary
Box Tops for Education	\$100.00	Rivera Elementary

- b. Purchase Order Nos. 173385 through 173499 and including prior numbered confirming orders totaling \$376,074.43 and Cafeteria Purchase Orders totaling \$232,734.82.
  - c. "A" Warrants Schedule C1F through 025 totaling \$5,421,863.36.
  - d. "B" Warrants No. 2396 through 2438 totaling \$2,087,498.48.
  - e. Revolving Cash No. 3187 through 3187 totaling \$516.29.
  - f. Clearing Account No. 3094 through 3097 totaling \$280,950.77.
- . 2 Approve final payment of \$6,946.40 including all change orders, to Shade Structures, (a division of Shade America, Inc.) and accept the purchase of four shade structures for Burke Middle School as complete. Total project cost payable from Budgeted Bond Funds.
  - . 3 Approve the purchase of seven relocatable classrooms, one library/media center and one learning center for North Ranchito Elementary School and Durfee Elementary School from American Modular System under the Santa Rita Union School District Piggyback provision. Total cost of \$690,958, payable from Budgeted Bond Funds.
  - . 4 Accept the 2005/2006 General Obligation Bonds Audit Report.

**141 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216**

- . 1 Approve/Ratify the new Classified Salary Schedule, Appendix "B" 2006/2007 to reflect the new State Minimum Wage increase to \$7.50 per hour, effective January 1, 2007, affecting the unclassified position of Student Helper.

CONSENT AGENDA ITEMS 137 THROUGH 141:

M \_\_\_\_\_ S \_\_\_\_\_ Vote \_\_\_\_\_

(Exception: \_\_\_\_\_)

*HEARING SESSION:*

*Citizens are invited to speak to any action item on the DISCUSSION/ACTION agenda below.*

*DISCUSSION/ACTION:*

*Items listed may require further explanation prior to action by the Board.*

**142** Adopt Second Reading of new Board Policy and Administrative Regulation 5022, Student and Family Privacy Rights.

**143** Approve El Rancho Unified School District’s vote for 6-representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County).

- Sonya S. Cuellar, Paramount USD (incumbent)
- Alice B. Gribbsby, Inglewood USD (incumbent)
- Ralph S. Pacheco, Whittier Union HSD
- J. Armin Reyes, ABC USD
- Joseph Rivera, El Rancho USD
- Ana M. Valencia, Norwalk-La Mirada USD (incumbent)

*DISCUSSION/ACTION ITEMS 142 and 143:*

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

**No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.**

*COMMENTS FROM THE PUBLIC:*

*Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.*

*PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:*

*Numbers 1 through 4 under closed session will be addressed.*

*RECESS:*

**CLOSED SESSION:**

*Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.*

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Certificated Register No. 13-2006/2007
- Teacher (2) request for early retirement for the 2006-2007 school year.
  - Teacher (1) request for resignation for the 2006-2007 school year.
  - Teacher (1) employment as certificated Long-Term Substitute teacher for the 2006-2007 school year.
  - Teacher (2) extra-duty, extra-pay assignment to assist in the organization, presentation, and distribution of the District's 2007 History/Social Studies Adoption materials, effective February 23, 2007 through June 30, 2007/Educational Services.
  - Teacher (5) extra-duty, extra-pay assignment to provide 10th grade counseling after-school and Saturday services, effective March 1, 2007 through June 30, 2007/El Rancho High School.
  - Teacher (2) extra-duty, extra-pay assignment to lead the after-school "Homework Club," effective February 23, 2007 through June 20, 2007/El Rancho High School.
  - Teacher (3) extra-duty, extra-pay to conduct the Title III English Learner Literacy Support Class (ELLSCL, effective February 23, 2007 through May 11, 2007/Educational Services.
  - Teacher (1) extra-duty, extra-pay assignment to provide the after-school enrichment program for GATE students, effective February 26, 2007 through May 21, 2007/Rivera Elementary School.
  - Teacher (23) extra-duty, extra-pay assignment to serve on the 2006-2007 Educational Standards Master Committee, effective September 5, 2006 through June 21, 2007/Educational Services.
  - Teacher (29) extra-duty, extra-pay assignment to serve on the 2006-2007 Educational Technology Committee, effective September 5, 2006 through June 21, 2007/Educational Services.
- (2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release: Classified Register No. 13-2006/2007
- Probationary Employment (3) Child Care Attendant
  - Probationary Employment (1) Custodian
  - Substitute Employment (3) Child Care Attendant
  - Substitute Employment (5) Custodian
  - Temporary Employment (1) Instructional Aide/RSP/Early Mental Health Aide
  - Placement on 39-month re-hire list (1) Cook/Baker
  - Out of Category (2) Cook/Baker
  - Out of Category (1) Cafeteria Manager I
  - Resignation (1) Custodian
  - Termination of Employment (1) Custodian
  - Unclassified Employment (1) College Tutor
  - Unclassified Employment (3) Noon Supervisor
  - Unclassified Employment (1) Student Worker
  - Unclassified Employment (1) Walk on Coach
  - Out of Category (1) Bookkeeper – Senior
- (3) Student Disciplinary Matters: Students A through B
- (4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees



RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

CLOSED SESSION: (Items 144 through 147)

- 144** Approve/Ratify Certificated Employment Register No. 13-2006/2007
- 145** Approve/Ratify Classified Employment Register No. 13-2006/2007
- 146** Approve Student Expulsion: Student A
- 147** Approve Student Expulsion: Student B

ACTION ITEMS 144 THROUGH 147:

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_

(Exception:\_\_\_\_\_)

ADJOURNMENT:

M\_\_\_\_\_ S\_\_\_\_\_ Vote\_\_\_\_\_