

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

November 13, 2008
City Council Chambers
6615 Passons Blvd.

MINUTES OF BOARD ACTIONS

CALL TO ORDER: 6:00 PM

ADOPTION OF MINUTES:

47 Adopted the minutes of the Board of Education's regular meeting held October 9, 2008.

CONSENT AGENDA:

48 **SUPERINTENDENT** – Norbert Genis (562) 801-5199

- . 1 Approved Resolution No. 19-2008/2009, Resolution of the Board of Trustees of El Rancho Unified School District Authorizing the Issuance and Sale of General Obligation Bonds (Election of 2003), Series 2008 E of the District in an Aggregate Principal Amount Not to Exceed \$6,896,471 and Approving Certain Other Matters Relating to the Bonds.

49 **DIVISION OF STUDENT SERVICES** – Arnold Tovar (562) 801-4810

- . 1 Approved/Ratified contract agreement between the Los Angeles County Office of Education (LACOE) and the El Rancho Unified School District (District) for reimbursement for costs related to the Medical Assistance Program (Medi-Cal) and Administrative Activities Program (MAA). Fees incurred by El Rancho Unified School District pursuant to this agreement are \$309.00 annually for administrative fees, and \$92.00 per year for participation.
- . 2 Approved three (3) participants to attend the 2009 State Community Day School Network. The Conference will be held on January 12th and 13th, 2009 at the Radisson Hotel in Fresno California. Estimated cost is \$1,788.00 payable from General Funds.
- . 3 Approved leasing contract between El Rancho Unified School District and *Marlin Leasing Corporation* for a Sigma International Business LD433 copier and cabinet. The equipment is for the Student Services Department. Agreement is for 48 months at \$86.66 per month. Total cost for 48 months is \$4,159.68 payable through the Special Education account.
- . 4 Approved/Ratified Addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Gallagher Pediatric Therapy*. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes: Add an additional session per week of Occupational Therapy, effective September 24, 2008 through June 30, 2009, totaling 35 sessions x \$87.00 per session equals \$3,045.00, payable from Special Education account.

49 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 5 Approved/Ratified Addendum to Individual Service Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *HBIC/Cleta Harder Developmental School*. General Service Agreement was previously approved on February 14, 2008, item 110.10. Both parties agree that the Individual Service Agreement Contract shall remain in force with the following changes: Add a one on one transportation aide effective July 7, 2008 through June 12, 2009 at \$75.00 per day x 210 days for a total of \$15,750.00.
- . 6 Approved/Ratified Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved students will attend this school as defined in Item 18 under General Provisions with payment of \$16,617.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- . 7 Approved/Ratified Master Contract and Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education student: *Switzer Learning Center* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$29,283.70 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- . 8 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho students will attend this school as defined in Item 18 under General Provisions with payment of \$3,567.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable from Special Education funds.
- . 9 Approved/Ratified Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Elementary School*. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$35,930.35 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education funds.

50 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 1 Approved attendance for one (1) certificated administrator from El Rancho High School to attend the *Closing the Achievement Gap Seminar* on December 9, 2008, at the Radisson L.A. Westside in Culver City, CA. Total expenditure of \$300.00 for registration payable from El Rancho High School CAHSEE funds.

50 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 2 Approved attendance for one (1) certificated staff member from El Rancho High School to the 2008 *California American Choral Directors Association (ACDA) Fall Conference* on November 21, 2008 in Santa Monica, CA. Total expenditure of \$270.00 for registration and substitute teacher payable from El Rancho High School Arts, Music, and Physical Education Grant funds.
- . 3 Approved/ratified attendance for one (1) certificated staff member from Salazar High School to the *California Mathematics Council-South* conference in Palm Springs, CA, November 7 – 8, 2008. Total estimated expenditure of \$586.00 for registration, lodging, meals, and mileage are payable from Ruben Salazar High School EIA/LEP funds.
- . 4 Approved/ratified attendance for one (1) El Rancho High School librarian to the *Engaging Students in Making of Good New Ideas* conference at the Radisson Hotel at the L.A. Airport on November 12, 2008. Total expenditure of \$125.00 for registration payable from El Rancho High School General funds.
- . 5 Approved educational field trip for 90 El Rancho High School students, one (1) certificated staff member, and (12) adult chaperones to the 2009 Heritage Music Festival San Francisco, California Thursday, April 30 – Sunday, May 3, 2009. Total expenditure of \$40,500.00, which includes PTC transportation, accommodations, meals, competition, and Gala Awards Dance payable from El Rancho High School ASB band account and student fundraisers, at no cost to the District.
- . 6 Approved educational field trip for eight (8) El Rancho High School Animal Advocates Club student members and one (1) certificated staff member to the Long Beach Convention Center Eukanuba Tour of Champions Dog Show on Sunday, December 14, 2008, 8:00 a.m. – 4:00 p.m. Transportation will be provided by parent drivers, whose insurance forms are on file. Total expenditure of \$48.00 for admission payable from El Rancho High School ASB Animal Advocates Club funds and student fundraisers, at no cost to the District.
- . 7 Approved/ratified educational field trip for 150 El Rancho High School students, one (1) certificated staff member, and twelve (12) adult GEAR UP chaperones to the UCLA “I’m Going to College” Fair and football game on Saturday, November 8, 2008 at the Rose Bowl in Pasadena, CA. Total expenditure of \$900.00 for PTC transportation payable from El Rancho High School GEAR UP Grant funds.
- . 8 Approved participation for 60 students and five (5) staff members from Rivera Middle School in the *AstroCamp Program at the Desert Sun Science Center in the San Jacinto Mountains, CA* from ~~January 9-11, 2009~~ **March 6-8, 2009**. Total substitute expenditures of \$450.00 will be charged to Rivera Middle School SLIBG (School Library Block Grant) funds. **Amended**
- . 9 Approved participation of the Rivera Middle School Marching Band and Cheerleaders in the East Los Angeles Christmas Parade on November 23, 2008. PTC will provide bus transportation. Total cost will not exceed \$500.00 and will be funded through Rivera Middle School ASB funds.

50 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .10 Approved consultant agreement with Phillip Blackwell to provide El Rancho High School band with expert music services as a music coach and teaching students new music, effective November 14, 2008 – June 17, 2009. Total expenditure for consultant fee not to exceed \$800.00 (\$100.00 per month worked) payable from El Rancho High School ASB band funds.
- .11 Approved consultant agreement with Nick Curci to provide the El Rancho High School band with expert music services by composing music, effective November 14, 2008 – June 17, 2009. Total expenditure not to exceed \$1,600.00 (\$200.00 per month worked) payable from El Rancho High School ASB band funds.
- .12 Approved consultant agreement with Ken Waldman, Alaska's Fiddling Poet, to give a presentation to El Rancho High School students and staff during all four periods on November 14, 2008. Total expenditure of \$1,200.00, for consultant fee, payable from El Rancho High School General funds.
- .13 Approved amendment to Board Item #39.16, approved October 9, 2008, El Rancho High School agreement with Richard Hernandez, Color Guard consultant. Amendment is necessary because Mr. Hernandez is unable to fulfill contracted duties and will be replaced by Paul Luna, consultant, effective October 1, 2008 – June 30, 2009. Total expenditure of \$4,500.00 (\$500.00/month for nine months) is payable from El Rancho High School Arts and Music Block Grant funds; there is no additional expenditure to original board item.
- .14 Approved consultant agreement with Marcy Romero to provide translation and desktop publishing services to Educational Services and Categorical Programs Departments for the 2008-09 school year, effective November 14, 2008 through June 30, 2009. Fees for these services shall not exceed \$5,000.00 payable from Centralized EIA/LEP funds.
- .15 Approved consultant agreement with The Parent Teacher/Home Visit Project to provide a three-hour training session to District Staff and School Site Representatives the week of November 17, 2008. Total expenditure of \$1,500.00 for consultant services and materials, payable from the Nell Soto Grant.
- .16 Approved amendment to Board Item #39.20, approved on October 9, 2008, agreements with 14 supplemental educational service providers for Rio Vista Elementary School in its second year of Program Improvement under the No Child Left Behind Act, effective October 10, 2008 to May 29, 2009. Amendment is necessary due to increase in number of participants. Providers are not to exceed ~~\$1061.40~~ **\$936.26** per student for the ~~30~~ 49 students receiving services (per pupil rate provided by California Department of Education as of Nov-2007). Total expenditures not to exceed ~~\$31,842.00~~ **\$52,008.60** **\$45,876.74**, payable from District Title I funds. **Amended**
- .17 Approved resolution No. 20-2008/2009 – A Resolution of the Governing Board Determining Sufficiency of Instructional Materials.

51 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approved/Ratified Business Office Reports for the month of October 2008.
- a. Miscellaneous Cash Collections Receipt Nos. 27002 through 27181 totaling \$1,654,085.33. *Receipts include the following donations:*
- | <u>Vendor</u> | <u>Amount</u> | <u>Recipient</u> |
|----------------------|---------------|----------------------|
| Edison International | \$ 69.99 | North Ranchito Elem. |
| Target | \$ 136.06 | Rio Vista Elementary |
| Kroger | \$ 9.18 | Obregon Elementary |
| McDonald's | \$ 802.00 | Rivera Elementary |
| Target | \$ 140.45 | Durfee Elementary |
- b. Purchase Order Nos. 176560 through 176762 and including prior numbered confirming orders totaling \$539,480.58 and Cafeteria Purchase Orders totaling \$125,505.70.
- c. "A" Warrants Schedule C1C through 298 totaling \$5,680,317.14.
- d. "B" Warrants No. 3268 through 3310 totaling \$4,826,071.78.
- e. Revolving Cash No. 3256 through 3257 totaling \$47.48.
- f. Clearing Account No. 3171 through 3175 totaling \$228,042.22.
- . 2 Approved attendance of (2) two Heating/AC Mechanics to attend US Air-Conditioning Distributors "410A Refrigerant Training" on January 8, 2009 in the City of Industry. Total registration cost of \$80.00 payable from Restricted Maintenance Funds.
- . 3 Approved award of mandated lowest bid for the Parking Lot Pick-up and Drop-off Project for Birney Elementary School to Two Horse Construction Inc. for a total low base bid cost of \$179,500.00. Total contract cost payable from Budgeted Bond Funds.
- . 4 Approved final payment of \$13,635.30, including all change orders to Harris Steel Fence Company and accept the Wrought Iron Fence Project for North Park Middle School as complete. Total project cost payable from Budgeted Bond Funds.
- . 5 Approved final payment of \$7,640.00, including all change orders to Economos Painting Co. and accept the Exterior Painting Project for Valencia Elementary, Rivera Elementary and Rivera Middle School as complete. Total project cost payable from Budgeted Bond Funds.
- . 6 Approved final payment of \$13,719.00, including all change orders to Painting and Décor Ltd. and accept the Exterior Painting Project for Magee Elementary and Burke Middle School as complete. Total project cost payable from Budgeted Bond Funds.
- . 7 Approved continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2009 at a cost of \$2,100.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year. Total costs of \$2,700.00 payable from General Funds.
- . 8 Approved/Ratified annual contract agreement with Dewey Pest Control for pest control services for nineteen (19) school locations and three (3) cafeterias. Total cost of \$14,160.00, payable from Restricted Maintenance Funds.
- . 9 Approved/Ratified annual contract agreement with Dewey Pest Control for pest control services at three (3) District Offices. Total cost of \$1,620.00, payable from Restricted Maintenance Funds.

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- .10 Approved/Ratified annual contract agreement with Dewey Pest Control for pest control services for thirteen (12) school cafeterias and one (1) District Food Service Warehouse. Total cost of \$7,020.00, payable from Food Services Funds.
- .11 Approved award of mandated lowest bid for the Door Hardware Project for North Park Middle School to Best Quality Painting Inc. for a total low base bid cost of \$107,000.00. Total contract cost payable from Budgeted Bond Funds.
- .12 Approved/Ratified attendance of the Director of Food Services to attend “The Financial Management Seminar” held in El Monte, California. Total registration cost of \$95.00 payable from Food Services Funds.

52 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Presentation of ERFT’s Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2008-2009 school year; and approval of a public hearing for the regular meeting of December 11, 2008.
- . 2 Presentation of ERASA’s Initial Proposal between the El Rancho Association Supervisors/Administrators (ERASA) and El Rancho Unified School District (ERUSD) for the 2008-2009 school year; and approval of a public hearing for the regular meeting of December 11, 2008.
- . 3 Presentation of the El Rancho Classified Employees Union, Inc.’s Initial Proposal between the El Rancho Classified Employees Union, Inc. and El Rancho Unified School District (ERUSD) for the 2008-2009 school year; and approval of a public hearing for the regular meeting of December 11, 2008.
- . 4 Approved revision to a staggered instructional schedule for kindergarten at Durfee Elementary School for the 2008-2009 school year.
- . 5 Approved/Ratified to employ on the basis of Ed. Code 44258.2 one (1) certificated applicant.

DISCUSSION/ACTION:

- 53 Approved/appointed a Governing Board Member as a representative to the Tri-Cities ROP Board of Management to fill the expiring term of Rita Jo Ramirez and become a voting member for a 2-year term, December 2008 through November 2010.

Rita Jo Ramirez

CLOSED SESSION: (Items 54 through 65)

- 54 Approved/Ratified Certificated Employment Register No. 5-2008/2009 **with amendments.**
- 55 Approved/Ratified Classified Employment Register No. 5-2008/2009
- 56 Approved Student Expulsion: Student A
- 57 Approved Student Expulsion: Student B
- 58 Approved Student Expulsion: Student C
- 59 Approved Student Expulsion: Student D

- 60 Approved Student Expulsion: Student E
- 61 Approved Expulsion Review: Student F
- 62 Approved Expulsion Review: Student G
- 63 Approved Expulsion Review: Student H
- 64 Approved Expulsion Review: Student I
- 65 Approved Expulsion Review: Student J

ADJOURNMENT: 11:10 PM