

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

September 11, 2008
City Council Chambers
6615 Passons Blvd.

A G E N D A

CALL TO ORDER: Delia Alvidrez, President

PLEDGE OF ALLEGIANCE: Ariet Angeles, ERHS ASB President

ROLL CALL:
Delia Alvidrez, President
Joseph Rivera, Ed.D., Vice President
Rita Jo Ramirez, Clerk
Vincent Chavez, Member
Lupe Salas, Member

ADMINISTRATIVE CABINET:
Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer

ASB BOARD MEMBER: Ariet Angeles, ASB President/El Rancho H.S.

ASB BOARD MEMBER: Yamini Arana, ASB President/Salazar H.S.

RECORDER: Victoria N. Chavez

INTERPRETER: (Spanish) Herlinda Acevedo

VISITORS: Register No. 3-2008/2009

EL RANCHO HIGH SCHOOL ASB REPORT:

Ariet Angeles, ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:

Yamini Arana, Salazar High School Representative, will report on past and future activities.

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

28 Adopt the minutes of the Board of Education's regular meeting held August 28, 2008.

M_____	S_____	Vote_____
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SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- (1) 2007/2008 Test Scores, *Susanna Smith and Ruth Baskett*
- (2) Unaudited Actuals, *Lydia Cano*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA only. This does not include items listed for Closed Session. Members of the public desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA ITEMS 29 THROUGH 33:

The Board President will call for a motion and second to open Board discussion on the Consent Agenda.

M _____ S _____

CONSENT AGENDA:

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action.

29 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Contract CPRE-8131 in the amount of \$1,807,324.00 for State Preschool Program agreement between the California State Department of Education and ERUSD for the purpose of providing state preschool child care and development services in fiscal year 2008-2009 and Resolution No. 10-2008/2009, authorizing Norbert Genis, Superintendent; Lydia Cano, Chief Business Officer; and Roberta Gonzalez, Principal, Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2008 to June 30, 2009.

29 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 2 Approve Contract CCTR-8139 in the amount of \$1,151,064.00 for General Child Care and Development Program agreement between the California State Department of Education and ERUSD for the purpose of providing child care and development services in fiscal year 2008-2009 and Resolution No. 11-2008/2009, authorizing Norbert Genis, Superintendent; Lydia Cano, Chief Business Officer; and Roberta Gonzalez, Principal, Early Learning Programs to sign the transaction for the Governing Board. This agreement with the State of California shall be in effect from July 1, 2008 to June 30, 2009.
- . 3 Approved Resolution No. 14-2008/2009 declaring that Board Member Joseph Rivera was absent from the August 28, 2008 regular board meeting due to a hardship deemed acceptable by the Board. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

30 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve contract with Pristine Rehab Care for contracting one Speech-Language Pathologist for the 2008-2009 school year. Contract commences on September 12, 2008 to June 18, 2009. The Proposed contract would be for \$85.00 per hour, not to exceed \$122,400.00 per year. WACSEP will be billed for 71.43% = (\$87,430.32) and 28.57% (\$34,969.68) payable from Special Education Speech-Language Account.
- . 2 Approve contract with Cumberland Therapy Services for contracting one Speech-Language Pathologist for the 2008-2009 school year. Contract commences on September 12, 2008 and concludes on June 18, 2009. The proposed contract would be for \$712.00 per day at \$89.00 per hour for actual hours. Total fees for the 2008-09 school year are not to exceed \$128,160.00 and are payable from the Special Education Speech and Language Account.
- . 3 Approve attendance for one (1) Resource Teacher to attend the California Consortium of Independent Study Compliance Conference (CCIS) at Rancho Mirage, California from October 27, 2008 to October 29, 2008. The estimated expense amount is \$1,299.00 payable from general funds.
- . 4 Ratify consultant agreement with Autism Spectrum Therapies to provide Direct Interventions for 600 hours at the rate of \$75.00 per hour, and Supervision Services for 120 hours at the rate of \$125.00 per hour. Services are from September 1, 2008 to December 12, 2008. Expenditures to be paid from Special Education Account, total not to exceed \$60,000.00.
- . 5 Ratify consultant agreement with Autism Spectrum Therapies to provide Direct Interventions for 300 hours at the rate of \$75.00 per hour, and Supervision Services for 60 hours at the rate of \$125.00 per hour. Services are from September 2, 2008 to December 12, 2008. Expenditures to be paid from Special Education Account, total not to exceed \$30,000.00.

30 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- .6 Ratify consultant agreement with McKee Music Therapy Services, LLC to provide Music Therapy services to student from July 1, 2008 to June 30, 2009. Expenditure of \$11,880.00 is payable from the Special Education Account.
- .7 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and Community Speech Center of Upland. El Rancho Unified School District student will attend this school as defined in Item 18 under General Provisions with payment of \$7,590.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .8 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and Five Acres Therapeutic School. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$75,552.80 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .9 Approve/Ratify Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and The Sycamores. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$28,621.11 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .10 Approve/Ratify Individual Service Tuition Agreements between El Rancho Unified School District and Gallagher Pediatric Therapy. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$67,338.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .11 Approve/Ratify Individual Service Tuition Agreements between El Rancho Unified School District and Gallagher Pediatric Therapy. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$52,374.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.

30 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- .12 Approve/Ratify Individual Service Tuition Agreements between El Rancho Unified School District and Gallagher Pediatric Therapy. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$52,374.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .13 Approve/Ratify Individual Service Tuition Agreement between El Rancho Unified School District and Gallagher Pediatric Therapy. El Rancho Unified School District students will attend this school as defined in Item 18 under General Provisions with payment of \$11,223.00 to be made by the district as specified in the Individual Service Agreement in accordance with Education Code Sections 56157 and 56365-56366.7, payable through Special Education funds.
- .14 Approve/Ratify Individual Service Tuition Agreement through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Rossier Park Elementary for special education student. Identified and board approved El Rancho student will attend this school as defined in Item 18 under General Provisions with payment of \$186.05 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 funds.

31 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- .1 Approve conference attendance for two (2) math coaches to the “California Mathematics Council-South” conference in Palm Springs, CA, from November 7-8, 2008. Total not to exceed \$1,400, payable from California Math Science Partnership grant funds.
- .2 Approve conference attendance for three (3) District staff members to the *School Innovations & Advocacy: Categorical Compliance Seminar* in Ontario, CA., on Thursday, October 2, 2008. Estimated expenditures of \$525.00 payable from District Title I funds.
- .3 Approve consultant agreements with Dr. David Pagni, Dr. Harris Shultz and Dr. Mark Ellis for technical assistance in design, implementation and evaluation of mathematics professional development, effective September 15, 2008 through June 1, 2009. Total expenditure of \$19,500.00, for consultant fees, payable from California Math Science Partnership Grant funds.
- .4 Approve consultant agreement with Suni Paz to provide classroom demonstrations for teachers and workshops for parents in the area of language development through music for grade K-5 at Rio Vista Elementary for a total of 20 days between September 12, 2008 and May 31, 2009. Expenditures of \$5,000.00 payable from Rio Vista Elementary School Arts and Music Grant.

31 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5208

- . 5 Approve the Memorandum of Agreement between the El Rancho Unified School District and Dr. Heejeong Lim of Cal State Fullerton, for the transmission and use of data relating to teacher assignments and student achievement for the duration of the Project ALPHA Phase II grant, at no cost to the District.
- . 6 Approve acceptance of grant from the Italian Consulate to offer Italian language classes for students at South Ranchito Elementary for the 2008-09 school year. The Italian Consulate, according to the terms of the Grant will fund the program; South Ranchito Elementary will pay the instructor(s) through the School Library Fund account fund and the Italian Consulate will reimburse the school for the hourly rate of \$33.70, and the school will pay for the benefits cost of the program.
- . 7 Approve agreement with Red Schoolhouse Software for Online Assessment Reporting System (OARS) in the amount \$3000.00 for Setup and Maintenance Fee along with \$40.00 per participant with 110 eligible participants at Reading First School sites for a total not to exceed \$7,400.00. The OARS services will occur during the 2008-2009 school year beginning on July 1, 2008 and ending June 23, 2009. Expenditure of \$7,400.00 payable from Reading First grant funds.
- . 8 Approve consultant agreement with the Parent Institute for Quality Education (PIQE) for a series of workshops for El Rancho High School parents on September 25 – November 20, 2008. Total expenditure of \$13,050.00, at \$70.00 per graduate, for a maximum of 175 (or a flat fee of \$4,200 should there be less than 60 graduates) is payable from El Rancho High School EIA / LEP funds.
- . 9 Approve the Ruben Salazar High School 2008-09 Textbook Master List.
- . 10 Approve Resolution No. 12/2008-2009 to support the fundraising, development and operation of the San Gabriel River Discovery Center.

32 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of August 2008.
 - a. Miscellaneous Cash Collections Receipt Nos. 26873 through 26922 totaling \$735,159.50. *Receipts include the following donations:*

<u>Vendor</u>	<u>Amount</u>	<u>Recipient</u>
Kroger	\$ 33.14	Obregon Elementary
Kroger	\$ 30.01	Obregon Elementary
Coca-Cola Bottling Company	\$ 62.53	Durfee Elementary
Edison International	\$ 69.99	No. Ranchito Elem.
 - b. Purchase Order Nos. 176319 through 176435 and including prior numbered confirming orders totaling \$1,687,887.22 and Cafeteria Purchase Orders totaling \$13,830.34.
 - c. "A" Warrants Schedule C1A through 239 totaling \$1,461,799.67.
 - d. "B" Warrants No. 3140 through 3224 totaling \$1,547,100.14.
 - e. Revolving Cash No. 3250 through 3252 totaling \$1,105.22.
 - f. Clearing Account No. 3164 through 3167 totaling \$311,554.99.

32 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 2 Approve the El Rancho Unified School District’s 2007-2008 Unaudited Actuals pursuant to Education Code Section 42100.
- . 3 Adopt Resolution No. 13-2008/2009 establishing the Gann Appropriations Limits as \$56,353,016.14 for the 2008-2009 fiscal year.
- . 4 Approve attendance for the District Energy Educator/Manager to attend the “Energy Education, Inc. Fall 2008 Seminar,” as part of the District’s energy management program, to be held on October 20-22, 2008 in Atlanta, GA. Total cost not to exceed \$1,200.00 payable from General Funds.
- . 5 Approve lease agreement between El Rancho Unified School District and Calvary Chapel Pico Rivera for the use of Selby Grove Elementary School. Monthly rental fee of \$3,900.00 per month shall be deposited in the General Fund.
- . 6 Approve new 36-month lease agreement between the El Rancho Adult School and Xerox Corporation for a new Xerox Copier Work Centre 5665T. Total cost for lease payment and non-consumable supplies shall not exceed \$10,000.00 per year payable from Adult School Funds.
- . 7 Approve final payment of \$8,900.00, including all change orders to W.C.M. & Associates and accept the Heating Ventilation & Air Conditioning (HVAC) Project for Meller Elementary School/Lopez Center as complete. Total project cost payable from Deferred Maintenance Funds.
- . 8 Approve Change Order No. 01 to revise door hardware from base bid to meet district standard as part of the New Gymnasium Project for El Rancho High School by Harbor Construction, Inc. for a total cost of \$7,120.27. Total project payable from Budgeted Bond Funds.
- . 9 Approve Change Order No. 06 for the installation of additional door hardware and alarm exit devices for El Rancho High School as part of the District Wide Door Hardware Project by Construction Hardware Co. for a total cost of \$56,139.94. Total project payable from Budgeted Bond Funds.

33 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve/Ratify renewal of Internship Agreement with the Single Subject Credential Program between the El Rancho Unified School District and California State University, Long Beach.

CONSENT AGENDA ITEMS 29 THROUGH 33:

Vote: _____

The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 3 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

**(1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 3-2008/2009**

- Teachers (2) employment as Adult School Substitute teachers for the 2008-2009 school year.
- Teachers (2) employment as Child Development teacher/State PreSchool Teacher for 2008-2009 school year.
- Teachers (63) employment as certificated Substitute Teachers for the 2008-2009 school year.
- Certificated (7) employment as a Long Term Substitute Teacher for the 2008-2009 school year.
- Teachers (6) request for extra-duty, extra-pay assignments for certificated teachers to attend the "The First Week of School in a Well-Managed Classroom, Off to a Great Start" seminar being presented by Dr. Albert Jones, Consultant, and Jodi Mc Millen, PAR Consulting Teacher, on August 19 and 22, 2008, payable at the District hourly rate of \$35.00, not to exceed 7 hours each. Total expenditure of \$1,658.20, which includes 12.803% benefits, is payable from Peer Assistance and Review (PAR) funds.
- Teacher (1) stipend assignment for certificated staff member from El Rancho High School to serve as a Bilingual Resource Teacher to help coordinate curriculum between the ELD teachers and the general education teachers and to be in charge of CELDT testing. She will also update student data for CPM monitoring. Assignment is from August 27, 2008 to June 17, 2009. The expenditure of 5% of her salary will be paid out of the El Rancho High School EIA/LEP Funds.
- Teachers (7) amendment to stipend assignment for seven (7) certificated staff members from El Rancho High School to act as Department Instructional Managers for the 2008-09 school year. Expenditure of \$4,622.00 each for a total of \$36,496.28 including benefits will be paid from the District General Account.

CLOSED SESSION:

- Teacher (1) ratify stipend payment to attend the LACOE California Technology Assistance Project (CTAP) Technology Proficiency Academy, effective August 4 through August 8, 2008/Educational Services.
- Teachers (38) extra-duty, extra-pay assignment to teach the Extended Programs Academy, effective September 12, 2008 through June 12, 2009/North Park Middle School.
- Teachers (48) stipend assignment to participate in follow-up Project ALPHA activities, effective 2008-09 school year/Educational Services.
- Teacher (1) extra-duty, extra-pay assignment to participate in the 2008 Project ALPHA Summer Math Institute, effective June 19-July 3 and August 11-22, 2008/Educational Services.
- Teachers (9) extra-duty, extra-pay assignment to assist in the after-school computer lab, effective September 15, 2008 through June 12, 2009/El Rancho High School.
- Teachers (21) extra-duty, extra-pay assignment to conduct the after-school "Homework Club," effective September 15, 2008 through June 12, 2009/El Rancho High School.
- Teachers (19) stipend amounts for BTSA Induction Support Providers to attend 6-support Provider Forums for the 2008-09 school year. Expenditures not to exceed \$3,857.86 including benefits, payable through PEER Assistance & Review (PAR).
- Teachers (17) stipend assignments for certificated teachers working as BTSA Support Providers for the 2008-09 school year. A total not to exceed \$34,968.93 including 12.803% benefits. Payable from the Teacher Credentialing Block Grant (TCBG) in two equal installments. The first installment payable on February 1, 2009; the second installment payable on June 20, 2009.
- Administrators (2) extra-duty, extra-pay for the adult school Principal and Assistant Principal beginning September 13, 2008 for supervision at the Saturday classes at the Adult School. Total expenditure not to exceed \$9,000.00, payable from Adult Education Funds.

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 3-2008/2009

- Probationary Employment (1) Administrative Secretary II- Assessment
- Permanent Employment (4) Custodian
- Notice of Layoff (1) Clerk Typist II
- Classified Employee placed on 39 month rehire list to sub (1) Clerk Typist II
- Temporary Employment (12) Inst. Aide/RSP/EMHI
- Temporary Employment (1) Intern
- Probationary Employment (1) Child Care Attendant
- Probationary Employment (2) Speech Language Pathology Assistant
- Unclassified Employment (12) Noon Supervisor
- Unclassified Employment (3) Instructional Aide Trainee
- Unclassified Employment (1) College Tutor
- Unclassified Employment (5) School Safety Officer
- Unclassified Employment (11) Student Worker/Cafeteria
- Unclassified Employment (2) Walk On Coach
- Substitute Employment (2) Special Education Inst. Aide
- Resignation (2) Special Education Inst. Aide
- Early Retirement (1) Special Education Inst. Aide
- Un Paid Leave of Absence (1) Child Care Attendant
- Permanent Employment reinstated from 39-month rehire list (1) Instructional Aide III
- Permanent Increase of Hours (1) Cafeteria Helper
- Permanent Increase of Hours (1) Cook/Baker
- Temporary Out-of-Category employment (1) Cafeteria Manager I
- Temporary Out-of-Category employment (1) Cook/Baker

CLOSED SESSION:

- (3) Conference with Labor Negotiator Edward L. Kunkel: ERFT / CSEA / ERASA / Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____

CLOSED SESSION: (Items 34 through 35)

- 34** Approve/Ratify Certificated Employment Register No. 3-2008/2009
- 35** Approve/Ratify Classified Employment Register No. 3-2008/2009

ACTION ITEMS 34 THROUGH 35:

M_____	S_____	Vote_____
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ADJOURNMENT:

M_____	S_____	Vote_____
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