

EL RANCHO UNIFIED SCHOOL DISTRICT
Pico Rivera, California

BOARD OF EDUCATION
Regular Meeting
6:00 PM

March 13, 2008
El Rancho High School Cafeteria
6501 Passons Blvd.

A G E N D A

- CALL TO ORDER:* Delia Alvidrez, President
- PLEDGE OF ALLEGIANCE:* Meller Elementary
Student Council President
- ROLL CALL:* Delia Alvidrez, President
Joseph Rivera, Ed.D., Vice President
Rita Jo Ramirez, Clerk
Vincent Chavez, Member
Lupe Salas, Member
- ADMINISTRATIVE CABINET:* Norbert D. Genis, Superintendent
Susanna S. Smith, Assistant Superintendent
Kathryn Enloe, Ed.D., Assistant Superintendent
Arnold Tovar, Director
Lydia Cano, Chief Business Officer
- ASB BOARD MEMBER:* Chelsey Morales, ASB President/El Rancho H.S.
- ASB BOARD MEMBER:* Eva Castorena, ASB President/Salazar H.S.
- RECORDER:* Victoria N. Chavez
- INTERPRETER: (Spanish)* Herlinda Acevedo
- VISITORS:* Register No. 14-2007/2008
- STUDENT GOVERNMENT, MELLER ELEMENTARY:*
- STUDENT GOVERNMENT, RIO VISTA ELEMENTARY:*

EL RANCHO HIGH SCHOOL ASB REPORT:

Chelsey Morales, ASB President at El Rancho High School, will report on past and future activities.

SALAZAR HIGH SCHOOL ASB REPORT:

Eva Castorena, Salazar High School Representative, will report on past and future activities.

BOARD OF TRUSTEE PRESENTATIONS:

The Board of Trustees recognizes exemplary community or district programs, together with individuals who have demonstrated extraordinary service or achievement.

- ❖ Caldwell Flores Winters Foundation Scholarship Award presented to Amanda Ruiz, El Rancho High School student, *by Abel Guillen, Caldwell Flores Winters, Inc.*

The Superintendent recommends that the Board of Education:

ADOPTION OF MINUTES:

- 126** Adopt the minutes of the Board of Education’s regular meeting held February 14, 2008 and special meetings held February 21 and February 28, 2008.

M_____ S_____ Vote_____

SUPERINTENDENT AND STAFF REPORTS:

The Superintendent and District staff report to the Board of Trustees on relevant educational issues, participation in and attendance at seminars, conferences and district-wide activities.

- ❖ 2nd Interim Financial Report, *Lydia Cano*

BOARD OF EDUCATION REPORTS:

Board members have an opportunity to report and discuss information regarding conference participation, committee updates, and other district-wide activities.

Members of the public may address items on the Consent Agenda only. This does not include items listed for Closed Session. The Board shall limit the total time for each agenda item to 20 minutes and individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

HEARING SESSION:

The public is invited to speak to any action item on the CONSENT AGENDA. Public members desiring to introduce items not on the agenda for discussion by the Board must comply with the requirements of Board Bylaw 9322, which requires filing a written request with the Superintendent at least seven workdays prior to the regular meeting.

CONSENT AGENDA: (Items 127 through 131)

Consent Agenda items are voted on by a single motion. However, Board members or the Superintendent may withdraw items for further discussion and separate action. The Board President will call for a motion and second to open discussion on the Consent Agenda.

127 SUPERINTENDENT – Norbert Genis (562) 801-5199

- . 1 Approve Resolution No. 29-2007/2008, declaring that Board Member Joseph Rivera was absent from the February 14, 2008 regular board meeting due to illness. Education Code 35120 allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.
- . 2 Approve Agreement for hourly services from the law firm of Atkinson, Andelson, Loya, Ruud & Romo to assist in legal matters pertaining to the implementation of the General Obligation Bond and modernization, effective February 1, 2008 through January 31, 2009.
- . 3 Approve an educational field trip to the Page Museum at the LaBrea Tar Pits, May 13, 20, 27, 2008. Entrance fees and District transportation costs for the State Preschool Program not to exceed \$3,375.00 from the State Preschool account.

128 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 1 Approve Field Service agreement renewal with *Cerritos Community College* for Speech and Language Assistant Field Service Candidates for a two year period beginning on March 14, 2008 at no cost to the District.
- . 2 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Elementary School*. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$21,253.95 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7.
- . 3 Approve addendum to Individual Service Agreement previously approved on October 11, 2007, item 047.16 through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Rossier Park Elementary* for a student. The purpose of this addendum is to add a Speech/Language Assessment to be completed between February 25, 2008 and June 20, 2008 at \$280.00 per assessment and add a bus aide at 2 ours per day effective February 12, 2008 through June 20, 2008 at \$24.72 per day x 84 days. The new contract amount is \$23,610.43.

128 DIVISION OF STUDENT SERVICES – Arnold Tovar (562) 801-4810

- . 4 Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and the following non-public school for special education students: *Gallagher Pediatric Therapy* identified and board approved El Rancho pupil will attend this school as defined in Item 18 under General Provisions with payment of \$20,111.00 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7 payable through Special Education account.
- . 5 Approve/Ratify Individual Service Tuition Agreements through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and Barbara Dawson Educational Center. An El Rancho Unified School District student will attend this school as defined in Item 18, under General Provisions, with payment of \$12,274.22 to be made by the district as specified in the Individual Service Agreements in accordance with Education Code Sections 56157 and 56365-56366.7.
- . 6 Approve/Ratify Consultant Agreement with Darlene Hanson Speech & Language Pathologist. The Consultant will provide thirty (30) hours of augmentative and communication service for student, from September 4, 2007 to June 30, 2008. Total expenditures for the services is \$125.00 per hour for a total of \$3,750.00 which is payable from the Special Education Account.

129 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 1 Approve educational field trip during school hours for 86 Birney Elementary School third grade students, four (4) certificated staff members, two (2) instructional aides and various parent volunteers to *Descanso Gardens* in La Cañada, CA, on March 20, 2008 (half of group) and March 21, 2008 (other half of group); and authorize transportation agreement with Richmond Bus Company. There is no cost for admission. Total expenditure of \$738.00 for transportation is payable from Birney Elementary School third grade fundraising, at no cost to the District.
- . 2 Approve participation of fourteen (14) Rivera Middle School Cheerleading Squad students and three (3) certificated staff members in *Magic Mountain's West Coast Regionals Competition* in Valencia, CA, on Sunday, March 30, 2008, from approximately 9:00 a.m. to 6:00 p.m. Transportation will be provided to and from the competition by the parents. Total expenditure of \$70.00 squad fee is payable from Rivera Middle School ASB funds, at no cost to the District.
- . 3 Approve participation of fourteen (14) Rivera Middle School Cheerleading Squad students and three (3) certificated staff members in the *Santa Fe High School Cheerleading Competition* in Santa Fe Springs, CA, on Saturday, April 26, 2008, from approximately 9:00 a.m. to 6:00 p.m. Transportation will be provided to and from the competition by the parents. Total expenditure of \$70.00 squad fee is payable from Rivera Middle School ASB funds, at no cost to the District.

129 DIVISION OF EDUCATIONAL SERVICES – Susanna Smith (562) 801-5206

- . 4 Approve educational field trip for thirty-eight (38) El Rancho High School students and five (5) certificated staff members to Central Europe -- Budapest, Prague, Vienna and Munich, December 13 – 22, 2008. Air transportation will be provided by United Airlines, ground transportation by Education First Coach Bus Lines, and accommodations by the Marriott. Total price of \$81,039.00 includes airfare, hotel accommodations, two meals a day, all busses and transfers and a tour manager who is bilingual and will stay with the group at all times. To offset costs, a portion of payment for students only will be through student fundraisers, and all remaining expenditures for students and teachers are the responsibility of each participant, at no cost to the District.
- . 5 Approve extended field trip for seventy (70) Rivera Elementary School fifth grade students, one (1) administrator, two (2) certificated staff members, and seven (7) El Rancho High School students as cabin counselors, April 21 – 25, 2008 to the *Los Angeles County Outdoor Science School (LACOSS) at Blue Sky Meadow*, sponsored by LACOE, and located in the San Bernardino Mountains near Big Bear, CA. Transportation will be provided by PTC (or PTC Charter); insurance will be provided by LACOE's Outdoor Science School. Total estimated expenditure of \$18,650.00 is payable from individual participants and fundraisers, at no cost to the District.
- . 6 Approve extended field trip for seven (7) El Rancho High School students to serve as cabin counselors for fifth grade students from Rivera Elementary School participating in the *Los Angeles County Outdoor Science School (LACOSS) at Blue Sky Meadow*, sponsored by LACOE, and located in the San Bernardino Mountains near Big Bear, CA, April 21 – 25, 2008. Transportation will be provided by PTC (or PTC Charter) and insurance will be provided by LACOE's Outdoor Science School. The trip will be at no cost to El Rancho High School students or the District.
- . 7 Approve consultant agreement with John Valentine, "*Valentine's Traveling Nature Class*," for three (3) individual Language Arts sessions for South Ranchito Elementary School first grade students on April 18, 2008. Total expenditure of \$275.00 consultant fee is payable from South Ranchito Elementary School first grade fundraising during the Harvest Festival and Christmas Boutique, at no cost to the District.
- . 8 Approve amendment to Educational Services Board Item No. 059.16, approved 11/8/07, consultant agreement with *TechEd Services* to provide assistance with the development of an instructionally-focused, state-approved, Technology Use Plan, effective November 9, 2007 through December 31, 2007. Amendment is needed in order to change funding source, as monies in original fund are not available. The originally-approved EETT Formula funding source for \$5,000.00 of the total payment of \$10,125.00 will be amended to the SLIBG (School and Library Improvement Block Grant) fund. All other funding and details of the agreement and contract will remain the same.

130 DIVISION OF BUSINESS SERVICES – Lydia Cano (562) 801-5294

- . 1 Approve/Ratify Business Office Reports for the month of February 2008.
- a. Miscellaneous Cash Collections Receipt Nos. 26157 through 26250 totaling \$1,443,194.43. *Receipts include the following donations:*
- | <u>Vendor</u> | <u>Amount</u> | <u>Recipient</u> |
|-----------------------------------|---------------|-----------------------|
| Pico Rivera Sister City Committee | \$3,500.00 | El Rancho High School |
| Coca-Cola Bottling Company | \$ 55.95 | Valencia Elementary |
| Empties4Cash | \$ 50.40 | Rivera Elementary |
| Carl Karcher Enterprises, Inc. | \$ 392.26 | Rivera Elementary |
- b. Purchase Order Nos. P175712 through P175766 and including prior numbered confirming orders totaling \$273,177.90 and Cafeteria Purchase Orders totaling \$102,423.11.
- c. "A" Warrants Schedule C1G through 056 totaling \$5,681,457.90.
- d. "B" Warrants No. 2932 through 2968 totaling \$4,102,287.04.
- e. Revolving Cash No. 3230 through 3233 totaling \$2,070.80.
- f. Clearing Account No. 3141 through 3142 totaling \$75,517.00.
- . 2 Approve Second Interim Report with a negative certification of El Rancho Unified School District's ability to meet its 2007-2008 obligations.
- . 3 Approve contract agreement with Pyro Spectaculars, Inc. for services rendered as related to the fireworks show for El Rancho High School Graduation on June 19, 2008. Total cost not to exceed \$2,000.00 for the event, payable from El Rancho High School ASB Funds.
- . 4 Approve service agreement with Global eRecyclers Inc. for electronic waste recycling services.
- . 5 Approve contract agreement between El Rancho Unified School District and Ranalli Investigative Services to conduct background investigations as part of the requirements for District Peace Officers. Estimated cost not to exceed \$3,400.00, payable from General Funds.
- . 6 Approve Change Orders No. 01 and 02 for the District Wide Door Hardware project for Rivera Elementary, Magee Elementary, North Ranchito Elementary, Rio Vista Elementary, Valencia Elementary, Rivera Middle and El Rancho High School by Construction Hardware for a total cost of \$4,612.50. Total project payable from Budgeted Bond Funds.
- . 7 Approve budget revisions in support of the Second Interim Report.

131 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 1 Approve/Ratify an increase in salary for R.O.T.C. Instructor in accordance with the new 2008 Pay & Allowances Scales for the United States Armed Forces which was signed into law by President Bush. These new military pay rates are effective January 1, 2008 and adjustments to R.O.T.C. Instructor's salary should be made accordingly.

131 DIVISION OF HUMAN RESOURCES – Kathryn Enloe (562) 801-5216

- . 2 Amend Board Item #124.1, approved February 28, 2008 Resolution No. 25-2007/2008 authorizing the reduction or discontinuance of particular kinds of services, pursuant to Ed. Code 44955.

CONSENT AGENDA ITEMS 127 THROUGH 131:

M _____ S _____ Vote _____

(Exception: _____)

No action or discussion shall be undertaken on any item not appearing on the posted agenda. Board members may ask a question for clarification, provide a reference to staff for factual information, or request staff to report back to the Board at a subsequent meeting. Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, per Board Bylaw 9323.

COMMENTS FROM THE PUBLIC:

Comments from the public are invited in accordance with Education Code Section 35145.5, which permits matters not on the agenda to be brought before the Board at regular meetings. The Board, however, cannot take action on matters not on the agenda. The President reserves the right to limit the time allowed for this portion of the agenda.

PUBLIC ANNOUNCEMENT OF PURPOSES OF CLOSED SESSION:

Numbers 1 through 4 under closed session will be addressed.

RECESS:

CLOSED SESSION:

Closed Session items cannot be discussed by members of the public. Board members or the Superintendent may withdraw items from the open session agenda for further discussion/clarification in closed session and separate action.

- (1) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Certificated Register No. 10-2007/2008
 - Teachers (3) employment as certificated Long-Term Substitute teachers for the 2007-2008 school year.
 - Teacher (1) request for unpaid leave-of-absence under the Family Medical Leave Act (FMLA) for the 2007-2008 school year.
 - Teacher (1) request for unpaid leave-of-absence for the 2007-2008 school year.
 - Teachers (2) employment as certificated Adult Ed. Substitute Teachers for the 2007-2008 school year.
 - Teacher (1) employment as certificated Substitute Teachers for the 2007-2008 school year.

CLOSED SESSION:

- Teacher (1) employment as certificated State Pre-School Substitute teacher for the 2007-2008 school year.
- Teacher (1) request for resignation for the 2007-2008 school year.
- Teachers (3) extra-duty, extra-pay assignment to conduct the after-school Power Up Reading Program for students performing below grade level, effective March 17, 2008 - May 23, 2008/Burke Middle School.
- Teachers (6) amendment to Board Item #52, Section AA, approved October 11, 2007 extra-duty, extra-pay assignment for SB 472 Year 3 training dates/Categorical Programs/Educational Services.
- Teachers (2) amendment to Board Item #043, Section P, approved September 13, 2007, extra-duty, extra-pay assignment to conduct the after-school "Homework Club," effective March 17, 2008 – June 11, 2008/El Rancho High School.
- Teachers (13) amendment to Board Item #52, Section JJ, approved 10/11/07, extra-duty, extra-pay assignment for after-school tutoring, effective October 22, 2007 – April 11, 2008/South Ranchito Elementary School.
- Teachers (3) supplemental pay to serve in the positions of band director, annual advisor, and newspaper advisor for the first semester of the 2007-2008 school year/Rivera Middle School.
- Teachers (3) supplemental pay assignment to serve in the positions of band director, annual advisor, and newspaper advisor for the second semester of the 2007-2008 school year/Rivera Middle School.
- Teachers (3) supplemental pay to serve in the positions of annual advisor, newspaper advisor, band director, and marching band director effective February 15, 2007 through June 18, 2008/ North Park Middle School.

(2) Public Employee Appointment/Evaluation/Resignation/Dismissal/Release:
Classified Register No. 9-2007/2008

- Administrative Job Classification Change (1) Clerk Typist II
- Permanent Reduction in Hours (1) Clerk Typist II
- Probationary Employment (3) Instructional Aide I
- Probationary (1) Child Care Attendant
- Substitute Employment (2) Spec. Educ. Inst Aide/SH/SDL/RSP/LH
- Temporary Employment (1) Spec. Educ. Inst. Aide/RSP/EMHI
- Resignation (2) Child Care Attendant
- Resignation (1) Instructional Aide I
- Release of Temporary Employment (1) Spec. Educ. Inst. Aide/RSP/EMHI
- Placement on 39-Month Re-hire List (1) Instructional Aide III
- Unclassified Employment (2) Noon Supervisors
- Unpaid Leave-of-Absence (1) Rivera Elementary

(3) Student Disciplinary Matters: Students A through B

(4) Conference with Labor Negotiator Edward L. Kunkel: ERFT/CSEA/ERASA/Other Unrepresented Employees

RECONVENE INTO OPEN SESSION:

PUBLIC REPORT OF CLOSED SESSION ACTION:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

CLOSED SESSION: (Items 132 through 135)

- 132** Approve/Ratify Certificated Employment Register No. 10-2007/2008
- 133** Approve/Ratify Classified Employment Register No. 9-2007/2008
- 134** Approve Student Expulsion: Student A
- 135** Approve Student Expulsion: Student B

ACTION ITEMS 132 THROUGH 135:

M_____ S_____ Vote_____

(Exception:_____)

ADJOURNMENT:

M_____ S_____ Vote_____